

## Training session on **Grant Writing**

The Human Resources Division is inviting members of the campus community to enrol for a training session on **Grant Writing**, facilitated by Mrs. Cheryle Dubay-Tewarie, Manager of Business Development and Research Funding at the St. Augustine Centre for Innovation and Entrepreneurship (STACIE) via Zoom.

Further details are as follows:

**Date of course:** Thursday 14<sup>th</sup> January 2021

**Course number and name:** C3316 – Grant Writing

**Time:** 9:00 a.m. to 12:00 p.m.

**Audience:** All staff

- Persons interested in the training session are asked to adhere to the following guidelines:
- Enrol online and seek approval from their Head of Department before **Tuesday 12<sup>th</sup> January 2021**.
- Receive approval from the Head of Department and the Human Resources Division to attend the workshop. Approved attendees will receive a '**Successful Enrolment Status**' email from the Human Resources Division prior to the training session, with the Zoom information to access the session

**For online enrolment please visit PeopleSoft and refer to the directions below:**

PeopleSoft Main Menu: Self Service>> Learning & Development>>Request Training Enrolment>> **Grant Writing**.

If further assistance is required, persons can contact extension 83416 or send an e-mail to [hrtraining@sta.uwi.edu](mailto:hrtraining@sta.uwi.edu).