



# THE UNIVERSITY OF THE WEST INDIES

ST. AUGUSTINE CAMPUS, TRINIDAD & TOBAGO, WEST INDIES

## OFFICE OF THE DEPUTY PRINCIPAL

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File No. 1/1/2-3

## MEMORANDUM

**TO:** All Students

**FROM:** Professor Indar Ramnarine, Deputy Campus Principal 

**DATE:** 29<sup>th</sup> April, 2019

**SUBJECT:** Annual Update on the Student Amenities Fund

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Subsequent to my update in February 2018, I'm happy to provide another annual update on decisions made regarding the use of the Student Amenities Fund (SAF) as well as the progress made in implementing these projects. As you may recall, the SAF was approved for the development and enhancement of student amenities, facilities and support to student services on the Campus.

The SAF Committee last met on the 24<sup>th</sup> October, 2018 and approved new projects, which are in progress. Attached to this email, you will see a list of the approved SAF projects, the respective committed funds, and the status of each project.

As you may be aware most of these changes and improvements cannot be completed immediately as processes related to procurement have to be carried out. I will continue to keep you informed of progress in the implementation of these projects on a regular basis. The UWI St. Augustine Campus is committed to transparency and accountability in the use of these funds.

## Student Amenities Fund Projects 2016-2019

	<b>Approved Projects</b>	<b>Committed Funds TT\$</b>	<b>Status of Project</b>
1.	Procurement of 4 Shuttle Buses ✓ 2 (22 seater) ✓ 2 (15 seater)	<b>1,331,986.00</b>	Completed
2.	4 months Pilot GPS Tracking Devices - NOVAX Software Services Limited	<b>34,735.00</b>	Completed
3.	Refurbishment of 3 Shuttle Stops ✓ TGR ✓ Main Administration Building ✓ LRC	<b>75,000.00</b>	Completed
4.	Supply and Delivery of Wireless Devices (Phase 1) – in the following areas: 1. Alma Jordan Library (AJL) 2. Faculty of Humanities and Faculty of Social Sciences Building 3. Management Studies/MLT Lecture Theatre 4. Humanities Extension (Clock Building) 5. JFK Quadrangle, JFK Lecture Theatre, JFK Auditorium 6. JFK Food Court 7. Student Activity Centre (SAC) 8. Guild of Students 9. Trinity Hall of Residence 10. Faculty of Law	<b>1,200,000.00</b>	Completed
5.	Upgrade to Wi-Fi – Sir Arthur Lewis Hall of Residence	<b>2,000,000.00</b>	Completed
6.	Refurbishment of Benches at the Student Activity Centre (SAC)	<b>22,225.00</b>	Completed
7.	Student Accommodations Office Outfitting	<b>76,854.04</b>	Completed
8.	Upgrading the Student Computer Lab (Phase 1) – 427 computers in the following areas: 1. Faculty of Medical Sciences – 20 2. Faculty of Humanities and Education – 23 3. Faculty of Law – 12 4. Faculty of Science and Technology - 40 5. Faculty of Food and Agriculture - 9 6. Faculty of Social Sciences – 37 7. Faculty of Engineering – 143 8. Alma Jordan Library – 76 9. Medical Sciences Library – 30 10. Student Activity Centre - 37	<b>2,744,563.00</b>	Completed



	<b>Approved Projects</b>	<b>Committed Funds TT\$</b>	<b>Status of Project</b>
9.	Upgrading the Student Computer Lab (Phase II) – 341 computers, in the following areas: <ol style="list-style-type: none"> <li>1. Faculty of Medical Sciences – 30</li> <li>2. Faculty of Humanities – 13</li> <li>3. Faculty of Science and Technology – 94</li> <li>4. Faculty of Food and Agriculture – 6</li> <li>5. Faculty of Social Sciences 12</li> <li>6. Faculty of Engineering – 135</li> <li>7. Canada Hall -9</li> <li>8. Freedom Hall – 9</li> <li>9. Trinity Hall – 9</li> <li>10. Sir Arthur Lewis Hall – 16</li> <li>11. SAC Student Labs - 8</li> </ol>	<b>2,300,000.00</b>	Completed
10.	Purchase of Temporary Domestic Washers and Dryers for the Halls of Residence <ul style="list-style-type: none"> <li>✓ Freedom Hall – 6 washers and 6 dryers</li> <li>✓ Canada Hall – 3 washers and 2 dryers</li> <li>✓ Trinity Hall – 4 washers and 2 dryers</li> <li>✓ JGI Hall – 4 washers and 4 dryers</li> </ul>	<b>115,385.62</b>	Completed
11.	Purchase of Industrial Type Washers and Dryers for Halls of Residence <ol style="list-style-type: none"> <li>1. Canada Hall – 8 washers and 8 dryers</li> <li>2. JGI Hall – 13 washers and 13 dryers</li> <li>3. Freedom Hall – 18 washers and 18 dryers</li> <li>4. SAL Hall – 18 washers and 18 dryers</li> <li>5. Trinity Hall – 8 washers and 8 dryers</li> </ol>	<b>966,987.00</b>	Completed
12.	Replacing of 4 Treadmills and 24 Indoor Spin Bikes	<b>605,000.00</b>	Completed
13.	Resurfacing of Sports and Physical Education Centre's (SPEC) Indoor & Outdoor Courts	<b>2,901,363.00</b>	Completed
14.	<b>**Campus IT Services (CITS) COCR Associate (Aug 2017 to July 2019)</b>	<b>526,635.00</b>	Completed
15.	<b>**Administrative Assistant (Grade 9) - Financial Advisory Services</b>	<b>151,368.61</b>	Completed
16.	<b>**Administrative Assistant (Grade 9) - Student Activity Centre, Off Campus</b>	<b>119,000.00</b>	Completed
17.	<b>**Payment of Salary for Student Services Assistant 1 – Financial Advisory Services</b>	<b>63,070.25</b>	Completed
18.	Installation of 19 Student Water Coolers – (Phase I)	<b>314,000.00</b>	Completed
19.	Freedom Hall's Temporary Wireless Solution	<b>50,000.00</b>	Completed

