

ADMISSION OF STUDENTS TO UNDERGRADUATE PROGRAMMES 2018/2019

APPLY NOW

Applications are invited for admission in August **2018** to undergraduate degree/certificate/diploma programmes on the three campuses of The University of the West Indies. Applications are open to all persons who are recognized as having satisfied the matriculation requirements for entry to The University of the West Indies as well as all applicable faculty requirements.

All applicants are encouraged to apply as early as possible. Your application and all official supporting documents must be submitted to reach the Admissions Office by the posted deadlines. Applications received or completed after the posted deadlines may not be processed for admission into the requested academic year due to space or time limitations and instead, your application would be processed for the next application cycle.

It is the applicant's responsibility to submit all required documentation.

NOTE: Candidates who will be sitting examinations in November 2017 and in the period January to June 2018 to qualify for admission may also submit applications.

The offer of a place will be considered only where the applicant has satisfied both University matriculation and faculty requirements. Due to the limited number of places available in each faculty, only applicants with the highest levels of qualification are likely to receive offers. Possession of minimum entry requirements does not guarantee a place. A holistic approach to the review of applications requires an extraordinary amount of care, and thus a significant amount of time. There is no way to predict an exact date on which a candidate will receive a decision.

The Admissions Notification Process

Applications are sent to the respective Faculty Entrance Committee on admissions for consideration in the order in which they are completed, but decisions are not necessarily made in the order in which applications are first reviewed. Some applicants may receive a decision fairly quickly based on the overall and relative strength of the application.

Prohibition on Submission of Fraudulent Admission Documents

The submission of documents in support of applications or the applications themselves, for admission and/or registration that are forged, fraudulent, altered from the original, obtained under false pretences, or otherwise deceptive is prohibited.

The University reserves the right to reject an application for admission, withdraw an offer and/or prohibit registration if the offer for admission is found to be based in whole or in part on deception or fraud.

THE UNIVERSITY OPEN SCHOLARSHIP

Eligibility

The UWI Open Scholarships are open to students who

- are citizens of one of UWI's Contributing Countries (proof of citizenship will be required)
- have been accepted to read for a UWI undergraduate degree OR are completing YEAR 1 of a UWI undergraduate degree
- possess an outstanding academic record:
 - CAPE Units 1&2 with Grades 1 in at least 5 subjects including Caribbean Studies and Communication Studies; OR
 - Associate Degree with a minimum GPA of 3.6; OR
 - UWI Year 1 GPA of 3.6 at UWI
- provide two (2) letters of reference – one of which must come from an academic referee (teacher, principal or lecturer) attesting to the applicants' academic ability and potential, demonstrated leadership, and character.

LIST OF CONTRIBUTING COUNTRIES

What does the Scholarship Cover

Scholarship winners will receive the campus-specific benefits for the duration of their degree programmes as follows:

- Cave Hill and St. Augustine Campuses:
 - Maintenance costs – housing, transportation, book costs calculated in relation to the Financial Information provided for the pertinent academic year.
- Mona and Open Campuses:
 - Full Scholarship (Tuition and Maintenance costs) OR
 - Tuition only.

How to Apply

Apply online at <http://www.uwi.edu/openscholarship>

Application Deadline: **May 31, 2018**

Certified supporting documents (academic certificates, letters of reference, evidence of leadership and character) must be sent to:

**THE OFFICE OF THE BOARD FOR UNDERGRADUATE STUDIES
MONA, KINGSTON 7, JAMAICA**

ENGLISH LANGUAGE REQUIREMENTS

All applicants to undergraduate programmes at UWI must possess at least one of the following English Language qualifications:

- Grade I-III CSEC (CXC) General Proficiency English A Examination
- Grade A-C Cambridge GCE O'level English Language
- Grade I or II in CAPE (CXC) Communication Studies

- Grade A or B-Cambridge GCE A/O Level General Paper (GP) Examination
- Grade B or above in a College English Course from an approved university.

If English is not your first language:

If your first language is not English, you are required to furnish satisfactory evidence that your competency in English is adequate. Such applicants must submit an official score result from either the Test of English as a Foreign Language (TOEFL) OR the International English language Testing System (IELTS)-academic test only.

The Test of English as a Foreign Language (TOEFL) - A mark of 500 on the paper-based test (82* computer-based) in the TOEFL test for foreign students will be accepted as equivalent to, and in place of, an acceptable CSEC (CXC) pass in English (A) from applicants whose native language is not English .

***TOEFL Internet-Based Breakdown –**

A minimum writing score of	22
A minimum reading score of	20
A minimum listening score of	20
A minimum speaking score of	20

OR

A certificate showing a minimum total score of 6.5 on the University of Cambridge IELTS (International English Language Testing System)-academic test only.

Information regarding the **TOEFL** is available from **www.toefl.org**. Applicants may register for the internet-based TOEFL (iBT) or the paper based test.

Information regarding the **IELTS** is available at **www.ielts.org**. OR at the UWI, St. Augustine Campus, Centre for Language for Learning (CLL) website: **http://sta.uwi.edu/fhe/cll/services.asp**

NOTE: The UWI does not favour one exam over the other. Applicants are encouraged to take either test as early as possible.

ENGLISH LANGUAGE PROFICIENCY TEST (ELPT)

All applicants to The University of the West Indies are required to take the English Language Proficiency Test (ELPT) except for persons with the following qualifications:

1. Grade 1 - CXC General Proficiency English A Examination
2. Grade A - Cambridge GCE O'level English
3. Grade I or II in CAPE Communication Studies

4. Grade A or B-Cambridge GCE A/O Level or Advanced Subsidiary (a) or (b) in General Paper (GP) Examination
5. TOEFL score of 580+ on the paper based
6. Grade B or above in a College English Course from an approved university
7. UWI Open Campus-Language and Communication: Grade A or B
8. Test of English as a Foreign Language (TOEFL). An overall score of 103 (internet based) with scores of at least:
 - listening score of 23
 - reading score of 24
 - writing score of 28
 - speaking score of 28
9. The Scholastic Achievement Test (SAT). An overall score of 500 and above in the Writing section.
10. Advanced Placement English Language Grade 3 and above.
11. International Baccalaureate (IB) Extended Essay grades A or B

The ELPT is usually held three (3) times in the academic year.

TEST DATES- 2018/2019

For persons who did not write the Test at the first sitting a second and final sitting is usually scheduled during the first week of the semester. For applicants who pass the test, results will remain valid for a period of five (5) years.

The ELPT dates at UWISTA for the 2018/2019 academic year are as follows:

Monday 20th August, 2018

Thursday 11th October, 2018

Thursday 14th February, 2019

To register to sit the ELPT test contact:

The English Language Foundation Programme

Faculty of Humanities & Education

The University of the West Indies

Faculty Office, Ground Floor, Main Campus

St. Augustine

Trinidad & Tobago W.I

Tel. No.: 1 (868) 662-2002

RE-ADMISSION / RE-ENTRY PROCEDURE

In accordance with prevailing University regulations, students required to withdraw from The University for failing to complete their degree programme within the stipulated period, or for poor performance as provided for under University GPA Regulations, may be re-admitted to the Faculty after at least one (1) year has elapsed since their withdrawal.

Students who were enrolled at The University of the West Indies and were required to withdraw, voluntarily withdrew or who have completed an academic programme, must submit an application for re-admission (online) by the stipulated deadlines.

Persons applying for re-admission to degree programmes should submit documentary evidence of ADDITIONAL qualifications (if applicable). We encourage you to take every opportunity during the application process to demonstrate how you have become a more competitive applicant since your last application.

Required to withdraw at the end of Semester 1

A student who is required to withdraw at the end of Semester 1 of an academic year would be required to apply in the normal application period, but no later than December 31 of the following academic year, for readmission in Semester 2 (January) of that academic year.

Required to withdraw at the end of Semester 2 or Summer Session

A student who is required to withdraw at the end of Semester 2 or the Summer Session of an academic year would be required to submit an application for re-admission (online) and may be re-admitted after one (1) year has elapsed since their withdrawal.

DOCUMENTS REQUIRED

All supporting documents, including application processing fee, must be received in the Admissions Office by the posted deadlines.

Use the Application Checklist below to ensure you have accounted for all application items applicable to you.

Undergraduate Confirmation Receipt-COMPULSORY for ALL applicants

Application Processing Fee Payment Form / Online Payment Confirmation Email/ Bank Draft - (Bank Draft/Cheque in US \$ or TT \$). Cheques should be made to 'The University of the West Indies'.

