



Mixed Methods International Research Association- Caribbean Chapter

## CALL FOR ABSTRACTS

The Organising Committee of the Fourth Regional Conference 2023 is calling for abstract submissions. You are invited to submit your abstracts in English, which is the official language of the conference. To present your research at the conference, submitted abstracts must pass the double-blind peer review process. When your abstract is accepted, you must pay conference registration fees to confirm your attendance at the conference.

### PRESENTATION FORMATS

**Paper session:** - A paper session is a 90-minute seminar that allows four individual authors or groups of authors to orally present their research and/or theoretical papers findings in no more than 18 minutes. At the end of the four presentations, 20 minutes are reserved for open discussions between the presenters and the audience.

**Round Table:** - A round table discussion is a purposeful, inclusive and participatory conversation about a specific topic in a small-group setting about works-in-progress among presenters and attendees. Round tables are appealing to novice researchers and graduate students, as well as others. Each round table will accommodate three presenters. Each presenter will have 15 minutes to share their research, which is followed by a 45-minutes discussion with the audience led by a moderator. Presenters should provide the audience with a 2-page summary that includes their name, institutional affiliation, the topic of the research, research questions, key findings, conclusions, and main references cited.

**Poster:** - A research poster is a graphical summary of a research proposal or completed project by an individual or a group of researchers. Posters will be displayed on portable walls in the conference venue and should measure 36"x 24" in portrait 15. Presenters will stand adjacent to their posters to answer questions from the audience during poster sessions. Individual presenters are limited to presenting ONE poster. Presenters should provide a 2-page summary of their research for the audience to take away.

**Workshop:** - A workshop is a self-organised seminar that engages participants in considerable interactive activities and discussions related to the conference theme. Workshops are 90 minutes and may accommodate up to 30 participants. Workshop facilitators must make their own arrangements for providing attendees with materials and resources for the session. Workshop proposers should submit a 500-word abstract that includes the workshop title, a description of the content, how it will be delivered and what participants are expected to gain. Include a list of technical equipment you will provide and others you may need from conference organisers.

**Symposium:** - A symposium is a self-organised seminar comprising 3 papers on a common theme related to the conference theme. It comprises a session chair, at least one presenter per paper, and a discussant. A symposium is 90 minutes, including 30 minutes reserved for audience participation. Symposium organisers must identify presenters, a session chair and a discussant. The symposium proposal must include a 500-word abstract describing the symposium theme and justifying its

relevance to the conference theme and a 300-word abstract for each paper included in the symposium. The symposium organiser should respond to the call for abstracts and add the presenters as other authors. The symposium must demonstrate cohesiveness across presentations to the conference theme and will be considered as a whole. The symposium organiser is expected to register and attend the conference and chair the session. A minimum of 3 authors (at least one from each paper) per symposium must register for the conference.

Symposium submissions should be formatted as follows:

- TITLE: Symposium Title (up to 15 words)
- ABSTRACT: description of the symposium (up to 500 words)
- Paper 1: Title and Abstract (up to 300 words)
- Paper 2: Title and Abstract (up to 300 words)
- Paper 3: Title and Abstract (up to 300 words)

## GUIDELINES FOR PREPARING ABSTRACTS

Abstracts that align with the conference theme are invited from individuals and collaborative groups in any discipline who are interested in and engage in empirical mixed methods research and conceptual/theoretical papers with a focus on integration. Abstracts should be 300-400 words and may be submitted by individual researchers or research groups. Individuals are limited to **THREE** presentations whether individual or group, and **ONE** poster.

### Abstracts review criteria:

All abstracts will be scored on a 3-point scale in the following areas:

- **Title:** presents central phenomenon and design (*15 words maximum*).
- **Background:** describes research problem/issue, unique contribution/impact of the research.
- **Purpose:** presents rationale for the study, research questions/objectives/hypotheses.
- **Design and Methods:** identifies mixed methods research design, sampling strategy, participants, data collection procedures and instruments for stages, data analysis approaches, approach(es) to integration.
- **Results:** summarises main results appropriately, results are supported by data and methods and demonstrate rigour in analysis.
- **Discussion:** presents claims, conclusions or suggestions that align with the data and results, theoretical or practical implications for practice, policy, or further research.
- **Keywords:** up to 5 keywords that align with the abstract.
- **Overall Impression:** abstract aligns with conference theme, contributes unique insights into the problem/issue, written in English, adheres to the APA 7<sup>th</sup> Edition guidelines, communicates ideas effectively, adheres to the word limit.
- **Presentation Format:** preferred format (paper, round table, symposium, poster, workshop).

## GUIDELINES FOR SUBMITTING ABSTRACTS

Abstracts are subject to double-blind peer review. On the first page, include the name(s) of the author(s), affiliate organisation(s) and country, and email address of the corresponding author where relevant. On the second page, include the topic, abstract, and key words. Use the

recommended Abstract Submission Template. Save the abstract as a Microsoft Word document. The abstract decision will be emailed to the corresponding author - ensure contact details are accurate.

**Please note:**

- Corresponding authors must submit abstracts and will be informed about acceptance decision.
- Abstracts must be formatted according to the guidelines provided. Incomplete or incorrect submissions will be returned to the corresponding author for correction and resubmission.
- Abbreviations defined the first time they appear in the text.
- Abstracts for works-in-progress should indicate the expected results and a timeframe for completion and availability of results. Authors will be allowed to update abstracts within a reasonable time for the conference programme, otherwise, they will be published as is.
- Depending on the number of submissions, authors may not get their first choice of presentation format; conference organisers will communicate with authors in that case.
- Presenters should present themselves in the presentation room 15 minutes before their session.
- Presentation rooms will have computer, multimedia projector and screen.
- Authors of successful abstracts are recommended to submit their PowerPoint presentations or poster PDF to the conference organisers before the conference date.
- Presenters who wish to be Session Chairs should email the conference secretariat (*Subject: Volunteer Conference Chair*) at: [mixedmethodsconf2023@sta.uwi.edu](mailto:mixedmethodsconf2023@sta.uwi.edu)

### ABSTRACT SUBMISSION

All abstracts must be saved as Word documents. Email your abstract (*Subject: Abstract Submission*) to the conference secretariat: [mixedmethodsconf2023@sta.uwi.edu](mailto:mixedmethodsconf2023@sta.uwi.edu)

### !!! OPPORTUNITY FOR PUBLICATION !!!

Authors of accepted abstracts will be eligible submit to full papers (one per author) to the Caribbean Journal of Mixed Methods Research (CJMMR) for a Special Issue after the conference. Authors will be contacted by the CJMMR to submit a full paper for double-blind peer review.

### IMPORTANT DATES

**Abstract Submission Deadline** - March 15th, 2023 (11:59 pm AST) (*first call*)

**Notification of Acceptance** – April 6th, 2023 (11:59 pm AST)

**Registration Opens** – April 1<sup>st</sup>, 2023

**Registration Deadline for Authors** – May 6th, 2023 (11:59 pm AST)

### CONTACT INFORMATION

**Conference Secretariat:** Mr Maurice Iton, [mixedmethodsconf2023@sta.uwi.edu](mailto:mixedmethodsconf2023@sta.uwi.edu)