



**UWI**

ST. AUGUSTINE  
CAMPUS

**POSTGRADUATE**  
**INFORMATION GUIDE**

**FACULTY OF**  
**SOCIAL SCIENCES**  
**REGULATIONS & SYLLABUSES**

**2012**  
**2013**





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## DEAN'S MESSAGE TO GRADUATE STUDENTS

It is with much pleasure that I welcome you to the Faculty of Social Sciences. This is a Faculty that has had a long tradition in the provision of graduate training and research dating back to 1948 when the Institute of Social and Economic Research (ISER) was founded. Since then however, in response to the dynamic environment in which we operate, we have expanded our graduate offerings considerably. Currently we offer graduate programmes leading to Postgraduate Diplomas, Masters, M.Phil. and Ph.D. degrees in all of our Departments and Centres. The Faculty therefore provides tremendous opportunity for career advancement through its taught programmes, and for extending the frontier of knowledge through its research degrees.

To help you navigate your way through your graduate studies, this Handbook was prepared. It contains a wealth of information on the various postgraduate programmes offered by the Faculty. You will also find information on the pertinent rules and regulations governing postgraduate studies on the St. Augustine Campus and in the Faculty. It also contains information such as programme delivery modalities, elective course offerings and time frames for completion. In short, it will provide answers to the many questions frequently asked by postgraduate students, and I therefore urge you to devote some time to carefully peruse its contents.

Many persons devoted considerable time and effort to the preparation of this Handbook and I wish to thank them. Special thanks to Dr. Hamid Ghany, outgoing Dean of the Faculty. I also wish to acknowledge the tremendous contribution of the staff of the Faculty Office and the Secretariat Staff of the Departments of Behavioural Sciences, Economics and Management Studies. Thanks also to the Staff of the Campus Marketing and Communications Office.

*Best wishes to you with your studies.*

**Mr. Errol Simms**  
*Dean, Faculty of Social Sciences*

# ACADEMIC CALENDAR 2012 – 2013

ACTIVITY	SEMESTER 1 AUGUST – DECEMBER 2012	SEMESTER 2 JANUARY – MAY 2013	SUMMER MAY – JULY 2013
Semester <b>BEGINS</b>	August 26, 2012	January 20, 2013	May 20, 2013
Registration	August 27, 2012 – September 14, 2012	January 20, 2013 – February 08, 2013	May 13, 2013 – June 08, 2013
Teaching <b>BEGINS</b>	September 03, 2012	January 21, 2013	May 20, 2013
<b>ORIENTATION AND ICE BREAKER (UWILIFE) AUGUST 30, 2012</b>			
Late registration/late payment Fee of TT\$200.00 APPLIES	September 10, 2012	February 04, 2013	June 04, 2013
Application to Carry forward Coursework <b>ENDS</b>	September 14, 2012	February 08, 2013	June 08, 2013
Change in Registration (ADD/DROP) <b>ENDS</b>	September 14, 2012	February 08, 2013	June 08, 2013
Application for Leave of Absence <b>ENDS</b>	September 14, 2012	February 08, 2013	June 08, 2013
Application for Credit and Exemptions <b>ENDS</b>	September 14, 2012	February 08, 2013	-
Teaching <b>ENDS</b>	November 30, 2012	April 19, 2013	July 12, 2013
Semester Break		April 22 - 26, 2013	
Examinations <b>BEGIN</b>	December 05, 2012	April 29, 2013	July 15, 2013
Examinations <b>END</b>	December 21, 2012	May 17, 2013	July 26, 2013
Semester <b>ENDS</b>	December 21, 2012	May 17, 2013	July 26, 2013
<b>ELPT TEST:</b> Scheduled for the following dates	August 16, 2012 & October 11, 2012	February 14, 2013	-
<b>SPECIALY-ADMITTED 2012/2013</b>	<b>SEMESTER 1</b>	<b>SEMESTER 2</b>	<b>ENTIRE ACADEMIC YEAR</b>
Application for Specially Admitted <b>OPENS</b>	November 12, 2011	November 12, 2011	November 12, 2011
Application for Specially Admitted <b>ENDS</b>	June 29, 2012	January 04, 2013	June 29, 2012
<b>CEREMONIES</b>			
Matriculation Ceremony	September 13, 2012		
Graduation Dates	October 13, 2012 (Open Campus) October 20, 2012 (Cave Hill) October 25 to 27, 2012 (St. Augustine) November 02 & 03, 2012 (Mona)		
<b>APPLICATION PERIOD 2013/2014</b>			
	<b>OPENS</b>	<b>ENDS</b>	
<b>FULL-TIME</b> Applications (UG) Degree Programmes	November 12, 2012	January 31, 2013	
<b>PART-TIME</b> Degree Programmes, Evening University Programmes, All (UG) Certificate and Diploma Programmes	November 12, 2012	March 29, 2013	
Scholarships and Bursaries [tenable in 2013/2014]	March 01, 2013	June 28, 2013	
<b>SPECIALY-ADMITTED 2013/2014</b>	<b>SEMESTER 1</b>	<b>SEMESTER 2</b>	<b>ENTIRE ACADEMIC YEAR</b>
Application for Specially Admitted <b>OPENS</b>	November 12, 2012	November 12, 2012	November 12, 2012
Application for Specially Admitted <b>ENDS</b>	June 28, 2013	January 03, 2014	June 28, 2013
<b>TRANSFERS- 2013/2014 - INTER-FACULTY AND INTER-CAMPUS TRANSFERS</b>			
Faculties of Medical Sciences & Law	November 12, 2012	January 31, 2013	
All other Faculties	November 12, 2012	March 29, 2013	

THIS CALENDAR IS SUBJECT TO CHANGE BY THE APPROPRIATE AUTHORITIES

## STAFF LISTING

The Faculty Office is located in the new Social Sciences Administration Building  
Telephone: 1 (868) 662 2002 Ext. 82027  
Fax: 1 (868) 662 6295  
E-mail: [fss@sta.uwi.edu](mailto:fss@sta.uwi.edu)

### OFFICE OF THE DEAN

#### DEAN

##### **Mr Errol Simms**

Administration of Faculty's affairs  
Tel: Ext. 82028  
Email: [Errol.Simms@sta.uwi.edu](mailto:Errol.Simms@sta.uwi.edu)

#### ADMINISTRATIVE OFFICER

##### **Mrs. Chandradaye Katwaroo-Ali**

B.A. Dip., M.Sc. UWI  
Tel: Ext. 83755  
Email: [Chandradaye.Katwaroo-Ali@sta.uwi.edu](mailto:Chandradaye.Katwaroo-Ali@sta.uwi.edu)

#### IT OFFICER III

##### **Mr. Manohar Sookhoo**

B.Sc., M.Sc. UWI  
Implementation, monitoring and security of the Faculty's Computer Network  
Tel: Ext. 83851  
Email: [Manohar.Sookhoo@sta.uwi.edu](mailto:Manohar.Sookhoo@sta.uwi.edu)

#### SENIOR ADMINISTRATIVE ASSISTANT

##### **Mrs. Sandra Roopchand-Khan**

B.BA. FAU  
Undergraduate Programmes,  
Study Abroad Programmes and Events Management  
Tel: Ext. 83232  
Email: [Sandra.Khan@sta.uwi.edu](mailto:Sandra.Khan@sta.uwi.edu)

#### ADMINISTRATIVE ASSISTANTS

##### **Mrs Chanroutee Naraine**

B.Sc. UWI  
FSS Computer Laboratory and Campus House Facilities  
Tel: Ext. 83654  
Email: [Sharon.Reddock@sta.uwi.edu](mailto:Sharon.Reddock@sta.uwi.edu)

##### **Mrs. Marissa Joseph-Victor**

APS  
Faculty's Evening University and Summer School Programmes  
Tel: Ext. 82408, 83048 or 645-5383  
Email: [Marissa.Joseph-Victor@sta.uwi.edu](mailto:Marissa.Joseph-Victor@sta.uwi.edu)

#### DEAN'S SECRETARY

##### **Mrs. Vidiya Mahabir-Ramlakhan**

Coordinates meetings, schedules and visits, ATSS, HRM and Graduate Studies  
Tel: Ext. 82027  
Email: [Vidiya.Mahabir-Ramlakhan@sta.uwi.edu](mailto:Vidiya.Mahabir-Ramlakhan@sta.uwi.edu)

#### SECRETARY/STENOGRAPHER

##### **Ms. Alicia Blaise-Fergus**

Student matters (course registration, appointments with the Deputy Dean (Undergraduate Studies)  
Tel: Ext. 83042  
Email: [Alicia.Blaise-Fergus@sta.uwi.edu](mailto:Alicia.Blaise-Fergus@sta.uwi.edu)

##### **Mrs. Karen Harrison**

Postgraduate student matters, appointments with the Deputy Dean (Graduate Studies and Research)  
Tel: Ext. 82673  
Email: [Karen.Harrison@sta.uwi.edu](mailto:Karen.Harrison@sta.uwi.edu)

#### PC SUPPORT TECHNICIAN

##### **Mr. Nigel Moorgan**

B.Sc., M.Sc., M.B.A. UWI  
Installation, maintenance and security of the Faculty's computer system  
Tel: Ext. 82574  
Email: [Nigel.Moorgan@sta.uwi.edu](mailto:Nigel.Moorgan@sta.uwi.edu)

##### **Mr. David Johnson**

Support Technician and Maintenance of Plant and Equipment  
Tel: Ext. 83870  
Email: [David.Johnson@sta.uwi.edu](mailto:David.Johnson@sta.uwi.edu)

#### AG. ACCOUNTING ASSISTANT

##### **Ms. Melissa Dilbar**

B.Sc., M.Sc. UWI  
Processing all Faculty financial transactions  
Tel: Ext. 82407  
Email: [Melissa.Dilbar@sta.uwi.edu](mailto:Melissa.Dilbar@sta.uwi.edu)

#### CLERICAL ASSISTANTS

##### **Ms. Merquina Lawson**

Assists with classroom and tutorial scheduling  
Tel: Ext. 82406  
Email: [Merquina.Lawson@sta.uwi.edu](mailto:Merquina.Lawson@sta.uwi.edu)

##### **Ms. Jeselle Joseph**

Administration  
Tel: Ext. 82404  
Email: [Jeselle.Joseph@sta.uwi.edu](mailto:Jeselle.Joseph@sta.uwi.edu)

##### **Ms. Melissa Robertson**

A.Sc.  
Administration  
Tel: Ext. 82406  
Email: [Melissa.Robertson@sta.uwi.edu](mailto:Melissa.Robertson@sta.uwi.edu)

##### **Ms. Bernadette Bethel**

Summer School Administration  
Tel: Ext. 82408  
Email: [Bernadette.Bethel@sta.uwi.edu](mailto:Bernadette.Bethel@sta.uwi.edu)

##### **Mrs. Tracey Guiseppi- Francois**

Summer School Administration  
Tel: Ext. 82408  
Email: [Tracey.Guiseppi-Francios@sta.uwi.edu](mailto:Tracey.Guiseppi-Francios@sta.uwi.edu)

**Ms. Romona Ramnarain**

Administration  
Tel: Ext. 82405  
Email: Romona.Ramnarain@sta.uwi.edu

**Ms. Anita Daniel**

Administration  
Distance and Outreach Programmes  
Tel: Ext. 82674  
Email: Anita.Daniel@sta.uwi.edu

**Ms. Lisa Stanislaus**

Administration  
Tel: Ext. 83048  
Email: Lisa.Stanislaus@sta.uwi.edu

**Mr. Kwasi Jobity**

Banner Support  
Tel: Ext. 82404  
Email: Kwasi.Jobity@sta.uwi.edu

**OFFICE ASSISTANTS**

**Mr. Roger Singh**

Full time Programmes  
Tel: Ext. 82409  
Email: Roger.Singh@sta.uwi.edu

**Mr. Geeno Sookhoo**

Evening University Programmes  
Tel: Ext. 82409  
Email: Geeno.Sookhoo@sta.uwi.edu

**Mr. Anthony Sumair-Worrell**

Full time Programmes  
Tel: Ext. 82409  
Email: Anthony.Sumair-Worell@sta.uwi.edu

**DEPARTMENT OF BEHAVIOURAL  
SCIENCES**

Office: Rooms 233, 235, 237  
Tel: Exts. 82539, 82024, 82020  
E-mail: fss-deptbhsc@sta.uwi.edu

**HEAD**

**Chadee, Derek (Dr.)**

B.Sc., Ph.D. UWI  
Senior Lecturer  
Rm. 04  
Tel: Exts. 82172/82402  
Email: Derek.Chadee@sta.uwi.edu

**ADMINISTRATIVE ASSISTANT**

**Mrs. Sharon Reddock**

Tel: Ext: 83865  
Email: Sharon.Reddock@sta.uwi.edu

**SECRETARY – HEAD OF DEPARTMENT**

**Ms. Michylle Arthur**

Tel: Ext. 82020  
Email: Michylle.Arthur@sta.uwi.edu

**Ms. Leistra Grant**

Accounting Assistant  
Tel: Ext. 82024  
Email: Leistra.Grant@sta.uwi.edu

**Mrs. Nisha Alladin-Motilal**

Secretary (Sociology, Psychology, Government)  
Tel: Ext. 83234  
Nisha.Alladin-Motilal@sta.uwi.edu

**Ms. Rachel D'Arceuil**

Secretary (Social Work, Mediation, Criminology)  
Tel: Ext. 82539/83913

**ACADEMIC STAFF**

**Alea Albada, Nicole (Dr.)**

B.Sc., M.Sc., Ph.D University of Florida  
Rm. 02  
Tel: Ext. 82401  
Email: Nicole.Albada@sta.uwi.edu

**Basdeo, Maukesh (Mr.)**

B.Sc., Post Grad. Dip., M.Sc. Government UWI  
Assistant Lecturer  
Tel: Ext. 83850  
Email: Maukesh.Basdeo@sta.uwi.edu

**Bissessar, Ann Marie (Professor)**

B.A., M.Sc., Ph.D. UWI  
Rm. 207  
Tel: Ext. 82019  
Email: AnnMarie.Bissessar@sta.uwi.edu

**Brown, Dennis A (Dr.)**

B.Sc., M.Sc., Ph.D. UWI  
Lecturer  
Rm. 220  
Tel: Ext. 83053  
Email: Dennis.Brown@sta.uwi.edu

**Cambridge, Innette (Dr.) (Sabbatical Leave)**

B.A. Moorhead, L.Soc., M.Soc. Paris, Ph.D. University of Bristol  
Lecturer  
Rm. 211  
Tel: Ext. 83062  
Email: Innette.Cambridge@sta.uwi.edu

**Celestine, Sandra (Dr.)**

B.Sc. Howard University, M.S.W, Ph.D, New York University  
Lecturer  
Tel: 663-3810  
Email: Sandra.Celestine@sta.uwi.edu

***Figueira, Daurius (Mr.)***

B.A., M.Phil (Sociology) UWI, St. Augustine  
Lecturer  
Tel: Ext. 83355  
Email: Daurius.Figueira@sta.uwi.edu

***Ghany, Hamid (Dr.)***

B.A. UWI, M.A. Fordham, Ph.D. London  
School of Economics and Political Science  
Senior Lecturer  
Tel: Ext. 82403  
Email: Hamid.Ghany@sta.uwi.edu

***Hadeed, Linda (Dr.)***

B.A. Pennsylvania, M.S.W., Ph.D. Columbia University  
Lecturer  
Rm. 212  
Tel: Ext. 83576  
Deane House  
Tel: 663-6810  
Email: Linda.Hadeed@sta.uwi.edu

***Janagan Johnson, Emmanuel (Dr.)***

B.A., M.A., M.Phil, Ph.D, Bharathiar University  
Practicum Coordinator  
Tel: Ext. 83919  
Email: Emmanuel.JanaganJohnson@sta.uwi.edu

***Kerrigan, Dylan (Dr.)***

B.A. (Sussex), M.A. (Univ. of London), Ph.D. (American University)  
Assistant Lecturer  
Tel: Ext. 83576  
Email: Dylan.Kerrigan@sta.uwi.edu

***Lascelles, Kristy (Dr.)***

B.Sc., Univ. of York, D.Phil. Univ. of Sussex  
Lecturer  
Rm. Faculty Office  
Tel: Ext. 83849  
Email: Kristy.Lascelles@sta.uwi.edu

***McAuley, Robert (Dr.)***

B.A., M.A., Ph.D. (Cantab.)  
Lecturer  
Rm. Criminology Office  
Tel: Ext. 84415  
Email: Robert.McAuley@sta.uwi.edu

***Marshall, Ronald (Dr.)***

B.A. UWI, M.A., Ph.D. Howard University  
Senior Lecturer  
Rm. 225A  
Tel: Ext. 83056  
Email: Ronald.Marshall@sta.uwi.edu

***Mustapha, Nasser (Dr.)***

B.Sc., M.Phil., Ph.D. UWI  
Tel: Ext. 82023  
Email: Nasser.Mustapha@sta.uwi.edu

***Nathaniel-DeCaires, Karene-Anne***

B.Sc., UWI, M.Sc. Rutgers  
Lecturer  
Rm. Faculty Office  
Tel: Ext. 82400  
Email: Karene.Nathaniel-DeCaires@sta.uwi.edu

***Ragoonath, Bishnu (Dr.)***

B.Sc. M.Sc., Ph.D. UWI  
Senior Lecturer  
Rm. 209  
Tel: Ext. 83047  
Email: Bishnu.Ragoonath@sta.uwi.edu

***Rampersad, Indira (Dr.)***

B.A. PG Dip. M.Phil., UWI, Ph.D. University of Florida  
Lecturer  
Rm. 221  
Tel: Ext. 83052  
Email: indira.rampersad1@sta.uwi.edu

***Roach, Charlene (Dr.)***

B.A., PG Dip. (UWI), MPA, Ph.D. (Arizona State Univ.)  
Lecturer  
Rm. Faculty Office  
Tel: Ext. 82675  
Email: Charlene.Roach@sta.uwi.edu

***Sogren, Michele (Ms.)***

Cert. in Social Work, B.Sc., M.S.W., UWI (Mona), CSW, B.Sc. UWI,  
M.Sc. Howard University  
Lecturer  
Rm. 224A  
Tel: Ext. 83061  
Email: Michele.Sogren@sta.uwi.edu

***Williams, Dianne (Dr.)***

BS York College (CUNY), MBA High Point University,  
Ph.D. Capella University  
Lecturer  
Tel: Ext. 83353  
Email: Dianne.Williams@sta.uwi.edu

***Seepersad, Randy (Dr.)***

B.Sc., (Psych. & Soc.), M.Phil (Soc. & Dev. Psych.),  
Ph.D. Criminology Uni. of Toronto  
Lecturer  
Tel: Ext. 83354  
Email: Randy.Seepersad@sta.uwi.edu

## DEPARTMENT OF ECONOMICS

Office: Room 203  
Tel: Exts. 82630, 83231, 82018  
E-mail: fss-deptecon@sta.uwi.edu

### HEAD

**Mr. Martin Franklin**  
B.Sc. UWI, M.Sc. McGill  
Tel: Ext. 82018  
Email: Martin.Franklin@sta.uwi.edu

### ADMINISTRATIVE ASSISTANT

**Mr. Joel Jordan**  
Tel: Ext. 83231  
Email: Joel.Jordan@sta.uwi.edu

### SECRETARY

**Ms. Tennille Fanovich**  
Tel: Ext. 82018  
Email: Tennille.Fanovich@sta.uwi.edu

### CLERICAL ASSISTANT

**Mrs. Bernadette Hamlet**  
Tel: Ext. 82630  
Email: Bernadette.Hamlet@sta.uwi.edu

### Ms. Nicolette Noel

Tel: Ext. 82630  
Email: Nicolette.Byneal@sta.uwi.edu

### Mr. Garan Victor

Tel: Ext. 82630  
Email: Garan.Victor@sta.uwi.edu

### EVENING UNIVERSITY

**Mr. Nkosie Mark**  
Tel: Ext. 82630  
Email: Nkosie.Mark@sta.uwi.edu

### Mr. Rennie Lopez

Tel: Ext. 82630  
Email: Rennie.Lopez@sta.uwi.edu

### ACADEMIC STAFF

**Alghalith, Moawia (Dr.)**  
B.A. UAE, M.A. E. Illinois, Ph.D. N. Illinois  
Lecturer  
Rm. 210  
Tel: Ext. 82398  
Email: Moawia.Alghalith@sta.uwi.edu

### Attzs, Marlene (Dr.)

B.Sc., M.Sc. Ph.D. UWI  
Lecturer  
Rm. 200  
Tel: Ext. 83814  
Email: Marlene.Attzs@sta.uwi.edu

### Conrad, Daren (Dr.)

B.A., M.A., Ph.D. Howard  
Lecturer  
Rm. 216  
Tel: Ext. 83233

### Deonanan, Regan (Dr.)

B.A., B.Sc. Howard Ph.D. Notre Dame  
Lecturer  
Rm. 210  
Tel: Ext. 82398

### Henry, Lester (Dr.)

B.A. Brooklyn College, CUNY, M.A., Ph.D., Mass.  
Lecturer  
Rm. 214  
Tel: Ext. 83044  
Email: Lester.Henry@sta.uwi.edu

### Hosein, Roger (Dr.)

B.Sc., M.Sc., UWI, Ph.D. Camb.  
Lecturer  
Rm. 218  
Tel: 83041  
Email: Roger.Hosein@sta.uwi.edu

### La Foucade, Althea (Dr.)

B.Sc., M.Sc., Ph.D. UWI,  
Lecturer  
Rm. 208  
Tel: Exts. 83057  
Email: Althea.Lafoucade@sta.uwi.edu

### Laptiste, Christine (Ms.)

B.Sc., M.Sc. UWI  
Lecturer  
Rm. 204  
Tel: Ext. 82631  
Email: Christine.Laptiste@sta.uwi.edu

### Mc Lean, Roger (Mr.)

B.Sc., M.Sc., UWI  
Lecturer  
Rm. 222  
Tel: Ext. 83055  
Email: Roger.Mclean@sta.uwi.edu

### Mohammed, Anne-Marie (Dr.)

B.Sc., M.Sc., Ph.D. UWI  
Lecturer  
Tel: Ext. 82631  
Email: Anne-Marie.Mohammed@sta.uwi.edu

### Scott, Ewan (Dr.)

A.Sc., B.Sc. (Agric.), M.Sc. (Agric. Econ.) UWI,  
Ph.D. Univ. of Florida  
Lecturer  
Rm. 208  
Tel: Ext. 83057  
Email: Ewan.Scott@sta.uwi.edu

**Williams, Kevin (Dr.)**

B.Sc., M.Sc. UWI, Ph.D. Nottingham  
Lecturer  
Rm. 216  
Tel: Ext. 83233

**Theodore, Karl (Professor)**

B.A., M.Sc. Lond., Ph.D. Boston  
Rm. 206  
Tel: 662-9459 /645-7351/ Ext. 83230  
Email: Karl.Theodore@sta.uwi.edu

## DEPARTMENT OF MANAGEMENT STUDIES

Office: Management Studies Building  
Tel: Exts. 83296/83297/82105  
E-mail: fss-deptmgmt@sta.uwi.edu

**Arjoon, Surendra (Prof.)**

B.Math Waterloo, M.A. Western Ontario  
Head  
Rm. 215  
Tel: Ext. 82302/83302  
Email: Surendra.Arjoon@sta.uwi.edu

**Mrs. Pavitra Moonsammy**

Administrative Assistant  
Tel: Ext. 82105  
Email: Pavitra.Moonsammy@sta.uwi.edu

**Ms. Charisse Broome**

Administrative Assistant - Pg Dip/MSc in Sports Management  
Tel: Ext. 83724  
Email: Charisse.Broome@sta.uwi.edu

**Mrs. Jeanelle Lara-Agard**

Secretary  
Tel: Ext. 83297  
Email: Jeanelle.Lara@sta.uwi.edu

**Ms. Carlene Stephens**

Clerical Assistant  
Tel: Ext. 83296  
Email: Carlene.Stephens@sta.uwi.edu

**Ms. Silese Polo**

Clerical Assistant – Evening University  
Tel: Ext. 83296  
Email: Silese.Polo@sta.uwi.edu

### ACADEMIC STAFF

**Arjoon, Surendra (Prof.)**

B.Math Waterloo, M.A. Western Ontario  
Senior Lecturer  
Rm. 215  
Tel: Ext. 82302  
Email: Surendra.Arjoon@sta.uwi.edu

**Bhatnagar, Chandra S. (Dr.)**

B. Comm., M.B.A., Ph.D. Punjabi Univ.  
Senior Lecturer  
Rm. 214  
Tel: Ext. 83299  
Email: Chandra.Bhatnagar@sta.uwi.edu

**Brunton, Terence (Mr.)**

B.Sc. UWI, M.Sc. Acc. UWI, M.Sc. MIS Penn State Univ.  
Lecturer  
Rm. 206  
Tel: Ext. 83305  
Email: Terence.Brunton@sta.uwi.edu

**Cameron, Acolla (Dr.)**

B.Sc. UWI, M.Sc. Surrey, Ph.D. Brunel University  
Lecturer  
Rm. 108-1  
Tel: Ext. 82621  
Email: Acolla.Lewis-Cameron@sta.uwi.edu

