



REGISTRATION FORM (Form to be filled out in block letters)

COMPANY INFORMATION

Organisation:

Address:

Phone: Fax:

BILLING INFORMATION

Name Phone

Job Title Email

Invoice will be sent to the contact above via email so please provide these details

Form completed by Phone Email

REGISTRANTS

Name Job Title Email

Name Job Title Email

Name Job Title Email

Name Job Title Email

Name Job Title Email

Name Job Title Email

Name Job Title Email

Name Job Title Email

Number of Attendees: × US\$ [] = US\$ [] Total

RATES

US\$1=TT\$6.4

Individual	<input type="radio"/> \$400 USD
Group (5+)	<input type="radio"/> \$320 USD

TERMS & CONDITIONS:

Upon registration, a notification together with an invoice will be issued within 5 working days. (Please note: Participants are considered registered upon receipt of a completed registration form). Please make all cheques payable to the **Arthur Lok Jack Graduate School of Business**. Payments **must be made** in full within 30 days of the Invoice Date or by **Friday October 28, 2011**, whichever comes first.

CANCELLATION:

Due to conference demand and the volume of preconference preparation, cancellations received on or before **Friday October 14, 2011** will be subject to a processing fee of **US\$250.00**. **Cancellations received on or after Monday October 17, 2011 will not be refunded and are subject to full payment of the conference standard group/ individual/ student fee.**

SUBSTITUTIONS:

If you are unable to attend, participant substitutions are permitted at any time up to and including conference day.

COMPANY
STAMP HERE

Authorized Signature: _____



To register please fax completed registration forms to 662-1411 or email to conferencing@gsb.tt



Payment Deadline: October 28th, 2011