




**THE UNIVERSITY OF THE WEST INDIES**  
ST. AUGUSTINE CAMPUS, TRINIDAD & TOBAGO, WEST INDIES  
**OFFICE OF THE CAMPUS REGISTRAR**

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**MEMORANDUM**

**To:** Members of Academic, Senior Administrative and Professional Staff

**From:** Campus Registrar 

**Date:** September 20, 2023

**Subject:** **2023 Matriculation & Welcome Ceremony for New**

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You are invited to attend the **Matriculation and Welcome Ceremony** to be held in the **SPEC Auditorium** on **Thursday 28th September, 2023 at 6:00 p.m.** and to participate in the academic procession. This is a very special event on our calendar and we would like as many members of our community to join the academic procession which assembles at **The UWI Sport and Physical Education Centre (UWI SPEC)** at **5:00 p.m.**

Participants in the procession are expected to wear full academic regalia (gown and hood), which can be requested via an electronic form available at <https://form.jotform.com/221864673582061> Please copy and paste the address in a search engine for access.

This form must be completed **no later than Friday 22nd September, 2023**. Gowns can be collected at **Classroom #77 (UWI SPEC)** from **Tuesday 26th September, 2023 to Wednesday 27th September, 2023 FROM 9.00 a.m. to 12.00 p.m. AND 1.00 p.m. to 4.00 p.m.**

**Gowns may be returned onsite after the ceremony. Alternatively, gowns may be returned to the Examinations Section, 1<sup>st</sup> Floor Lloyd Braithwaite Student Administration Building, by Thursday 5th October, 2023, for laundering. Gowns may be retained for use at Graduation Ceremonies 2023.**

Faculties are asked to note that Level 1 classes that are scheduled from 5:00 p.m. to 8:00 p.m. should be cancelled on September 28, 2023 to encourage our Level 1 students to attend the ceremony. Lecturers are asked to encourage Level 1 students to attend the ceremony.

I do hope you will join us in welcoming our new students into the University. We look forward to seeing you at the Matriculation and Welcome Ceremony on **Thursday 28th September, 2023!**