-COMPULSORY for ALL applicants

Birth Certificate

Marriage Certificate (where applicable)

Legal Affidavit or Deed Poll if present name is different from that on the Birth Certificate

Academic Certificates [GCE, CAPE (CXC), CSEC (CXC). Grade slips (accepted ONLY in cases where certificates are not yet available)

Professional Certificate/Diploma

Official transcripts sent directly from awarding institutions. (This does NOT apply to High/ Secondary School students in Trinidad & Tobago)

Autobiographical Statement [A short (250-300 words) autobiographical sketch outlining the reasons for your career choice – Mandatory for Faculty of Medical Sciences

TOEFL Examination score (If English is not native language). TOEFL score of 500 or greater-paper based (*82 internet-based);

OR

A certificate showing a minimum total score of 6.5 on the University of Cambridge IELTS (International English Language Testing System).

Supplemental Sheet 1 (For Undergraduate applicants to BSc Human Ecology, BSc. Nursing).

Supplemental Sheet 2 Non-Academic Criteria for Selection Form to the Faculty of Medical Sciences – Mandatory for MB.BS. DDS & DVM Programmes ONLY

Supplemental Sheet 3 – Employment History and Referee Information (Applicants to Certificate, Diploma, Evening University programmes and BEd Applicants)

Hall of Residence Application Form [if you wish to live on-campus]

Police Certificate of Character: for ECCD applicants ONLY.

Other (please specify)_____

Applicants MUST submit certified photocopies of all supporting documents which have been **certified by a Notary Public/School Principal or School Vice Principal**. THESE DOCUMENTS ARE NECESSARY FOR CONSIDERATION OF YOUR APPLICATION.

Important Notes on TRANSCRIPTS & CERTIFICATES

Applicants MUST Comply with ALL UWI's requirements and policies regarding transcripts and submit their official transcript and translations [where required] to: The Admissions Office, UWI St. Augustine Campus, Trinidad & Tobago W.I.

1. GRADUATES OF UWI NEED NOT REQUEST TRANSCRIPTS

2. **TRANSCRIPTS** for professional and overseas qualifications **MUST BE MAILED DIRECTLY FROM THE AWARDING INSTITUTION** to: **The Senior Assistant Registrar Student Affairs (Admissions)**. UWI St. Augustine Campus, Trinidad & Tobago W.I. by **June 29, 2018**
3. If you have attended more than one college/Institution and credits have been transferred from one college to another, we must receive a transcript from the originating college/ institution.
4. Applicants with qualifications / birth/ marriage certificates in a language other than English must submit a certified English translation, together with the original.
5. Student copies or transcripts stamped: **STUDENT COPY** are not acceptable.
6. A transcript is considered official if it is in a sealed envelope from the high school/institution. Photocopies, faxed copies and PDF attachments are **NOT** considered official.
7. Unofficial items will be considered incomplete and will not be processed.
8. Documents which are defaced or which appear to be altered in any way **WILL NOT BE ACCEPTED**.
9. Grade slips are **NOT** certificates.
10. Official replacements for examination certificates which you have lost or inadvertently destroyed can be requested from the examining body i.e. University of London, University of Cambridge (GCE) and the office of the Caribbean Examination Council (CXC for CSEC/CAPE Certificates).
11. Please note that a person engaged in full-time employment **CANNOT** be registered as a full-time student unless written proof of approved leave is provided **prior** to registration.
12. Candidates who will be sitting examinations in November 2017 and in the period January to June 2018 to qualify for admission may also submit applications.
13. Your final official transcript indicating award date/date of graduation must be submitted as soon as all courses have been completed.
14. Full acceptance cannot be made until all required transcripts have been received.
15. All submitted documents become the property of The University of the West Indies. We will not return or give you copies of any part of your application or supporting material, nor will we forward any part of your application or supporting material to a third party.

APPLICANTS ARE HEREBY CAUTIONED THAT:

HOUSING ON CAMPUS

Prospective students are asked to note that the University cannot guarantee accommodation. An Offer of Entry to a Faculty on ANY campus gives no assurance of accommodation in a Hall of Residence.

Applicants who wish to live in a Hall of Residence on the St. Augustine Campus are required to complete and submit a Hall of Residence Application Form. Go <http://sta.uwi.edu/residence> and download the Hall of Residence Application form. The completed form must be submitted to:

Accommodations Officer

Division of Student Services and Development (DSSD)

The Lloyd Braithwaite Student Administration Building

The University of the West Indies

St. Augustine Campus

Trinidad & Tobago W.I.

