

## **IMPORTANT DEFINITIONS**

**CERTIFIED COPY** - is a **copy** (often a photocopy) of a primary **document** that has on it an endorsement or certificate that it is a true **copy** of the primary **document**. The **certified copy** is signed by a person nominated by the person or agency asking for it. Typically, the person is referred to as an authorized person, Commissioner of Affidavit, Justice of the Peace, School Principal, School Vice Principal.

**COMMISSIONER OF AFFIDAVIT**- A public official whose main powers include administering oaths and attesting to signatures, both important and effective ways to minimize **Fraud** in legal documents.

**PHOTOCOPY**-a photographic copy usually in black and white maybe in color sometimes of printed or written material produced by a process involving the action of light on a specially prepared surface.

**PDF ATTACHMENT/FILE** - Short for Portable **Document Format**, **PDF** is a file **format** and file extension developed by Adobe that enables users to capture the native appearance of a **document**. ... Clicking the Adobe **PDF** file icon to the right opens an **example** of a **PDF** file if Adobe Acrobat Reader or other **PDF** reader is installed on your computer

**ACCEPTANCE/OFFER LETTER**- is a formal indication of a successful application or offer for a programme of study.

**PROCESSING**- The period which takes to update your application information after your CERTIFIED copies has been submitting.

**CONFIRMATION RECEIPT**- The form which is available at the end of the application process which must be completed and submitted along with **ALL** your supporting documents.

**OFFICIAL TRANSCRIPT-** A transcript which must be sent directly from the granting institution directly to The University of the West Indies, St Augustine Campus or issued in a sealed tamper proof envelope which cannot be opened.

# CERTIFIED COPY



CARIBBEAN EXAMINATIONS COUNCIL  
CARIBBEAN SECONDARY EDUCATION CERTIFICATE®

UCN: OC 12345678

This is to certify that

Jane Doe

Date of Birth 23 NOVEMBER, 2000 Registration Number 1600270970

obtained the result(s) shown in the following 8 subject(s) in the year JUNE 2017

SUBJECT	PROFICIENCY	GRADE	PROFILE
ADDITIONAL MATHEMATICS	GENERAL	ONE	CONCEPTUAL KNOWLEDGE (A), ALGORITHMIC KNOWLEDGE (A), REASONING (A)
BIOLOGY	GENERAL	ONE	KNOWLEDGE AND COMPREHENSION (A), USE OF KNOWLEDGE (A), EXPERIMENTAL SKILLS (A)
CHEMISTRY	GENERAL	ONE	KNOWLEDGE AND COMPREHENSION (A), USE OF KNOWLEDGE (A), EXPERIMENTAL SKILLS (A)
ENGLISH A	GENERAL	ONE	UNDERSTANDING (A), EXPRESSION (A)
FOOD, NUTRITION AND HEALTH	TECHNICAL	ONE	KNOWLEDGE (A), USE OF KNOWLEDGE (A), PRACTICAL SKILLS (A)
INFORMATION TECHNOLOGY	GENERAL	ONE	THEORY (A), PRODUCTIVITY TOOLS (A), PROBLEM SOLVING AND PROGRAMMING (A)
MATHEMATICS	GENERAL	ONE	KNOWLEDGE (A), COMPREHENSION (A), REASONING (A)
SOCIAL STUDIES	GENERAL	TWO	KNOWLEDGE AND COMPREHENSION (A), APPLICATION, EVALUATION AND PROBLEM-SOLVING (C)

I HAVE SEEN THE ORIGINAL AND CERTIFY  
THAT THIS IS A TRUE COPY OF THE ORIGINAL

*Candice Johnson*  
COMMISSIONER OF AFFIDAVITS

Registrar:

Chairman:

Caribbean Examinations Council (CXC®) was established by agreement by fifteen Commonwealth Caribbean countries in 1972 and is recognised as the examining body for the area. English is the official language of CXC® examinations.

