



THE UNIVERSITY OF THE WEST INDIES

ST. AUGUSTINE CAMPUS, TRINIDAD & TOBAGO, WEST INDIES

OFFICE OF THE DEPUTY PRINCIPAL

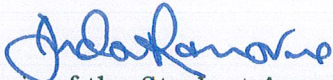
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Our Ref: SAFC

MEMORANDUM

TO: All Students

FROM: Professor Indar Ramnarine, 
Deputy Campus Principal and Chair of the Student Amenities Fund
Committee (SAFC)

DATE: 8th December, 2021

SUBJECT: Annual Update on the Student Amenities Fund Projects

I am happy to provide you with another annual update on the use of the Student Amenities Fund (SAF), as well as the progress made in implementing these projects. As some of you may know, the SAF was introduced in 2016 primarily for the development and enhancement of student amenities, facilities and support to student services on the Campus. In 2020, due to the pandemic, an effort to ease the financial burdens faced by students, an executive decision was taken to temporarily suspend the fee for the academic year 2020/2021 only. This year with the reintroduction of the fee, I would also like to take this time to assure you that the University remains committed to you, our students, and to helping you successfully navigate the online learning environment while simultaneously preparing for your physical return to the Campus. This will be evident in the new projects being undertaken.

The SAF Committee met on the 29th July 2021 to discuss and approve projects geared toward benefitting the entire student population, especially during these unprecedented times. As customary, the voice of the students was ably represented by the Guild President and the Guild Treasurer. For the benefit of both new and returning students, I have attached a comprehensive list of the approved SAF projects since the inception of the fund in 2016, and a breakdown of the committed funds, and the status of each project.

Please be reminded that some of these projects cannot be completed immediately as processes related to tendering and procurement have to be performed. Also, there may be delays in products and services as a results of the pandemic, which is being experienced worldwide. I will continue to keep you informed of the progress in the implementation of these projects on a regular basis. The UWI St. Augustine Campus is committed to transparency and accountability in the use of these funds.

Student Amenities Fund Projects 2016-2021

	Approved Projects	Committed Funds TT\$	Status of Project
1.	Procurement of 4 Shuttle Buses <ul style="list-style-type: none"> ✓ 2 (22 seater) ✓ 2 (15 seater) 	1,331,986.00	Completed
2.	4 months Pilot GPS Tracking Devices - NOVAX Software Services Limited	34,735.00	Completed
3.	Refurbishment of 3 Shuttle Stops <ul style="list-style-type: none"> ✓ TGR ✓ Main Administration Building ✓ LRC 	75,000.00	Completed
4.	Supply and Delivery of Wireless Devices (Phase 1) – in the following areas: <ul style="list-style-type: none"> 1. Alma Jordan Library (AJL) 2. Faculty of Humanities and Faculty of Social Sciences Building 3. Management Studies/MLT Lecture Theatre 4. Humanities Extension (Clock Building) 5. JFK Quadrangle, JFK Lecture Theatre, JFK Auditorium 6. JFK Food Court 7. Student Activity Centre (SAC) 8. Guild of Students 9. Trinity Hall of Residence 10. Faculty of Law 	1,200,000.00	Completed
5.	Upgrade to Wi-Fi – Sir Arthur Lewis Hall of Residence	2,000,000.00	Completed
6.	Refurbishment of Benches at the Student Activity Centre (SAC)	22,225.00	Completed
7.	Student Accommodations Office Outfitting	76,854.04	Completed
8.	Upgrading the Student Computer Lab (Phase 1) – 427 computers in the following areas: <ul style="list-style-type: none"> 1. Faculty of Medical Sciences – 20 2. Faculty of Humanities and Education – 23 3. Faculty of Law – 12 4. Faculty of Science and Technology - 40 5. Faculty of Food and Agriculture - 9 	2,744,563.00	Completed

	Approved Projects	Committed Funds TT\$	Status of Project
	6. Faculty of Social Sciences – 37 7. Faculty of Engineering – 143 8. Alma Jordan Library – 76 9. Medical Sciences Library – 30 10. Student Activity Centre – 37		
9.	Upgrading the Student Computer Lab (Phase II) – 341 computers, in the following areas: 1. Faculty of Medical Sciences – 30 2. Faculty of Humanities – 13 3. Faculty of Science and Technology – 94 4. Faculty of Food and Agriculture – 6 5. Faculty of Social Sciences 12 6. Faculty of Engineering – 135 7. Canada Hall -9 8. Freedom Hall – 9 9. Trinity Hall – 9 10. Sir Arthur Lewis Hall – 16 11. SAC Student Labs - 8	2,300,000.00	Completed
10.	Purchase of Temporary Domestic Washers and Dryers for the Halls of Residence ✓ Freedom Hall – 6 washers and 6 dryers ✓ Canada Hall – 3 washers and 2 dryers ✓ Trinity Hall – 4 washers and 2 dryers ✓ JGI Hall – 4 washers and 4 dryers	115,385.62	Completed
11.	Purchase of Industrial Type Washers and Dryers for Halls of Residence 1. Canada Hall – 8 washers and 8 dryers 2. JGI Hall – 13 washers and 13 dryers 3. Freedom Hall – 18 washers and 18 dryers 4. SAL Hall – 18 washers and 18 dryers 5. Trinity Hall – 8 washers and 8 dryers	966,987.00	Completed
12.	Replacing of 4 Treadmills and 24 Indoor Spin Bikes	605,000.00	Completed
13.	Resurfacing of Sports and Physical Education Centre's (SPEC) Indoor & Outdoor Courts	2,901,363.00	Completed
14.	Campus IT Services (CITS) COCR Associate (Aug 2017 to July 2019)	526,635.00	Completed
15.	Administrative Assistant (Grade 9) - <i>Financial Advisory Services</i>	151,368.61	Completed
16.	Administrative Assistant (Grade 9) - <i>Student Activity Centre, Off Campus</i>	119,000.00	Completed