Contact No.: 1 (868) 662-2002 ext. 82387

APPLICANTS WITH DISABILITIES

The University of the West Indies provides a variety of services to the differently able student community. For more information, go to <http://sta.uwi.edu/admissions/apply> and click on “**Applicants with Disabilities**” in the right-hand menu. You should also visit <http://sta.uwi.edu/slidd> for more on the Student Life and Development Department (SLDD)

All applicants with a disability are required to complete and submit the following forms along with all other requested application documents:

- Request for Disability Service
- Student Needs Assessment
- Statement of Disability

To download the forms, go to <http://sta.uwi.edu/slidd/forms.asp>

ON-CAMPUS APPLICATION CENTRE

The University has set up an on-campus Application Centre to assist applicants with the completion of their online applications and to receive documents.

LOCATION: **Customer Service Centre**

The Lloyd Braithwaite Student Administration Building
Lewis Avenue
The University of the West Indies
St. Augustine Campus

DATES: November 13, 2017, May 31, 2018

OPENING HOURS: Monday to Thursday: 8:30 am to 6:00 pm
Friday: 8:30 am to 4:30 pm

APPLICATION PROCESSING FEE

Upon completion of the Undergraduate online application process, a **NON-REFUNDABLE** application processing fee is required. The application processing fee must be paid as follows:

1. Trinidad and Tobago Nationals: **TT \$90.00**
2. Residents of Common Wealth Caribbean Countries: **US \$30.00**
3. International applicants: **US \$30.00**

Please select **ONE** of the following methods of payment:

- Credit Card (Visa and Master Card **only**). (click here)
- Pay at the bank using **Application Processing Fee Payment Form**
- Bank Draft /Cheque made payable to “The University of the West Indies”.
- Pay using the Payment Slip available at any branch of Republic Bank.

STEPS FOR ONLINE PAYMENT

1. Visit the following website:
https://secure.touchnet.net/C24203_ustores/web/store_main.jsp?STOREID=43&clearPreview=true&SINGLESTORE=true and follow the step by step instructions for online payment.
2. Enter your email address
3. Click on Continue Unregistered link. (**DO NOT ENTER** any information under Registered Users)
4. You will receive a confirmation email, when the payment has been processed.
5. Save/Print confirmation email.
6. If you do not receive an email your transaction was not successful. (*Do not attempt to make the payment more than once.*) For further assistance please contact the UWI Bursary at 1 868 662-2002 Ext. 82138 or BursaryTreasury@sta.uwi.edu
7. Submit the confirmation email long with **ALL** required supporting documents to:

*The Senior Assistant Registrar
Student Affairs (Admissions)
The University of the West Indies
St Augustine Campus
Trinidad & Tobago W.I.*

STEPS FOR APPLICATION PROCESSING FEE PAYMENT FORM

1. Print the **Application Processing Fee Payment Form.**
2. Cut the form along the dotted lines. You would now have three (3) copies of the Application Processing Fee Payment Form.
3. Complete **ALL** three (3) copies of the Application Processing Fee Payment Form.
4. Submit the completed forms and payment to any branch of Republic Bank.
5. Ensure the teller returns two stamped/signed copies of the form to you.
6. Submit the stamped Application Processing Fee Payment Form and **ALL** required supporting documents to:

*The Senior Assistant Registrar
Student Affairs (Admissions)
The University of the West Indies
St Augustine Campus
Trinidad & Tobago W.I.*

DEADLINE FOR RECEIPT OF APPLICATIONS

Applications should be submitted to the Campus to which admission is being sought. The closing date for receipt of applications at St. Augustine Campuse of the University is **May 31, 2018**. The UWI will not accept any late applications. Applicants are therefore advised to submit their applications without delay.

NOTE: For admission to the UWI St. Augustine Campus any change to your faculty and/ or programme of choice should be submitted in writing to the Admissions Office no later than **July 13, 2018**. Late requests will not be accepted.

St. Augustine Campus Deadlines

November 13, 2017 to May 31, 2018

Full-Time Undergraduate Degree Programmes

Part-Time Undergraduate Degree Programmes

Evening University Programmes

All Undergraduate Certificate & Diploma Programmes

Deadline for Specially Admitted Applications

Semester I - June 30, 2018

Semesters I & II - June 30, 2018

Transfers- 2018/2019

Inter-Faculty and Inter-Campus Transfers

All Faculties

- May 31, 2018

HOW TO APPLY FOR ADMISSION

1. APPLY Online at http://sta.uwi.edu/admissions/undergrad/how_to_apply_online.asp

Mail or hand-deliver your Confirmation Receipt **with supporting documentation AND the Non-refundable application fee receipt or cheque with application forms.**

Applicants can track the progress of their application at any time using the online **Track Application Status Tool** on our website.