**Fraser, Simon (Mr.)**

B.Sc., UWI, M.B.A. Columbia  
Lecturer  
Rm. 210  
Tel: Ext. 82303  
Email: Simon.Fraser@sta.uwi.edu

**Fragouli, Evangelia (Dr.)**

BA, BA, MA  
Senior Lecturer in Human Resources

**Jordan-Miller, Leslie-Ann (Dr.)**

B.Sc. UWI, Dip., Ph.D. Otago  
Lecturer  
Rm. 108-2  
Tel: Ext. 83530  
Email: Leslie-Ann.Jordan-Miller@sta.uwi.edu

**Katwaroo-Rabgir, Sherry (Mrs.)**

ACMA and B.Sc., UWI  
Lecturer  
Rm. 207  
Tel: Ext. 83502  
Email: Sherry.Katwaroo-Rabgir@sta.uwi.edu

**Knight, Eileen (Ms.)**

MBA, Adv. Dip., CHRP, B.Sc.  
Lecturer  
Rm. 218  
Tel: Ext. 83298  
Email: Eileen.Knight@sta.uwi.edu

**Mohammed, Koshina (Mrs.)**

B.Sc. UWI, IMBA, Arthur Lok Jack GSB  
Lecturer  
Rm. 209  
Tel: Ext. 83303  
Email: Koshina.Mohammed@sta.uwi.edu

***Nathai-Balkissoon, Marcia (Dr.)***

Lecturer  
Rm 208  
Email: Marcia.Nathai-Balkissoon@sta.uwi.edu

***Noel, Dorian (Dr.)***

B.Sc. UWI, M.Sc. UWI, Ph.D. University of Reading, CAIA  
Lecturer  
Rm. 108-3  
Tel: Ext. 82105  
Email: Dorian.Noel@sta.uwi.edu

***Pacheco, Barney (Dr.)***

B.Sc. UWI, M.Sc. Concordia, Ph.D. Colorado  
Lecturer  
Rm. 212  
Tel: Ext. 83300  
Email: Barney.Pacheco@sta.uwi.edu

***Ramkissoon-Babwah, Natasha (Mrs.)***

Lecturer  
Rm. 217  
Tel: Ext. 82105  
Email: Natasha.Ramkissoon-Babwah@sta.uwi.edu

***Ramlakhan, Prakash (Mr.)***

B.Sc. and M.Sc. UWI, C.F.A.  
Lecturer  
Rm. 213  
Tel: Ext. 83563  
Email: Prakash.Ramlakhan@sta.uwi.edu

***Ramlogan, Rajendra (Dr.)***

B.A., L.L.B. UWI, L.E.C. Hugh Wooding Law School,  
L.L.M., New York Univ., Ph.D. Cantab.  
Senior Lecturer  
Rm. 109-1  
Tel: Ext. 83926  
Email: Rajendra.Ramlogan@sta.uwi.edu

***Sahadeo, Christine (Mrs.)***

FCCA, CA, EMBA  
Senior Lecturer  
Rm. 109 -4  
Tel: Ext. 83924  
Email: Christian.Sahadeo@sta.uwi.edu

***Simms, Errol (Mr.)***

B.Sc., M.Sc. UWI, M.B.A. Ohio  
Senior Lecturer  
Rm. 221  
Tel: Ext. 82104  
Email: Errol.Simms@sta.uwi.edu

**COMPUTER LABORATORY**

E-mail: comp\_lab@fss.uwi.tt  
1-868-645-7856 or 662-2002 ext.83558  
Address: House No. 2, Lewis Avenue,  
St. Augustine Campus

***Mr. Anthony Duncan***

Laboratory Technician  
Tel: Ext: 83503, 83558  
Email: Anthony.Duncan@sta.uwi.edu

***Ms. Sophia Persad***

B.Sc., UWI  
Laboratory Technician  
Tel: Ext: 83503, 83558  
Email: Sophia.Persad@sta.uwi.edu

***Mr. Amar Ramjattan***

Senior Lab Assistant  
Tel: Ext: 83503  
Email: Amar.Ramjattan@sta.uwi.edu

**CAMPUS HOUSE LABORATORY**

***Mr. Garth Joseph***

Laboratory Assistant  
Tel: Ext: 83503  
Email: Garth.Joseph@sta.uwi.edu

Deane House

***Mr. Trevor Lutchman***

Administration  
Tel: 662-3769  
Email: Trevor.Lutchman@sta.uwi.edu

***Mr. Narad Sirjoo***

Maintenance Assistant  
Tel: 663-3810

**INSTITUTE OF  
INTERNATIONAL RELATIONS**

Telephone: 1 (868) 662 2002 Ext. 83235  
Fax: 1 (868) 663-9685  
E-mail: iirt@sta.uwi.edu  
Website: www.sta.uwi.edu/iir

**SECRETARIAT**

**DIRECTOR**

***Anthony Gonzales,***

Director (Interim)  
*BA, Dip (Int'l Rels.) UWI; PhD, Geneva*  
Tel: Ext: (868)-662-2002 exts. 82010, 82011  
Email: anthony.p.gonzales@sta.uwi.edu

**SENIOR ADMINISTRATIVE ASSISTANT**

***Ramon-Fortuné, Marilyn***

Tel: Ext: 82084  
Email: marilyn.ramon-fortune@sta.uwi.edu

**SENIOR SECRETARY**

**Roberts, Jacqueline**

Student matters - Higher Degrees  
Tel: Ext: 82011  
Email: Jacqueline.roberts@sta.uwi.edu

**SECRETARY**

**Williams-Legall, Lucia**

Student matters - PG Diploma Students;  
Maintenance of Buildings  
Tel Ext: 83235  
Email: lucia.williams-legall@sta.uwi.edu

**CLERICAL ASSISTANT**

**McAlister, Ekana**

Accounting  
Tel Ext: 83235  
Email: Ekana.mcalister@sta.uwi.edu

**OFFICE ASSISTANT**

**Ramjattan, David**

Tel Ext: 83235  
Email: david.ramjattan@sta.uwi.edu

**ACADEMIC STAFF**

**Anatol, Marlon (Dr.)**

*PG Dip. Int'l Rels, MSc Int'l Rels, PhD, Int'l Rels, UWI*  
Lecturer  
E-mail: marlon.anatol@sta.uwi.edu  
Tel: (868)-662-2002 Ext 83242

**Bishop, Matthew (Dr.)**

BA (Hons), MA (Research Methods in Politics & IR),  
Ph.D. (IPE), All Sheffield  
Lecturer, International Relations  
Tel: (868)-662-2002 ext. 83238  
E-mail: matthew.bishop@sta.uwi.edu

**Brathwaite, Tamara - on Secondment to Alma Jordan Library to 31-Mar-2013**

B.A. UWI Library and Information Studies (First Class Hons),  
PG Dip. in IR, IIR-UWI, M.A., University College of London  
Librarian  
Tel: (868)-662-2002 ext. 82291  
E-mail: tamara.brathwaite@sta.uwi.edu

**Farrell, Cherill**

B.A., PG Dip. L.S. UWI  
Librarian  
Tel: (868)-662-2002 ext. 82086  
E-mail: cherill.farrell@sta.uwi.edu

**Girvan, Norman Professor Emeritus**

B.Sc. (Economics) London-University College of the West Indies,  
Ph.D. (Intl. Economics) London School of Economics  
Professor Emeritus  
Tel: (868)-662-2002 ext. 83236  
E-mail: norman.girvan@sta.uwi.edu

**Kirton, Raymond Mark (Dr.)**

B.A., University of Guyana, M.Sc., Georgetown University  
Washington, D.C., Diploma, Iberian Studies, University of Lisbon,  
Ph.D. University of Texas, Austin  
Senior Lecturer, Latin American Studies  
Tel: (868)-662-2002 ext.83240  
E-mail: mark.kirton@sta.uwi.edu

**Mike, Solange**

BA History & Psychology, Dip. (Int'l Rels.) UWI;  
Dip. (Info. Tech and Dip) Malta; MA. (Intl Studies) Reading  
Diplomacy  
Tel: (868)-662-2002 ext.82289  
E-mail: solange.mike@sta.uwi.edu

**Mohammed, Debbie (Dr.)**

B.A., Dip. Int'l. Rels. UWI, Dip. (Info. Tech and Dip). Malta,  
M.Sc. Int'l Rels., UWI, M.A. (Public Ad), Carleton,  
Ph.D. Int'l Rels. UWI  
Lecturer, International Trade  
Tel/ext: (868)-662-2002 ext.83244  
E-mail: debbie.mohammed@sta.uwi.edu

**Montoute, Annita (Dr.)**

B.A, History, P.G Dip. Int'l Rels (Dist.), PhD, Int'l Rels, UWI  
Lecturer, Political Economy of Development and International  
Organisation/Multilateralism and Global Governance  
E-mail: annita.montoute@sta.uwi.edu  
Tel/ext: (868)-662-2002 ext.83239

**Reis, Michele (Dr.)**

*B.A., M.A., Martinique, Dipl. Int. Rel. (Hons.), Ph.D.*  
Lecturer, International Relations of the Caribbean/Diasporic  
and Development Dimension of Migration  
E-mail: michele.reis@sta.uwi.edu  
Tel: (868)-662-2002 ext. 83237

**Smith, Joy (Miss)**

*B.A. Literatures in English, M.L.I.S. (Library Studies) - on contract to 31-Mar-2013*  
Librarian  
Tel: (868)-662-2002 ext. 82291  
E-mail: joy.smith@sta.uwi.edu

**Scobie, Michelle (Dr.)**

LLb.(Hons), LEC., Dipl. Int. Rel. (Hons), Ph. D.  
Lecturer, Law  
E-mail: michelle.scobie@sta.uwi.edu  
Tel/ext: (868)-662-2002 ext.83243

**HONORARY SENIOR RESEARCH FELLOWS**

**Johann Geiser** - Ph.D. (1972-1974)

**Rosina Wiltshire** - Ph.D. (1978-1988)

**Anthony Bryan** (Professor) (Director 1980-1991)

**Anthony Peter Gonzales** - Ph.D. (Acting Director 2000-2003)

**Anselm Francis** - LLB, LLM, Lond.  
(Acting Director 1997-2000 & 2006-2007)

#### EMERITUS STATUS

##### **Girvan, Norman (Professor Emeritus)**

B.Sc. (Economics) London-University College of the West Indies,  
Ph.D. (Intl. Economics) London School of Economics  
E-mail: norman.girvan@sta.uwi.edu

##### **Lewis, Vaughan (Professor Emeritus)**

B.A., M.A., Ph.D., Manchester  
International Relations of the Caribbean  
E-mail: vaughan.lewis@sta.uwi.edu

##### **Ramsaran, Ramesh (Professor Emeritus)**

Ph.D. (Econ) UWI - International Economics  
E-mail: ramesh.ramsaran@sta.uwi.edu

## INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES

Office: Institute for Gender and Development Studies,  
Chemistry Building 3  
Tel: Exts. 83573/83577/82533  
E-mail: igds@sta.uwi.edu

#### ACADEMIC STAFF

##### **Piya Pangsapa (Dr.)**

Head/Senior Lecturer  
BA (SUNY Albany), MA (Brandeis), PhD (SUNY Binghamton)

##### **Patricia Mohammed (Prof.)**

Professor of Gender & Cultural Studies & Campus Co-ordinator,  
School for Graduate Studies and Research  
BA, MSc (UWI), PhD (ISS, The Hague, The Netherlands)

##### **Gabrielle Hosein (Dr.)**

Lecturer  
BA (University of Toronto), M.Phil (UWI), PhD (UCL)

##### **Jeanne Roach-Baptiste (Ms.)**

Instructor  
BA MA English (Rutgers-Newark, New Jersey)

##### **Deborah McFee (Ms.)**

Outreach and Research Officer  
BA (UWI), MA, (ISS, The Hague, Netherlands)

#### ADMINISTRATION

##### **Avril Patterson-Pierre (Ms.)**

Administrative Assistant  
BA (Heriot-Watt University)

##### **Suelan Chin-Colai (Ms.)**

Clerical Assistant  
BSc (UWI)

##### **Natasha Richards- Isaac (Mrs.)**

Clerical Assistant  
BA (UWI)

##### **Susan Jacelon**

Office Assistant

## SIR ARTHUR LEWIS INSTITUTE OF SOCIAL AND ECONOMIC STUDIES (SALISES)

##### **Watson, Patrick (Prof.)**

Professor and Director  
B.Sc. (Commerce with Accounting), University of Leeds, M.Sc.  
(Economics with Econometrics), Ph.D. (Mathematical Economics  
and Econometrics) University of Paris I (Panthéon-Sorbonne)  
Tel: Ext. 82037

##### **St. Bernard, Godfrey (Dr.)**

Fellow  
B.Sc. (Mathematics and Economics) UWI, M.Sc. (Sociology),  
Ph.D. (Social Demography) University Western Ontario  
Tel: Ext. 82148

##### **Mc Cree, Roy (Dr.)**

Fellow  
B.A., M.Sc. (Sociology) UWI,  
Ph.D. (Sociology) University of Leicester, U.K.  
Tel: Ext. 83262

##### **Sookram, Sandra (Dr.)**

Fellow  
B.Sc., M.Sc., Ph.D. (Econ) UWI  
Tel: Ext. 82534

## POSTGRADUATE PROGRAMMES IN THE FACULTY OF SOCIAL SCIENCES

Notwithstanding that there is still significant emphasis on undergraduate teaching, the Faculty of Social Sciences has bolstered its postgraduate programmes within the recent past. Through the three Departments, and three Institutes, the Faculty is now able to offer a range of programmes from the postgraduate Diploma to the Doctor of Philosophy. A listing of the existing programmes is given hereunder:

### Postgraduate Diploma Programmes

- Gender and Development Studies
- Global Studies
- International Relations
- Mediation Studies
- Sports Management
- Tourism Development and Management

### Master of Science (M.Sc.) Programmes:

- Aviation Management
- Criminology and Criminal Justice
- Development Statistics
- Economics
- Gender and Development Studies
- Global Studies
- Government
- Management Studies
- Mediation Studies
- Public Sector Management
- Sociology
- Social Work
- Sports Management
- Strategic Leadership and Management
- Tourism Development and Management

### Master of Philosophy (M.Phil.) Programmes:

- Criminology and Criminal Justice
- Economics
- Economic Development Policy
- Gender and Development Studies
- Governance
- Government
- International Relations
- Management Studies
- Psychology
- Social Policy
- Social Work
- Sociology

### Doctor of Philosophy (Ph.D.) Programmes

- Business Administration
- Criminology and Criminal Justice
- Economics
- Economic Development Policy
- Gender and Development Studies
- Governance
- Government
- International Relations
- Psychology
- Social Policy
- Social Work
- Sociology

## CODE OF CONDUCT

### Responsibility of Faculty of Social Sciences Students

All Faculty of Social Sciences students are guided to accept responsibility for their learning, development and experience. To this end, students are encouraged to:

- (a) familiarize themselves with the regulations and observe the guidelines for academic and behavioural conduct as prescribed by the Faculty and the University;
- (b) be informed of the services provided and resources available;
- (c) be managers of their time;
- (d) closely follow the programme requirements as set out in the Faculty Handbook for the year in which they joined the programme;
- (e) seize opportunities that will foster personal growth and enrich their university experience;
- (f) provide feedback to make the Faculty one which maintains a commitment to the pursuit of Excellence in service, teaching, and research;
- (g) get to know the instructors. Such a relationship is valuable especially when an academic reference is required for a job or to apply for postgraduate studies.
- (h) routinely check the Faculty's website, notice boards and UWI-provided email for information and updates;
- (i) seek help with academic and psychological issues when needed;
- (j) become familiar with and practice personal safety measures;
- (k) seek to have queries, and complaints addressed via the appropriate channels in a timely manner. In-course matters should first be brought to the attention of the tutor or lecturer. If unresolved, by themselves or as a group, take the matter to the Head of the Department concerned and subsequently to the Dean;

- (l) use designated student parking areas. Students are not usually allowed access to the Faculty's car parks, however, students who have a physical disability or otherwise unable to use the University car park because of a medical condition may apply to the Faculty Office for a special permit; and
- (m) adhere to the Faculty's non-smoking policy in building or other enclosed areas.
- (e) Persons are not to remove furniture from their prescribed locations. This includes removing chairs and/or tables from classrooms, benches from usual positions, etc. An exception may be made in the case where the movement of furniture is necessary to facilitate the instructional programme/process, so long as the furniture is replaced in its original position thereafter.
- (f) Persons, in adhering to this General Code of Conduct, shall also be careful to abide by the stipulations of other such Faculty guidelines/policies.

## **FACULTY OF SOCIAL SCIENCES GENERAL CODE OF CONDUCT**

### *Preamble*

This code has been granted in line with what is believed to be staff and students' general perceptions on what may or may not be considered appropriate conduct, and has been formulated through constant consultation with representatives of the relevant groups. This has been done in recognition of the fact that the faculty and its environs should be associated or seen as being synonymous with activities that uphold the university's, and by extension its faculties', mandate towards the expansion and promotion of pursuits of an academic nature; and that as such persons therein should aspire to conduct themselves in a manner that may be considered socially acceptable. Therefore, wholesale and/or blatant disregard for the stipulations made herein may result in the application of disciplinary action.

### **CODE OF CONDUCT**

- (a) Areas surrounding lecture rooms and offices are designated quiet zones. Students shall therefore refrain from engaging in loud conversation or any other noise-generating activity that may cause a disturbance. This includes, but is not restricted to singing, recitations, preaching, loud praying, the use of noise-emitting electronic equipment (i.e. radios, phones, etc.), and romping and playing of physical games (e.g. scrumage). Persons are also to refrain from the use of violent and offensive language.
- (b) The Faculty's space shall be considered as meant for activities of an academic nature. The facilities provided therein should therefore be utilized appropriately and in their rightful fashion.
- (c) Persons shall refrain from engaging in behaviour not suited for the Faculty's space, this being inclusive of the restrooms. This includes, but is not limited to lying down or sleeping on the furniture, public grooming, and the playing of games such as cards, dominoes and other such board games. Persons shall also refrain from engaging in any activity which amounts to an inappropriate public display of affection.
- (d) Persons shall refrain from lingering or congregating along designated pathways in a manner that may obstruct free movement along them. This includes the sitting on of stairs and railings. Additionally, persons shall avoid walking in or through gardens and related lawns. There shall also be no riding on the pathways, except in the case of disabled persons who utilize mobility aids.

## **GENERAL REGULATIONS FOR ALL POST GRADUATE PROGRAMMES IN THE FACULTY OF SOCIAL SCIENCES**

Outlined below are some of the general regulations which govern the graduate programmes offered by the Faculty of Social Sciences. These regulations are not exhaustive, and students are reminded to refer to "The University of the West Indies Regulations for Graduate Diplomas and Degrees", for University regulations. Also, certain programmes may have programme specific regulations. Such regulations can be found in the sections dealing with the particular programme.

### **ENTRY REQUIREMENTS QUALIFICATIONS FOR ADMISSION TO DIPLOMA PROGRAMMES**

To be admitted to the prescribed course of study for the Postgraduate Diploma, candidates must

- i. hold a bachelor's degree from an approved university.
- ii. normally the class of degree should be at least lower second class honours.
- iii. in some programmes, practical experience or other qualifications of special relevance to the course programme may be required.
- iv. in some programmes, applicants may have to write an entrance examination.

### **QUALIFICATIONS FOR ADMISSION TO M.Sc. PROGRAMMES**

To be admitted to the prescribed course of study for the M.Sc., candidates must:

- i. hold a bachelor's degree from an approved university.
- ii. normally the class of degree should be at least lower second class honours.
- iii. in some programmes, practical experience or other qualifications of special relevance to the course programme may be required.
- iv. in some programmes, applicants may have to write an entrance examination or may have to do qualifying courses. In the latter instance, that student will be deemed to be a qualifying student.

Students are required to pass both the examination component and the coursework component individually at 50% in order to be awarded a pass.

### **QUALIFICATIONS FOR ADMISSION TO M.PHIL./PH.D. PROGRAMMES**

Students will be considered for the M.Phil./Ph.D. programmes having satisfied the criteria set below:

- i. Candidates seeking entry to the M.Phil. programme should hold a Bachelor's degree (Second class Honours or above) in the area in which they wish to pursue.
- ii. Candidates seeking entry into the Ph.D. programmes should hold Master's degree from an approved University with a speciality in the area of study.
- iii. Students may be required to attend an interview prior to being accepted.
- iv. Students applying for M.Phil. or Ph.D. degrees must prepare an appropriate research proposal for consideration.

### **EXAMINATIONS AND PROGRESS**

Qualifying Examinations: Candidates will not normally be allowed to repeat Qualifying Examinations.

A full-time candidate failing more than two courses in any one semester will normally be required to withdraw.

A part-time candidate failing more than half of the courses for which he/she is registered over an academic year will normally be required to withdraw.

Repeats: A candidate failing both the examination and coursework components of a course will be required to repeat the course.

Resit: A candidate failing either the coursework or examination component of a course will normally be required to resit only that part of the course in which the failure occurred. Where failure in any component however is at a mark of less than one third of the passing mark the student would be required to repeat the entire course.

In the instance where a student fails the coursework component, and where that component is but a project/report, which was submitted for examination, the student will be required to resubmit that coursework component for examination by the end of the following semester. A student who fails to submit the project in accordance with this requirement will be deemed to have failed the assignment. Where the coursework is by examination, the student will be required to resit the coursework examination when it is next offered.

Examiners may put oral questions to candidates to assist in their assessment. Where such oral examinations are to be offered to candidates failing the examination component of a course, such an examination will normally be offered only when the student fails the examination by no more than three (3) marks.

### **QUALIFYING CANDIDATES**

1. In accordance with the Regulations, the Faculty of Social Sciences will continue to apply Regulation 67 to the extent that Qualifying candidates must pass all their qualifying courses at the first attempt and on failing to do so, they will be asked to withdraw.
2. The pass mark for a qualifying course is 50%.
3. Qualifying candidates are required to pass both the examination component and the coursework component individually at 50% in order to be awarded a pass.
4. In the instance whereby a student would have passed all but one of the qualifying courses, and where in that one course the mark attained was between 45 – 49%, an oral examination may be offered towards further assessing the qualifying candidate as part of the first attempt at the course. To this end, Regulation 67 is not violated. If the candidate refuses such an oral examination or fails the oral examination, then Regulation 67 will be applied and the candidate asked to withdraw.

### **TIME LIMITS**

#### **M.Sc. Project Submission:**

Full-time candidates are normally required to submit their project reports within six months of having been advised to proceed to project. Part-time candidates would normally be required to do so within nine months. Failure to submit in accordance with this regulation will result in the student being required to withdraw.

A candidate who fails to submit in accordance with the above regulation can apply and make a case to the Board for Graduate Studies and Research for an extension. Extensions, when granted, will be for a period of no more than three months. A candidate who fails to submit following an extension will be required to withdraw.

A candidate who fails a project report will be allowed to re-submit within six months following notification of failure. Candidates will only be allowed one re-submission.

A candidate who fails to re-submit the project report within this stipulated time will be required to withdraw.

### **OTHER WITHDRAWAL REQUIREMENTS**

A candidate who re-submits a project report and is still deemed to have failed that project will be required to withdraw.

## DEPARTMENT OF BEHAVIOURAL SCIENCES DIPLOMA IN MEDIATION STUDIES

### OVERVIEW

The Postgraduate Diploma in Mediation Studies is taught through the Department of Behavioural Sciences, St. Augustine Campus, UWI. The Postgraduate Diploma caters to the demand for rigorous standards, training and certification in mediation. The development and inception of a training programme in mediation at The University of the West Indies, St. Augustine Campus, complements offerings in the Faculty of Law at Cave Hill, at the Norman Manley and Hugh Wooding Law Schools and in various courses throughout UWI. The programme plays a key role in building a network of experts in mediation who function as trainers, teachers, and supervisors in establishing the conflict resolution field and education/training services in Trinidad and Tobago. The programme also offers a Master's in Mediation Studies.

### THE AIMS AND OBJECTIVES

The aims of the Postgraduate Diploma in Mediation Studies are:

1. to educate professionals in the theory and practice of mediation.
2. to equip programme participants with the requisite skills base for effective practice in community mediation centers, and other conflict resolution and negotiation positions and agencies in the region.
3. to promote a culture of peaceful, and non-violent, solution-seeking approaches to disputes.
4. to develop expertise and capacity in the mediation field.
5. to facilitate the growth of the knowledge base required for ongoing training and supervision in mediation at The University of the West Indies, and in agencies in Trinidad and Tobago.

On completion, graduates of the programme would be able to:

- describe and analyse conflict theory and conflict resolution strategies
- demonstrate requisite skills to intake clients, analyse and evaluate potential for conflict resolution
- demonstrate the practice skills of the generic mediation process
- to apply the process in community, family, and victim/offender disputes
- demonstrate the ability and skills to develop and promote mediation and restorative justice processes
- demonstrate the capacity to evaluate mediation, including demonstration by students of key skill sets and management of the entire process

## REGULATIONS FOR THE POSTGRADUATE DIPLOMA IN MEDIATION STUDIES

1. The Postgraduate Diploma in Mediation will be awarded to persons, who, having completed the course of study prescribed by these regulations, have satisfied the examiners in the examination for the Postgraduate Diploma.

### Entry Requirements

2. To be admitted to the prescribed course of study for the Postgraduate Diploma, candidates must hold a Bachelor's degree from an approved University

### Additional Criteria

Preference will be given, in the first instance, to people with work experience in the field of mediation.

