



Director, Centre for Language Learning

FURTHER PARTICULARS

Be part of a Great West Indian Tradition

The University of the West Indies (UWI) is a well-established independent university that serves 17 countries of the Commonwealth Caribbean: Anguilla, Antigua & Barbuda, The Bahamas, Barbados, Belize, Bermuda, The British Virgin Islands, The Cayman Islands, Dominica, Grenada, Jamaica, Montserrat, St. Kitts & Nevis, St. Lucia, St. Vincent & the Grenadines, Trinidad & Tobago, and the Turks & Caicos Islands. [Read more ...](#)

Ranked Among the Best

Only Caribbean University Ranked Among BEST IN THE WORLD



- ▶ CARIBBEAN'S #1
- ▶ WORLD'S TOP 1.5 %
- ▶ LATIN AMERICA'S TOP 20
- ▶ WORLD'S GOLDEN AGE TOP 100
- ▶ IMPACT RANKINGS 2.5%

An innovative, internationally competitive, contemporary university deeply rooted in the Caribbean, The UWI is an international university, in every respect, with links extending beyond the region to well over 100 universities worldwide.

The Times Higher Education rankings in 2018 and 2019, placed The UWI as the number 1 ranked university in the Caribbean out of over 200 registered institutions across the region; and among the top 3% of some 2,000 registered universities in the wider Latin America and the Caribbean. In 2020 The UWI was ranked among the THE's top 100 "Golden Age" universities established between 1945 and 1967. [Read more ...](#)

About UWI

The first of UWI's five campuses began in 1948 at Mona, Jamaica, as a College of the University of London. The St. Augustine Campus in Trinidad & Tobago was added in 1961 and UWI achieved full university status in 1962. St. Augustine was followed by campuses at Cave Hill, Barbados (1963), the Open Campus (2008), and the Five Islands Campus in Antigua & Barbuda (2019). [Read more ...](#)

Our 8 Faculties

Teaching at the St. Augustine Campus takes place within eight faculties - Engineering, Food & Agriculture, Humanities & Education, Law, Medical Sciences, Science & Technology, Social Sciences, and Sport. Each Faculty offers a wide range of undergraduate and postgraduate programmes. [Find out more ...](#)

Get to Know Us

Visit <https://www.uwi.edu/> to find out more about The UWI. For more on the St. Augustine Campus, visit <https://sta.uwi.edu/>. Read the latest Campus news in our monthly publication, [UWI Today](#) and follow us on social media [Facebook](#), [Twitter](#), [Instagram](#), [YouTube](#), [LinkedIn](#).

About the FACULTY OF HUMANITIES AND EDUCATION

The Faculty of Humanities and Education came into being on August 1, 1996 and comprises the School of Humanities (formerly Faculty of Arts and General Studies) and the School of Education (formerly the Faculty of Education).

The School of Humanities comprises the Department of History, the Department of Literary, Cultural and Communication Studies, the Department of Modern Languages and Linguistics, the Department of Creative and Festival Arts and the Centre for Language Learning.

CENTRE FOR LANGUAGE LEARNING

The Centre for Language Learning (CLL) delivers an Institution-Wide Language Programme with extracurricular courses in Arabic, Mandarin Chinese, French, German, Hindi, Japanese, Portuguese, Spanish and Yoruba. The CLL also offers credit-bearing courses in Chinese, French, Japanese and Spanish. ESL is taught in a separate fee-paying programme. Courses may be arranged on- or off-campus for business clients in Spanish, French and ESL. The Centre is equipped with modern facilities and multimedia resources. The CLL is also a testing centre for IELTS, JLPT, CELTA, HSK and DELE.

Tenure of Appointment

Appointment as Director will normally be for (3) years in the first instance, with eligibility for consideration for renewal.

Subsequent to the first appointment, a member of staff who has served in an equivalent position in this or some other University for a period of six (6) years will be eligible for consideration for indefinite tenure.

Appointment to this post is subject to the [Charter of the University and to its Statutes, Ordinances, Rules and Regulations](#), including Statute 36 – Retirement of Members of Staff.

Further details may be obtained from the Campus Registrar, The University of the West Indies, St. Augustine, Republic of Trinidad and Tobago.