ONLINE APPLICATION PROCESS

You can apply directly to the St. Augustine Campus online at

http://sta.uwi.edu/admissions/undergrad/how_to_apply_online.asp

PLEASE READ ALL OF THE INFORMATION BELOW BEFORE APPLYING**1. You can indicate FOUR (4) PROGRAMME CHOICES on your online application.**

After selecting your first choice, you may select a **second, third, and fourth choice** by clicking the **NEXT PROGRAMME** button and choosing the programme.

2. When making the selection of **Application Type, select one of the following:**

- New Undergraduate Full-time
- New Undergraduate Part-time
- New Undergraduate Evening

OR

Persons applying for admission via Clarence Fitzroy Bryant College (**CFBC**), St. Kitts, Sir Arthur Lewis Community College (**SALCC**), St. Lucia, St. Vincent and the Grenadines Community College (**STVGCC**), St. Vincent, under “**Application Type**” select one of the following:

- New Undergraduate **CFBC**
- New Undergraduate **SALCC**
- New Undergraduate **STVGCC**

3. Fill out all the required fields (marked with *). If you leave any of the required fields blank, the system will return an error message when you attempt to submit your application.

4. Your Confirmation Receipt would only be valid if you have fully completed your online application and the Confirmation Receipt is submitted by the specified deadline.
5. We cannot return or give you copies of any part of your application, transcripts, translations, letters of recommendations or supporting material nor will we forward any part of your application or supporting material to a third party.
6. The Office of Admissions does not release any information except to the applicant and does not give admission decisions by telephone or fax. This policy helps to protect the confidentiality of every applicant.
7. If you call the Office of Admissions about the status of your application, please ensure that you have allowed time for the materials sent to arrive and be processed. Please understand that the volume of applications and phone calls may prevent us from verifying, while on the phone, that a particular item has been received and filed in your application. Please allow sometime for us to contact you.
8. If you wish to apply to **another UWI Campus as a Campus of Second Choice** you must visit <http://www.uwi.edu/admissions>, select the campus to which you wish to apply and follow the instructions given.
9. Applicants for Bachelor in Education (BEd), Evening University programmes, and mature applicants **must submit details of Work History**, together with two (2) letters of recommendation and the required supporting documents.
10. If you hold **dual citizenship** you should clearly indicate under which nationality you wish to be considered as you will NOT be permitted to change your status after an offer of a place has been made and accepted.

Note: This has no bearing on your application but is needed for determining the fees payable.
11. If you hold **dual citizenship** you MUST also submit documentary evidence to support the status under which you wish to be considered.
12. The submission of documents in support of applications or the applications themselves, for admission and/or registration that are forged, fraudulent, altered from the original, obtained under false pretences, or otherwise deceptive is prohibited. See sections above on DOCUMENTS REQUIRED and Important Notes re: TRANSCRIPTS & CERTIFICATES.
13. If you wish to live on a Hall of Residence, please see the section above on **HOUSING ON CAMPUS**

STEP 1: GO TO THE UWI ADMISSIONS WEBPAGE

Start at the webpage <http://www.uwi.edu/admissions> Select the Campus of your choice.

You can now begin the application process by clicking the **APPLY NOW** button.

If you wish to apply to another **UWI Campus** as a **Campus of Second Choice**, please return to the webpage

<http://www.uwi.edu/admissions> and follow the instructions.

STEP 2: SET UP YOUR ACCOUNT

Create a Login ID and PIN (Personal Identification Number) to set up an account. Make a note of your Login ID and PIN since you will need these to access your application information after you log out of the system.

NOTE: A valid e-mail IS ABSOLUTELY required to continue the process, as this will be our primary means of communicating with you. If you do not have a valid E-mail account please create one before proceeding. You are advised to create a personal e-mail address if you do not yet have one. Please **do not** use an e-mail address which belongs to someone else as we will be corresponding with you via this medium. You can create FREE e-mail accounts through e-mail providers such as: **Gmail, Hotmail or Yahoo.**

Please ensure that your e-mail address is stated correctly. Any invalid e-mail addresses will result in a delay in communicating with you.

STEP 3: COMPLETE YOUR APPLICATION ON-LINE

Follow the instructions and complete the application in full before submitting it.

You do not have to complete your application in one sitting. You can start the process and complete it any time before the deadline using your Login ID and PIN.

In completing the application, be sure that your information is accurate and that you answer ALL the questions applicable to you.

