



**THE UNIVERSITY OF THE WEST INDIES
SCHOOL FOR GRADUATE STUDIES AND RESEARCH
ST. AUGUSTINE CAMPUS**

ORAL EXAMINATION ARRANGEMENTS

Candidate's Name & ID No:	
Candidate's Degree Programme:	
Date of Oral Examination:	
Time of Oral Examination:	
Venue of Oral Examination:	
Name of Internal Examiner & Mode of attending oral examination:	On-site: <input type="checkbox"/> Online: <input type="checkbox"/>
Name External Examiner & Mode of attending oral examination:	On-site: <input type="checkbox"/> Online: <input type="checkbox"/>
Name Proxy External Examiner & Mode of attending oral examination:	On-site: <input type="checkbox"/> Online: <input type="checkbox"/>
Name of Chair:	
Type of Oral Examination: (Tick the appropriate box/es)	Face-to-Face: <input type="checkbox"/> Remote: <input type="checkbox"/> Proctored: <input type="checkbox"/> Student Alone: <input type="checkbox"/>
Proctor Information (Only <u>for proctored examinations</u>):	Name of Proctor: Address and Position: Email:
Signature of Head of Department/ Postgraduate Deputy Dean:	_____ Signature Date
Approval: Chair, Campus Committee for Graduate Studies & Research:	_____ Signature Date

NB:

Face-to-Face Oral: Student and examiners present themselves physically on campus at a predetermined location. **Departmental and Student Agreement forms not required.**

Remote Oral: Student present themselves physically on campus at a predetermined location. One or both examiners joins the oral examination remotely. **Departmental and Student Agreement forms are required only when both examiners are joining remotely.**

Proctored Oral: *Student joins oral examination remotely with an invigilator or proctor in the room for monitoring. **Signed Departmental and Student Agreement forms required.***

Student Alone Oral: *Student conducts oral examination remotely in a room by themselves. **Signed Departmental and Student Agreement forms are required.** The oral examination must be approved by PVC Graduate Studies and Research. **Approval granted in extenuating circumstances only.***