OC 12345678

Document bears certification from Commissioner of Affidavits

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CARIBBEAN ADVANCED PROFICIENCY EXAMINATION®

UCN: OC 12345678

*This is to certify that*

Jane Doe

Date of Birth 23 NOVEMBER, 2000 Registration Number 1600271160

obtained the result(s) shown in the following 4 subject(s) in the year JUNE 2018

SUBJECT	UNIT	GRADE	PROFILE
CHEMISTRY	1	ONE	FUNDAMENTALS IN CHEMISTRY (A), KINETICS AND EQUILIBRIA (A), CHEMISTRY OF THE ELEMENTS (B)
COMMUNICATION STUDIES	1	TWO	GATHERING AND PROCESSING INFORMATION (C), LANGUAGE AND COMMUNITY (B), SPEAKING AND WRITING (B)
ENVIRONMENTAL SCIENCE	1	ONE	FUNDAMENTAL ECOLOGICAL PRINCIPLES (A), HUMAN POPULATION AND THE ENVIRONMENT (A), SUSTAINABLE USE OF NATURAL RESOURCES (A)
PURE MATHEMATICS	1	ONE	BASIC ALGEBRA AND FUNCTIONS (B), TRIGONOMETRY, GEOMETRY AND VECTORS (A), CALCULUS I (A)

\*\*\*\*\*

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*Candice Johnson*

COMMISSIONER OF AFFIDAVITS

Document bears  
certification from  
Commissioner of  
Affidavits

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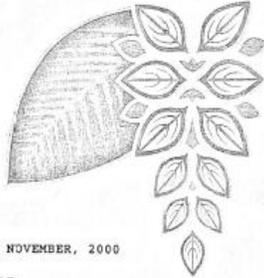
OC 12345678

# CERTIFIED COPY

# NO CERTIFICATION



## REPUBLIC OF TRINIDAD AND TOBAGO CERTIFICATE OF BIRTH



Pin #: 01234567891  
 Given Name(s): JANF  
 Other Name(s): \*\*\*\*\*  
 Place of Birth: PORT OF SPAIN GENERAL HOSPITAL  
 CHARLOTTE STREET, PORT OF SPAIN  
 Mother's Name: JENNIFER DOE  
 Mother's Former Surname: LEE  
 Mother's Prev. Surname(s): \*\*\*\*\*  
 Occupation: ACCOUNTS CLERK  
 Informant's Name and Relationship to Child  
 IVOR SUPERVILLE  
 FATHER  
 Registration Date: 21ST FEBRUARY, 2001  
 Name of Registrar: SHIRA HOSEIN

Date of Birth: 23RD NOVEMBER, 2000  
 Sex: FEMALE  
 Father's Name: JONATHAN DOE  
 Occupation: AUDITOR  
 Informant's Name and Relationship to Child  
 \*\*\*\*\*  
 \*\*\*\*\*  
 Registration District: CENTRAL, PORT OF SPAIN  
 Entry No: 676  
 Notes:



**This is NOT certification.**

ISSUED UNDER MY HAND AND SEAL OF OFFICE ON  
18TH MAY, 2018

*Shira Hosein*  
REGISTRAR GENERAL

CERTIFIED TRUE AND CORRECT EXTRACT FROM THE REGISTER OF BIRTHS, HELD BY REGISTRAR GENERAL'S DEPARTMENT MINISTRY OF THE ATTORNEY GENERAL AND LEGAL AFFAIRS



01234567891

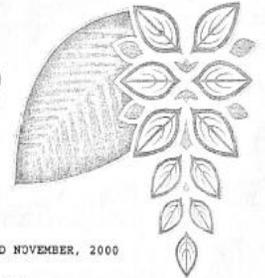
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01234567891

# These documents do not require Certification.

Order Confirmation (#19792)

From: andre.taitt@sta.uwi.edu (andre.taitt@sta.uwi.edu)

To: mango@hotmail.com

Date: Thursday, March 26, 2020, 11:21 PM AST

You have received this email from andre.taitt@sta.uwi.edu in response to your Order.