To do so login to the system using the Login ID and PIN that you created in **STEP 2** above. Then click the application and resume the application process by selecting the appropriate item on the **Application Checklist**.

STEP 4: SUBMIT YOUR APPLICATION

Once you have entered all the required information on the form and you are satisfied, you may submit your application by clicking the **APPLICATION IS COMPLETE** button.

If your application is missing required information, highlighted in red (*), it will not be accepted by the system. Review your application, enter all missing information and re-submit by clicking the **APPLICATION IS COMPLETE** button.

Upon the successful completion and submission of an online application you will automatically receive a letter acknowledging receipt of your application. **Please retain this letter as your official receipt.**

To view your Acknowledgement Letter do the following:

1. On the **Applicant Menu**, go to the **Submitted Applications** section.
2. Go to the **Confirmation/Acknowledgement** section and click on the link associated with your submitted application.

3. Print the Acknowledgement Letter and retain a copy for your record.

STEP 5: PAY YOUR APPLICATION PROCESSING FEE

Please refer to the Section on Application Processing Fee to determine the fee you must pay.

STEP 6: PRINT AND MAIL IN / HAND DELIVER SUPPORTING DOCUMENTS

Included in the acknowledgement letter is a link to download the **Undergraduate** Confirmation Receipt for your application. You must print, fill out and sign the **Undergraduate** Confirmation Receipt. Mail or hand-deliver the signed **Undergraduate** Confirmation Receipt along with the other supporting documents (see the Section above on DOCUMENTS REQUIRED for details) to:

*The Senior Assistant Registrar
Student Affairs (Admissions)
The Lloyd Braithwaite Student Administration Building
Lewis Avenue,
UWI St. Augustine Campus
Trinidad & Tobago W.I.*

Materials sent to the UWI in unlabeled or incorrectly labeled envelopes may result in a delay in the processing of your application.

Please note that **your application will not be processed** until we receive the **completed UNDERGRADUATE Confirmation Receipt with ALL supporting documents**.

YOUR UNDERGRADUATE CONFIRMATION RECEIPT WILL ONLY BE VALID IF YOU HAVE FULLY COMPLETED YOUR ONLINE APPLICATION. Supporting documents (See Section above on DOCUMENTS REQUIRED for details) must be received at the Admissions Office by the deadline stated in your Acknowledgement Letter. Please note it is important that you adhere to ALL stipulated deadlines.

NOTE: For admission to the UWI St. Augustine Campus any change to your faculty and / or programme of choice should be submitted in writing to The Admissions Office no later than July 13, 2018. Late requests will not be accepted.

STEP 7: TRACK YOUR APPLICATION

Track the progress of your application at any time using our website. Start at the webpage http://sta.uwi.edu/admissions/undergrad/how_to_apply_online.asp Login using the Login ID and PIN created in STEP 2 above. On the **Applicant Menu** Page, scroll down to the **Submitted Applications** Section. CLICK the link displayed in **Admission Term** of the application you wish to track.

Please allow **3 weeks** for your application to be entered in the system.

STEP 8: VIEW YOUR APPLICATION STATUS LETTER (PROCESSED APPLICATIONS ONLY)

When your application has been processed by the Admissions Office you would be able to view a detailed letter online.

To view the **Application Status Letter** do the following:

1. Start at the webpage http://sta.uwi.edu/admissions/undergrad/how_to_apply_online.asp Log in using the Login ID and PIN created in **STEP 2**
2. On the Applicant Menu, go to the **Processed Applications Section**.
3. Click on the link which indicates the semester and Programme you applied to pursue.
4. Click on the link “**Application Status Letter [click here]**”
5. Print the Application Status Letter and retain a copy for your record.

NB: If your Application Status Letter indicates outstanding items, every effort should be made to submit these documents by the stipulated deadlines.

BY FILLING OUT AN APPLICATION TO THE UNIVERSITY OF THE WEST INDIES, ST. AUGUSTINE CAMPUS, YOU ARE GIVING PERMISSION TO:

1. The Caribbean Examination Council,
2. The General Certificate of Education (GCE)Cambridge,
3. Any Educational institution you have attended

TO GRANT FULL ACCESS TO YOUR ACADEMIC RESULTS TO THE UWI.

Further information may be obtained from the following:

The Senior Assistant Registrar,
Student Affairs (Admissions)
The Lloyd Braithwaite Student Administration Building
The University of the West Indies
St. Augustine
TRINIDAD & TOBAGO
www.sta.uwi.edu