	<b>Approved Projects</b>	<b>Committed Funds TT\$</b>	<b>Status of Project</b>
20.	Buyout of Wireless Solutions installed by Digicel – Freedom Hall	<b>45,000.00</b>	Completed
21.	Upgrade of the Student Facilities at the Faculty of Medical Sciences – Mt. Hope Campus <ul style="list-style-type: none"> <li>✓ Covered Benches</li> <li>✓ Outdoor Sunbrellas</li> <li>✓ Refrigerators</li> <li>✓ Kettles</li> <li>✓ Tables and chairs</li> <li>✓ Air conditioning units</li> <li>✓ Water coolers</li> <li>✓ Other preparatory works, etc.</li> </ul>	<b>841,686.60</b>	Completed
22.	Upgrade of Student Locker Area (Outside The Alma Jordan Library)	<b>67,845.00</b>	Completed
23.	Purchase of 3 Pool Tables at the SAC	<b>22,385.00</b>	Completed
24.	Temporary Management of Student Shuttle Service	<b>81,000.00</b>	In Progress
25.	Procurement of an Accessible Vehicle for Students with Disabilities - <i>(Student Life and Development Department- SLDD)</i>	<b>463,600.00</b>	In Progress
26.	Construction of New Covered Walkways <ul style="list-style-type: none"> <li>✓ Natural Sciences Building to Max Richards Building</li> <li>✓ UWI North Entrance to the Faculty of Food and Agriculture and Faculty of Science and Technology</li> </ul>	In Progress	
27.	Installation of 6 canopies/Shuttle Stops on main campus, in the following areas: <ol style="list-style-type: none"> <li>1. Main Administration Entrance</li> <li>2. East of Main Administration Building</li> <li>3. Western edge of Playing Field</li> <li>4. Sir Frank Stockdale Building</li> <li>5. Tennis Court</li> <li>6. Student Activity Centre</li> </ol>	<b>135,690.00</b>	In Progress
28.	Purchase and installation of 38 Water Coolers (Phase 2) <i>*Includes the Halls of Residence</i>	<b>628,000.00</b>	Tendering in Progress
29.	Campus Wi-Fi Upgrade (Phase II) <i>Faculty of Engineering – all areas</i>	<b>2,500,000.00</b>	In Progress
30.	ResQ App Initiative Pilot (1000 students)	<b>381,625.00</b>	In Progress



	<b>Approved Projects</b>	<b>Committed Funds TT\$</b>	<b>Status of Project</b>
31.	Upgrade of the Student Activity Centre 1. Renovation of the SAC Washrooms 2. Construction of Two Floor Decks at the SAC 3. Installation of awnings/canopies 4. Upgrade the security CCTV system	<b>330,000.00</b> <b>693,275.00</b>  In Progress	In Progress
32.	Replacement of benches around campus	In Progress	
33.	Sir Arthur Lewis Hall – Proposal to convert double rooms to single rooms	<b>735,873.60</b>	In Progress
34.	Renovation to Freedom Hall's Multi-Purpose Room	In Progress	
35.	School of Nursing – El Dorado ✓ Outfitting Sickbay at the School of Nursing ✓ Purchase of 1 refrigerator and 1 microwave	In Progress	

### **Suspended Student Amenities Fund Projects**

Projects number 1 and 2 were to be partially financed by the Student Amenities Fund (SAF), but were suspended due to the financial constraints currently being experienced by the university. Nonetheless, with regard to the shuttle service, an interim measure has been put in place to ensure that this service operates efficiently, and has proven successful since its implementation in Semester I 2017/2018.

	<b>Project</b>	<b>Estimated Cost</b>
1.	Traffic & Transportation Management Unit (1yr)	<b>1,160,485.00</b>
2.	Construction of Division of Student Services and Development (DSSD) Offices (Phase I)	<b>2,610,264.20</b>
3.	Replacing SPEC Gym Equipment (Phase II) <i>*Suspended due to the lengthy delay/inactivity in providing invoices, etc.</i>	<b>151,300.00</b>

The feedback of students is highly valued and I therefore encourage you, through your Guild representation, to propose projects for future consideration.

Attached are pictures of some of the completed SAF projects.

I thank you for your continued support.