

PREPARATION OF CAMERA-READY MANUSCRIPT FOR THE THIRD INDUSTRIAL ENGINEERING & MANAGEMENT CONFERENCE (IEM3-2014)

A. Author¹ and B. Author²

¹ Affiliation, Address and E-mail

² Affiliation, Address and E-mail

Abstract: *The article title (not more than 12 words) should be in 12 pt bold capitals. Follow this with the name(s) of author(s) in 12 pt font and then affiliation(s) and address(es) in 10 pt font. Please provide an abstract (about **150 words**) in 10 pt font, giving a brief account of the most relevant aspects of the paper. Please follow this with up to 6 keywords in order to indicate the main topics discussed in the paper and to provide basic terms for indexing. A maximum of **8 pages** is allocated in the Proceedings for each accepted paper.*

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Leave one line space after the text and type the table heading, including the table number, above the table. Leave one line space between the heading and the table. Tables are to be centred on the page. Where possible avoid splitting tables over two pages.

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6. Styles of Citation and References

In the text, the surname of the author and the year of publication of the reference are given. Two or more references by the same authors published in the same year are differentiated by the letters a, b, c, etc. For references with more than two authors, text citations should be shortened to the first name followed by *et al.*

Pun (2011) argues that...

Pun and Jaggernath-Furlonge (2012) contend that...

Recent results (Pun and Nathai-Balkissoon, 2011; Pun *et al.*, 2001, 2011) show that...

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References:

- Pun, K.F., Chin, K.S. and Lau, H. (2001), "A QFD/hoshin approach for strategy deployment: a case study", In: Cortada, J.W. and Woods, J.A. (eds), *The Quality Yearbook (2001 edition)*, McGraw-Hill, Madison WI, p.103-122
- Pun, K.F. and Nathai-Balkissoon, M., "Integrating knowledge management into organisational learning: a review of concepts and models", *The Learning Organisation*, Vol.18, No.3, 2011, pp.203-223
- Pun, K.F., "Are industrial engineers given the roles to play in Trinidad and Tobago?" *The Journal of Professional Engineering of Trinidad and Tobago*, Vol.40, No.1, April/May 2011, pp.58-59
- Pun, K.F., Sankat, C.K. and Motilal, C.B. "Assessing multi-factor productivity of the agro-industries in Trinidad and Tobago: a research agenda", *West Indian Journal of Engineering*, Vol.33, Nos.1/2, January 2011, pp.78-84

Pun, K.F. and Jaggernath-Furlonge, S., "Impacts of company size and culture on quality management practices in manufacturing organisations: an empirical study", *The TQM Journal*, Vol.24, No.1, 2012, pp.83-101

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Include a short biographical note in 10 pt for authors (about 100 words each), particularly for the presenting author, at the end of the paper manuscript. For example,

Kit Fai Pun is Professor in Industrial Engineering in the Department of Mechanical and Manufacturing Engineering at The University of the West Indies. He is a Chartered Engineer in the UK and a Registered Professional Engineer in Trinidad and Tobago. His research interests are in the areas of industrial engineering and engineering management.

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