THE UNIVERSITY OF THE WEST INDIES

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ENGINEERING LECTURE THEATRE 1
EMERGENCY BRIEFING

The University of the West Indies places high priority on preserving your health and safety. Please give me your attention for a few moments as I outline the emergency procedures to be followed at today's event.

This building is equipped with a fire alarm system and in the event of an emergency the alarm will sound. Please note that we have no planned drills for today, so if the alarm sounds, we will treat it as a real emergency.

Once the alarm has sounded, calmly make your way through one of the exits. This lecture theatre has five exits, two to the front of the theatre, to my left and right, one at the middle of the room, directly at the front of me and two to the sides of the room. These two exits are labeled as emergency exits. ONLY open the emergency exit doors if the alarm sounds. Once they are opened the central air conditioning system and elevators throughout the building will automatically shut down.

Once outside the theatre, make your way to the muster point which is at the back of this building (west of your present location on the field). Stay at the muster point and await further instructions.

In the event of an earthquake, stay calm, there are no tables under which we can duck, cover and hold, look out for falling debris. Once the shaking stops, exit the building in a calm and orderly manner and assemble at the muster point where you will receive further instructions.

THANK YOU