



THE UNIVERSITY OF THE WEST INDIES  
ST. AUGUSTINE CAMPUS, TRINIDAD & TOBAGO, WEST INDIES

# INTERNAL COMMUNIQUÉ

May 26, 2020

## Student Guidance and Resources for the Final Assessment Period

Dear Students,

This week marks the beginning of the final assessment period, a time that brings late nights and heightened focus as we wrap up this semester, preparing for the next steps along your academic journey. Echoing the sentiments from the Campus Registrar, Dr. Dawn-Marie De Four-Gill in the recent advisories, I want to take this opportunity to acknowledge your resilience in adapting to the significant changes of the recent months. Thank you, once more, for your commitment.

I recognise that this final assessment period will be very different from what we all anticipated at the start of this semester in January. Change, especially sudden and drastic change, is never easy. That said, I am proud that we have reached to a steady-state having worked through the regulations, timetabling and planning.

Students, I want to remind you that there are people and services here to help you make it through what has, for everyone, been a challenging time. If you have academic questions about a particular course or your programme, please do not hesitate to reach out to your faculty via your Programme Coordinator, Head of Department or Dean to answer questions. They will be your guides for **academic support**. They understand the challenges you have had to face and are invested in seeing you succeed.

For additional **mental wellness and emotional support**, services are available to help with end-of-the-semester pressures. You are reminded of the Counselling and Psychological Services (CAPS), which now offers telehealth clinical services, where you can speak with a counsellor via telephone or online. Get all details [here](#).

Additionally, if there is need for assistance or **examinations support** during this period, Ms. Nardia Thomas-Allain – Assistant Registrar (Examinations), has assigned members of her staff to guide you. You can email the Faculty Specific Representatives at the Examinations Section (listed below) to have urgent matters expedited:

- Social Sciences (including ALJGSB UG programme) and Food and Agriculture – Ms. Lynette Dookhran at [lynette.dookhran@sta.uwi.edu](mailto:lynette.dookhran@sta.uwi.edu)
- Engineering, Humanities and Education, Sport and Law – Ms. Prudence Cato at [prudence.cato@sta.uwi.edu](mailto:prudence.cato@sta.uwi.edu)
- Medical Sciences – Mr. Andre Greaves at [andre.greaves@sta.uwi.edu](mailto:andre.greaves@sta.uwi.edu).
- Science and Technology and the Arthur Lok Jack Graduate School of Business (ALJGSB)- Ms. Lisa Hernandez at [lisa.hernandez@sta.uwi.edu](mailto:lisa.hernandez@sta.uwi.edu)

Persons may also email the Assistant Registrar (Examinations) at [nardia.thomas-allain@sta.uwi.edu](mailto:nardia.thomas-allain@sta.uwi.edu) or the Examinations Section at the general email [exams@sta.uwi.edu](mailto:exams@sta.uwi.edu).

The University has taken the decision to provide you with additional support by replacing any fail grade you may earn this semester with a "Fail with no Penalty" (FNP) grade. This grade will not negatively affect your GPA and it will protect your academic standing this semester. That is, at-risk students would not be placed on "Required to Withdraw" status.

Students, please take full advantage of the all support services outlined above. As always, your safety and well-being remain top of mind and we want to do all that we can to make sure that you are able to complete this semester successfully. Also, keep accessing your email and the various online platforms, including the Campus social media channels, for updates.

Despite challenges, with all the learnings of the past few months - coupled with your commitment, feedback and support - I am confident that we shall, in fact, emerge as a stronger institution. I take this opportunity to wish you a positive close to the semester.

Best wishes in your final assessments.

**Professor Brian Copeland,**  
Pro Vice-Chancellor and Campus Principal

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