Competence in Social Work, Law, Business, Politics, Probation, Corrections, Psychology, Human Resource Management and Communication would be a distinct advantage.

3. Part-time candidates shall normally complete the Postgraduate Diploma Programme in not more than two (2) consecutive semesters.
4. Students are required to complete the following eight (8) courses:

### Award of Diploma

Candidates for the award of the Diploma in Mediation Studies will be expected to pass all of the required courses.

## DIPLOMA IN MEDIATION STUDIES COURSE LISTING

### SEMESTER 1

Course Code	Course Title	Number of Credits
SOWK 6104	Communications, Culture and Conflict	4
SOCI 6005 (SY61C)	Caribbean Social Issues	3
SOWK 6016	ADR Systems and Processes **	3
SOWK 6009 (SW68I)	Family Systems and Dynamics in Mediation Practicum I	3

### Semester 2

Course Code	Course Title	Number of Credits
SOWK 6017	Conflict Resolutions, Theories & Approaches	3
SOWK 6011 (SW68H)	Restorative Justice**	3
SOWK 6013 (SW68K)	Civil Procedures for Mediators**	3
SOWK 6014 (SW68L)	Specialised Areas of Mediation:** Practicum II	6

The core research component of the Diploma, and the practicum, are elements of this course.

(\*\* Intensive courses)

5. Part-time students who, at the end of the second semester, have not passed at least four (4) courses out of a total of six (6) subjects will be required to withdraw from the programme.
6. Candidates must attain in each paper, a standard prescribed by the examiners. Provided that a candidate passes at least six (6) courses and obtains in the last two (2) courses, a mark not lower than 48 percent, the examiners may, at their discretion, declare him/her to be referred in those courses. A candidate will be allowed to repeat a course only once. A candidate who has passed his/her coursework, but has failed the examination component, will be allowed to carry over the coursework mark.
7. Students who have recently passed courses identical or similar to those listed in Regulation 5 may be:
  - (i) permitted exemption and credit (if they have attained at least a B in the course) with the approval of the Department.OR
  - (ii) required by the Department to substitute courses to be chosen from optional courses approved by the Department.

#### **Examination Registration**

8.
  - (i) Registration for the examination will take place at the same time as registration for the course. Such registration shall occur during the first week of term.
  - (ii) A fine will be imposed on students for late registration.

#### **Notification of Results**

9. Candidates who gain the award of the Postgraduate Diploma with outstanding merit may be awarded a distinction.

Candidates must obtain an A grade in at least 70% of the courses, and the average mark of all courses must not be less than 70% to qualify for distinction.

10. The results of the examination shall be published in a separate pass list in which the names of the successful candidates shall be arranged alphabetically as follows:
  - (i) Distinction
  - (ii) Pass
11. Oral examinations are available to students in this programme under the same regulations that govern such examinations in the undergraduate programme. However, only ONE Oral Supplemental will be offered to Postgraduate Diploma students who fail with a mark of 45-49%. Having been given an oral, a student may attain only a passing grade.

#### **Award of the Postgraduate Diploma**

12.
  - (i) The report of the examiners and the pass list shall be laid before the Senate for approval.
  - (ii) A Postgraduate Diploma in Mediation Studies under the seal of The University of the West Indies shall be sent thereafter to each successful candidate.

## **DIPLOMA IN MEDIATION STUDIES**

### **COURSE SYLLABI/DESCRIPTIONS**

(The content of these syllabi may be altered to reflect changes in the discipline)

#### **SEMESTER: 1**

**COURSE CODE: SOWK 6104**

**COURSE TITLE: COMMUNICATION, CULTURE AND CONFLICT**

**NO. OF CREDITS : 4**

#### **PREREQUISITES:**

**COURSE DESCRIPTION:** This course will provide an overview of communication theory as it relates to issues of culture and conflict and conflict management. Students will examine the principal theoretical communication concepts involved in conflict and conflict management, the impact of these concepts on the quality of decisions arrived at and the feelings people develop toward each other as a result of conflict. The nature and meaning of conflict, conflict management techniques, and the assessment of conflict situations will also be examined from a cross-cultural perspective and various models will be explored for training third parties to effectively handle disputes where cultural differences are a significant factor. The concepts will be applied through a range of methods to determine the applicability of conflict management to mediation. The course will be taught in an interactive format through lectures, observation, class discussions, role plays and experiential exercises. Particular attention will be paid to issues relating to culture, gender and race relations. At the conclusion of this course, students should be able to:

- Identify appropriate and effective communication skills to manage conflict
- Demonstrate appropriate and effective communication skills in managing conflict
- Evaluate the effectiveness of various conflict behaviours (productive or destructive) and justify evaluations;
- Illustrate by way of examples in group presentations, behaviour that results in productive/destructive conflict interactions; and
- Identify the role and demands of any gender and cultural influences on conflict management and conflict resolution.

#### **Grading:**

**Coursework - 50%**

**Final exam - 50%**

**SEMESTER 1**

**COURSE CODE: SOCI 6005 (SY61C)**

**COURSE TITLE: CARIBBEAN SOCIAL ISSUES**

**NO. OF CREDITS: 3**

**INSTRUCTIONS**

This course will be delivered on a lecture/discussion basis, where classes take the form of open sharing of information and discussion of topics. Students are expected to research topics for discussion, to make presentations and to participate in the classroom discussions.

**Overview and Objective of the Course:**

The purpose of this course is to provide a comprehensive approach to the principles of sociology in attempting to understand Caribbean social problems from their historical and contemporary perspectives.

**Evaluation**

All assessment will be done on the basis of essays. Students will be asked to present a topic that will be discussed during each lecture session. Coursework in this programme will take the form of group-based assignments, which will be submitted in accordance with the deadlines agreed upon during the course of the semester.

Coursework and final examination essays will be assessed on the following basis:-

- Knowledge - 50%. This represents the demonstration of familiarity with the appropriate conceptual, theoretical, historical and contemporary information and positions presented in the suggested readings.
- Analysis - 40%. This represents the application of the information presented and the conclusions drawn from the issues discussed and presenting solutions to the problems posed in an insightful, critical and logical manner.
- Expression - 10%. This represents the ability to write in accordance with acceptable grammatical standards, and a demonstrated familiarity with the vocabulary of the discipline.

**Methodology**

The course will be delivered through lectures and discussions and will take the form of open sharing of information and discussion of topics. Students are expected to research topics for discussion, to make presentations and participate in classroom discussion.

**Grading:**

**Coursework:** 25%

**Final exam:** 75%

**SEMESTER: 1**

**COURSE CODE: SOWK 6016**

**COURSE TITLE: ADR SYSTEMS AND PROCESSES**

**NO. OF CREDITS : 3**

**PREREQUISITES:**

**COURSE DESCRIPTION:** Alternative Dispute Resolution (ADR) processes are revolutionising and taking over traditional methods of handling conflict. The public service, private sector, judicial systems and education systems in many countries have experienced sweeping changes in this regard, particularly during the past 5 years. Competency in conflict management is now a highly regarded and preferred commodity. This course will take participants through the fascinating world of ADR. Participants will become aware of different aspects that participants will have become familiar with the range of different ADR processes, will know what they mean, how they are different from each other, and when to implement them. In many jurisdictions around the world, as with the Republic of Trinidad & Tobago, the established and entrenched approaches to dispute resolution are under re-examination. This course is designed to enable students to develop a broad, cross-cultural view of the relevant issues that surround these varying approaches to resolving disputes and the general processes and principles of dispute resolution and civil justice reform.

**Course Aim**

- To engage a comparative analysis of available processes for resolving disputes.

**Course Objectives:**

- In this course students will examine the debates surrounding:
  - Informal justice and the role of course,
  - Typologies of available dispute resolution process, e.g.: negotiation, mediation, adjudication and its variant forms, as well as mixed processes,
  - The role of lawyers in dispute resolution.
  - Indigenous forms of dispute resolution/conflict management

Selected special areas of dispute resolution processes are also examined such as: employment, family, international, and regional.

**Grading:**

**Coursework - 50%**

**Final Exam- 50%**

**SEMESTER: 1**

**COURSE CODE: SOWK 6009 (SW68I)**

**COURSE TITLE: FAMILY SYSTEMS AND DYNAMICS IN MEDIATION**

**NO. OF CREDITS: 3**

**PREREQUISITES:**

**COURSE OUTLINE:** The family is a social institution, subject to forces such as culture, economics, social class, religion, and education, which affect its structure and internal processes of control and integration. This course will provide a study of the family as a social institution; its biological and cultural dimensions, history, changing structures, functions and contemporary trends.

**Course Outline**

1. Historical background of the family in different societies: European, African, Indian and Caribbean.
2. Theoretical Perspectives on the family.
3. The Family in Transition: The ways in which families and households have changed and adapted over time: changes in marriage, family composition, social relations and roles, as well as the mutual interdependence among these and other institutions of society.
4. Gender roles, with emphasis on power and conflict from a variety of theoretical perspectives.
5. Analysis of current trends and some tentative predictions about future families and alternate family forms are made.
6. Policy making and legislation related to the family in the Caribbean.

**Grading :**

**Coursework - 30%**

**Final Exam- 70%**

**SEMESTER: 2**

**COURSE CODE: SOWK 6017**

**COURSE TITLE: CONFLICT RESOLUTION: THEORY AND APPROACHES**

**NO. OF CREDITS : 3**

**PREREQUISITES:**

**COURSE DESCRIPTION:** A foundation course examining macro and micro theories from various disciplines about the nature of conflict, and various approaches to conflict resolution and peace studies. This graduate seminar is envisioned as a collective exercise in critical thinking. It is an interactive seminar based on readings and analytical/evaluative discussions of conflict theory. The course is structured in such a way so as to highlight many of the theoretical roots of modern approaches to social conflict and conflict resolution interventions.

The primary objective for each student is to become familiar with the root theories and theoretical perspectives which dominate the field of conflict resolution. Students will be able to critically analyse theories for their respective strengths and weaknesses as each is applied to commonly occurring conflict.

In order to provide an educational setting congruent with the material, the seminar will be structured generally after the manner of a colloquium, where students and instructor gather to discuss the material in a critical and systematic manner. Course assessment involves class participation in weekly seminars, conflict analysis and a critical evaluation of selected approaches to conflict resolution.

**Major Objectives of the Course**

The course will give students a strong foundation in root theories and theoretical perspectives which dominate the field of conflict resolution and analysis. The course is expected to achieve the following specific objectives:

1. Instruct students on the method of presentation of conflicts in such a manner that provides an adequate background or history of the conflict.
2. Students will learn how to present theories while understanding and paying attention to three critical areas:
  - a. The theoretical perspective(s) being adopted
  - b. The specific theoretical focus
  - c. What are the primary characteristics of the conflict and theory and are there specific variables that carry more explanatory clarity than others?
3. Students will be instructed on how to apply the theory to their chosen conflict and to analyse the conflict.
4. Students will be able to critique main theories in order to determine whether or not the theory can indeed explain what it claims it can.
5. Students may find that many of the conflict theories reviewed in the seminar and through their own reading, do not completely capture the essence of the conflict they have chosen to analyse. Therefore, they will be encouraged to develop their own. Combining numerous theories and/or focal lenses into a new improved or innovative theory is legitimate theory development and is strongly encouraged.

**COURSE REQUIREMENTS:**

**Class Participation**

This class will be run to a large extent as a graduate seminar. Class sessions will comprise student-led seminar discussions of identified reading material. The expectation is that all members will attend regularly. This is a pro-active, hands-on learning approach to improve one's communication and critical thinking skills. – the focus is on learner-processing rather than lecturer-processing common in traditional didactic teaching environments. 15% of your grade will be based on class participation.

**Class Presentations**

Students will be required to do one class presentation; these presentations will act as a catalyst for the broader class discussion. The students leading the discussion must summarize the key points in the reading material and use them to generate in-class discussions that are culturally-relevant.

### **Conflict Analysis (25%)**

Students select a conflict situation and analyse it using key theoretical concepts explored in the seminars. The objective is to apply theory to practice, and to demonstrate in depth understanding of the dynamics of a conflict situation.

### **Evaluation of Approaches to Conflict Resolution (60%)**

**This paper is akin to a final examination for this course. Using the analysis completed in the latter assignment, students apply conflict.**

This is a scholarly paper, intended to demonstrate critical thinking skills in evaluating the utility of different approaches under specified conditions. In conclusion, students will rationalize their choice of an appropriate approach for resolving their selected conflict.

### **Grading Criteria**

Seminar presentation	(15%)
Conflict Analysis	(25%)
Research Paper	(60%)

### **SEMESTER: 2**

**COURSE CODE: SOWK 6011 (SW68H)**

**COURSE TITLE: RESTORATIVE JUSTICE \*\***

**NO. OF CREDITS : 3**

### **PREREQUISITES:**

**Course Description:** This course will focus upon the philosophy and practice of Restorative Justice, and the ethics of mediation. Restorative Justice, which is also sometimes called Balanced and Restorative Justice, is an approach to criminal justice. Central to the practice of Restorative Justice is a conception of crime as harm to the victims. The goals of Restorative Justice include holding the offender accountable for the harm to the victims and the community, repairing that harm to the extent possible, and developing competency in the offender so that the offender makes better future choices. Accountability, repair of harm, and development of future competency take place within mediated processes that balance the concerns of the victim, offender, and community.

Course Format: Lectures, seminars, group work, class presentations based on selected readings.

### **Assessment:**

Coursework - 30%  
Final examination - 70%

The coursework will be a project in a selected topic area. The coursework topics will be available at the beginning of the course. The lecturer must approve the topic selection. The coursework can also be done as a group project, in which case, students can work in groups of up to four persons. Length of coursework assignment: 5000 words approximately.

### **SEMESTER: 2**

**COURSE CODE: SOWK 6013 (SW68K)**

**COURSE TITLE: \*\* CIVIL PROCEDURES FOR MEDIATORS**

**NO. OF CREDITS: 3**

### **PREREQUISITES:**

**COURSE DESCRIPTION:** The aim of this course is to give an understanding of the components and procedures of the criminal justice system. The course will focus upon the policies, main stakeholders, functions and operation of the system. Students will also study and critique the recent recommendations for system transformation.

### **Teaching methods:**

Lectures, seminars, small group-work, class presentations, peer review and discussion.

### **Assessment:**

Coursework - 30%  
Final examination - 70%

The coursework will be a project in a selected topic area. The coursework topics will be available at the beginning of the course. The lecturer must approve the topic selection. The coursework can also be done as a group project, in which case students can work in groups of up to four persons. Length of coursework assignment: 5000 words approximately.

The coursework will be assessed on the following criteria:

1. Range, depth and form: Has a broad range of relevant sources been consulted, understood and purposefully synthesised?
2. Concepts and theories: Has relevant theory been used and understood? Is there evidence of manipulating and applying theory?
3. Focus and argument: Is the thematic focus maintained throughout? Are arguments clearly made and supported? Has the work entailed an exercise of critical analysis?

### **SEMESTER: 2**

**COURSE CODE: SOWK 6014 (SW68L)**

**COURSE TITLE: SPECIALISED AREAS OF MEDIATION**

**NO. OF CREDITS: 6**

### **PREREQUISITES:**

**COURSE DESCRIPTION:** In this course, the student will proceed into the specialised areas of Family Mediation and Victim-Offender Mediation. The course comprises three components:

1. Classroom instruction in the specialised areas.
2. A practicum module that gives the student the opportunity to apply, under supervision, the principles and process of mediation.
3. An evaluative research paper in one of the specialised areas of mediation.

The course links the body of generic and specialised knowledge to practicum. The research assignment is an evaluative research exercise that uses the evaluation model of mediation presented in the core course on generic mediation. It will involve the monitoring of process, and evaluation of outcome, in a specific area of the practicum activity. This course thus integrates classroom learning, practicum and the research component of the Programme.

**Assessment: 100% examinable by coursework**

**The Practicum:**

The purpose of the practicum is to give the participants an opportunity to learn through experience, to apply their knowledge and skills of mediation in live sessions with clients. This will be done under the supervision of practicing mediators, and assessed according to standards agreed between the University and the placement agency.  
Number of hours required for Practicum: 80 hours

**M.SC. MEDIATION STUDIES**

**OVERVIEW**

The Master of Science Degree in Mediation Studies is taught through the Department of Behavioural Sciences, St. Augustine Campus, UWI. The programme builds on the existing rigorous Post-Graduate Diploma in Mediation Studies and in the longer term, is an important basis for M.Phil and Doctoral scholarship in Mediation and the development of research projects focusing on social issues in the country.

Mediation is a process where trained neutral persons in a confidential setting, facilitate the negotiations of parties in dispute to help them arrive at their own resolutions to the dispute. There has been increasing awareness by the public and among professionals of the need for mediation services and the rising costs of litigation, the length of time taken to deal with cases, as well as the perceived failure or damaging effects of litigation and arbitration, are some of the factors that has prompted an increasing interest in mediation.

**RATIONALE**

The proposed Master of Science Degree in Mediation aims to enhance the rigorous standards, training and certification in mediation offered by the Post-Graduate Diploma in Mediation Studies. It provides opportunities for advanced study and mediation practice. Graduates will be equipped to contribute to the development of mediation as a profession within the Caribbean, and the development of social policy as a means of influencing public policy within the context of a changing world. The programme provides graduates with the skills and knowledge for competent and effective employment as mediation professionals within the judicial system and community and organisational settings. It also contributes to increasing the research profile within mediation by developing research knowledge and skills and in promoting the value of research as a foundation for practice and policy.

The programme consists of 10 courses. Eight of the existing courses are currently covered in the Post-Graduate Diploma in Mediation Studies. The existing courses are as follows:

**SEMESTER 1 Year 1**

<b>Course Code</b>	<b>Course Title</b>
SOWK 6104	Communication, Culture and Conflict
SOCI 6005 (SY61C)	Caribbean Social Issues
SOWK 6016	ADR Systems and Processes
SOWK6009 (SW68I)	Family Systems and Dynamics in Mediation

**SEMESTER 2 Year 1**

SOWK 6011 (SW68H)	Restorative Justice
SOWK 6013 (SW68K)	Civil Procedure for Mediators**
SOWK 6014 (SW68L)	Specialised Areas of Mediation **
SOWK 6017	Conflict Resolution, Theories and Approaches (** Intensive courses)

**SEMESTER 1 Year 2**

<b>Course Code</b>	<b>Course Title</b>
PSYC 6402 (PS64B)	The Psychology of Community Conflict
SOWK 6000 (SW69A)	Research Design and Methodologies
SOWK 6100	Master's Thesis is also required.

**AIMS AND OBJECTIVES**

The aims of the Master in Mediation Studies are:

1. To educate professionals in the theory and practice of mediation
2. To equip programme participants with the requisite skills base for effective practice in Community Mediation Centers, (Regional entities, the corporate, governmental, NGO and civil society) and other conflict resolution and negotiation positions and agencies in the region.
3. To encourage and promote a culture of peaceful, and non-violent approaches to disputes. (Local, regional, organisational and community based conflict).
4. To develop expertise and capacity (and growth) in the mediation field
5. To facilitate the growth of the knowledge base required for ongoing training and supervision in Mediation at the University of the West Indies, and in agencies in Trinidad and Tobago (and the Caribbean).
6. To utilise a range of qualitative and quantitative research methods within mediation settings
7. To be able to undertake advanced policy analysis (on conflict prevention and/ or conflict management) and evaluate the impact of social policies on client groups (through conflict analysis methodology).

Specifically, the objectives are that on completion of the programme students would be able to:

- describe and analyse conflict theory and conflict resolution strategies
- demonstrate the requisite skills to assess disputes, perform pre-mediation tasks, analyse and evaluate potential for conflict resolution
- demonstrate the practice skills of the generic mediation process in simulated and live opportunities.
- apply the process in community, family, victim/offender and organisational disputes (though hands-on opportunities in the practicum).
- demonstrate the ability and skills to develop and promote mediation and restorative justice processes
- demonstrate the capacity to evaluate mediation, including demonstration by students of key skill sets and management of the entire process

**REGULATIONS FOR THE MASTER'S IN MEDIATION STUDIES**

1. The Master in Mediation will be awarded to persons, who have completed the course of study prescribed and have successfully attained the examiners' required standards.

**ADMISSION**

2. To be admitted to the prescribed course of study for the Master's Degree, candidates must
  - i. hold a Bachelor's degree from an approved University with at least Lower Second Class honours.

**ADDITIONAL CRITERIA**

- ii. Work experience in the field of mediation.
  - iii. Competence in Social Work, Law, Business, Politics, Probation, Corrections, Psychology, Human Resource Management and Communication would be a distinct advantage.
3. Candidates shall normally complete the Master's Programme in not more than four (4) semesters.
4. Students will be required to withdraw unless twelve (12) credits are gained by the end of the second semester.
5. Applicants holding a Post-Graduate Diploma in Mediation Studies from UWI, St. Augustine before 2006 are required to complete the following three courses: SOWK 6016 ADR Systems and Processes; SOWK 6017 Conflict Resolution, Theories and Approaches; SW69A SOWK 6000 Research Design and Methodologies and complete a written Research Thesis in keeping with UWI guidelines.
6. Applicants holding a Post-Graduate Diploma in Mediation Studies from UWI, St. Augustine after 2006 are required to complete the following two courses: PSYC 6402: The Psychology of Community Conflict and SOWK 6000 (SW69A) Research Design and Methodologies and complete a written Research Thesis in keeping with UWI guidelines.
7. Students not holding a Post-Graduate Diploma in Mediation Studies are required to complete a written research thesis and the ten taught (10) courses listed at the end of these regulations.
8. Students who, at the end of the second semester, have not passed at least six (6) courses out of a total of eight (8) subjects will be required to withdraw from the programme.
9. Candidates must attain in each paper, the standard prescribed by the examiners. Provided that a candidate passes at least six (6) courses and obtains in the last two (2) courses, a mark not lower than 48 percent, the examiners may, at their discretion, declare him/her to be referred in those courses. A candidate will be allowed to repeat a course only once. A candidate who has passed his/her course work, but has failed the examination component, will be allowed to carry over the course work mark.

10. Students who have recently passed courses identical or similar to those listed in Regulation 5 may be:
  - i. permitted exemption and credit (if they have attained at least a B in the course) with the approval of the Department

OR

- ii. required by the Department to substitute courses to be chosen from optional courses approved by the Department.

**EXAMINATION REGISTRATION**

11. Registration for the examination will take place at the same time as registration for the course. Such registration shall occur during the first week of term. A fine will be imposed on students for late registration.

**NOTIFICATION OF RESULTS**

12. Candidates must obtain an average of 70% or better (Grade A) in the written courses and a mark of 70% or better in the research paper to qualify for a distinction.
13. The results of the examination shall be published in a separate pass list in which the names of the successful candidates shall be arranged alphabetically as follows:
  - i. Distinction
  - ii. Pass
14. Oral examinations are available to students in this programme under the same regulations that govern such examinations in the undergraduate programme. However, only ONE Oral Supplemental will be offered to Master's students who fail with a mark of 45% - 49%. Having been given an oral, a student may attain only a passing grade.

**AWARD OF THE MASTER DEGREE**

15. Award of the Master Degree in Mediation Studies
  - Candidates for the award of Master in Mediation Studies will be expected to pass all the required courses and to complete a Research Project in their area of study.
  - The report of the examiners and the pass list shall be laid before the Senate for approval.
  - A Master in Mediation Studies under the seal of the University of the West Indies shall be sent thereafter to each successful candidate.

## **M.SC. MEDIATION STUDIES**

### **COURSE SYLLABI/DESCRIPTIONS**

(The content of these syllabi may be altered to reflect changes in the discipline)

#### **SEMESTER 1**

**COURSE CODE: SOWK 6104**

**COURSE TITLE: COMMUNICATION, CULTURE AND CONFLICT**

**NO. OF CREDITS : 4 CREDITS**

**COURSE DESCRIPTION:** This course will provide an overview of communication theory as it relates to issues of culture and conflict and conflict management. This course will examine the principal theoretical communication concepts involved in conflict and conflict management and the impact of these concepts on the quality of decisions arrived at and the feelings people develop toward each other as a result of conflict. The course will also examine the nature and meaning of conflict, conflict management techniques, and the assessment of conflict situations from a cross-cultural perspective. It will explore various models for training third parties to function effectively in handling disputes where cultural differences are a significant factor. The concepts will be applied through various methods to determine the applicability of conflict management to mediation. The course will be taught in an interactive format utilising lectures, observation, class discussions, role plays and experiential exercises. Particular attention will be paid to issues relating to culture, gender and race relations.

At the conclusion of this course, students should be able to:

- Identify appropriate and effective communication skills to manage conflict
- Demonstrate appropriate and effective communication skills in managing conflict
- evaluate the effectiveness of various conflict behaviours (productive or destructive) and justify evaluations;
- illustrate by way of examples in group presentations, behaviours that results in productive/destructive conflict interactions;
- identify any special communication skills necessary to counteract destructive conflict interaction; and
- identify the role and demands of any gender and cultural influences on conflict management and conflict resolution.

#### **Assignments**

Assignments would be at the lecturer's discretion but should include a Personal Conflict /Conflict Resolution Journal in which each student would be required to keep a journal of examples of conflicts they have personally experienced, and others they have observed - between their friends, with their family, within the community and internationally, during the course and over the semester. Any attempt at conflict resolution should of course be included, together with reflective observations/accounts of the conflict and / or conflict resolution. Students should analyse a prescribed number of conflict /conflict resolution situations.

