THE UNIVERSITY OF THE WEST INDIES ST. AUGUSTINE

ENGLISH LANGUAGE PROFICIENCY TEST (ELPT)

The next session of the ELPT will be held as follows:

DATE Thursday 13th February, 2025

VENUE: Online

TIME: 4:00 P.M. – 6:00 P.M.

ELPT Registration Procedure

Online registration for the February 2025 sitting of the ELPT examination will take place remotely, during the period:

Monday 13th – Friday 24th January, 2025.

ALL candidates **must register ONLINE ONLY** as follows:

- a. Make payment as per payment procedure document below.
- b. Go to the UWI, STA, Faculty of Humanities and Education (FHE) homepage. Scroll down and click on the ELPT Test button. Alternatively, click the hyperlink: <u>ELPT Information | The Faculty of Humanities and Education (uwi.edu)</u>
- c. Fill out the ELPT registration form (only available from Monday 13th Friday 24th January, 2025), upload proof of payment, then click submit.
- d. Candidates will receive an email acknowledging receipt and also further instructions.
- e. Do the ELPT online examination on Thursday February 13th, 2025 at 4:00 pm.
- f. Candidates who are currently registered UWI St. Augustine students <u>MUST</u> follow option 1 of the payment procedure below. Please note that the ELPT administration will not be responsible for payment and refunds applicable to any other campus.
- g. Candidates who are not making payments in Trinidad and Tobago

 MUST follow option 3 of the payment procedure below. Please note that the ELPT administration will not be responsible for payment and refunds applicable to any other campus.

All ELPT queries are to be sent to ELPT.registration@sta.uwi.edu. Response time 1-2 business days. Registration is only considered complete after proof of payment has been uploaded to the registration jot form. Registration will only be accepted via the jot form.

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Payment Procedure - Examination

PLEASE NOTE:

ALL CANDIDATES MUST <u>FIRST</u> PAY AN EXAMINATION FEE OF <u>TTD</u> 200.00 (30.00 U. S) via one of the following payment options:

OPTION 1:

Make payment at the Cashier, Main Administration Building (located to the north of campus, building with flagpoles to the front), into a/c # 273022-7404-5611-6.

OPTION 2:

Make payment through internet banking* or physically go to Republic Bank (any branch) to make payment over the counter. Please see attached sample of "How to fill out Bank Deposit slip for ELPT payment" on page 4. Do NOT use The UWI tuition fees bank slip.

*For online transfers, persons must indicate if their payments have been made by a third party and give the name of the individual.

OPTION 3:

Make payment through wire transfer to The UWI. Please include: ELPT Examination and Name of Candidate.

TT\$ Wire Transfer Banking information – Republic Bank Limited

Bank Name: Republic Bank Limited

Bank Branch: St. Augustine

Bank Address: Corner Agostini Street and Tunnel Drive,

St. Augustine

Swift Address: RBNKTTPX

Account Number: 160284614001CHQ

Account Name: The University of the West Indies

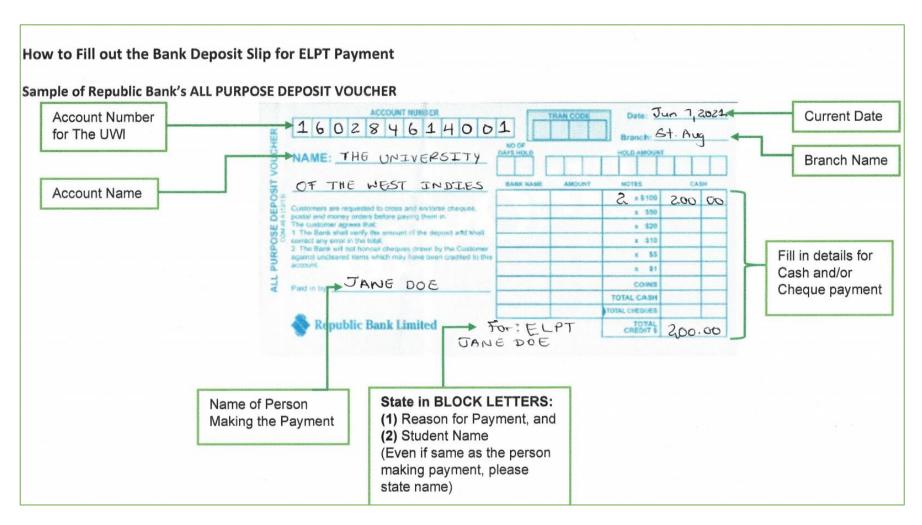
Details of Payment: * Provide details e.g. ELPT exam- John Doe

Payee – Jane Doe for John Doe

OR

Payee – John Doe (If student is making payment)

* to be provided by customer



Academic Literacies Programme
Department of Modern Languages & Linguistics

November 14, 2024

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