NAPS REGISTRATION PROCEDURE

USING THE ELECTRONIC FACULTY OVERRIDE SYSTEM

January 16, 2012

Registration for courses under the South Initiative (NAPS)

WHO IS ELIGIBLE

Students of the Evening University who wish to attend classes at the Naparima College in San Fernando, are eligible to register for these courses.
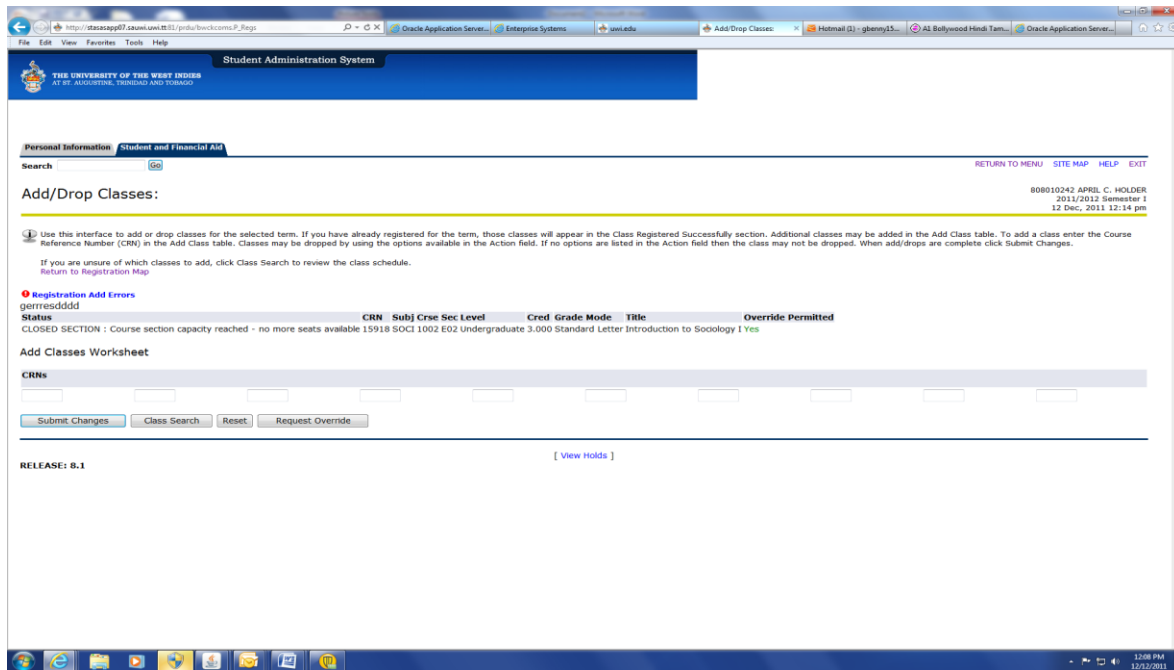
HOW TO REGISTER

Students are required to register for specific sections of the relevant courses being offered at the Naparima College venue. You are required to enter the CRN for the course you wish to register from the list of courses below:
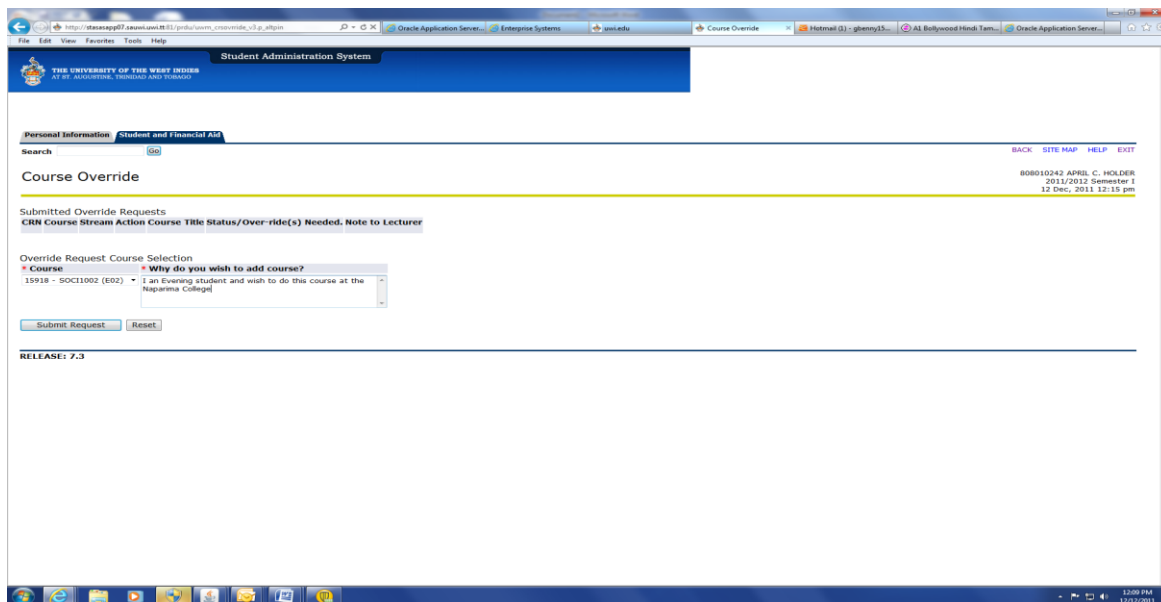
ACCT 1002	-	26256	GOVT 1005	-	26250
ECON 1002	-	26253	GOVT 1007	-	26570
ECON 1003	-	26254	MGMT 1001	-	26255
FOUN 1001	-	26523	PSYC 1004	-	26251
FOUN 1101	-	26524	PSYC 1009	-	26568
FOUN 1210	-	26525	SOCI 1000	-	26252
GOVT 1001	-	26249	SOCI 1005	-	26567

On attempting to register for these courses, students will receive a capacity restriction. Students should then request an override via the Electronic Faculty Override System.

Select the course for which the override is being requested and state the reason for your request.

Note that once the override request has been approved by the Faculty, students will be automatically registered for the course/s.

WHY DO I NEED TO REQUEST AN OVERRIDE

The use of the override system for registration of these course is necessary so as to control registration and ensure that only eligible students register for these courses.