

# STUDENT PERMITS

## IMMIGRATION:

Upon entry into Trinidad and Tobago, your passport would have been stamped for two to four weeks during which time you are expected to apply for your student permit. **All** foreign students without permits are required to apply for one.

You will need to take the following documents to the Immigration Division at No.116 Frederick Street, Port-of-Spain.

1. Completed Immigration Forms  
(Available at the Immigration Office).
  - ▶ Application for Extension of Landing Certificate/Change of Status.
  - ▶ Application for Student Permit.
  - ▶ Information/Interview for Student Permit.
2. For continuing students, copies of previous student permits and relevant completion certificates, together with the student assessment form.
3. Your rent receipt. Please note that if you are being accommodated by a relative/friend where you are not required to pay rent, a letter from that person saying that he/she is allowing you to stay at his/her residence for the duration of your course can be submitted in lieu of this, together with the person's Identification card or Passport.  
(See 11)
4. An acceptance letter addressed to the Immigration Division. This is not the acceptance letter that was sent electronically to you and allowed your entry into Trinidad and Tobago, but one that you will need to request at the school that you will be attending.
5. Your tuition receipt from the Bursary/School Office.
6. A copy of the bio-data page of your passport. This is the page with your passport picture.
7. 

Fee for Student Permit Application	TT\$200.00
Extension Fee	TT\$100.00
Visa Fee (if applicable)	TT\$400.00
Caricom Extension Fee	TT\$ 50.00
Student Permit	TT\$100.00

*(If students are here for less than ninety (90) days the Extension Fee does not apply).*

8. Academic Certificates from High School and University  
(where applicable).
9. Letter of employment and Work Identification  
(where applicable) - former or present.
10. Financial statements from self or otherwise, for example, parents,  
scholarship, student loans etc.
11. If staying with a host, a copy of the bio-data page of the host's  
Passport is required. If host is neither a citizen/resident of  
Trinidad and Tobago, a copy of present landing certificate must  
be submitted.
12. Applicants between the ages of 16-18 must have a letter of consent  
from parents or guardian.
13. A copy of your return ticket or bond.
14. Please submit copies of all original documents.

REPUBLIC OF TRINIDAD AND TOBAGO

IMMIGRATION REGULATIONS, 1974

APPLICATION FOR STUDENT PERMIT

To the Chief Immigration Officer

I .....

Born on ..... and holding Passport No. ....

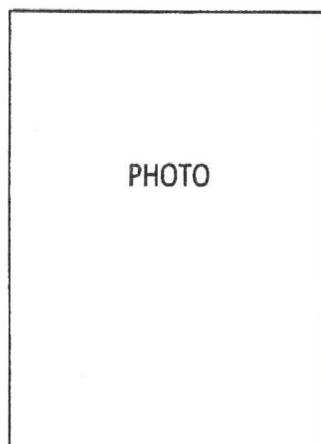
Issued at ..... on .....

And valid until .....

In which my national status is given as .....

And now residing at .....

.....



.....

Hereby make application for a Student's Permit valid until .....

2. I have been accepted for admission to .....

I expect to remain as a student for a period of ..... years.

3. I attached the required documentary proof of my acceptance as a student.

State offences (other than traffic offences) of which applicant have been convicted, if any, and give the date of conviction in each case .....

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Date .....

Signature of applicant or Signature of Responsible Parent or Guardian



IMMIGRATION

INFORMATION/INTERVIEW FOR STUDENT PERMIT

Date .....

- 1. Full Name .....
- Maiden Name .....
- 2. Place of Birth ..... Date of Birth .....
- 3. Nationality .....
- 4. Passport No. .... Place and Date of Issue .....
- 5. Name and Nationality of Spouse .....
- 6. No. of Children .....
- 7. Present Occupation .....
- 8. Present Employment .....
- 9. Nationality of Parents: Father ..... Mother .....
- 10. Occupation of Parents: Father ..... Mother .....
- 11. Address of Home Country .....
- 12. Address in Trinidad and Tobago c/o .....
- Relationship ..... Tel. No. ....
- 13. Name and Address of person(s) in Trinidad and Tobago willing to assist/support
  - 1. ....
  - 2. ....
- 14. By whom supported in Trinidad and Tobago while a student .....
- 15. Course of study .....
- 16. Length of Course .....
- 17. Cost of Board/Lodge ..... Form of Payment .....
- 18. Cost of Course ..... Fees paid (Full/part/1 year) .....
- 19. Evidence of payment: How to be made .....
- 20. Amount of funds available in Trinidad and Tobago .....
- 21. School of acceptance .....
- Address .....
- 22. Does Institution have bond with office ..... Valid to .....

23. Is course available in home country and reason for coming to Trinidad and Tobago

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24. Is applicant leaving at end of course/any job offers in home country

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25. Month and Year of completion of studies

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26. State whether to leave Trinidad and Tobago and return during course/country to be visited:

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27. Return Ticket

Valid to

.....

28. Date of entry

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29. Visa/Applied

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30. Schools attended at home

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1.

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2.

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31. Previous schools attended in Trinidad and Tobago and student permits issued

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32. Trinidad and Tobago student's reports on academic assessment and/or evidence of attendance

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**IMMIGRATION DIVISION**  
**#2 KNOX STREET, SAN FERNANDO.**  
**Ph. 652-0942/3652 Fax 657-0229**

**STUDENT ASSESSMENT FORM**  
**(To be completed by Principal/Director of Institute)**

Student's Name:.....Passport #.....

Date of Commencement of Course:.....

Date of Termination of Course:.....

Number of sessions comprising Course:.....

Number of sessions Student actually attended:.....

Comments regarding absences (if any):.....

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Reason(s) given for absence(s):.....

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Comments on Academic and or Technical Progress and Performance:.....

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Comments on Conduct:.....

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Do you recommend the grant of another Student Permit? Please give reasons for your

positive or negative response:.....

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Signature of Principal/Director of  
Institute & Official Stamp of Institute