



THE UNIVERSITY OF THE WEST INDIES

ST. AUGUSTINE, TRINIDAD AND TOBAGO, WEST INDIES

OFFICE OF INSTITUTIONAL ADVANCEMENT

FUNDRAISING AND ALUMNI AFFAIRS UNIT

Telephone: (868) 662-2002 Ext. 82682/82683 224 3739/224 3740

To: All Staff

Subject: **SALARY DEDUCTION FOR THE UWI CLASSIC CONCERT 2018 – A TRIBUTE TO RAS SHORTY I**

Members of staff have the following options:

- Single payment in full (\$ 500.00 per ticket)
- Two (2) monthly installments (\$500.00 per ticket)

Date: _____ Staff ID: _____

Name: _____

Category: ☐ Academic & Sen. Admin Staff ☐ Admin & Tech Supportive Staff ☐ Daily paid Staff

Department: _____

Signature: _____

Please deduct from my salary the sum of \$ _____ in ☐ One Single payment ☐ Payment in 2 months as a contribution to the Fundraiser to support the UWI CLASSIC CONCERT 2018 on the 11th March 2018 –a tribute to Ras Shorty I [**Banner Account – 29122-5508-5501-3**]

Note:

- Please forward your completed slip to Mr. Andre Taitt, Treasury and Investments, Bursary.
- For tickets and information call 662-2002 ext. 82682, 82683 or 224 3739, 224 3740
- Staff members would be allowed to purchase any number of tickets.

For official use only:

Ticket #(s):

Approved by:

Date: