How to access Class List in Self Service Banner?

Steps to follow:

1. Go to https://sta.uwi.edu/
2. Click on **Faculty & Staff** on left side menu
3. On the right, click on **Online Systems**
4. Click on **Banner** link below
5. Enter your Self-Service Banner credentials
6. Click on **Faculty Services** tab/page
7. Click on **Term Selection** link, Select Term, click on **Submit** button
8. Click on **CRN Selection** link, Select CRN, click on **Submit** button
9. Click on **Summary Class List** link
10. Select to download either:
    - **Export listing of students for this Class/CRN (MS Excel)** link
      OR
    - **Export listing of students for this Course (All CRNs) (MS Excel)** link