



UNIVERSITY *of the*
SOUTHERN CARIBBEAN

Royal Road, Maracas, St. Joseph, Trinidad

**A NEW RESEARCH & SCIENTIFIC WRITING WORKSHOP
OCTOBER 15 & 16, 2012
NEW BUILDING AUDITORIUM**

Application Form

- **Deadline for registration: On or before October 05, 2012.**
- **Fee: TT\$500.00 (includes workshop material and lunch)**
- **Group Discounts of 3 or more persons – TT\$450.00 per person. ALL registration forms must be sent together for groups with one form of payment.**
- **Cancellation Policy: Request to cancel must be in writing and received on or before October 08, 2012.**
- **After October 08, 2012 NO REFUNDS will be made; however, you may transfer your registration to another person or group of persons.**

Print Clearly

PERSONAL INFORMATION

(First Name) (Last Name) (Title: Dr./Mr./Mrs./Miss/Ms.)

Institution

Position

Address

Mailing Address (if different from above)

E-Mail Address

Tel. No. (H)

Tel. No. (C)

Tel. No. (W)

Fax Number

PAYMENT INSTRUCTIONS

- (1) **Deposit:** **Registration fee** is to be paid at any branch of RBC or Republic Bank in TT dollars or US dollar equivalent. Account numbers are listed below. Make slip payable to *University of the Southern Caribbean: Research & Scientific Writing Workshop*, with reference to your name and I.D. number.

If you're paying in TT dollars:

RBC Bank – Account number 810-705-3657 6

If you're paying in US dollars:

RBC Bank – Account number 1000-180-103-1657 3

- (2) **Wire Transfer:** Wire Transfer Information for RBC:
RBC Royal Bank, St. Augustine. Swift Code – RBTHTTPX. Bank of New York. 48 Wall Street, NY NY. USA. ABA# 021-000-018 to credit A/C # 890-0016-329 in the name of RBC Royal Bank Ltd. For further credit to A/C # 1000 180 103 1657 3 in the name of Caribbean Union College.

*University of the Southern Caribbean
P.O. Box 175
Maracas Valley, St. Joseph
Trinidad, W.I.*

- (3) **University Cashier:** Non-cash payments can also be made at the University Cashier, located in the Administrative building (certified cheques, Linx, credit cards, bank drafts, or international money order ONLY). Opening hours for the cashier are 8:30 a.m. to 5:00 p.m. Mondays-Thursdays, 8:30 a.m. to 11:30 a.m. on Fridays. CLOSED on weekends and public holidays. Please make reference to the *Department of Research & Graduate Studies (DRGS): Research & Scientific Writing Workshop*.

The receipt for options (1), (2), or (3) is to be submitted with this application form to the office listed below on or before October 05, 2012 in person or via email or fax.

CONTACT INFORMATION

Mrs. Lavonne Noel
Department of Research & Graduate Studies
Telephone: 1-868-662-5209; 662-2241, Ext. 1651
Fax: 1-868-662-1197
Email: drgs@usc.edu.tt