## Order Receipt

Order: 19792  
 Terminal Id: DEVICE\_ID  
 Store: Student Affairs (Admissions)  
 Date/Time: March 27, 2020 3:20:57 AM GMT  
 Total: TTD90.00

### Billed To:

JENNIFER DOE  
 TUNAPUNA

Trinidad and Tobago

### Contact Email:

pettalb55@yahoo.com

### Payment Information:

Payment Type: Credit Card  
 Credit Card Number: 0000001111111  
 Reference Number:  
 Card Type: Visa  
 \*\*\* Card Not Present \*\*\*

### Shipping Information:

Shipping Information: 15805  
 Delivery Method: None

Item	Stock Number	Quantity	Unit Price	Detail Total
	1	1	TTD90.00	TTD90.00

### FOR OFFICIAL USE ONLY

STUDENT ID: \_\_\_\_\_

Suspended [ ] Pushed [ ] Not Pushed [ ]



THE UNIVERSITY OF THE WEST INDIES  
 ST. AUGUSTINE

## UNDERGRADUATE CONFIRMATION RECEIPT

**IMPORTANT NOTICE:**  
**PLEASE PRINT, SIGN AND SUBMIT THIS PAGE WITH ALL REQUIRED SUPPORTING DOCUMENTS via email to [ugmah@sta.uwi.edu](mailto:ugmah@sta.uwi.edu) or [admic@sta.uwi.edu](mailto:admic@sta.uwi.edu) - Insert two week date from the date of completed online application-**

<NAME>

<LOGIN ID>

<First Choice: Programme>  
 <Second Choice: Programme>  
 <Third Choice Programme>  
 <Fourth Choice Programme>

The following documents are required. Please ensure that you submit these documents along with this signed page.

- Undergraduate Confirmation Receipt – **COMPULSORY** for ALL online applicants.
- Application Processing Fee Payment Form /Online Payment Confirmation Email /Bank Draft - **COMPULSORY** for ALL applicants (Bank Draft ~~ONLY~~ is US \$ or TT \$) ~~ONLY~~ should be made to "The University of the West Indies"
- Birth Certificate\*
- Marriage Certificate\*
- Legal Affidavit or Deed Poll \*(If present name is different from that on the Birth Certificate)
- Academic Certificates\*
- Professional Certificate/Diploma\*
- Official Transcript (This does NOT apply to High/Secondary School students in Trinidad & Tobago)
- Autobiographical Statement (300 Words) – **COMPULSORY** for ALL applicants to the Faculty of Medical Sciences.
- TOEFL Examination Score (If English is not your native language) Score of 300 or greater
- The University of Cambridge IELTS\* (If English is not your native language) Score of 6.5 or greater
- Supplemental Sheet I (Applicants to BSc Nursing Specializations , BSc Human Ecology)
- Supplemental Sheet II - Non Academic Criteria for Selection Form (Applicants to MB.BS, DDS & DVM ~~ONLY~~ ONLY)
- Supplemental Sheet III - Employee and Referee Information (Applicants to Certificate, Diploma and BEd Applicants)
- Police Certificate of Character (Applicants to ECCD , BEd ECCL , BEd Primary (General) ONLY)
- Other (please specify) \_\_\_\_\_

\*Certified photocopies of these documents.

### DECLARATION

I hereby certify that I have read and understood the instructions and the information necessary for completing this application and that all statements made are true and complete. I accept that the University reserves the right to reject this application if the information submitted in its support is based in whole or in part on deception or fraud. By submitting this Confirmation Receipt you agree to ALL the terms and conditions of The University of the West Indies.

BY FILLING OUT AN APPLICATION TO THE UNIVERSITY OF THE WEST INDIES, ST. AUGUSTINE CAMPUS, YOU ARE GIVING PERMISSION TO:  
 1. The Caribbean Examinative Council,  
 2. The General Certificate of Education (GCE) Cambridge,  
 3. Any Educational Institution you have attended  
 TO GRANT FULL ACCESS TO YOUR ACADEMIC RESULTS TO THE UWI.

OUTSTANDING DOCUMENTS:		FOR OFFICIAL USE ONLY	
<input type="checkbox"/> Official Transcript	<input type="checkbox"/> Marriage Certificate	<input type="checkbox"/> CAPE Unit I Certificate	<input type="checkbox"/> CAPE Unit II Certificate
<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Supplemental Sheet I	<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Autobiographical Statement
<input type="checkbox"/> Detailed Work Experience History	<input type="checkbox"/> GCE/GCE O Level Certificate	<input type="checkbox"/> Supplemental Sheet III	<input type="checkbox"/> Supplemental Sheet III
<input type="checkbox"/> GCE A Level Certificate	<input type="checkbox"/> Passport	<input type="checkbox"/> Application Processing Fee	<input type="checkbox"/> Other: _____
STATUS: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		Appl. Proc. Fee Paid: _____	

Submitted via email

Submitted via mail