



THE UNIVERSITY OF THE WEST INDIES, FACULTY OF ENGINEERING, ENGINEERING INSTITUTE, CONTINUING ENGINEERING EDUCATION CENTRE



PROJECT MANAGEMENT

FOR SMALL TO MEDIUM SIZED ORGANISATIONS

Project Management is a fairly new discipline but its use has spread significantly over an ever increasing range of industries, particularly in the production, process and construction industries.

This course seeks to introduce you to the fundamentals of business practices and the various tools used within the project management discipline as well as to provide the participants with the necessary skills that will lift efficiency, promote greater customer satisfaction and ensure overall business success.

FOCUS TOPICS

- Prepare a simple business plan
- Apply project management techniques in small/medium business operations
- Create a simple Project Definition Report showing how Time, Quality and Cost will be managed in the organisation
- Identify the business risks and devise strategies for mitigating those risks
- Exhibit a new approach to Business Leadership
- Show an appreciation for the importance of ethical behaviour in business

FACILITATORS:

Mrs. Carol Charles-Austin, B. A., M. B. A.

Project Management and Strategic Planning Consultant

Winston H.E. Suite, Professor Emeritus

Faculty of Engineering, Programme Leader – M. Sc. Project Management Programme

DATE: October 19th - November 25th, 2010
(Tuesdays & Thursdays only)

VENUE: Faculty of Engineering, UWI

TIME: 6pm - 8pm

COST: TT \$2,800.00

Early Bird & Group discounts available (Please call for details)

To register and for further information:

The Engineering Institute

Faculty of Engineering, U.W.I

Tel/Fax No.: (868) 662-6267

or (868) 662-2002 Ext 2175, 2197

Email: ceec@eng.uwi.tt, enginstit@eng.uwi.tt

Website: <http://sta.uwi.edu/eng/ei/index.asp>

PACKAGE INCLUDES

Seminar Workbook/Handouts

Certificate of Participation