



THE UNIVERSITY OF THE WEST INDIES

ST. AUGUSTINE, TRINIDAD AND TOBAGO, WEST INDIES

OFFICE OF INSTITUTIONAL ADVANCEMENT

FUNDRAISING AND ALUMNI AFFAIRS UNIT

Telephone: (868) 662-2002 Ext. 82682/82683 224 3739/224 3740

To: All Staff

Subject: **SALARY DEDUCTION FOR THE CLASSIC CONCERT – “The Caribbean Man”**

Members of staff have the following options:

- Single payment in full (\$ 1,000.00 per ticket)
- Two (2) monthly installments (\$500.00 per ticket)

Date: _____ Staff ID: _____

Name: _____

Category: Academic & Sen. Admin Staff Admin & Tech Supportive Staff Daily paid Staff

Department: _____

Signature: _____

Please deduct from my salary the sum of \$ _____ in One Single payment Payment in 2 months as a contribution to the Fundraiser to support the CLASSIC CONCERT – “The Caribbean Man”

Note:

- Please forward your completed slip to Mr. Andre Taitt, Treasury and Investments, Bursary.
 - For tickets and information call 662-2002 ext. 83834, 84129, 84471 and 222-8459.
 - Staff members would be allowed to purchase any number of tickets.
-

For official use only:

Ticket #(s):

Approved by:

Date: