



# THE UNIVERSITY OF THE WEST INDIES

ST. AUGUSTINE, TRINIDAD AND TOBAGO, WEST INDIES  
ESTATE POLICE SERVICE

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TO: Deans  
Directors  
Heads of Department  
Unit Heads  
Academic Staff  
President of the Guild of Students  
All Students  
All Staff

FROM: Director of Security

DATE: July 14, 2014

SUBJECT: **Wearing of UWI Identification Cards on Campus**

The UWI Security Services Department has embarked on a campaign to enforce the wearing of Identification Cards while on Campus. This initiative, which is supported by the Campus Registrar, has become necessary to assist Campus Security in detecting unauthorized persons on Campus.

Recently, both a female student and a female member of staff were attacked by a mentally unstable female, who had entered the Campus and who could have easily been assumed to be a student of the University. There have also been other instances in which unauthorized persons had managed to blend with the Campus population in order to carry out criminal acts, i.e., the spate of locker breakings in the recent past. In order to minimize such occurrences, it is necessary for UWI students, staff members and other workers on Campus, to not only have their Identification Cards in their possession but to wear them in a conspicuous manner.

Starting Monday 14<sup>th</sup> July 2014 and continuing, security personnel will be carrying out rigorous checks of all persons entering the Campus to ensure that they are wearing their Identification Cards. All students and staff are therefore advised to ensure that they are wearing their UWI Identification cards when entering, and while they remain on, the Campus. Temporary staff without ID cards are required

to have in their possession either their contracts or a letter of authorization from their respective Heads of Department, together with some form of National Photo-identification. All Contractors, outsourced Workers, Vendors and Suppliers are also required to wear their Identification Cards while on Campus. Heads of Department and Lecturers are kindly asked to inform staff and students of this initiative.

I regret any inconveniences that may be experienced as a result of this initiative. However these measures are necessary for improving the level of safety and security on Campus for all of our stakeholders.



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Noel Corbett  
Director of Security

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