	Approved Projects	Committed Funds TT\$	Status of Project
17.	**Payment of Salary for Student Services Assistant 1 – Financial Advisory Services	63,070.25	Completed
18.	Installation of 19 Water Coolers – (Phase 1)	314,000.00	Completed
19.	Freedom Hall’s Temporary Wireless Solution	50,000.00	Completed
20.	Buyout of Wireless Solutions installed by Digicel – Freedom Hall	45,000.00	Completed
21.	Upgrade of the Student Facilities at the Faculty of Medical Sciences – Mt. Hope Campus <ul style="list-style-type: none"> ✓ Covered Benches ✓ Outdoor Sunbrellas ✓ Refrigerators ✓ Kettles ✓ Tables and chairs ✓ Air conditioning units ✓ Water coolers ✓ Other preparatory works, etc. 	841,686.60	Completed
22.	Upgrade of Student Locker Area (Outside The Alma Jordan Library)	67,845.00	Completed
23.	Purchase of 3 Pool Tables at the SAC	22,385.00	Completed
24.	Temporary Management of Student Shuttle Service	81,000.00	***Ongoing**
25.	Procurement of an Accessible Vehicle for Students with Disabilities - (<i>Student Life and Development Department- SLDD</i>)	463,600.00	Completed
26.	Construction of Six (6) Concrete Footpaths	605,583.00	Completed
27.	Installation of 6 canopies/Shuttle Stops on main campus, in the following areas: <ol style="list-style-type: none"> 1. Main Administration Entrance 2. East of Main Administration Building 3. Western edge of Playing Field 4. Sir Frank Stockdale Building 5. Tennis Court 6. Student Activity Centre 	135,690.00	Completed
28.	Purchase and installation of Forty-One (41) Water Coolers (Phase 2)	508,459.44	Completed
29.	Renovation to Freedom Hall’s Multi-Purpose Room	364,134.37	Completed

	Approved Projects	Committed Funds TT\$	Status of Project
30.	ResQ App Initiative Pilot (1000 students)	381,625.00	Completed
31.	Upgrade of the Student Activity Centre 1. Construction of Two Floor Decks at the SAC 2. Installation of Canopy Bases	693,275.00 141,321.84	Completed Completed
32.	Sir Arthur Lewis Hall – Proposal to Convert double rooms to single rooms. <i>*Committed funds for this project were redirected to the Freedom Hall Upgrade of Rooms (See item 36)</i>	Suspended	
33.	School of Nursing – El Dorado ✓ Outfitting Sickbay at the School of Nursing ✓ Purchase of 1 refrigerator and 1 microwave <i>*Suspended due to inactivity and no project proposal being submitted.</i>	Suspended	
34.	Replacement of Lights at the SPEC Tennis Court	28,000.00	Completed
35.	Outfitting the Multipurpose Room – Freedom Hall with the following: ▪ One (1) Pool Table ▪ One (1) Table Tennis Board ▪ Two (2) Sectional Sofas <i>*Awaiting delivery of items.</i>	38,600.00	Completed
36.	Replacement of Eleven (11) Desktop Computers – Lobby Area Lloyd Brathwaite Building	71,665.00	Completed
37.	Fabrication and Installation of Twenty (20) Park Benches	104,000.00	Completed
38.	Replacement of Computers in the Career Builder Lab - Careers, Co-Curricular and Community Engagement (CCCE) Department ▪ 10 Desktops ▪ 5 Laptops ▪ 1 Printer	131,000.00	Completed
39.	Upgrade of Rooms at the North and South Blocks – Freedom Hall	735,873.60	<i>*Temporarily on Hold</i>
40.	Phase 2 Campus Wi-Fi Upgrade – Faculty of Engineering and Temporary Classrooms	2Million	In Progress

	Approved Projects	Committed Funds TT\$	Status of Project
41.	Upgrade of the Gym/Fitness Centre	160,000.00	In Progress
42.	Renovation of the SAC Washrooms	330,000.00	In Progress
43.	Development of Teaching and Learning Complex (TLC) Carpark (Phase 1)	1.1Million	In Progress
44.	Upgrade to the CCTV Security System at the SAC	654,291.09	In Progress

New Projects – Approved by the SAFC in 2021

	Approved Projects	Estimated Cost TT\$	Status of Project
45.	Acquisition of Fifty (50) Laptops for Student Loan	\$375,000.00	In Progress
46.	Wrap Around for Canopies/Shelters		In Progress
47.	Covered Walkways		In Progress
48.	Installation of Four (4) Solar Lights at FMS Carpark	\$50,200.00	In Progress
49.	Procurement of 100 MiFi Devices		In Progress
50.	Expansion of Counselling Services		In Progress

On behalf of the SAF Committee, I wish to express our appreciation for the feedback and suggestions made by our students, which are always welcomed and highly valued. I therefore encourage you to continue, through your Guild representation, to let your voices be heard and propose projects for future consideration.

I thank you for your continued support and I wish you a safe, productive and successful academic year 2021/2022.