January 11, 2007

Dear Student

In keeping with a decision ratified by the Board for Undergraduate Studies on May 31 2005 to introduce the GPA scheme for all students who had entered the University prior to the 2003/2004 academic year, I write reminding you that this decision took effect on August 01, 2006.

What this means, therefore, is that you will receive a grade point average at the end of the current semester. Your grade slip would indicate:

i) A Grade Point Average of the courses taken in Semester I 2006/2007 only

ii) a cumulative Grade Point Average which is the average obtained of all the courses that you have satisfactorily completed to date;

Courses that are excluded from the GPA net are courses taken on a pass/fail basis, audited courses, courses taken for preliminary credits and courses for which the designation I (Incomplete), EC (Exemption with Credit), E (Exemption), EQ (Examination Only) and AM (Absent Medical) are attached.

Whereas the former average would be an indication of your performance over one semester, the cumulative average would represent your level of performance from the day you first entered.

With regards to calculating the class of degree, Faculty regulations would define the parameters that must be considered for the determination of the weighted GPA.
Where it could be established that a student who entered the University previous to the introduction of the GPA Scheme, could be disadvantaged in any way under the GPA system, then that student's grades would be calculated under the old system.

Understandably, some of you may have concerns about the GPA scheme. I would, therefore encourage you to speak with the Faculty Advisor or the Examinations Section about your queries as we would wish to make this transition as smooth and seamless as possible.

Yours sincerely

Jeremy Callaghan
Campus Registrar