Research

The University of the West Indies supports the research activities of permanent members of staff by providing study leave, special leave for scholarly purposes, and sabbatical leave, as well as offering funding for research trips, fieldwork, institutional visits, conference participation and organisation, and research assistants. For more information on research funding, see <https://sta.uwi.edu/research/research-funding>

Director, Centre for Language Learning

Qualifications and Experience

The successful candidate must possess at minimum, a PhD from a recognized university, which should be in a Modern Languages, Applied Linguistics, Language Education or a closely related field.

Candidates should also possess:

- A sound record of and a minimum of five (5) years' experience teaching a foreign language at university level
- Substantial record of relevant research and publications in reputable, peer-reviewed journals
- Native or near native command of at least one (1) modern foreign language
- Evidence of application of contemporary language learning technology

Candidates with the following would have an advantage:

- At least three (3) years' experience in a leadership or an administrative capacity in a similar environment
- Experience in collaborative and/or interdisciplinary teaching and research
- Experience in developing or managing outreach engagement programmes
- A demonstrated sensitivity to the learning of languages at the tertiary level in the Caribbean
- Evidence of deep familiarity with current theories and methods of instruction, assessment, and technologies devoted to language acquisition and cultural learning
- Proven success in securing research funding

The following would be considered assets:

- Experience in establishing relationships with other university units and relevant external institutions
- Experience with digital tools and innovation in language learning and teaching
- Specialization in one (1) or more of the following:
 - Language Studies
 - Language Pedagogy
 - Modern Languages

Candidate needs to have advanced or highly proficient, native to near-native, excellent mastery of English.

Key Responsibilities

- Providing visionary leadership and operational management for all aspects of activities at the Centre for Language Learning (CLL)
- Recruiting and deploying academic, technical and other support staff
- Preparing appropriate programmes, supervision and delivery of programmes
- Managing the budget, resources and strategic planning processes of the Centre for Language Learning (CLL)
- Overseeing the design and delivery of all language courses and programmes at the Centre for Language Learning (CLL)
- Fostering research and publication projects
- Supervising and mentoring academic and administrative staff to ensure excellence in teaching and service
- Organising professional development for teaching staff in language education (or other areas of importance) at the Centre for Language Learning (CLL)
- Representing the Centre for Language Learning (CLL) on the University's and

other Committees and contribute to institutional planning and policy

- Overseeing staff training, identifying areas of relevant research and creating plans for expanding the range of offerings at the Centre for Language Learning (CLL)
- Overseeing the affairs of the Confucius Institute by serving as the Local Director with responsibilities for administration, financial oversight and liaising with the Chinese Director

Personal Attributes

The Campus places high priority on individuals of integrity who can work well in a team and student friendly environment. Candidates should also possess good communication and interpersonal skills. A good command of both oral and written English is essential.

Candidates should also:

- Have a demonstrated ability to lead teams and to work in a collaborative environment
- Display evidence of strong administrative skills and ability to thrive on collaboration
- Have strong decision-making skills
- Be flexible to work extended hours and weekends, where necessary
- Have problem solving and critical thinking skills
- Have proficiency in financial planning and management skills
- Be customer focused

Candidates are further encouraged to enhance their application by providing the following:

- Cover Letter
- Teaching statement (1 page)
- Research statement (1 page)

Remuneration Package

Annual Salary Range:

Senior Level II:

Minimum: TT\$ 439,896.00 per annum

Maximum: TT\$ 447,384.00 per annum

Senior Level I:

Minimum: TT\$ 360,876.00 per annum

Maximum: TT\$ 424,920.00 per annum

Benefits:

- Special allowance of 6% of basic salary;
- Transportation Allowance of TT\$3,250 per month;
- Up to five economy class passages plus baggage allowance of US\$3,000.00 (TT\$ equivalent) on appointment and normal termination; (for persons recruited from outside of Trinidad and Tobago only)
- Unfurnished accommodation at 10% or furnished at 12.5% of basic salary, or housing allowance of 20% of basic salary to staff making own housing arrangements;
- UWI contribution of equivalent of 10% of basic salary to Superannuation Scheme;
- Annual Study and Travel Grant (available after first year of service); -TT\$20,717.00 per annum
- Institutional Visit Allowance—TT\$7,200.00 per annum
- Book Grant—TT\$6,000.00 per annum
- Contributory Health Insurance - 50%
- Group Life Insurance Scheme

As Director:

- Entertainment Allowance – TT\$12,000.00 per annum

*The Registry
St. Augustine
File # 60-2-117
2026 January 20
/vj*