Maintenance planning and scheduling dramatically improves the productivity of maintenance. For example, a group of 30 maintenance technicians should be performing the work of 47 persons when aided by a single planner.

Most maintenance systems do not have a planning function and most that do, are frustrated without any opportunities for improvement.

Created by the author of McGraw-Hill's "Maintenance Planning and Scheduling Handbook", Doc Palmer, this course reviews these fundamentals and then provides class exercises to illustrate the principles and techniques to achieve success.

This Planner/Scheduler workshop not only covers the theory and vision, but the nuts and bolts of how planning and scheduling work.

This course allows class participants to use specific practices to implement a new planning schedule or to dramatically improve an existing one in their own organizations.

**TOPICS**

- Introduction
- The Business Case for Planning and Scheduling
- Principles and Concepts of Effective Planning
- Principles and Concepts of Effective Scheduling
- Handling Reactive Maintenance
- Computerized Maintenance Management System
- Integrating Proactive Maintenance Activities: Preventive, Predictive Projects
- Effective Workflow
- Planning Exercises
- Scheduling Exercises
- Staging or Kitting
- Controlling Planning and Key Performance Indicators

**Who Should Attend?:**
Anyone who is involved in the Planning, Scheduling, Managing or Monitoring of Maintenance Programmes, New Projects and/or Plant Turnaround Exercises.

**Workshop Fee:**
TT$2,500.00, 10% discount for companies sending three or more participants (includes all course materials on CDs, course participation certification, lunch and refreshments).

**Workshop Date:**
Friday September 22nd, 2017
9:00 am to 4:30 pm

**Workshop Venue:**
Engineering Institute Training Room, 3rd Floor, Block 2, I.D.C. Imbert Building, Faculty of Engineering, The University of the West Indies, St. Augustine.