#### **Methodology**

The course utilises lectures, discussions, small group work and discussion, videos and simulations. Attendance and class participation are essential.

#### **Course Assessment**

Attendance at all lectures and class participation are essential.

**Coursework 50%**

**Final exams 50% of course grade**

#### **SEMESTER 1**

**COURSE CODE: SOCI 6005 (SY61C)**

**COURSE TITLE: CARIBBEAN SOCIAL ISSUES**

**NO. OF CREDITS: 3**

**INSTRUCTIONS:** This course will be delivered on a lecture/discussion basis, where classes take the form of open sharing of information and discussion of topics. Students are expected to research topics for discussion, to make presentations and to participate in the classroom discussions.

#### **Overview and Objective of the Course:**

The purpose of this course is to provide a comprehensive approach to the principles of sociology in attempting to understand Caribbean social problems from their historical and contemporary perspectives.

#### **Evaluation**

All assessment will be done on the basis of essays. Students will be asked to present a topic that will be discussed during each lecture session. Coursework in this programme will take the form of group-based assignments, which will be submitted in accordance with the deadlines agreed upon during the course of the semester.

Coursework and final examination essays will be assessed on the following basis:-

- Knowledge - 50%. This represents the demonstration of familiarity with the appropriate conceptual, theoretical, historical and contemporary information and positions presented in the suggested readings.
- Analysis - 40%. This represents the application of the information presented and the conclusions drawn from the issues discussed and presenting solutions to the problems posed in an insightful, critical and logical manner.
- Expression - 10%. This represents the ability to write in accordance with acceptable grammatical standards, and a demonstrated familiarity with the vocabulary of the discipline.

#### **Methodology**

The course will be delivered through lectures and discussions and will take the form of open sharing of information and discussion of topics. Students are expected to research topics for discussion, to make presentations and participate in classroom discussion.

#### **Grading**

Coursework : 25%

Final examination : 75%

**SEMESTER: 1**

**COURSE CODE: SOWK 6016**

**COURSE TITLE: ADR SYSTEMS AND PROCESSES**

**NO. OF CREDITS : 3**

**ADR processes are revolutionising and taking over traditional methods of handling conflict. The public service, private sector, judicial systems and education systems in many countries have experienced sweeping changes in this regard, particularly during the past 5 years. Competency in conflict management is now a highly regarded and preferred commodity. This course will take participants through the fascinating world of ADR. Participants will become aware of different aspects that participants will have become familiar with the range of different ADR processes, will know what they mean, how they are different from each other, and when to implement them.**

**COURSE DESCRIPTION:** In many jurisdictions around the world, as with the Republic of Trinidad & Tobago, the established and entrenched approaches to dispute resolution are under re-examination. This course is designed to enable students to develop a broad, cross-cultural view of the relevant issues that surround these varying approaches to resolving disputes and the general processes and principles of dispute resolution and civil justice reform.

**Course Aim**

To engage a comparative analysis of available processes for resolving disputes.

**Course Objectives:**

In this course students will examine the debates surrounding: Informal justice and the role of course, Typologies of available dispute resolution process, e.g.: negotiation, mediation, adjudication and its variant forms, as well as mixed processes, The role of lawyers in dispute resolution.

Indigenous forms of dispute resolution/conflict management  
Selected special areas of dispute resolution processes are also examined such as: employment, family, international, and regional.

**Grading:**

Coursework: 50%

Final Examination : 50%

**SEMESTER 1**

**COURSE CODE: SOWK 6009 (SW68I)**

**COURSE TITLE: FAMILY SYSTEMS AND DYNAMICS IN MEDIATION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course introduces the family system in its changing forms as a social institution and as affected by the forces of culture, economics, social class, religion, education and other relevant impacting factors. Family Systems and Dynamics seeks to provide the student with an opportunity to study the family as it moves through cycles of developmental change in a rapidly changing society. Students are expected to develop skills and knowledge in salient areas and understand the role of mediation in family conflict.

**Course Objectives**

The course seeks to:

- Introduce the sociological concept of family and family systems
- Expose students to the theoretical perspectives and concepts of the individual and family life cycles
- Identify and characterise the framework of developmental stages of the family system and its accompanying multidimensional issues
- Analyse the changing role of the family and attendant responsibilities as it affects changes in the social system / institution and vice versa
- Develop knowledge and an understanding of the family as it functions in its diverse contexts in shifting roles and responsibilities
- Examine the salience and relevance of family conflicts emerging as a consequence of multigenerational issues in meeting and/ or accommodating changes of individual and family demands
- Identify and understand the impact of roles, tasks and responsibilities in new family forms including the issues of children and the elderly, particularly as they affect family fragmentation
- Analyse the dynamics of social change in family interaction, cultural beliefs / practices, gender, race and by extension expectations of support systems
- Develop skills in assessing and identifying problem areas where mediation may be an appropriate intervention tool
- Develop skills in constructing family diagrams and utilising same as an assessment tool

**Methodology**

The course will be conducted through lectures discussions and group presentations. Students are expected to participate fully in ALL aspects of the course components.

**Course Evaluation**

Coursework 30%

Final Examination - 70%

## SEMESTER 2

**COURSE CODE: SOWK 6017**

**COURSE TITLE: CONFLICT RESOLUTION, THEORIES AND APPROACHES**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** A foundation course examining macro and micro theories from various disciplines about the nature of conflict, and various approaches to conflict resolution and peace studies. This graduate seminar is envisioned as a collective exercise in critical thinking. It is an interactive seminar based on readings and analytical/evaluative discussions of conflict theory. The course is structured in such a way so as to highlight many of the theoretical roots of modern approaches to social conflict and conflict resolution interventions.

The primary objective for each student is to become familiar with the root theories and theoretical perspectives which dominate the field of conflict resolution. Students will be able to critically analyse theories for their respective strengths and weaknesses as each is applied to commonly occurring conflict.

In order to provide an educational setting congruent with the material, the seminar will be structured generally after the manner of a colloquium, where students and instructor gather to discuss the material in a critical and systematic manner. Course assessment involves class participation in weekly seminars, conflict analysis and a critical evaluation of selected approaches to conflict resolution.

### Major Objectives of the Course

The course will give students a strong foundation in root theories and theoretical perspectives which dominate the field of conflict resolution and analysis. The course is expected to achieve the following specific objectives:

1. Instruct students on the method of presentation of conflicts in such a manner that provides an adequate background or history of the conflict.
2. Students will learn how to present theories while understanding and paying attention to three critical areas:
  - a. The theoretical perspective(s) being adopted
  - b. The specific theoretical focus
  - c. What are the primary characteristics of the conflict and theory and are there specific variables that carry more explanatory clarity than others?
3. Students will be instructed on how to apply the theory to their chosen conflict and to analyse the conflict.
4. Students will be able to critique main theories in order to determine whether or not the theory can indeed explain what it claims it can.
5. Students may find that many of the conflict theories reviewed in the seminar and through their own reading, do not completely capture the essence of the conflict they have chosen to analyse. Therefore, they will be encouraged to develop their own. Combining numerous theories and/or focal lenses into a new improved or innovative theory is legitimate theory development and is strongly encouraged.

## COURSE REQUIREMENTS:

### Class Participation

This class will be run to a large extent as a graduate seminar. Class sessions will comprise student-led seminar discussions of identified reading material. The expectation is that all members will attend regularly. This is a pro-active, hands-on learning approach to improve one's communication and critical thinking skills. – the focus is on learner-processing rather than lecturer-processing common in traditional didactic teaching environments. 15% of your grade will be based on class participation.

### Class Presentations

Students will be required to do one class presentation; these presentations will act as a catalyst for the broader class discussion. The students leading the discussion must summarize the key points in the reading material and use them to generate in-class discussions that are culturally-relevant.

### Conflict Analysis (25%)

Students select a conflict situation and analyse it using key theoretical concepts explored in the seminars. The objective is to apply theory to practice, and to demonstrate in depth understanding of the dynamics of a conflict situation.

### Evaluation of Approaches to Conflict Resolution (60%)

**This paper is akin to a final examination for this course. Using the analysis completed in the latter assignment, students apply conflict.**

This is a scholarly paper, intended to demonstrate critical thinking skills in evaluating the utility of different approaches under specified conditions. In conclusion, students will rationalize their choice of an appropriate approach for resolving their selected conflict.

### Grading Criteria

Seminar presentation	(15%)
Conflict Analysis	(25%)
Research Paper	(60%)

## SEMESTER 2

**COURSE CODE: SOWK 6011 (SW 68H)**

**COURSE TITLE: RESTORATIVE JUSTICE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is based on the understanding that relationships springing from within a framework of restorative principles and values are ultimately strengthened by the resolutions and actions emerging in the aftermath of crime, creating a new, stronger cycle of interconnectedness that supersedes the destructive cycle of fear, alienation and crime. Thus the course engages participants in an experiential learning format that embraces the values and principles underlying restorative and community justice. This is a comprehensive learning experience that addresses a variety of topics including restorative justice principles, community engagement, victim issues, restorative practices and change.

The goal of the course is to provide students with the knowledge, perspectives, skills and attitudes to personally implement restorative justice principles and practices within their respective agencies and communities.

The curriculum comprises nine 3-hour sessions designed to cover 6 modules, which require varying times based on the content, activities and workgroups configured.

#### **Course Requirements**

This class will be run to a large extent as a seminar. The lecturer will speak briefly at the beginning of the class and set the tone for the discussions. The expectation is that all members will attend regularly. Students are expected to participate actively in class discussion and activities.

Students will be expected to have completed the reading assignments for each class prior to seminar sessions. This is a proactive, hands-on learning approach to improve one's communication skills. 10% of your grade will be based on class participation.

#### **Class Presentations**

Students will be required to do one class presentation, based on the readings for those sessions. 10% of your grade will be based on your presentation of selected readings for class discussion, your preparation for the class, the assigned reading outline, and your leading of the group discussion. All students should have read the required material and be prepared to discuss it, regardless of whether they are presenting it in a given class.

#### **Thought Paper**

Students will need to do the reading assignments attentively and in a timely fashion (i.e., completed prior to the class sessions). 10% of your grade will be based on the thought paper.

**Coursework - 30%**

**Final Examination - 70%**

#### **SEMESTER 2**

**COURSE CODE: SOWK 6013 (SW68K)**

**COURSE TITLE: CIVIL PROCEDURE FOR MEDIATORS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** An understanding of the functioning of the judicial system and processes is a fundamental requirement to appreciate the differing perspectives on resolving disputes that alternative dispute resolution brings. This course will present an overview of the judicial process as it relates to the criminal justice system, and familial and matrimonial proceedings.

#### **Course Objectives**

1. Understand what the judicial process is; how it works in the protection of the citizen; the steps in the operation of the criminal justice system; the responsibilities and ethics of prosecutors, attorneys, and the judicial officer
2. Critically analyse the judicial process as a dispute resolution mechanism
3. Critically analyse mediation / victim offender mediation as opposed to other forms of ADR
4. Acquire some of the basic rules of law governing the areas studied

#### **Course Requirements**

Each student is expected to read the material identified, attend a court proceedings in both criminal and family and submit written assignments.

#### **Grading**

**Coursework 30%**

**Final Examination 70%**

#### **Methodology**

The course utilises lectures, discussions, and small group work and discussions.

#### **SEMESTER: 2**

**COURSE CODE: SOWK 6014 (SW68L)**

**COURSE TITLE: SPECIALISED AREAS OF MEDIATION**

**NO. OF CREDITS : 6**

**COURSE DESCRIPTION:** In this course, the student will proceed into the specialised areas of Family Mediation and Victim-Offender Mediation. The course comprises three components: Classroom instruction in the specialised areas.

- A practicum module that gives the student the opportunity to apply, under supervision, the principles and process of mediation.
- An evaluative research paper in one of the specialised areas of mediation.

The course links the body of generic and specialised knowledge to practicum. The research assignment is an evaluative research exercise that uses the evaluation model of mediation presented in the core course on generic mediation. It will involve the monitoring of process, and evaluation of outcome, in a specific area of practicum activity. This course thus integrates classroom learning, practicum and the research component of the Programme.

#### **Assessment:**

**Examinable by 100% coursework**

#### **The Practicum:**

The purpose of the practicum is to give the participants an opportunity to learn through experience, to apply their knowledge and skills of mediation in live sessions with clients. This will be done under the supervision of practicing mediators, and assessed according to standards agreed between The University and the placement agency.

**Number of hours required for Practicum: 80 hours**

**SEMESTER 1 YEAR 2**

**COURSE CODE: SOWK 6000 (SW69A)**

**COURSE TITLE: RESEARCH DESIGN AND METHODOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** An essential aspect of a Masters Programme, this course has been designed in keeping with the overall vision of the Faculty of Social Sciences' Social Work Unit, which seeks to develop, promote and enhance the theory and practice of 'Developmental Social Work' within a Caribbean context. The course addresses and integrates philosophical, theoretical and methodological issues that are subsumed in and/or impact upon the administration and practice of social work. It builds on the mandatory research courses that are part of the Mediation Studies' Master's Programme.

**Research-Practice Linkages**

In this course, students will undertake a community-based action research project, which serves the functions of investigating a specific social problem; providing a hands-on learning tool and is also a method of applying and assessing research skills and knowledge acquired. Through this medium students are able to examine research-practice linkages as they impact on 'real' problems at the same time as they explore theory construction and epistemological ideas.

At the end of the course, students would be able to:

1. Understand the relationship between philosophy, theory, research and practice;
2. Compare and contrast qualitative and quantitative approaches for data collection in social work research;
3. Identify and minimise ethical issues in field research;
4. Understand and apply academic research skills within the discipline of mediation as an aspect of social work through a community research project;
5. Understand different intellectual traditions and their relationship to the discipline of mediation as an aspect of social work research;
6. Utilise the above to evaluate and enhance (i) effectiveness of mediation and social work practitioners/administrators, ii) to undertake research in the discipline of mediation as an aspect of social work related fields;

**Assessment**

This course is examinable by 100% coursework.

**SEMESTER 1 YEAR 2**

**COURSE CODE: PSYC 6402 (PS64B)**

**COURSE TITLE: THE PSYCHOLOGY OF COMMUNITY CONFLICT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course examines the theoretical frameworks, principles and practice of community and social psychology. Students will develop skills to analyse conflict in community systems and explore conflict resolution strategies, and interventive strategies for resolving conflict in the community context. The course will also explore the design and evaluation of conflict prevention programs for populations at risk.

**Course Format**

In accordance with the principles of community psychology, teaching and learning in this course will draw on the resources, knowledge and co-operation of the student attending the course. The course format is based on a combination of lectures, seminars, and group discussion, feedback and exchange.

**Assessment**

**Coursework assignment 30%**

**Final examination 70%**

**COURSE CODE: SOWK 6100**

**COURSE TITLE: THESIS**

**NO. OF CREDITS: 9**

**Master's Thesis**

The thesis is a requirement for completion of the programme and the awarding of the Master of Science in Mediation degree. It may be an extended literature review of an approved subject/topic in the field of mediation, an approved independent research project or a combination of the two.

The thesis is intended to demonstrate the student's ability to do an extended piece of research and analysis. The project should be a sustained, creative, independent and original piece of scholarship which should demonstrate the student's mastery of sound research practices, and the intellectual content acquired in the Masters programme. Topics must be approved by the Master's Programme Director.

Candidates for the M.Sc program should prepare a manuscript about 70 pages in length and are strongly encouraged to begin work near the end of their first year. Students are also encouraged to obtain a copy of A Guide for the Preparation of Theses and Research Papers, this booklet is available from the Faculty of Social Sciences. This booklet lists important guidelines concerning the way in which the project should be structured as well as detailed instructions on matters like typing fonts, pagination, reference citation, bibliography etc.

### M.SC. GOVERNMENT

The Government Programme was restructured in the 2008-2009 academic year. At this time, students are required to read **eight (8)** three credit courses, **one (1)** four credit course (**GOVT 6002 – Methods of Political Research**), and complete an **eight (8) credit Research Project** in order that the degree is awarded.

Full-time students are expected to complete the programme in three semesters (sixteen months), whilst part-time students can complete the programme in five semesters (30 months).

Entry requirement into this programme is normally an upper second class degree, though other qualifications as well as experience may be considered in admitting students into the programme. On acceptance, students may be required to read some undergraduate courses. In such instances, these students will normally be registered as qualifying students in the M.Sc. programme. Qualifying students must pass all their courses on the first attempt.

Students accepted into the M.Sc. programme may be required to follow specific undergraduate courses, which they would not have previously read, and which are deemed to be pre-requisite for the graduate course. In these instances these students would be registered in the M.Sc. programme and would register for these undergraduate courses as departmental courses.

Full-time students in the M.Sc. programme, will normally be required to withdraw from the programme if they should fail more than two courses in any one semester. Part-time students must pass at least three courses in an academic year.

Failure in a course is deemed to have occurred when the student has failed either the coursework or the examination or both. In such an instance, the student will have one chance at resitting either the part (coursework or examination) of the course failed or repeating the entire course. Students will not normally be allowed more than two attempts at any course. Effectively, failure after two attempts at a course would require withdrawal from the programme.

With respect to the project, full-time students must complete the project in the semester following the passing of all courses. Part-time students must complete the project within six months of having been advised to proceed to project. Part-Time students would normally be required to do so within nine months. A student, who fails to submit in accordance with the above time frames, can apply and make a case to the Board for Graduate Studies and Research for an extension. Extensions for submission of the project, for both part-time and full-time students, will be limited to one three month period beyond the end of the semester when submission was required. All extensions would be granted only on the recommendation of the supervisor.

### M.SC. GOVERNMENT

#### COURSE LISTING

Course Code	Course Title
GOVT 6002 (GT 64D)	Methods of Political Research
GOVT 6003 (GT64E)	Political Sociology I
OR	
GOVT 6004	Political Sociology II
GOVT 6005 (GT64F)	Political Theory
GOVT 6017 (GT66B)	Public Administration II
OR	
GOVT 6076 (GT66A)	Public Administration I
GOVT 6090 (GT65A)	Contemporary International Politics I
OR	
GOVT 6091 (GT65B)	Contemporary International Politics II
GOVT 6081 (GT64A)	Caribbean Politics I
GOVT 6082 (GT64B)	Caribbean Politics II

Plus two elective courses.

The elective can be chosen from the following:

Course Code	Course Title
GOVT 6102	Public Policy I
GOVT 6003/6004	Political Sociology I or II (whichever was not previously done)
GOVT 6070/6017	Public Administration I or II (whichever was not previously done)
GOVT 6090/6091	International Politics or II (whichever was not previously done)

### M.SC. GOVERNMENT

#### COURSE SYLLABI/DESCRIPTIONS

(The content of these syllabi may be altered to reflect the changes in the discipline)

#### SEMESTER: 1

**COURSE CODE: GOVT 6081 (GT64A)**

**COURSE TITLE: CARIBBEAN POLITICS I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The aim of this course is to expose students to some of the main theoretical and contemporary issues relating to the field of Caribbean Politics, in general, as well as to focus on issues facing the Commonwealth Caribbean more particularly. Students will be required to use their initiative outside of the basic material and guidance offered by the lecturer and the course outline. The following topics will be examined:

1. **Models of Democracy**
  - (i) The Majoritarian model
  - (ii) The Consensus model
  - (iii) The Consociational model
2. **Systems of Government**
  - (i) Parliamentary System
  - (ii) Presidential System

**3. Caribbean Political Thought**

- (i) Marxism
- (ii) Race, Class and Gender
- (iii) The New Right

**4. Caribbean Constitutional Issues**

- (i) Westminster – Whitehall Model
- (ii) Electoral Systems
- (iii) Accountability and Scrutiny
- (iv) The Caribbean Court of Justice

**5. Structural Adjustment and the Role of the State**

- i) Structural Adjustment
- (ii) Administrative Reform
- (iii) Privatisation
- (iv) The Role of the State

**Assessment:**

Final examination - 75%  
Coursework - 25%.

**SEMESTER: 2**

**COURSE CODE: GOVT 6082 (GT64B)**

**COURSE TITLE: CARIBBEAN POLITICS II**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The intention of this course is to acquaint students with some of the more critical problems in the politics of the Caribbean, broadly conceived. It draws upon the various theoretical approaches and issues, which have informed the discussion and controversies, which characterise Caribbean politics. The course will focus on areas such as –

1. Structural adjustment
2. Militarism in the Caribbean
3. Leadership in the Caribbean
4. Ethnicity and Politics
5. Integration Theory
6. Globalisation and the changing International Relations of the Caribbean
7. Governance, the New Public Management and Democracy in the Caribbean

**SEMESTER: 1**

**COURSE CODE: GOVT 6002 (GT64D)**

**COURSE TITLE: METHODS OF POLITICAL RESEARCH**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is designed to help graduate students learn the skills necessary to design and conduct social research. Additionally, it provides training in analysing quantitative data using SPSS Software. The course requires basic computer skills and a working knowledge of statistics. The course will meet twice a week, with each session lasting two hours.

The methods portion of the course focuses primarily on quantitative methods, but will also cover qualitative approaches. Measurement, questionnaire design, and sampling will be examined in detail.

The SPSS portion of the course is actually an extension of the methods section, as students will design and field a short survey. The data collected from the survey will be used for the SPSS data analysis. The course is a combination of learning SPSS and reviewing the most commonly used statistical test used by social scientists.

**Course Content**

1. Conducting Social Science Research
2. Measurement and Linking Theory and Hypotheses
3. Sampling
4. Unstructured, Semi-structured, and Structured Interviewing
5. Collecting Data and an Introduction to SPSS Data Analysis
6. Descriptive Statistics and Comparing Groups
7. Working with Data
8. Testing Hypotheses
9. Association and Regression
10. Course Summary and SPSS Final Examination

**Assessment:**

Draft of the research design - 5%  
Final version of the research proposal - 10%  
Final examination - 75%  
In-lab SPSS test the final week of the semester- 10%

**SEMESTER: 1**

**COURSE CODE: GOVT 6003 (GT64E)**

**COURSE TITLE: POLITICAL SOCIOLOGY I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The aim of this course in Political Sociology is to acquaint students with the concepts, approaches and foundations of the social determinants of political processes; institutions and ideas in politics. Students will accordingly be introduced to concepts such as society, class, ideology, group, bureaucracy, institutional divergence and congruence, development, ethnicity, kinship and values and their implications for political analysis. Students will also be expected to analyse various models of politics such as Systems Analysis, Structure-functional analysis, World-system theories and globalisation. The course will entail a study of the following topics and writers – Marx, Weber, Durkheim, Braithwaite, M.G. Smith, Talcott Parsons, Ideology, Bureaucracy, Institutions and Organisations, Kinship Systems, Models of Politics and the Role of Economics in Political Systems.

**SEMESTER: 2**

**COURSE CODE: GOVT 6005 (GT64F)**

**COURSE TITLE: POLITICAL THEORY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This is a course on Contemporary Political Theory. You should bring to this class as prerequisites the materials covered in GOVT 2014/GT 27A "Introduction to Political Thought" and GOVT 2015/GT 27B "Modern Political Thought". These courses attend to the traditional areas of Western political philosophy stretching from the pre-Socratics to the present and covering theorists such as Heraclitus, Permenides, Plato, Aristotle, Cicero, Machiavelli, Hobbes, Locke, Rousseau, St. Simon, Hagel, Marx, Lenin and Mao Tse Tung. This course has a different focus. Many contemporary crises challenge the field of political philosophy with the demand for critical reflection and insight. To be sure, in many of these crisis areas, some of the questions are old but many are new. Hence, while some of the old questions of political philosophy continue to haunt contemporary issues and remain on the agenda, this course addresses a set of subject areas with new concerns and their contemporary theorists. Each of the issue areas selected for our attention can easily be a separate course unto itself. This means that this course takes the form of an introductory survey. Each student will select a topic around one of the issue areas for his/her paper and will make a presentation to the class. Class attendance is expected as well as class participation in discussions.

**Segment I:**

The State in Crisis: Self-Determination and Secession (3 weeks)

1. The State and Nation
2. Self-Determination: Theory
3. On the Right to Secede: The Political and Philosophical Debate
4. Secession, International Law and Political Power

**Segment II:**

Liberty, Equality and Justice (3 weeks)

1. Utilitarianism and the General Welfare: Maximising Collective Preferences as the Standard of Rightness in Public Policy
2. Liberalism and John Rawls
3. Libertarianism and Robert Nozick
4. Marxism and Communist Justice
5. Communitarianism

**Segment III:**

Citizenship Theory and Deliberative Democracy (1 week)

**Segment IV:**

Multiculturalism and Cultural Diversity (1 week)

**Segment V:**

Feminism and the Equality/Difference Dilemma (1 week)

**Segment VI:**

Human Rights and International Society (1 week)

**Segment VII:**

Political Philosophy of Forgiveness:

The Reconciliation Commissions

**Assessment:**

Paper (25%)

Final examination (75%).

**SEMESTER: 2**

**COURSE CODE: GOVT 6004 (GT64G)**

**COURSE TITLE: POLITICAL SOCIOLOGY II**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The aim of this course is to implement and apply to contemporary phenomena in the Caribbean, the theoretical principles and constructs analysed in Political Sociology I. Analysis will accordingly focus on themes such as the political culture of the Caribbean, bureaucracy, political elites, parties, ethnicity and globalisation.

**Assessment:**

Coursework component - 40%

Final examination - 60%

**SEMESTER: 1**

**COURSE CODE: GOVT 6090 (GT65A)**

**COURSE TITLE: CONTEMPORARY INTERNATIONAL POLITICS I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The primary aim is to understand and appreciate Contemporary relationships in the world by studying relevant aspects of the "what", the "why" and the "how" of comparable past relationships. (Historical/Philosophical/Theoretical perspectives). In the context of world relations, to relate past experiences to present and prospective issues and challenges. (Present position and future prospects).

The ultimate objectives are that at the end of the course, students should have:

- (i) Factual bases for describing and the theoretical bases for analysing situations and issues in Contemporary International Politics.
- (ii) An opportunity and ability to describe and analyse selected issues in Contemporary International Politics in the context of continuities and changes in the global configurations of power.

The main focus of this course in Contemporary International Politics (CIP) is a constituent part of a wider course in International Relations (IR). It is therefore linked to all the other courses of IR. Consequently, all relevant information from all the courses of IR should be used interchangeably. CIP focuses particularly on the political (power), economic (material) and social (cultural) relations of humanity in historical, contemporary and future perspectives. That is, the crystallized relationships of structures (intuitions), which have emerged and persisted, over time, are the main topics of study. Thus attempts are made to trace the genesis, continuity and changes of such structures/relationships and to study their effects on the contemporary relations of states and peoples throughout the world.

### Topics

1. The subject matter of CIP
  - (i) Course Structure and Course Assignments
  - (ii) Approaches to the Analysis of IR/CIP
2. The Situation of Action and the Actors in CIP
  - (i) History in IR
  - (ii) Geography in IR
    - (a) Physical Geography
    - (b) Human Geography
    - (c) Political Geography and Geopolitics
3. Major events & Developments in CIP
  - (i) The Cold War and Aftermath
  - (ii) Contemporary Conflicts within/among States
4. Understanding contemporary issues in the context of past events and experiences
  - (i) International Politics (IP) Today
  - (ii) The Future in the Light of the Present and the Past
5. Oral Presentations
6. Course review & Examination Preview
7. Revision/ Completions
8. Semester Examinations

### Assessment:

Marks for coursework, attendance / participation and final examination. A research paper constitutes the required coursework for all students.

Coursework assignment - 40%

Final examination - 60%.

### SEMESTER: 2

**COURSE CODE: GOVT 6091 (GT65B)**

**COURSE TITLE: CONTEMPORARY INTERNATIONAL POLITICS II**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The primary aim is to understand and appreciate present relationships in the world by studying relevant aspects of the "what", the "why" and the "how" of comparable past relationships. (Historical/Philosophical/Theoretical perspectives). In the context of world relations, to relate past experiences to present and prospective issues and challenges. (Present position and future prospects).

The ultimate objectives are that at the end of the course, students should have:

- (i) Bases for describing and approaches to analysing situations, events and issues in International History and Politics (IH&P).
- (ii) An understanding of the dynamics of the global structure of power and the consequent consensus on and conflict over the control and use of global resources. (International Political Economy)

The main focus of this course in IH&P is a constituent part of the Diploma course in International Relations (IR). It is therefore linked to all the other courses of the Diploma Programme. Consequently, all relevant information from all the courses should be used interchangeably. It focuses particularly on the political (power), economic (material) and social (cultural) relations of humanity in historical, contemporary and future perspectives. That is, the crystallized relationships of structures (intuitions), which have emerged and persisted, over time, are the main topics of study. Thus attempts are made to trace the genesis, continuity and changes of such structures/ relationships and to study their effects on the contemporary relations of states and peoples throughout the world.

### Topics

1. The subject matter of IH&P
  - (i) Course Structure and Course Assignments
  - (ii) Approaches to the Analysis of IH&P
2. The Situation of Action and the Actors in IH&P
  - (i) History in IR
  - (ii) Geography in IR
    - (a) Physical Geography
    - (b) Human Geography
    - (c) Political Geography and Geopolitics
3. Major events & Developments in IH&P
  - (i) The Cold War and Aftermath
  - (ii) Contemporary Conflicts within/among States
4. Understanding contemporary issues in the context of past events and experiences.
  - (i) International Politics (IP) Today
  - (ii) The Future in the Light of the Present and the Past
5. Presentations
6. Course review & Examination Preview
7. Completions
8. Semester Examinations

### Assessment:

Marks for coursework, attendance/participation and final examination.

Case-study assignment - 25%

Final examination - 75%.

**SEMESTER: 1**

**COURSE CODE: GOVT 6076 (GT66A)**

**COURSE TITLE: PUBLIC ADMINISTRATION I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The aim of this course is to expose students to some of the main functional issues in the field of Public Administration, in general, as well as to focus on issues facing the Commonwealth Caribbean more particularly. In keeping with standard practices at the graduate level, students will be required to use their initiative in searching for relevant literature outside of the basic material and guidance offered by lecturer and the course outline. An ongoing assessment of their performance will be made in seminar sessions based on contributions made on the discussions.

**Topics**

1. The Politician and the Administrator
  - (i) The Politician/Administrator Dichotomy
  - (ii) Service Commissions
  - (iii) Political Patronage
  - (iv) Security of Tenure
2. Public Administration and the Legislature
  - (i) Parliamentary Accountability
  - (ii) The Ombudsman
  - (iii) Legislation and Public Policy
3. Public Administration and the Judicial Process
  - (i) Judicial Review of Administrative Law
  - (ii) The Judge as a Public Manager
  - (iii) Human Rights and Administration
4. Reform of the Public Service in the Commonwealth Caribbean
  - (i) Structural adjustment
  - (ii) Administrative Reform
  - (iii) Privatisation
  - (iv) The Role of the State
5. Human Resource Management Form Personnel Administration to Human Resource Management
  - (i) Recruitment
  - (ii) Selection
  - (iii) Promotion
  - (iv) Training
  - (v) Performance
  - (vi) Career Planning
  - (vii) Leadership
  - (viii) Termination

**Assessment:**

Final examination - 75%

Compulsory project - 25% (10% will be awarded for presentation and 15% for the written paper)

**SEMESTER: 2**

**COURSE CODE: GOVT 6017 (GT66B)**

**COURSE TITLE: PUBLIC ADMINISTRATION II**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** Whilst the course GT66B Public Administration II builds on various theoretical constructs which have been covered in the course GOVT 6076/GT66A Public Administration, it however will focus on both theoretical and practical considerations with regard to specific issues in present day public administration.

**Topics**

1. Development Administration
2. Strategic Planning
3. Representative Bureaucracy
4. Administrative Corruption and Ethics
5. Public Administration and Good Governance.

**Assessment:**

Final examination - 75%

Coursework - 25% In terms of the coursework, this would comprise two (2) elements, namely:

1. A seminar presentation/report on one of the topics
2. A project on strategic planning within the public sector

In terms of the distribution of marks for the coursework, the Seminar presentation/report will have a maximum value of 10% while the project will be marked out of 15.

**SEMESTER 1**

**COURSE CODE: GOVT 6102**

**COURSE TITLE: PUBLIC POLICY I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** "The course examines the new approaches that have evolved in recent years in the area of public policy analysis. A tendency had developed that reduced policy to management techniques. The problem of power and discourse in particular will be engaged in understanding the structure and dynamic flow of the policy process. Traditional categories pertaining to the systems approach looking at policy problem, definition, initiation, filtration, implementation and evaluation will also be examined in the light of the most recent literature in the area."

**Topics:**

1. The Systemic Approach and its limits.
2. Power and Discourse
3. Towards a New Epistemology beyond Technique of Analysis
4. The New Policy Environment: The Global Context
5. Subjectivism and Post-Modernism
6. The New Movements, Women and the Policy Process
7. Can Policy be Understood and Managed?

## M.SC. SOCIOLOGY

The M.Sc. Sociology programme was restructured in the 2005/2006 academic year. At this time, students are required to read ten three-credit courses, namely:

Eight (8) compulsory courses:

Course Code	Course Title
SOCI 6000 (SY60A)	Current Trends in Sociological Theory
SOCI 6001 (SY60B)	Social Policy Analysis and Evaluation
SOCI 6014 (SY620)	Reading Course in Sociology (Year-long)
GOVT 6003 (GT64E)	Political Sociology I
SOCI 6040	Family Systems and Dynamics
SOCI 6003 (SY61A)	Advanced Research Design and Statistics in Sociology
GOVT 6004 (GT64G)	Political Sociology II

Student would be required to do two (2) of the following three (3) courses:

Course Code	Course Title
SOCI 6016 (SY62A)	Sociology of Development
SOCI 6004 (SY61B)	Caribbean Social Problems
SOCI 6020	Peoples & Culture of the Caribbean

Students must also complete a six-credit research project in order that the degree is awarded. Full-time students are expected to complete the programme in three semesters (sixteen months), whilst part-time students can complete the programme in five semesters (30 months).

Entry requirement into this programme is normally an upper second class degree, though other qualifications as well as experience may be considered in admitting students into the programme. On acceptance, students may be required to read some undergraduate courses. In such instances, these students will normally be registered as qualifying students in the M.Sc. programme.

Qualifying students must pass all their courses on the first attempt. Full-time students in the M.Sc. programme, will normally be required to withdraw from the programme if they should fail more than two courses in any one semester. Part-time students must pass at least three courses in an academic year.

Failure in a course is deemed to have occurred when the student has failed either the coursework or the examination or both. In such an instance, the student will have one chance at resitting either the part (coursework or examination) of the course failed or repeating the entire course. Students will not normally be allowed more than two attempts at any course. Effectively, failure after two attempts at a course would require withdrawal from the programme.

With respect to the project, full-time students must complete the project in the semester following the passing of all courses. Part-time students must complete the project by the end of the second semester following the advice to proceed to project. Extensions for submission of the project, for both part-time and full-time students, will be limited to one three-month period beyond the end of the semester when submission was required. All extensions would be granted only on the recommendation of the supervisor.

## M.SC. SOCIOLOGY

### COURSE SYLLABI/DESCRIPTIONS

(The content of these syllabi may be altered to reflect changes in the discipline)

#### SEMESTER: 1

**COURSE CODE: SOCI 6000 (SY60A)**

**COURSE TITLE: CURRENT TRENDS IN SOCIOLOGICAL THEORY**

**NO. OF CREDITS: 6**

**COURSE DESCRIPTION:** The course aims at tracing the development of new ideas and explanation in sociological theory, following the classical tradition, and concentrates on the period following the Second World War. It identifies the close relationship between the changes in international hegemony, new bases of social power and international conflict and the new emphases in sociological theorising. There is an attempt to fit the Caribbean into this dynamic scenario.

#### Course Structure

1. Review of Classical Social Theory and the social circumstances that created its emergence
2. New changes in International Hegemony and the rise of Modern Social Theory
3. Responses to the Challenges of Marxism
4. New Developments in Marxism
5. Development within Social Action Theory
6. New Developments

#### Assessment:

The course will be examined as follows:

One coursework essay (approximately 2000 words) - 30%

Final examination (requiring essay-type answers to two questions) - 70%

#### SEMESTER: 1

**COURSE CODE: SOCI 6001 (SY60B)**

**COURSE TITLE: SOCIAL POLICY ANALYSIS AND EVALUATION**

**NO. OF CREDITS: 6**

**COURSE DESCRIPTION:** This course will introduce postgraduate students to evaluation methods for the purpose of determining the effectiveness of policies and programmes for special development and professional practice. Emphasis will be placed on evaluation of the outcomes of public policies and programmes in the Caribbean. The course will provide students with the practical experience in utilising evaluation techniques for current responses to social problems.

Concepts of Caribbean social policy, targets and policy criteria will be analysed and evaluated. Emphasis will lie on a critical analysis and evaluation of existing public policies/programmes in the Caribbean to the extent to which they produce expected outcomes. In this respect, modification and expansion of existing theories utilising Caribbean data will take place.

#### Assessment:

Coursework (assessed by means of one oral presentation) - 40%. Oral presentations can be done in groups of no more than four persons.

Examination - 60%

In order to pass this course, students must achieve a "B" grade in both coursework and the examination.

**SEMESTER: 1**

**COURSE CODE: SOCI 6016 (SY62A)**

**COURSE TITLE: SOCIOLOGY OF DEVELOPMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course examines the attempts at development that have taken place over the past fifty years. It does so by way of a review of the main theories of development that emerged between 1945 and the 1980's. It then looks at changes in the contemporary global society, and the new strategies that have emerged to guide development efforts as the new century unfolds.

**Course Goals**

The course has as its goal the fostering of a critical awareness of development thought and practices. It does so through an examination of the main propositions that have informed development thinking since its emergence in the immediate World War 2 period. At the end of the course, students should be able to engage in critical assessment of the theories and the ideas and issues that are a part of the debate on development.

**Teaching**

The format of this course will be lecture-discussion. Each session will be introduced by a fifteen-minute overview of the topic and will be followed by presentations by two students and discussions of the issues that arise from the overview lecture and the presentation. In general, students are expected to demonstrate a thorough knowledge of the literature and an ability to articulate the main issues covered therein.

1. Development: Rationale, Circumstances of origin and Conceptualisations
2. Development Theory: Retrospect (4 weeks)
  - (i) Dependency and Neo-Marxism
  - (ii) Neoliberalism and the Critique of Development Economics
3. The Contemporary Global Socio-economic Order and the Caribbean's place within it (2 weeks)
4. New Approaches to Development (3 weeks)

**Assessment**

Course marks will be divided between two class presentations of reviews of readings on your list -10 marks (10%)

Three-page essay to be presented at the end of the semester - 15 marks (15%).

Written examination - 75%.

**SEMESTER: YEAR-LONG**

**COURSE CODE: SOCI 6014 (SY620)**

**COURSE TITLE: READING COURSE IN SOCIOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course aims to prepare students for the writing of their research project. It does so in two ways. Firstly, through fostering an understanding of the relationship of the students' research area to some of the central theoretical issues facing sociology/social sciences today. Secondly, through a review of the literature related to their research topic.

The course will be a year-long one. In the first semester, each student will, in conjunction with the supervisor to whom they have been assigned, identify for review a body of literature that will provide the theoretical context for their proposed study. Each student is obligated to write a report on this literature. A draft of this report is to be submitted to the supervisor at the end of the first semester. In the second semester, each student will be required to do two things. Firstly, make a presentation at a weekly seminar in which they relate their own research to some central theoretical issue in sociology/social sciences as expressed in a book from the reading list below. Secondly, prepare a final version of the draft submitted at the end of the semester.

**Assessment:**

These reports will be marked within two weeks by the supervisor and passed on to the coordinator for final grading.

Report - 75% (25% for the draft report, 50% for the final report.)

Presentation made at the seminar/discussion in the second semester - 25%

**SEMESTER: 1**

**COURSE CODE: GOVT 6003 (GT64E)**

**COURSE TITLE: POLITICAL SOCIOLOGY I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The aim of this course in Political Sociology is to acquaint students with the concepts, approaches and foundations of the social determinants of political processes; institutions and ideas in politics. Students will accordingly be introduced to concepts such as Society, Class, Ideology, Group, Bureaucracy, Institutional Divergence and Congruence, Development, Ethnicity, Kinship and Values and their Implications for Political Analysis. Students will also be expected to analyse various models of politics such as Systems Analysis, Structure-functional Analysis, World-system theories and Globalisation. The course will entail a study of the following topics and writers – Marx, Weber, Durkheim, Braithewaite, M.G. Smith, Talcott Parsons, Ideology, Bureaucracy, Institutions and Organisations, Kinship Systems, Models of Politics and the Role of Economics in Political Systems.

**SEMESTER: 2**

**COURSE CODE: SOCI 6040**

**COURSE TITLE: FAMILY SYSTEMS AND DYNAMICS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The family is a social institution, subject to forces such as culture, economics, social class, religion, and education, which affect its structure and internal processes of control and integration. This course will provide a study of the family as a social institution; its biological and cultural dimensions, history, changing structures, functions and contemporary trends.

**Course Outline**

1. Historical background of the family in different societies: European, African, Indian and Caribbean
2. Theoretical perspectives on the family
3. The Family in Transition: The ways in which families and households have changed and adapted over time: changes in marriage, family composition, social relations and roles, as well as the mutual interdependence among these and other institutions of society
4. Gender roles, with emphasis on power and conflict from a variety of theoretical perspectives
5. Analysis of current trends and some tentative predictions about future families and alternate family forms are made
6. Policy making and legislation related to the family in the Caribbean

**Assessment:**

1. Discussion/Participation - 10% for tutorial/class participation
2. Term Paper Assignment - 20%  
The major project for the course is a research paper or a research proposal on a topic related to the family. Topics must be submitted to the lecturer for approval.
3. Final Examination - 70%

**SEMESTER: 2**

**COURSE CODE: SOCI 6003 (SY61A)**

**COURSE TITLE: ADVANCED RESEARCH DESIGN AND STATISTICS IN SOCIOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The focus of this course is to enable students to understand the link between theory and research by allowing students to relate to and build upon their previous exposure to Survey Design and Analysis, Statistics and Qualitative Methods in Sociological Research. In this respect, a great part of this course will be spent on undertaking exercises that are relevant to the issues that obtain in the real world. In addition, the interpretation and application of these principles will be couched within a research framework so that findings can be related to practical solutions or problems in the real world.

**Assessment:**

Examination - 65%  
Coursework - 35%

**SEMESTER: 2**

**COURSE CODE: SOCI 6004 (SY61B)**

**COURSE TITLE: CARIBBEAN SOCIAL PROBLEMS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The course attempts to place the common and the new social problems in the Caribbean within a conceptual framework of Caribbean political economy for purposes of intellectual analysis and clarification. The concept of 'social problem' itself is understood within the context of the social organisation and the social structure within the Caribbean, as well as in our relations with the wider world.

While the course-content focuses on critical analysis of a range of issues identified as 'social problems' in our Caribbean region, some emphasis is also placed on identifying possible social policy approaches to addressing these issues.

**Course Structure**

1. The Political Economy of Social Problems in the Caribbean
2. What are Social Problems and why do they emerge?
3. Poverty amid Affluence
4. Problems emerging from the institution of the family
5. Urban problems
6. Problems of Public Education
7. Corporations, Workers and Consumers
8. Problems associated with gender roles and inequality
9. Problems of Aging in the Caribbean
10. Population and Migrants
11. Problems of Individual Behaviour

**Assessment:**

Coursework - 30%  
Final Examination - 70%

**SEMESTER: 2**

**COURSE CODE: GOVT 6004 (GT64G)**

**COURSE TITLE: POLITICAL SOCIOLOGY II**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The aim of this course is to implement and apply to contemporary phenomena in the Caribbean, the theoretical principles and constructs analysed in Political Sociology I. Analysis will accordingly focus on themes such as the Political Culture of the Caribbean, Bureaucracy, Political Elites, Parties, Ethnicity and Globalisation.

**Assessment:**

Coursework component - 25%

**SEMESTER: 1**

**COURSE CODE: SOCI 6020**

**COURSE TITLE: PEOPLES AND CULTURES OF THE CARIBBEAN**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The course is intended to provide an overview of Caribbean society and the evolution and dynamics of its culture. The major forces, external and internal, which contributed to the shaping of the region, will be discussed. In this course an attempt will be made to examine contemporary everyday life in Caribbean society, focusing on social practices such as, family, marriage, ritual, gender relations, health, music and popular culture. Although emphasis will be placed on the Anglophone Caribbean, and French, Spanish and Dutch speaking territories will also be discussed. It is hoped that the student will be able to appreciate the diversity within the region and consider possibilities to better manage its pluralistic nature.

**Assessment:**

Coursework component - 25%

Final Examination - 75%

**SEMESTER: 2**

**COURSE CODE: SOCI 6025**

**COURSE TITLE: HEALTH SOCIOLOGY**

**NO. OF CREDITS: 3**

**PREREQUISITES: SOCI 3005**

**COURSE DESCRIPTION:** The course is prepared for Graduate Students who intend to do their research or thesis on an aspect of Health or Health Care and have had little or no previous exposure to analytical or critical thinking on the Sociology of Health and Illness or the Sociology of Medicine. The course covers a wide range of issues related to Health and Illness and locates the health/illness paradigm firmly within the Sociology of human relations which span economic, social, ideological, cultural, political and gender dimensions.

**Assessment:**

Coursework component - 40%

Final Examination - 60%

## **MASTER OF SOCIAL WORK**

**Aims**

The aims of the M.SW. programme derive from the Department of Behavioural Science's mission in social work education to provide educational opportunities for advanced study and social work practice. Graduates are equipped to contribute to the development of social work as a profession within the Caribbean, the development of Caribbean societies and the development of social policy as a means of influencing public policy. The programme provides graduates with the skills and knowledge to enhance their competence in the areas of advanced clinical practice, in social work management and administration. or in our newly Introduced third specialisation HIV/AIDS Prevention, Management and Treatment. The programme also contributes to increasing the research profile within the social work unit by developing research knowledge and skills and in promoting the value of research as a foundation for practice and policy.

**Objectives**

Graduates of the programme will:

1. be able to apply skills of critical analysis within a professional setting, to synthesise and apply theoretical perspectives relevant to social work intervention
2. be able to evaluate current trends in social work research, at the local, regional and international levels both in terms of methodologies and the applicability of findings and also, be able to identify policy and practice implications for specific client groups
3. be able to utilise a range of qualitative and quantitative research methods within social work settings
4. be able to undertake theory building with specific relation to social work in the Caribbean context
5. be able to undertake advanced policy analysis and evaluate the impact of social policies on client groups
6. have examined social work practice and theory in an international context
7. have built upon a generic knowledge of social work theory and methods to a level commensurate with advanced level social work practice particularly in relation to populations at risk
8. have developed the range of skills, knowledge and values for practice at an advanced level and will have demonstrated competence by applying these in an area of specialisation
9. understand systems of oppression and discrimination and have acquired skills and strategies to advance social justice
10. have skills for effective social work management, particularly issues of supervision and staff development, procedures for ensuring quality and equality in service provision and the implementation and management of strategies for change

### **Programme Requirement**

Graduates of the programme pursue an area of concentration in their second semester, which will either

- a. equip them further with skills, knowledge and the theoretical framework for advanced social work practice within a range of settings including clinical, school and employment-based settings.

OR

- b. further prepare them for management level responsibility within the social work profession.

Students are also required to undertake Advanced Practicum (564 hours) and to complete a Research Project in their area of concentration .

**No. of Credits Required: 39**

### **Programme Regulations:-**

#### **Criteria for Admission**

In selecting candidates, the Social Work Unit seeks to identify students of diverse interests and backgrounds joined by a commitment to academic excellence. Subject to General Regulations governing Masters' degrees, persons meeting the following criteria are eligible to apply for admission to the M.SW. Programme:

- a. Second class honours degree (or above) in Social Work from The University of the West Indies, OR
- b. Second class honours degree (or above) in an accredited programme in Social Work from a college or university (this must have included a minimum of 336 hours practicum at Level Three and the final practice placement report must be made available)

#### **Additional Criteria**

Applicants must be highly motivated and preference will be given to applicants who have at least one year's post qualification work experience within social work or related professions.

#### **Groups historically under-represented**

Groups under-represented within social work generally are men and disabled people and this is also reflected within the student composition of the undergraduate programme. It is expected that the M.SW. will in itself generate greater interest in the profession of social work from male students, since the opportunities for career enhancement will be significantly improved. The participation of disabled students is a long-term goal of UWI, since discrimination and lack of opportunity manifests itself early within education systems resulting in very few potential candidates at the tertiary level. An important stage in the process is sensitivity to the support needs of disabled students, accessible teaching spaces and targeting of information at the undergraduate level to specialist schools and organisations.

#### **Determining the capacity of the student**

The capacity of the student to undertake the programme will be determined through application forms, references, interview.

### **Students not meeting the criteria above**

Students not meeting the specific requirements above may be accepted however, they must have a degree within a related discipline and may be required to successfully complete a qualifying year which will normally comprise core social work courses plus practicum at Level 3 of the B.Sc. SW. Persons with pass degrees will not normally be accepted unless the degree is in Social Work (from UWI or another accredited programme) in which case they may be accepted on the recommendations of a selection panel which will take into account the following:

- the applicants academic record
- the results of an interview with the applicant
- referees' reports
- any other aspects of the candidate's history which may assist the Panel in assessing the candidates' suitability for the programme. Such persons may be required to complete a qualifying year or supplementary courses.

### **Qualifying Courses**

The pass mark for qualifying courses is 50%. Students failing any qualifying course will not usually be permitted to repeat the course and will not be eligible for entry to the M.SW. Programme.

### **Award of the degree**

Candidates for the award of the Master's degree in Social Work will be required to:

- Pass all the taught courses
- Have received a pass mark for their research project report
- Pass Advanced Practicum

### **Advanced Practicum**

The social work degree programme currently makes use of a large number of agencies (governmental and non-governmental) for the placement of students. The range and standard of learning opportunities these provide is diverse. There is a need to ensure that practice teachers and agencies providing practicum opportunities at Master's level have the appropriate skills and structures to meet the needs of graduate students. To this end a systematic process of agency/practice teacher assessment has been initiated and training for practice teachers is provided.

The criteria for Practice Teachers supervising students at graduate level are:

- relevant academic and professional qualifications
- a minimum of five years relevant experience (two at a supervisory level)
- the Certificate of Participation in Practice Teaching Course (for persons not holding a social work degree) or The Award for Practicum Instructors

Students must provide written evidence from their employers of their availability to complete Advanced Practicum as required. Extended Block Practicum (16 weeks) is not an automatic option for students completing Practicum locally. It has been specially designed for students desirous of completing Advanced Practicum at recognised institutions abroad.

### **Duration of Study**

Part-time: two (2) years (over five semesters).

Full-time: 18 months (over three semesters).

**MASTER OF SOCIAL WORK  
 COURSE LISTING**

Students must take seven (7) taught courses, one (non-assessed) course in Critical Thinking and Practice for Social Work, one (1) fieldwork course (Advanced Practicum) and complete a research project. The course load will be as follows:

<b>Course Code</b>	<b>Course Title</b>
SOWK 6000 (SW69A)	Research Design & Methodologies for Social Work
SOCI 6001 (SY60B)	Social Policy, Analysis & Evaluation
SOWK 6001 (SW69B)	Advanced Social Work Theory & Methods (Risk, Abuse & Resilience)
SOWK 6002 (SW69C)	Planning and Leadership
SOWK 6015 (SW68A)	Critical Thinking and Practice for Social Work
SOWK 6003 (SW69D)	Social Work and Issues of Equality
EITHER	
SOWK 6004 (SW69E)	Advanced Social Work Interventions (Concentration A)
AND	
SOWK 6005 (SW69F)	Seminar in Advanced Social Work Practice
OR	
SOWK 6006 (SW69G)	Social Work Management & Administration (Concentration B)
AND	
SOWK 6007 (SW69H)	Seminar in Programme Implementation
PLUS	
SOWK 6008 (SW69I)	Advanced Practicum (564 contact hours must be completed in a field agency setting)
SOWK 6010 (SW69J)	Research Project

The course load for full-time students will be:

- Semester 1 - four taught courses plus the course 'Critical Thinking and Practice for Social Work (non-assessed)
- Semester 2 - three taught courses, Advanced Practicum (two days a week for the semester - 168 hours, then block practicum (five days a week) for 12 weeks (end of May - August). Block practicum includes attendance one half-day per fortnight at practicum linked research seminar 1.
- Semester 3 - writing up of research project report

Part-time students may take no more than three courses per semester. The course load will be:

- Semester 1- a minimum of two taught courses, plus the course 'Critical Thinking and Practice for Social Work (non-assessed)
- Semester 2- a minimum of two taught courses
- Semester 3- two taught courses
- Semester 4- one taught course plus Advanced Practicum
- Semester 5- writing up of research project report

Taught courses must be completed within two years of registration

**Other information:**

**Number of failures per semester.**

A full-time student who fails more than two (2) courses or a part-time student, who fails more than one (1) course in any semester, will usually be required to withdraw.

**Resit examinations**

Students who fail a course may be permitted, by the Board for Graduate Studies and Research, to repeat the examination if the examiners so recommend. Candidates will not be allowed to repeat the examination in a course on more than one occasion.

**Evaluation of courses**

Assessment in all taught courses is by coursework and/or examination. Advanced Practicum is assessed by performance in the field. In addition to passing all courses, students must also receive a pass mark for their research project report

**Time limits for completion**

The M.SW. will normally be completed in 18 months (full-time study). Part-time students of the programme have a minimum of two years and a maximum of four (4) years to complete the degree. Students of the M.SW. must successfully complete taught courses within two years of registration. While the programme will seek to accommodate students who continue in employment while pursuing the degree (most teaching will take place in the evenings), students must make themselves available for Advanced Practicum.

**Research Project**

Students are encouraged to link their research project to Advanced Practicum and in such cases should develop their studies in collaboration with the agency. A Research Project Report of 15,000 words, (plus/minus 10%) will be required by the Mid-Semester break in the second semester of the final year of study.

**Research Project Supervisors**

Students will be allocated a Research Project Supervisor from the faculty who will provide the student with regular project supervision.

**International Students**

International students may undertake all or part of the course, however for their studies to be credited towards a M.SW. for which they are registered in another university, they must complete the hours required per course and must pass the examination and coursework requirements.

## MASTER OF SOCIAL WORK

### COURSE SYLLABI/DESCRIPTIONS

(The content of these courses may be altered to reflect changes in the discipline)

#### Semester 1

This semester provides the foundation for the M.SW. All students must successfully pass all semester one courses.

#### SEMESTER: 1

**COURSE CODE: SOWK 6000 (SW69A)**

**COURSE TITLE: RESEARCH DESIGN AND SKILLS IN QUALITATIVE AND QUANTITATIVE METHODOLOGIES FOR SOCIAL WORK**  
**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** An essential aspect of the M.SW. Programme, this course has been designed in line with the overall vision of the Social Work Unit, which seeks to develop, promote and enhance the theory and practice of 'Developmental Social Work' within a Caribbean context. The course addresses and integrates philosophical, theoretical, methodological issues that are subsumed in and/or impact upon the administration and practice of Social Work. It builds on the mandatory research courses that are part of the B.Sc. Social Work and is synchronous with the Critical Thinking and Practice for Social Work course, and that must be taken alongside this course. The course also serves as preparation for students undertaking their own research projects, a requirement of the final semester of the M.SW. Programme.

#### Assessment:

Examination - 60%

Coursework assignment: Written essay - 25%

A team presentation - 15%

#### Research – Practice Linkages:

In this course, consistent efforts shall be made to demonstrate how the research topics manifest themselves in issues related to social work administration and practice in the Caribbean. Moreover, the extent to which the received wisdom of international social work is relevant to the administration and practice of social work in the Caribbean shall also be explored. The topics covered will be deconstructed using salient text and example.

#### Topics:

1. Introduction: course aims and objectives, coursework assignments, Identification of presentation topics and schedule for presentation
2. Power within a social system: Foucault & Feminism
3. Towards a theory of 'Development Social Work'
4. An overview of the Research Process
5. Identification of Problem; objectives
6. Strategies of Inquiry
7. A Critical Analysis of Social work Interventions

#### SEMESTER: 1

**COURSE CODE: SOCI 6001 (SY60B)**

**COURSE TITLE: SOCIAL POLICY, ANALYSIS AND EVALUATION**

**NO. OF CREDITS: 6**

**COURSE DESCRIPTION:** This is an existing course, which focuses on the analysis and evaluation of Caribbean social policy, targets and policy criteria. The course provides students with the theoretical and practical experience in utilising research techniques for the analysis of current responses to social problems.

#### SEMESTER: 1

**COURSE CODE: SOWK 6001 (SW69B)**

**COURSE TITLE: ADVANCED SOCIAL WORK THEORY AND METHODS (ABUSE, RISK & RESILIENCE)**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** Given the scope of the subject, the themes Risk, Abuse and Resilience will be explored by focusing on three specific social problems in which they emerge: child abuse and neglect, substance abuse and the consequences within the Caribbean of the HIV/AIDS epidemic. Course content will draw from international perspectives, however emphasis will be placed on the applicability and development of theory and practice for the Caribbean. Students will be required to undertake self-directed learning and will be encouraged to explore links across issues of gender, culture, class, sexuality, age and disability.

The course builds on these final year B.Sc. courses: Family & Child Welfare; Group & Individual Counselling and Development Psychology and coheres with these Masters level courses: Social Policy, Analysis & Evaluation, Research Design & Methodologies for Social Work, Critical Thinking and Practice for Social Work and Advanced Social Work Interventions.

#### Assessment:

Examination - 60%

Seminar Presentations - 15%

Coursework assignment - 25%

#### Lecture Schedule

Week 1: Setting the Context

Weeks 2-4: Child Abuse and Neglect

Week 5: Student Seminar Presentations – Child Abuse

Weeks 6-8: Drug and Alcohol Abuse and Addiction

Weeks 9-11: HIV and AIDS

Week 11: Student Seminar Presentations – HIV/AIDS

#### SEMESTER: 1

**COURSE CODE: SOWK 6002 (SW69C)**

**COURSE TITLE: PLANNING AND LEADERSHIP**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will examine the forms, structures and designs for the development of projects and services for addressing social problems. It will also provide skills and knowledge for effective leadership.

**SEMESTER: 1**

**COURSE CODE: SOWK 6015 (SW68A)**

**COURSE TITLE: CRITICAL THINKING AND PRACTICE FOR SOCIAL WORK**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The primary aim of this course is to support the student in developing skills in critical thinking, reading and analysis and to apply these skills to all areas of their graduate studies. The course is compulsory but is non-assessed. An important aspect of this course is that it evolves into a Peer Review Group to provide the students with a forum for the scrutiny of each other's research proposals.

**SEMESTER 2**

Students will select an area of professional concentration in the second semester.

Teaching in the second semester includes two 'seminar' courses. These are linked with taught courses from each concentration and are designed to help the student pursue studies both at a more specialised level, for example by examining specific issues (such as working with children affected by HIV/AIDS, drug and alcohol abuse, project administration, budget management, and so on) and also, to develop skills in the application of theory. These courses will include both lecturer input and student presentation.

EITHER: Concentration A

**SEMESTER: 2**

**COURSE CODE: SOWK 6004 (SW69E)**

**COURSE TITLE: ADVANCED SOCIAL WORK INTERVENTIONS (CLINICAL PRACTICE)**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will examine the theory and practice of a range of therapeutic approaches in working with individuals, families and groups and it will make use of ecological approaches to assessment and intervention.

This must be taken together with:

**SEMESTER: 2**

**COURSE CODE: SOWK 6005 (SW69F)**

**COURSE TITLE: SEMINAR IN ADVANCED SOCIAL WORK PRACTICE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course utilises both lecture and seminar format to enable the student to apply the learning from the course on Advanced Social Work Intervention to the practice setting.

OR: Concentration B

**SEMESTER: 2**

**COURSE CODE: SOWK 6006 (SW69G)**

**COURSE TITLE: SOCIAL WORK MANAGEMENT AND ADMINISTRATION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will examine organisational systems and their relationship with communities and government departments, staff development and supervision.

This must be taken together with:

**SEMESTER: 2**

**COURSE CODE: SOWK 6007 (SW69H)**

**COURSE TITLE: SEMINAR IN PROGRAMME IMPLEMENTATION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course utilises both lecture and seminar format in order to develop skills in implementing the theories and practices explored in the course on management and administration.

OR: Concentration C

**SEMESTER: 2**

**COURSE CODE: SOWK 6018**

**COURSE TITLE: SOCIAL WORK IMPLICATIONS OF HIV/AIDS: ISSUES AND RESPONSES**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The course will examine the theory and practice of a range of selected therapeutic approaches and perspectives, practices and issues and research findings for the effective prevention and intervention programmes for PLWHA. Participants will be required to engage in critical reflective practice in order to facilitate professional growth and development.

**Assessment:**

Coursework assignment - 100%

1. Mid-Term - 15%
2. 3,500 -5,000 word Essay - 25%
3. Review of Social Work and Discussion - 25%
4. Seminar Presentation - 35%

**SEMESTER: 2**

**COURSE CODE: SOWK 6019**

**COURSE TITLE: HIV/AIDS & PSYCHOSOCIAL SERVICES: PROGRAMME DESIGN AND IMPLEMENTATION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course aims to explore the issues of programme implementation through the examination of a range of issues such as development (sustainable development); democracy; transformation and change; participation and inclusion; community, group and organisational governance with special emphasis on the management of human capital in social agencies and communities.

**Assessment:**

Coursework assignment - 100%

1. An international comparative analysis of two studies - 25%
2. A programme design project - 50%
3. Seminar Presentation - 25%

AND (for all students):

**SEMESTER: 2**

**COURSE CODE: SOWK 6003 (SW69D)**

**COURSE TITLE: SOCIAL WORK AND ISSUES OF EQUALITY**

**NO. OF CREDITS:**

**COURSE DESCRIPTION:** The aim of this course is to deepen the student's understanding of the structural contexts and societal processes that give rise to inequality, and to generate insight into conditions of oppression in the contemporary Caribbean. The course components contribute to the building of the requisite knowledge base for engaging in anti-oppressive social work practice with clients systems at national, community and individual level.

Core concepts and common issues across different forms of discrimination and oppression will be scrutinised. Theoretical frames will be identified, and their relevance and applicability to the Caribbean context will be explored.

The role and function of the professional in working for equality and social justice for client systems, will be examined with particular emphasis on dimensions of empowerment, self determination, and agency. The course format will provide an opportunity for students to investigate and analyse selected dimensions and conditions of oppression in Caribbean societies, develop approaches and strategies, and benefit from discourse and interactive learning processes in a seminar forum.

**SEMESTER: 2**

**COURSE CODE: SOWK 6008 (SW69I)**

**COURSE TITLE: ADVANCED PRACTICUM**

**NO. OF CREDITS: 12**

**COURSE DESCRIPTION:** Two days per week for 12 weeks, then 5 days a week for 12 weeks (mid-May to end of July). (564 hours - extends into the summer)

Regional or International placements - five days per week for 16 weeks (mid-May to end of August).

Advanced Practicum is differentiated from practicum at undergraduate level through specific objectives that are additional to general requirements. Advanced Practicum also includes attendance during the block period of one half day per fortnight at practicum-linked research seminars.

These seminars will focus on:

- the application of research methods to practicum
- devising practicum specific ethical codes for data collection and analysis
- providing guidance to students in the design of their research projects
- writing research proposals
- literature search and review
- writing for publication

Practicum provides the opportunity for further specialisation. Students will be expected to develop their practice in one of the following: mental health; children and young people; criminal justice; substance abuse; disability; medical social work; school social work; community development; family practice. Other specialist areas will be considered.

**SEMESTER 3**

Writing up of Research Project

6 credits

**M.PHIL./PH.D. GOVERNMENT**

The Master of Philosophy (M.Phil.) and the Doctor of Philosophy (Ph.D.) degrees are research degrees. Research degrees involve independent study, directed by a supervisor, and the production of a thesis. The essential difference between the Master and Doctoral levels, aside from the length of the registration period, lies in the quality of a successful Ph.D. thesis, which must be judged to be the result of original research, to be an addition to knowledge and to be worthy of publication either in full or in an abridged form in a refereed journal.

The award of a Ph.D. also requires the candidate to defend his/her thesis at a public oral examination. Many research degrees now contain a taught element. The intention of these taught courses is to provide students with research techniques and skills that will not only help them to complete their current research topic, but will also stand them in good stead for life after University.

The M.Phil. programme requires applicants to have a good honours degree, with emphasis on their proposed research area. The courses outlined in the M.Sc. programme are normally required for entry into the M.Phil. programme. However the department will decide on the eligibility and acceptance of candidates. M.Phil. students are required to pursue two taught graduate level courses.

Candidates seeking entry to the M.Phil. programme should hold a Bachelor's degree (second class honours or above) in the area in which they wish to pursue. Candidates seeking entry into the Ph.D. programmes should hold Master's degree from an approved University with a specialty in the area of study. Students may be required to attend an interview prior to being accepted. Students applying for M.Phil. or Ph.D. degrees must prepare an appropriate research proposal for consideration.

**M.PHIL./PH.D. PSYCHOLOGY**

**M.PHIL.**

**Entry Requirements**

Applicants, normally, should have at least an upper second class honours degree in Psychology. In addition, applicants are required to have broad training in research methods and statistics at the undergraduate or graduate level. Applicants without a degree in Psychology may apply for entry and if accepted be required to do a qualifying year. Further, suitable applicants will be interviewed initially by members of the Psychology Unit before final selection is made.

In fulfillment of the M.Phil. degree candidates are required to:

- (a) Successfully complete the seminar in their area of specialisation and the Advanced Statistics and Research Methods course
- (b) Successfully defend their M.Phil. thesis

Psychology B.Sc. Majors who are currently registered in the Sociology M.Phil. programme in the Department of Behavioural Sciences and are pursuing psychological thesis research may apply for transfer into the M.Phil. Psychology programme. However, these students may be required to undertake the two M.Phil. Psychology courses.

## PH.D.

### Entry Requirements

Applicants must have an M.Phil. in Psychology or must have an M.Sc. in Psychology (with at least a B+ average and a concentration in Social Psychology and/or Developmental Psychology) and have undertaken significant research work at the graduate level. Suitable applicants will undergo an interview initially by the members of the Psychology Unit before final selection is made. Candidates who are registered in the M.Phil Programme in Psychology may seek an upgrade to Ph.D registration.

### Structure of Programme

In both the M.Phil. and Ph.D. programmes students will be required to undertake in-depth research and be required to write a thesis in-line with University regulations. Students will be required to undertake graduate courses in Psychology. M.Phil. students will be required to undertake two (three-credit) courses – Advanced Statistics and Research Methods; and the seminar course related to their specialisation. Ph.D. students will be required to undertake three (three-credit) courses.

Courses to be offered are:

Course Code	Course Title
PSYC 7001 (PS70A)	Applied Social Psychology Seminars
PSYC 7002 (PS70B)	Applied Developmental Psychology Seminars
PSYC 7004 (PS70D)	Contemporary Issues in Cognitive Psychology
PSYC 7013 (PS70C)	Advanced Statistics and Research Methods

### Assessment

Students are expected to obtain at least fifty (50) percent of both the coursework marks and the examination marks, and will only be allowed to repeat any course once. Students may be required to withdraw from the programme if their rate of progress is unsatisfactory.

## M.PHIL./PH.D. PSYCHOLOGY COURSE SYLLABII/DESCRIPTIONS

### SEMESTER: 2

**COURSE CODE: PSYC 7001 (PS70A)**

**COURSE TITLE: APPLIED SOCIAL PSYCHOLOGY SEMINARS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will be attended by all students in the programme and will, for the most part, be delivered via student-led seminars. The course will run over one semester. Students will present on methodological issues and content areas of interest and/or concern. The course will allow students to begin planning their research projects, and will help students develop an awareness of current research in the field of Applied Social Psychology, particularly that which is relevant for the Caribbean region. This course is a single semester three (3) credit course.

### Course Objectives

At the end of the course the students will:

1. Have a deeper understanding of critical methodological issues in Applied Social Psychology
2. Demonstrate awareness of the professional developments which influence research (e.g. grant writing, ethics committees)
3. Have been exposed to research in Applied Social Psychology in the Caribbean
4. Be able to write the proposal for their research paper

### Course Format

This course will be presented entirely through the medium of student-led seminars.

### Course Content

The specific range of seminars covered will change each year, as students will indicate what areas they wish to cover (although some topics will always be included, e.g. grant writing and research ethics). A sample list of topics might be:

- Social Psychology of Poverty in the Caribbean
- Social Psychology of Fear of Crime
- Jury Decision-making
- Issues of Social Psychology
- Qualitative versus Quantitative Research
- What is a true experiment?
- How to control extraneous variables in the real world

### Assessment:

#### Coursework

Each student will be required to prepare and lead one seminar in the series. They will introduce and lead the discussion. The introduction will generally take the form of a twenty-minute presentation on a particular issue, presenting the points for and against particular views where appropriate. The presentation will include reference to texts and literature as appropriate. Students will be graded on their seminar presentations.

Final Examination - 60%

**SEMESTER: 2**

**COURSE CODE: PSYC 7002 (PS70B)**

**COURSE TITLE: APPLIED DEVELOPMENTAL PSYCHOLOGY SEMINARS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will be attended by all students in the programme and will, for the most part, be delivered via student led seminars. The course will run over one semester. Students will present on methodological issues and content areas of interest and/or concern. The course will allow students to begin planning their research projects, and will help students develop an awareness of current research in the field of Applied Developmental Psychology, particularly that which is relevant for the Caribbean region. This course is a single semester three (3) credit course.

**Course Objectives**

At the end of the course the students will:

1. Have a deeper understanding of critical methodological issues in Applied Psychology
2. Demonstrate awareness of the professional developments, which influence research (e.g. grant writing, ethics committees)
3. Have been exposed to research in Applied Psychology in the Caribbean
4. Be able to write the proposal for their research paper

**Course Format**

This course will be presented entirely through the medium of student-led seminars.

**Course Content**

The specific range of seminars covered will change each year, as students will indicate what areas they wish to cover (although some topics will always be included, e.g. grant writing and research ethics). A sample list of topics might be:

- Issues of Developmental Psychology
- Child Abuse
- Adolescent Sexuality
- Emotion Development
- Cognitive Development
- Moral Development
- Self-Esteem
- Academic Achievement
- Suicide/Depression
- Learning Disabilities
- Qualitative versus Quantitative Research
- What is a true experiment?
- How to control extraneous variables in the real world

**Assessment:**

**Coursework**

Each student will be required to prepare and lead one seminar in the series. They will introduce and lead the discussion. The introduction will generally take the form of a twenty-minute presentation on a particular issue, presenting the points for and against particular views where appropriate. The presentation will include reference to texts and literature as appropriate. Students will also be graded on their seminar presentations.

Final Examination - 60%

**SEMESTER: 1**

**COURSE CODE: PSYC 7004 (PS70D)**

**COURSE TITLE: CONTEMPORARY ISSUES IN COGNITIVE PSYCHOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course provides an in-depth analysis of contemporary philosophical, theoretical and methodological issues within cognitive psychology. This is achieved via discussion surrounding particular key readings within specific foci of cognitive research. The course also considers the ways in which cognitive research can be applied to real-world problems. This course is specific to psychologists. This course is a single semester three (3) credit course.

This course extends the range of taught courses for M.Phil. students, to complement the expertise of supervisors within the unit. The course aims to encourage a deeper conceptual understanding of cognitive psychology, promoting an up-to-date knowledge base, suitable for graduate research and in keeping with international advances. Topics and readings will be updated periodically as research progresses. The course provides students with exposure to a range of research questions and current areas of debate or controversy, whilst developing skills necessary for conducting research, such as literature review, writing for a non-specialist audience, critical evaluation and planning research. In synchrony with the mission of the Department and University, this course advocates critical thinkers, particularly with respect to the application of cognitive psychology in understanding current local and global issues.

**The course aims to:**

- increase students' awareness of the applications of cognitive psychology to real world problems
- further develop students' critical thinking surrounding philosophical, theoretical and methodological issues within cognitive psychology.

**Assessment:**

**Coursework - 100%**

**Mid-semester assignment: 40%**

Students will write an article, not exceeding 3000 words, as though it were to be submitted for publication in The Psychologist relating to one of the topics discussed so far within the course. Students will need to review contemporary research literature and follow the guidelines for submission provided by the website for The Psychologist.

End of semester assignment: 60%

(Component 1: 30%; Component 2: 30%)

For Component 1 students prepare a research funding application based on the template used by the Campus Research and Publications Fund Committee. Students will need to propose and justify a 1 year programme of research that applies one of the topics discussed from weeks 8 to 12 of the course, to a real-world problem facing the Caribbean. Students will need to consider the practical elements of research such as timescale, materials and equipment and costs.

For Component 2 students prepare a critical commentary article, not exceeding 1500 words, in reply to a journal publication. The journal publication must be relevant to the course materials and must have been published within the last 3 years. Students will need to draw on additional relevant research literature and critique the article on philosophical, theoretical and/or methodological grounds.

**SEMESTER: 1**

**COURSE CODE: PSYC 7013 (PS70C)**

**COURSE TITLE: ADVANCED STATISTICS AND RESEARCH METHODS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course provides the fundamentals of social science research. It is designed to help students develop skills that will enable them to effectively evaluate the research of others and to design, conduct, and report on research of their own. Students will be exposed to the logic underlying the research process as well as a broad range of design and assessment methods. Throughout the course there will be an emphasis on both conceptual understanding and the development of practical "how to" skills. This course is a single semester three (3) credit course.

Traditionally, Psychology as a discipline has made use of an unusually broad range of research methods and analytical strategies to address questions of interest. Because each approach to answering research questions involves tradeoffs, researchers have often found it necessary to employ a combination of methods to reach any firm conclusions. A major goal of this course is to facilitate decision-making within these constraints. The course is structured in an integrated fashion to provide a clear bridge between theoretical, statistical, and methodological issues and the conclusions that can be drawn from research endeavours. Students will gain hands-on experience through a number of different projects, learning how to draw conclusions from the results of various statistical analyses.

The overall course aim is to provide training and to facilitate the development of skills that enable the student to carry out original research of high quality in Psychology.

General course aims are to:

- enhance and extend an awareness of appropriate methodological concepts, theoretical approaches, and critical, analytical, and research skills
- develop the ability to apply advanced concepts and skills to a broad range of research questions
- develop an advanced ability to employ methodology appropriate to an area that the student chooses to research in depth
- facilitate personal development enabling students to direct and manage research projects, their own future learning, and career development requirements.

**Assessment:**

**Coursework - 40%**

Final Examination: 60%

Students will be asked to complete quantitative data analyses using the various techniques discussed in class, and to write up the results using APA style.

## **M.PHIL./PH.D. SOCIOLOGY**

The Master of Philosophy (M.Phil.) and the Doctor of Philosophy (Ph.D.) degrees are research degrees. Research degrees involve independent study, directed by a supervisor, and the production of a thesis. The essential difference between the Master and Doctoral levels, aside from the length of the registration period, lies in the quality of a successful Ph.D. thesis, which must be judged to be the result of original research, to be an addition to knowledge and to be worthy of publication either in full or in an abridged form in a refereed journal.

If the candidate has been accepted to pursue an M.Phil. degree following the award of a B.Sc., he/she must pursue core taught graduate courses in theory, methods and at least one taught course in the area of specialisation. All M.Phil. or Ph.D. candidates must pursue a taught course in area of specialisation before proceeding to thesis.

The award of a Ph.D. also requires the candidate to defend his/her thesis at a public oral examination. Many research degrees now contain a taught element. The intention of these taught courses is to provide students with research techniques and skills that will not only help them to complete their current research topic, but will also stand them in good stead for life after University.

The M.Phil. programme requires applicants to have a good honours degree, with emphasis on their proposed research area. The courses outlined in the M.Sc. programme are normally required for entry into the M.Phil. programme. However the department will decide on the eligibility and acceptance of candidates. M.Phil. students are required to pursue two taught graduate level courses.

Candidates seeking entry to the M.Phil. programme should hold a Bachelor's degree (second class honours or above) in the area in which they wish to pursue. Candidates seeking entry into the Ph.D. programmes should hold Masters degree from an approved University with a specialty in the area of study. Students may be required to attend an interview prior to being accepted. Students applying for M.Phil. or Ph.D. degrees must prepare an appropriate research proposal for consideration.

Students may be required to pursue at least two taught graduate level courses, one of which must be SOCI 6003 – Advanced Research Design and Statistics in Sociology.

## **M.PHIL./PH.D. SOCIAL WORK**

### **M.PHIL.**

#### **Entry Requirements**

Candidates seeking entry to the M.Phil. programme should hold a Bachelor's degree (upper second class honours or above) in Social Work or its equivalent. Persons holding an upper second class honours degree in a related discipline will be required to successfully complete qualifying courses from the M.SW. Programme in order to be eligible for admission. Suitable applicants will be interviewed by members of the Social Work Unit before final selection is made.

### **PH.D.**

Candidates seeking entry into the Ph.D. programme should hold a Master's in Social Work degree or equivalent from an approved University. There will be two streams into the Ph.D. Social Work programme:

- Applicants holding a M.SW. degree will be eligible for registration for the Ph.D. in Social Work provided that their Master's degree programme included a research component of at least 25% of the total credit rating and the applicant received a B+ average or its equivalent.
- Persons who have either been awarded the M.Phil. in Social Work or who initially registered as M.Phil. Social Work candidates and have successfully applied to upgrade their degree option to Ph.D.

#### **Programme of Study**

In both the M.Phil. and Ph.D. programmes candidates will be required to follow the prescribed course of study in accordance with the University's regulations. Students will be required to undertake in-depth research and will be required to write a thesis in line with University regulations.

M.Phil. students will be required to undertake two (three-credit) courses recommended by the Department.

Ph.D. students will be required to undertake three (three-credit) courses recommended by the Department.

In fulfillment of the M.Phil. and Ph.D. degrees, candidates will:

- (a) Only be permitted to proceed to the thesis after successfully completing all courses.
- (b) Successfully defend their M.Phil. or Ph.D. theses as the case may be.

#### **Qualifying and Departmental Courses**

Qualifying courses are those that must be completed in order to qualify for registration. Departmental courses are those required by the Department as part of the M.Phil. or Ph.D. programme and are not restricted to those offered by the Department. Courses will be recommended from those being offered in the M.SW. programme. The list is not exhaustive and does not preclude other departmental, cross-departmental and cross-faculty courses being studied.

## **M.SC., M.PHIL., PH.D.**

### **CRIMINOLOGY AND CRIMINAL JUSTICE**

#### **The Aims and Objectives**

- a) To provide a fuller and systematic understanding of the complex nature of crime and criminal behaviour, especially with regard to the causes and/or correlates of crime in the international and Caribbean context.
- b) To provide conceptual and analytical skills for advancing theories of crime, reviewing public policy, and in so doing, helping remove existing misconceptions and myths over the causes and solutions to crime and delinquency.
- c) To illustrate the theoretical and empirical connections between criminology and the social sciences, thus helping to construct criminology as a multidisciplinary subject.
- d) To bring to Criminology and Criminal Justice scholars and professionals in the protective services, educational and criminal justice system an appropriate body of knowledge and skills so as to improve their management and leadership capabilities in the area of crime reduction and prevention.
- e) To understand the research methodology used in criminological research and so develop the analytical and operational skills of scholars in criminology and criminal justice and officers in the protective services and criminal justice system.
- f) To provide students with theoretical and data-driven models for critical criminological thinking, crime reduction, crime management and crime prevention, and in so doing, provide skills to engage the various communities in crime.

#### **Target Groups**

This graduate programme is designed for persons currently in or desirous of pursuing a career in such professional areas as the protective services (e.g., police, prisons, defence force, fire services), social welfare, counseling, teaching, research, judicial administration, mediation and rehabilitation. The programme will also strengthen the executive decision-making skills of students such that they can also function as professional managers and policy makers.

#### **Programme Description:**

##### **MASTER OF SCIENCE (M.SC.) DEGREE**

More precisely, the M.Sc. is designed for students who seek a judicious mixture of theoretical and applied criminology. That is, they will undertake a set of core courses, and the other policy-oriented courses.

The course requirements for the M.Sc. are 36 credits: that is, eight semester courses, a research paper and a research project. For award of the degree, students are expected to gain at least a "B" in each of these requirements (i.e., courses, research paper and project). The course sequence, contents and readings are listed below.

#### **MASTER OF PHILOSOPHY (M.PHIL.) DEGREE**

The M.Phil. is for those who seek substantial competence in conceptualising criminological problems and subjecting these to sound research design, data analysis and policy formulation. It is largely a research-oriented degree, possibly making the way towards the Ph.D. degree.

In addition to the thesis requirement, students are required to obtain six credits from prescribed departmental courses and as well to present two seminar papers during their period of study. The M.Phil. research thesis will be examined according to University regulations. The passing grade for coursework and final examinations respectively is at least a "B" (i.e., 50%).

#### **DOCTOR OF PHILOSOPHY (PH.D.) DEGREE**

This is primarily a research degree and examinable according to University regulations.

In addition to the thesis which must reflect original work, students are required to complete successfully nine credits from prescribed departmental courses, and as well, present three seminar papers during their period of study. The passing grade for coursework and final examinations respectively is at least a "B" (i.e., 50%).

#### **Assessment:**

In each of these three graduate programmes, students must pass with at least 50% in coursework and the final examination respectively in the courses taken. A student will be allowed to repeat any failed course only once. According to University regulations, a student may be asked to withdraw from the programme if his or her rate of progress is deemed unsatisfactory by the supervisor.

Advisory Committees from both internal and external sources will be established to guide graduate students in the most appropriate manner. For example, if part of a student's research interest is in an area which does not fully match current staff expertise, an appropriate expert from outside the faculty may be invited to join the advisory committee.

#### **Upgrade**

A student registered for the M.Phil. degree, upon satisfactory completion of all courses and satisfactory research work on the thesis, may be allowed to submit a proposal and make an oral presentation for upgrade to the Ph.D. degree.

#### **Qualifications for Admission:**

#### **MASTER OF SCIENCE (M.SC.) DEGREE**

A good undergraduate degree in the social sciences, preferably at least an upper second class honours in sociology, psychology, social work or in any discipline considered relevant. Depending on their class of degree and/or level of relevant experience, applicants may be required to complete some qualifying courses in the Department.

#### **MASTER OF PHILOSOPHY (M.PHIL.) DEGREE**

At least an upper second class honours degree in sociology, psychology, social work or in any discipline considered relevant. Relevant experience or some proof of research competence will be favourably considered alongside the undergraduate degree. Depending on their class of degree and/or relevant experience, applicants may be required to complete some qualifying courses.

#### **DOCTOR OF PHILOSOPHY (PH.D.) DEGREE**

Acceptance to the Doctor of Philosophy (Ph.D.) degree will be according to the following University regulations:

- (a) Persons holding approved graduate degrees awarded primarily for research;
- (b) Persons holding a taught Master's degree from The UWI or another approved University, provided that the Master's programme included a research component of at least 25% of the total credit rating and the applicant achieved at least a B+ average or its equivalent;
- (c) Persons registered in M.Phil. degree programmes of The UWI who have met the requirements for upgrading of their registration, as stipulated by the Board for Graduate Studies and Research;
- (d) Persons possessing such other qualifications and experience as the Board for Graduate Studies and Research may approve.

#### **Qualifying Students**

This category means those applicants who are required to register as qualifying students and who must successfully pass prescribed qualifying examinations within two semesters (if full-time) or four semesters (if part-time.) The same pass mark (50%) is required for all such qualifying courses.

#### **Course Content**

Emphasis has been placed on having course content relevant to contemporary concerns such as the police and the community, prisoner recidivism and re-offending, alternatives to punishment, professional ethics and interpersonal skills, the linkage of criminological research with public policy, etc. The programme will naturally emphasise Caribbean concerns and research, but at the same time lodge such concerns in an international context with respect to both theory, research and public policy. The major controversies and dilemmas facing the fields of criminology and criminal justice will also be presented (e.g., alternatives to prison, the adversarial system of justice, jury trials, law enforcement vs. community policing, etc.).

Further, through the relevant theory and research, we will discuss the impact of crime and the criminal justice on ethnicity, social class and gender, and the implications for social equity and civil society. The programme therefore seeks to have a judicious mixture of theory, research and practical applications as far as possible. The research project in particular is designed to help the student link theory with research and policy applications.

#### **Period of Study**

(Part-time and Full-time) –

**MASTER OF SCIENCE (M.SC.) DEGREE**

Full-time: One year (September 1–August 31; that is, two consecutive semesters and the mid-year period (May 1- August 31) = twelve consecutive months.

Part-time: Two years, with the research project period adjusted accordingly. That is, two consecutive semesters in Year One, then two consecutive semesters in Year Two, and the mid-year period in the Second Year.

**Degree Requirements:**

**MASTER OF SCIENCE (M.SC.) DEGREE**

Thirty-six (36) credits:

- (1) Thirty (30) course credits
- (2) A Research Project (6 credits)

**MASTER OF PHILOSOPHY (M.PHIL.) DEGREE**

Six (6) course credits, two (2) seminar presentations, and a thesis.

**DOCTOR OF PHILOSOPHY (PH.D.) DEGREE**

Nine (9) course credits, three (3) seminar presentations, and a thesis.

**M.SC. CRIMINOLOGY AND CRIMINAL JUSTICE**

**COURSE LISTING**

**SEMESTER ONE: SEPTEMBER-DECEMBER**

<b>Course Code</b>	<b>Course Title</b>
CRMJ 6001 (CJ60A)	Theories and Research Issues in Criminology
CRMJ 6002 (CJ60B)	Research Methods and Statistics in Criminology
CRMJ 6003 (CJ60C)	Sentencing, Corrections and Penal Reform
CRMJ 6013	Reading Course

AND any one of the following:

<b>Course Code</b>	<b>Course Title</b>
CRMJ 6004 (CJ60D)	Terrorism and Political Violence (Offered 2011 / 2012)
CRMJ 6005 (CJ60E)	Victims of Crime: Rights and Welfare (Not Offered 2011 / 2012)
CRMJ 6006 (CJ60F)	Corporate Crime and State Corruption (Not Offered 2011 / 2012)
SOWK 6011 (SW68H)	Restorative Justice (Not Offered 2011 / 2012)

**SEMESTER TWO: JANUARY-MAY**

<b>Course Code</b>	<b>Course Title</b>
CRMJ 6007 (CJ60G)	Youth Violence and Delinquency
CRMJ 6008 (CJ60H)	Crime, Police and Society
CRMJ 6010 (CJ60L)	Crime and Public Policy

AND any two of the following:

<b>Course Code</b>	<b>Course Title</b>
CRMJ 6009 (CJ60K)	Criminal Law and Procedure (
CRMJ 6011 (CJ60M)	Professional Ethics in Policing and Criminal Justice
CRMJ 6012 (CJ60N)	Crime, Media and Society
SOCI 6007	Beyond Race and Racism: Conceptualisations of Difference

**MID-YEAR: MAY-AUGUST**

<b>Course Code</b>	<b>Course Title</b>
CRMJ 6000	Research Project

**COURSE SYLLABI/DESCRIPTIONS**

(The content of these courses may be altered to reflect changes in the discipline)

**SEMESTER: 1**

**COURSE CODE: CRMJ 6001 (CJ60A)**

**COURSE TITLE: THEORIES AND RESEARCH ISSUES IN CRIMINOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course goes beyond basic principles and provides a critical examination of the major biological, psychological, sociological and social psychological explanations of criminal behaviour. It is designed as a one-semester course to accommodate a comprehensive look at the wide range of new theoretical and research issues in the discipline, especially in the context of current work in the Caribbean. Further, the course links such discussions with the relevant research so as to identify existing gaps and the implications for further theorising and research. This in effect is the foundation course for the graduate programme. A selection of the major research issues in criminology will be briefly discussed: for example, juvenile justice, school violence and delinquency, white collar crime, sentencing and rehabilitation, social origins of crime, etc. The 'measurement' problem will be briefly examined as well as the link between crime statistics and public policy. We will also examine the extent to which local crime problems fit into traditional explanations, and the need for fresh theorising and research. Therefore a viable amount of Caribbean research and theorising will be used in this course.

**Assessment:**

One Research Essay - 40%.  
Final Examination - 60%.

**SEMESTER: 1**

**COURSE CODE: CRMJ 6002 (CJ60B)**

**COURSE TITLE: RESEARCH METHODS AND STATISTICS IN CRIMINOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The complexities of conducting research into the relevant institutions (e.g., prisons, courts, police, etc.) will be discussed so as to provide the student with the ability to shape a research design and methodology to help accommodate such complexities while maintaining the integrity of the research objectives. This course will also move from techniques of gaining access to research sites, framing 'researchable' questions, various methods of data collection and analysis, and gaining collaboration for both data collection and production of the final report. The appropriate use of parametric and non-parametric tests in criminological research will also be part of the course. Several research reports will be examined to provide practical illustrations of the peculiarities of criminological research and methodology.

**Assessment:**

Mid-term Examination - 40%.

Final Examination - 60%.

**SEMESTER: 1**

**COURSE CODE: SOWK 6011 (SW68H)**

**COURSE TITLE: RESTORATIVE JUSTICE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will focus upon the philosophy and practice of Restorative Justice, and the ethics of mediation. Restorative Justice, which is also sometimes called Balanced and Restorative Justice, is an approach to criminal justice. Central to the practice of Restorative Justice is a conception of crime as harm to the victims. The goals of Restorative Justice include holding the offender accountable for the harm to the victims and the community, repairing that harm to the extent possible, and developing competency in the offender so that the offender makes better future choices. Accountability, repair of harm, and development of future competency take place within mediated processes that balance the concerns of the victim, offender and community. Students will examine assumptions about crime and justice, and will compare and contrast retributive and restorative paradigms of justice. Students will scrutinise the roles of offender, victim, family, community representatives, church and state in the victim-centred process of justice. Course participants will study the theoretical and conceptual frames, as well as existing policies, programmes and specific examples. The course will provide the student with the basic knowledge of the ethical principles applicable to Mediation and introduce the student to generally accepted ethical principles that govern the conduct of mediators.

**Assessment:**

Coursework - 30%.

Final Examination - 70%.

**SEMESTER: 1**

**COURSE CODE: CRMJ 6005 (CJ60E)**

**COURSE TITLE: VICTIMS OF CRIME: RIGHTS AND WELFARE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will examine the categories of people who appear most vulnerable to criminal victimisation. A critical look will be taken at the views which 'blame' victims, for example, the extent to which the (potential) provokes, facilitates or creates the opportunity to be victimised. An analysis will also be made on the manner in which the criminal justice system treats victims of crime. Victimisation surveys will be used to facilitate consideration of fair treatment of victims, social services, victim empowerment, restitution and compensation.

**Assessment:**

One Research Essay - 40%.

Final Examination - 60%.

**SEMESTER: 1**

**COURSE CODE: CRMJ 6006 (CJ60F)**

**COURSE TITLE: CORPORATE CRIME AND STATE CORRUPTION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course examines crime and corruption in both the corporate sector and the public sector/State. It begins by understanding the classifications of corporate crime and their major theoretical explanations. Corporate illegalities such as organisational crime, occupational crime, embezzlement, fraud, techno-crime, etc. will be addressed. Issues in researching these 'hidden crimes' and the subsequent development of preventive and solving strategies will also be dealt with. The deleterious effects of such 'economic crimes' on employees, shareholders, corporations, business sector and the wider society will be considered. The second segment of this course looks at a variety of 'institutional crimes' in the State/public sector. Political white-collar crimes, State corruption and administrative misdemeanours will be discussed, as well as, their major theoretical underpinnings. International corruption measurements as well as localised independent indicators will be used to explore elements of State corruption and mal-administration. The impact of such 'abuses of power' on governance and civil society will constitute part of this course.

**Assessment:**

One Research Essay - 40%.

Final Examination - 60%.

**SEMESTER: 2**

**COURSE CODE: CRMJ 6012 (CJ60N)**

**COURSE TITLE: CRIME, MEDIA AND SOCIETY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:**This course examines the role of the mass media in shaping public awareness of crime. The course also assesses the presentation of crime in the media and its relationship to a wider understanding of crime and criminal justice in society. Criminological, sociological and media theories are utilised to interpret the representation of crime in the media and its implications to the society and public policy. Emphasis will be given to the interaction of the media and the criminal justice system. However, the wider political and social ramifications of the media will be explored in the context of its relationship to media crime representation. Among the issues to be discussed are issues on class, race and gender issues in crime reporting, 'gate keeping' of news, media and fear of crime, the use and misuse of crime statistics in the media, media's construction of reality, the media presentation of public policy on crime, media function and reform. Audio-visual presentations would be made during lectures.

**Assessment:**

One Research Essay - 40%.

Final Examination - 60%.

**SEMESTER: 2**

**COURSE CODE: CRMJ 6007 (CJ60G)**

**COURSE TITLE: YOUTH VIOLENCE AND DELINQUENCY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:**This course will first examine the range of deviant acts typically committed by youths, that is, from mild delinquency to severe forms of delinquency, crime and violence. Such violence and delinquency will be considered in various contexts - social, psychological, economic and legal. We will use the school as a major institutional context to deal with correlational factors, policy and reform issues. We will discuss how the organisational features of the school can facilitate or prevent violence and delinquency. We will then search out the patterns of violence and delinquency, that is, what kind of student is more or less likely to commit such deviance; what kinds of organisational (or structural) weaknesses in schools, which facilitate or sustain student delinquency. In addition to theoretical explanations of student violence and delinquency, the course will provide some techniques for measuring violence and delinquency, and discuss some strategies for reducing and preventing delinquency in schools.

**Assessment:**

One Research Essay -40%.

Final Examination- 60%.

**SEMESTER: 2**

**COURSE CODE: CRMJ 6008 (CJ60H)**

**COURSE TITLE: CRIME, POLICE AND SOCIETY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:**This course will firstly undertake a critical review of the relationship between policing and crime in a democratic society. Themes such as police accountability and police culture will be also examined in the context of law enforcement and community policing, the latter forming a significant part of the course. The course will discuss the various definitions and major concepts in community policing. It will then treat community policing within a social psychological framework so as to provide students with the conceptual and methodological tools to understand, develop and implement the various strategies which can be used to gain effective police-community linkages. Operational slogans such as zero-tolerance, 'broken-windows theory,' target-hardening, etc. will be critically examined. The course will seek to examine the practicality of forging the necessary partnerships between the police and citizens for effective, sustainable community policing programmes. Therefore, issues such as police authority, law enforcement, role conflict and police culture will be treated alongside such issues as civilian confidence in the police, level of community readiness, citizens' needs vs. the police agenda, and motivating citizens for community support in crime reduction and crime prevention. Some attention will be given to measuring and evaluating community policing. The dilemmas of community policing in a democratic society will be treated in the context of the elements which facilitate and hinder community-policing partnerships.

**SEMESTER: 2**

**COURSE CODE: CRMJ 6009 (CJ60K)**

**COURSE TITLE: CRIMINAL LAW AND PROCEDURE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:**This course is designed to examine some essential functions of criminal law and criminal procedure. Attempts will be made to illustrate the reciprocal linkages between selected criminological themes (e.g., criminal motivation, social structure and crime, court-room stereotyping etc.), and how the law is actually applied (e.g., adjudication, jury decisions). Among the specific issues discussed are criminal liability, defenses to criminal charges, elements of a crime, crimes of negligence, offences against the person, offences against property, victimless crimes, sexual offences, Also discussed will be the criminal process from investigation to sentencing and trial by jury.

**SEMESTER: 2**

**COURSE CODE: SOCI 6007**

**COURSE TITLE: BEYOND RACE AND RACISM:  
CONCEPTUALISATIONS OF DIFFERENCE**

**NO. OF CREDITS : 3**

**COURSE DESCRIPTION:** This seminar is structured around the conceptualisation of 'difference' and especially when 'difference' is constructed as inferior. It will focus on approaches to racism and racialised identities and at the level of theory, it will examine relations and structures of power and their association with racialisation. It aims at providing students with an understanding of how ideas of 'race' and racism developed in various historical periods including slavery, colonialism and imperialism. It will also look at the ways in which colonised peoples developed methods of resistance to racism and to general effects of social racism in its various forms and manifestation, it will also give students an understanding of other constructs of 'difference' associated with the relationship between ethnicity, 'race', class and gender.

**SEMESTER: 1**

**COURSE CODE: CRMJ 6003 (CJ60C)**

**COURSE TITLE: SENTENCING, CORRECTIONS AND PENAL REFORM**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course aims to explore some of the theoretical, legal, psychological and sociological issues of sentencing. It examines some court decisions, including Caribbean ones, as well as the overall use of prison incarceration. The court arguments for sentencing or not, as well as the justifications for mitigation will also be discussed. The role of imprisonment in particular will then be examined to see the extent to which its objectives are met and whether the rates of prisoner recidivism create an obligation for both clearer rehabilitation policies and alternatives to incarceration.

**Assessment:**

One Research Essay -40%.

Final Examination -60%.

**SEMESTER: 2**

**COURSE CODE: CRMJ 6010 (CJ60L)**

**COURSE TITLE: CRIME AND PUBLIC POLICY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course examines the problems and dilemmas in shaping effective policies to deal with public concerns over crime. Governments and the relevant institutions are pressed to respond effectively and visibly to the pressures and fears generated by criminals in the society. The course will therefore emphasise the ways in which social science research and analysis can help in such challenges. Who should be the key stakeholders in framing public on crime, and how are sectoral pressures and ideologies accommodated in framing public policy on crime? How is public policy on crime related to the existing political systems of the Caribbean and the overall practice of good governance? What kinds of tensions exist between the researcher and the policy-maker and how could these be mitigated or reduced? What are some of the major obstacles in developing and especially implementing public policies on crime? How can the public be mobilised to contribute and support public policies on crime? These are some of the questions which will be examined in this course. The bureaucratic mechanism of policy-making itself will be discussed. We will then use a number of existing policies on crime to help explain the actual processes involved. For example, the course will examine the policy response to certain crimes such as domestic violence, corporate crime and State corruption, delinquency and the general role of the law in crime prevention.

**Assessment:**

One Research Essay - 40%.

Final Examination -60%.

**SEMESTER: 2**

**COURSE CODE: CRMJ 6011 (CJ60M)**

**COURSE TITLE: PROFESSIONAL ETHICS IN POLICING AND CRIMINAL JUSTICE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course begins with a discussion of the definition of ethics and the professional dilemmas which often arise in keeping clear the line between what is right and wrong within policing and other specific areas in the administration of justice. It distinguishes between absolute and relative values, thus reaching a critical review of 'situational ethics' and unprofessional conduct. We will look at the practice of ethics in such contexts as police confessions and investigations, court trials, treatment of the accused and prisoners, etc. The course will therefore consider normative ethics, utilitarianism and deontological ethics (duty). To assist in this approach, we identify three levels of assessing ethical behaviour - the personal, the social and the institutional - and examine the practical implications of each level. The methods used to develop and preserve ethical conduct within the various agencies of the justice system will be discussed. Reference will be made to the early works of Plato, Kant, Bentham, Mill and Aristotle.

**Assessment:**

One Research Essay - 40%.

Final Examination - 60%.

**SEMESTER: 1**

**COURSE CODE: CRMJ 6004 (CJ60D)**

**COURSE TITLE: TERRORISM AND POLITICAL VIOLENCE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course includes, but goes beyond interpersonal violence and street crime. Terrorism and political violence is used to threaten and subvert governments, create great public panic and fear, and several other illegal acts such as murder, espionage, economic sabotage, kidnapping, etc. This course provides a brief historical perspective of the phenomenon and the several strategies used to deal with it (e.g., counter-terrorism). The ideologies and motivations (e.g., religious, economic and political) for terrorism and political violence in different parts of the world will also be discussed. The course will also discuss the different kinds of terrorists and the relationship to political violence. Reference will be made to acts of terrorism and political violence in the Caribbean.

**Assessment:**

One Research Essay - 40%.

Final Examination -60%.

## DEPARTMENT OF ECONOMICS

### M.Sc. ECONOMICS

The Department is now offering a the M.Sc. Economics degree programme over a period of one calendar year, full-time, and two calendar years, part-time:

1. The degree will be made up of a core set of six (6) courses and two (2) electives, one of which can be an approved extra-departmental course and a Research Project.
2. Examinations for the Year Long Theory courses will normally be held at the end of Semester II, although some mid-course testing may be scheduled at the end of Semester I.
3. One of the core courses will be a directed or specialised reading course that is expected to upgrade the quality of the research project.
4. An internship programme, may be undertaken as an optional part of the research project requirements.
5. Pre-course upgrading or retooling in Econometrics and Mathematics for Economists is highly recommended.
6. All Graduate students will be required to successfully read the course ECON 3008 (EC30Q) History of economic Thought either as part of their undergraduate offering or as an additional course at the graduate level.

#### COURSE LISTING

The suggested structure is now as follows:

Course Code	Course Title	Number of Credits
ECON 6000 (EC640)	Micro-economic Theory (Year-long)	5
ECON 6001 (EC641)	Macro-economic Theory (Year-long)	5
ECON 6031 (EC61B)	Caribbean Economic Development	3
ECON 6003 (EC65E)	Methods of Economic Investigation	3
ECON 6030 (EC61A)	Research Methodology and Development Economics	2
ECON 6005 (EC60J)	Specialised Readings	3
ECON 6010	Research Project/ Internship	9

Two electives from among:

Course Code	Course Title	Number of Credits
ECON 6006 (EC60B)	Applied Econometrics	3
ECON 6007 (EC60F)	Health Economics	3
ECON 6008 (EC60C)	Advanced Policy Instruments for Sustainable Development	3
ECON 6011 (EC60H)	International Trade -New Approaches	3
ECON 6009 (EC60D)	The Economics of Sustainable Development	3
ECON 6012 (EC60E)	Monetary Issues in Economic Development	3
ECON 6047	Advanced Financial Economics	3

An approved extra departmental course

Topics for specialised readings depend on staff interests and will be provided at the start of the academic year. The new M.Sc. (Economics) programme will carry thirty-six (36) credits – twenty-seven (27) for taught courses and nine (9) for the research project. Teaching in the programme will be scheduled for thirteen (13) weeks at three (3) hours per week. The degree will be awarded to students who gain at least 50% in each of the courses and in the research project.

## **M.SC. ECONOMICS**

### **COURSE SYLLABI/DESCRIPTIONS**

(The content of these courses may be altered to reflect changes in the discipline)

#### **SEMESTER: YEAR-LONG**

**COURSE CODE: ECON 6000 (EC640)**

**COURSE TITLE: MICRO-ECONOMIC THEORY (YEAR-LONG)**

**NO. OF CREDITS: 5**

**COURSE DESCRIPTION:** The aim of this course is to deepen the students' understanding of economics and to introduce them to selected topics in advanced microeconomics. The course will focus on those areas likely to be most useful to students in the design and evaluation of economic policy as well as in future economic research.

#### **Assessment**

Coursework - 30%

Final Examination- 70%

#### **SEMESTER: YEAR-LONG**

**COURSE CODE: ECON 6001 (EC64I)**

**COURSE TITLE: MACRO-ECONOMIC THEORY (YEAR-LONG)**

**NO. OF CREDITS: 5**

**COURSE DESCRIPTION:** This course explores the critical macro-economic concerns of the Small Open Economy. It is designed to equip students with a working knowledge of the key macro-issues which confront policy makers in this type of economy. Students should have completed a full year's course in macroeconomics at the intermediate level, and similar level courses in International Trade and Finance and Public Finance.

#### **Assessment:**

Coursework - 25%

Final Examination- 75%

#### **SEMESTER: 1**

**COURSE CODE: ECON 6031 (EC61B)**

**COURSE TITLE: CARIBBEAN ECONOMIC DEVELOPMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course aims at providing students with a distinct perspective on the experience of development in the Caribbean. After a brief consideration of the basic strategies of development, students will be introduced to a number of issues that have characterised the experience of the region. These include the issues of vulnerability associated with size, but will also touch on the important questions of culture and institutions.

#### **Assessment:**

Coursework - 40%

Final Examination- 60%

#### **SEMESTER: 1**

**COURSE CODE: ECON 6003 (EC65E)**

**COURSE TITLE: METHODS OF ECONOMIC INVESTIGATION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** To create appreciation of the importance of the philosophy of science in the context of research designs; to empower students in their quest to undertake survey research focusing on the analysis of economic problems and facilitating economic decision-making to introduce students to the elements of survey sampling, its rationale, its applications and issues surrounding the interpretation of results.

#### **Assessment:**

Coursework - 25%

Final Examination- 75%

#### **SEMESTER: 1**

**COURSE CODE: ECON 6030 (EC61A)**

**COURSE TITLE: RESEARCH METHODOLOGY AND DEVELOPMENT ECONOMICS**

**NO. OF CREDITS: 2**

**COURSE DESCRIPTION:** This course aims at raising the level of consciousness of students about how scientific investigation of economic issues is carried out. The course examines competing methodological approaches and seeks to improve the level of discernment which students bring to their graduate study of economics.

#### **Assessment:**

Coursework - 20%

Final Examination- 80%

#### **SEMESTER: 2**

**COURSE CODE: ECON 6006 (EC60B)**

**COURSE TITLE: APPLIED ECONOMETRICS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is a graduate introduction to time series of econometric methods and their application to policy-making and forecasting. It assumes some undergraduate training in econometric methods to the level of EC36C (Econometrics I).

#### **Assessment:**

Coursework - 40%

Final Examination- 60%

#### **SEMESTER: 2**

**COURSE CODE: ECON 6007 (EC60F)**

**COURSE TITLE: HEALTH ECONOMICS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The intention is to make it possible for candidates wishing to do so, to pursue a health economics stream at graduate level on the St. Augustine campus of The University of the West Indies. The course objective is to introduce students to theoretical and empirical research, public policy issues and analytical techniques applicable to the study of the economics of health and health care. To facilitate an understanding of the dynamics of the health care industry internationally and in the Caribbean.

#### **Assessment:**

Coursework - 35%

Final Examination- 65%

**SEMESTER: 2**

**COURSE CODE: ECON 6047**

**COURSE TITLE: ADVANCED CORPORATE FINANCE**

**NO OF CREDITS: 3**

**COURSE DESCRIPTION:** This course seeks to provide Post Graduate Economics students with a comprehensive knowledge of Modern Topics in Financial Economics. The course includes Financial Engineering, Derivatives, Market Microstructure, Financial Econometrics and Quantitative Research Methods and Methodology in Finance.

**Assessment:**

Coursework - 20%

Final Examination- 80%

**SUSTAINABLE DEVELOPMENT:**

**SEMESTER: 2**

**COURSE CODE: ECON 6008 (EC60C)**

**COURSE TITLE: ADVANCED POLICY INSTRUMENTS FOR SUSTAINABLE DEVELOPMENT (NOT OFFERED)**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** To provide a comprehensive review of the utilization of Policy Instruments (PIs) in sustainable development, with critical application to the developing/Caribbean country context.

**Assessment**

Coursework - 40%

Final Examination - 60%

**SEMESTER: 2**

**COURSE CODE: ECON 6009 (EC60D)**

**COURSE TITLE: THE ECONOMICS OF SUSTAINABLE DEVELOPMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course aims to expose students to a detailed and critical analysis of the literature on the economics of sustainable development and, in particular, to explore the applicability of this literature to developing/Caribbean countries.

**Assessment:**

Coursework - 40%

Final Examination- 60%

**SEMESTER: 2**

**COURSE CODE: ECON 6011 (EC60H)**

**COURSE TITLE: INTERNATIONAL TRADE - NEW APPROACHES (NOT OFFERED)**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This syllabus will cover some significant aspects of regional integration and globalisation of relevance to Caricom. This course will build on EC 30N and will provide students with detailed insights on the current trade negotiations in which Caricom countries are currently involved.

**Assessment:**

Coursework - 20%

Final Examination- 80%

**SEMESTER: 2**

**COURSE CODE: ECON 6012 (EC60E)**

**COURSE TITLE: MONETARY ISSUES IN ECONOMIC DEVELOPMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course examines alternative approaches to understanding the role of finance and banking in economic development and analysis of the interaction between international and domestic capital markets, as well as between the formal banking sector and the informal financial sector of developing countries. There will be a review of the role of development banks, multilateral institutions and governments in financial market operations. It examines the effect of financial policy reforms and the regulations on the performance of financial markets. The course contains both a theoretical component and empirical findings of studies on developing countries, with particular emphasis on the Caribbean. Topical issues such as 'dollarization' and 'Caribbean monetary integration' will also be covered.

This course will make use of a large body of literature that already exists on monetary and financial issues in the Caribbean. For example, readings will be taken from the numerous papers presented at the CCMS conferences over the years. Additionally, standard textbook treatment of the main topics will be presented and critiqued.

**Assessment:**

Coursework - 20%

Final Examination- 80%

**M.PHIL./PH.D. ECONOMICS**

The Master of Philosophy (M.Phil.) and the Doctor of Philosophy (Ph.D.) degrees are research degrees. Research degrees involve independent study, directed by a supervisor, and the production of a thesis. The essential difference between the Master and Doctoral levels, aside from the length of the registration period, lies in the quality of a successful Ph.D. thesis, which must be judged to be the result of original research, to be an addition to knowledge and to be worthy of publication either in full or in an abridged form in a refereed journal. The award of a M.Phil./Ph.D. also requires the candidate to defend his/her thesis at a public oral examination. The maximum period for registration for full time M.Phil. and Ph.D. students are 3 years and 5 years respectively and part time students maximum registration is 5 years and 7 years respectively.

Candidates seeking entry to the M.Phil. programme should hold a Bachelor's degree (Second Class Honours or above), in addition to the courses outlined in the M.Sc. programme. M.Phil. students are required to read for courses totalling a minimum of six (6) credits and courses must be of the graduate level.

Candidates seeking entry into the Ph.D. programmes should hold Master's degree from an approved University with a specialty in the area of study. Students may be required to attend an interview prior to being accepted. Students applying for M.Phil./Ph.D. degrees must prepare an appropriate research proposal for consideration in the area in which they wish to pursue. Ph.D. students are required to read for courses totalling a minimum of nine (9) credits and courses must be of the graduate level.

The intention of these taught courses is to provide students with research techniques and skills that will not only help them to complete their current research topic, but will also stand them in good stead for life after University. M.Phil./PhD candidates who have completed the M.Sc. in Economics are encouraged to apply for exemption from taught courses. The department will decide on the eligibility and acceptance of candidates.

## DEPARTMENT OF MANAGEMENT STUDIES

### M.SC. MANAGEMENT STUDIES

#### General Regulations

#### Objectives

1. The M.Sc. Programme in Management Studies is for persons who wish to:
  - (i) Extend, in breadth and depth, their existing knowledge of management and business, utilising the very best in contemporary theory, research and co-curricular work.
  - (ii) Address leading-edge course content, while developing their crucial intellectual skills, tools and techniques - of understanding and undertaking business-related research, of problem-solving, critical thinking, analysis and synthesis- essential to tackling the new, emergent and unanticipated issues inevitable within an ever-changing business world.
  - (iii) Challenge themselves, through immersion in demanding, rigorous but ultimately rewarding learning experiences, both individual and team.

#### Entry Requirements

2. Applicants are expected to possess at least a second class honours degree in one of the following:
  - (i) B.Sc. in Accounting or its equivalent for applicants wishing to specialise in Accounting or Finance.
  - (ii) B.Sc. in Management Studies or its equivalent for applicants wishing to specialise in any other field of management.

#### Prerequisites

3. Specific pre-requisites for the M.Sc. Programme are:  
To first year level: Basic Mathematics, Basic Statistics, Basic Economics, Financial and Managerial Accounting, Basic Management.  
To second year level: Organisational Behaviour.

Students who do not have these pre-requisites will be required to enrol in the Faculty of Social Sciences Summer Programme for appropriate courses to make up such deficiencies as specified at the time of acceptance of the application

#### Course Of Study

4. The course of study for the M.Sc. will extend over three (3) semesters of full-time study. Two semesters will be spent on coursework while the remaining six months will be devoted to the preparation of the research project. Students will be required to complete the following courses:

## M.SC. MANAGEMENT STUDIES

### COURSE LISTING

#### Semester 1

Course Code	Course Title
MGMT 6003 (MS64B)	International Business Management
MGMT 6002 (MS63A)	Managerial Statistics
Two (2) courses selected from the list of electives given below*	

#### Semester 2

Course Code	Course Title
MGMT 6008 (MS63B)	Advanced Statistics
MGMT 6007 (MS60B)	Research Methodology
Two (2) courses selected from the list of electives given below*	

#### Semester 3

Course Code	Course Title
MGMT 6010 (MS69B)	Research Project
MGMT 6015 (MS68B)	Workshop in Instructional Skills
*The four elective courses must be distinct and at least one must be a specialised Advanced Reading course.	

### LIST OF ELECTIVIES

Course Code	Course Title
MGMT 6004 (MS66B)	Entrepreneurship & Small Business Management
MGMT 6001 (MS62B)	Human Resource Management
MGMT 6000 (MS61B)	Management Information Systems
MGMT 6112	Business Ethics
MGMT 6116	Advanced Portfolio Management
MGMT 6117	Advanced Risk Management
MGMT 6118	Financial Econometrics

### Specialised Advanced Reading Course in:

Course Code	Course Title
MGMT 6005 (MS67A)	Advanced Readings in Marketing
MGMT 6006 (MS67B)	Advanced Readings in Accounting & Control
MGMT 6012 (MS67F)	Advanced Readings in Financial Management
MGMT 6009 (MS67C)	Advanced Readings in Human Resource Management
MGMT 6011 (MS67E)	Advanced Readings in International Marketing
MGMT 6013 (MS67G)	Advanced Readings in Management Information Systems

Any other relevant course offered by another Department as approved by the Head, Department of Management Studies may also be chosen as an elective.

#### NOTES

1. Elective courses chosen must be supportive of the student's intended area of specialisation; selection is made with approval of the Head of Department.
2. M.Sc. students will be required to satisfy the Department as to their reading proficiency in a foreign language.
3. Specialised Advanced Readings require a comprehensive view of the literature related to a specific area of the student's interest. In addition to the theoretical development of the selected issue the student will be required to prepare a paper showing how the theory may be applied to important business problems. The courses comprise group meetings early in the semester, followed by individual research by students. Students are encouraged to draw on the expertise of faculty members both inside and beyond the Department during the development of their papers.

#### Duration of Study

4. The M.Sc. in Management Studies is offered to full-time students who normally will be expected to complete the M.Sc. with three semesters of registration and must complete within three (3) years of full-time study.

#### Examination

5. Evaluation in all courses will be by coursework and final examination. Students will be required to obtain at least a grade of B in both components of a course in order to pass the course

Candidates failing more than one course in a semester or failing the same course twice normally will be required to withdraw from the programme.

#### Award of the Degree

6. (i) The M.Sc. in Management Studies will be awarded on successful completion of all courses and the research project.  
(ii) The M.Sc. may be awarded with distinctions if the candidate attains an overall "A" average in the courses and a similar mark in the project.

#### COURSE SYLLABI

(The content of these syllabi may be altered to reflect changes in the discipline)

##### SEMESTER: 2

**COURSE CODE: MGMT 6007 (MS60B)**

**COURSE TITLE: RESEARCH METHODOLOGY**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** The objective of this course is to provide students with the basic tools needed to conduct systematic research intended to solve business problems. It provides a general understanding of the design and execution of the scientific research process. The key topics include theory building, qualitative and quantitative research methods, the development and validation of measuring instruments, ethical concerns related to research, the internal and external validity of research data, and the effective communication and implementation of research results. Students will conduct group projects of limited scope, in order to develop practical research skills. Emphasis will also be placed on critical evaluation of the research reported by others, and the development of the students' own research proposals.

##### SEMESTER: 1

**COURSE CODE: MGMT 6000 (MS61B)**

**COURSE TITLE: MANAGEMENT INFORMATION SYSTEMS**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** Management Information Systems constitutes a dynamic discipline. Academic activity in this area is related to a vibrant and prolific body of writing in the field of praxis. This course covers the entire range of the literature on Management Information Systems, including core literature, and literature from cognate disciplines. The course introduces the student to graduate level work in MIS, and provides her with an overview of the seminal papers in the field. It also reviews current developments in the field. The volume of literature is enormous, and the Internet and other online databases have facilitated the dissemination of literature. The student will be guided and supervised on a virtual tour of the literature in Management Information Systems. A website will also be utilised for the course, which would act as a virtual forum for student participation. Topics to be covered include the MIS Forum, Research in MIS, MIS and the Organisation, MIS and the Scholar/Professional.

##### SEMESTER: 1

**COURSE CODE: MGMT 6001 (MS62B)**

**COURSE TITLE: HUMAN RESOURCE MANAGEMENT (HRM)**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** The HRM function provides for the effective involvement of people in achieving the goals of both managers and employees in contemporary organisations. Topics covered in this course include staff planning, recruitment, selection, compensation, training and development, performance appraisal, and other responsibilities of supervisors or HRM staff members. Course activities include analysis of selected occupations, job evaluation, developing appraisal criteria, and identifying and justifying selection criteria. Ethical considerations in human resource management will be highlighted throughout the course.

**SEMESTER: 1**

**COURSE CODE: MGMT 6002 (MS63A)**

**COURSE TITLE: MANAGERIAL STATISTICS**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course surveys the fundamental statistical methods that aid in decision-making. The primary emphasis is to prepare students to become intelligent users of these techniques. It is particularly important to understand the assumptions and limitations of the techniques, and how these might be used outside the classroom environment. This course is designed to provide students with a conceptual introduction to the field of statistics and its many applications; it will provide students with a preparation for the study of more advanced statistical material. Topics to be covered include Descriptive Statistics, Probability, Probability Distribution, Sampling Distribution, Interval Estimation, Tests of Goodness of Fit and Independence, Hypothesis Testing, Analysis of Variance and Experimental Design and Regression Analysis.

**SEMESTER: 2**

**COURSE CODE: MGMT 6008 (MS63B)**

**COURSE TITLE: ADVANCED STATISTICS**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course builds upon the foundation provided by the Managerial Statistics course MS63A (MGMT 6002). The primary aim of this course is an applications-oriented introduction to multivariate analysis for business students. This course will therefore avoid a rigorous mathematical treatment of the subject and reliance on statistical notation. Instead, the emphasis will be on geometrical and an intuitive understanding of various models and their applications, identifying the fundamental concepts that affect the use of multivariate techniques. The course will survey several advanced statistical methods useful in a variety of business contexts. A model-building paradigm will provide the organisational framework for each technique. Current business literature will be used to illustrate the application of the multivariate techniques. Topics to be covered include, Introduction to Multivariate Statistics, Exploratory Data Analysis, Multiple Regression Analysis, Logistic Regression, Multiple Discriminant Analysis, Multiple Analysis of Variance, Factor Analysis, and Cluster Analysis.

**SEMESTER: 1**

**COURSE CODE: MGMT 6003 (MS64B)**

**COURSE TITLE: INTERNATIONAL BUSINESS MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is intended to provide students with an understanding of the special issues involved in managing a business within the globalised environment of the early 21st Century. It will explore issues relating to: Environmental Constraints on International Business, paying particular attention to the cultural, political and economic complexities of foreign environments, as well as to the World Trade Organisation, and its impact on Small Developing States; Trade and Investment Theories and International Competitiveness; Modes of Entry into Foreign Markets; the International Monetary and Financial Systems and the Balance of Payments; Foreign Exchange Exposure Management; the Strategy and Structure of International Business; Operational Dimensions of International Business; Social and Ethical Concerns in International Business; Sustainable Development and the Physical Environment of International Business. The course will be delivered by means of interactive lectures, case analysis, and readings discussions.

**SEMESTER: 2**

**COURSE CODE: MGMT 6004 (MS66B)**

**COURSE TITLE: ENTREPRENEURSHIP & SMALL BUSINESS MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is designed to provide the necessary understanding of the entrepreneurial process for those interested in creating a new business venture, acquire an existing business, work in a sector such as banking that serve entrepreneurs, or those who simply wish to familiarise themselves with the concepts, issues and techniques of new venture creation and entrepreneurship. By the conclusion of this course, students should be able to identify, analyse and evaluate entrepreneurial opportunities; integrate the functional areas of business into a business plan; and address the leadership and process issues involved in plan implementation.

The topics to be addressed include: the Entrepreneurial Revolution; Entrepreneurship and Innovation; Entrepreneurship - Developing Entrepreneurship in the Corporation; Understanding the Entrepreneurial Perspective in Individuals; Environmental Assessment; Preparation of New Ventures; Marketing Research and New Venture Development; Feasibility Planning; Financial Preparation for New Venture Planning; Legal Issues Relating To Emerging Ventures; Sources of Capital Formation for Entrepreneurs; Developing an Effective Business Plan; Creating the Organisation; Total Quality and the Human Factor in Entrepreneurship; Managing Entrepreneurial Growth; Valuation of Business Ventures; Ethical and Social Responsibility Challenges for Entrepreneurs.

**SEMESTER: 1**

**COURSE CODE: MGMT 6005 (MS67A)**

**COURSE TITLE: ADVANCED READING IN MARKETING**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is designed for those who intend to pursue a specialisation in marketing. It presupposes that you already possess basic understanding in Marketing Principles and Marketing Management.

Course objectives are:

- To introduce you to the best of contemporary theory about key topics in consumer behaviour, and their relations with consumer research and marketing practice
- To develop your skills, in this substantive context, of conceptual and methodological analysis and the relating of issues of theory to issues of practice a sub-objective of the course is to contribute to the development of your presentational skills, including the capacity to distil from detail the key points, and their implications, of a particular argument, analysis and empirical context.

**SEMESTER: 1**

**COURSE CODE: MGMT 6006 (MS67B)**

**COURSE TITLE: ADVANCED READING IN ACCOUNTING AND CONTROL**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is designed to provide a comprehensive overview of the literature within the areas of financial accounting, management accounting and auditing. The course includes group meetings, topic proposal development, weekly presentations, and individual research reports, submitted bi-monthly. Students will be required to discuss the theoretical foundations of at least five selected areas, and to prepare short papers showing how the theories reviewed may be applied to significant business challenges. Course participants are encouraged to draw on the expertise of faculty members both inside and beyond the Department, during the development of their papers.

**SEMESTER: 2**

**COURSE CODE: MGMT 6009 (MS67C)**

**COURSE TITLE: ADVANCED READING IN HUMAN RESOURCE MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** Advanced readings in Human Resource Management is geared towards students with an interest in the Human Resource Management field and provides pertinent flexibility in its year to year offering. Readings covered in this course vary from year to year and may focus on one or more of the following topics: human resource planning, recruitment, selection, compensation, training and development and performance appraisal. As such employers' needs, students' interests and business trends will influence the topic selected by the lecturer.

**SEMESTER: 2**

**COURSE CODE: MGMT 6011 (MS67E)**

**COURSE TITLE: ADVANCED READING IN INTERNATIONAL MARKETING**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course assumes prior exposure to the concepts and tools of marketing management, such as database marketing, perception-gap analysis, the strategic manipulation of product, pricing, promotion and location variables, and the requisites for the creation of market driving enterprises. The course is aimed at providing an in-depth exploration of the key challenges confronting the international marketing manager, in marketing across customs jurisdictions and cultures. Students will address environmental, internal and external strategic dimensions of international marketing, including implementation issues. Special attention will be given to the export relationships and development initiatives of small and medium-sized enterprises. This course will encourage both the theoretical knowledge needed for normative understanding, and the development of a pragmatic perspective, noting and applying best practice. Students are expected to engage in case study presentation, fieldwork, and the preparation of a research paper on a topic approved by the instructor. By the completion of this exploration, students should be much better positioned to become successful and resourceful international marketing managers or senior market researchers.

Topics to be addressed include: the Environmental Factors Affecting International Marketing; International Marketing Research; Global Market Entry Strategies; Grey Marketing; Pricing and Price Escalation; Counter trade; Country of Origin Effects; Global Branding and Product Decisions; the Standardisation vs. Adoption Debate; International Service Sector Exports; the Role of Governments in Promoting Exports; Export Promotion and International Competitiveness; Managerial Motivation as a Determinant of Export Behaviour; and Global Logistics and Distribution.

**SEMESTER: 1**

**COURSE CODE: MGMT 6012 (MS67F)**

**COURSE TITLE: ADVANCED READING IN FINANCIAL MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This is an advanced seminar on financial management. It is intended to deepen and broaden the knowledge base acquired in all related courses taken earlier, in terms of its coverage, analytical content, and relevance to real life in the corporate structure of finance and financial management. Students will re-examine the basic foundations of corporate finance, as well as issues involving corporate decision-making, strategy and policy. Topics to be addressed include the time value of money, capital budgeting, risks and returns, the cost of equity, debt and preferred stock, the weighted average cost of capital, tax-related Modigliani-Miller propositions, the meaning and measures of leverage and capital structure, effects of dividend payout, mergers and acquisitions, and financial derivatives. At the completion of the seminar, students should fully understand and appreciate most of the challenges involved in financial management.

**SEMESTER: 2**

**COURSE CODE: MGMT 6013 (MS67G)**

**COURSE TITLE: ADVANCED READING IN MANAGEMENT INFORMATION SYSTEMS**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** Research in Management Information Systems is practiced by the Information Systems Community, a typically flexible collection of academics and practitioners attempting to advance the state of knowledge in Information Systems. This course provides the student with a deeper level of insight into MIS Research and assists in the process of selecting and implementing a valid research proposal. The course will include the fundamental aspects of epistemology, including knowledge acquisition and management. The historical development of MIS research will be considered, including research in traditions of positivism, anti-positivism, logical positivism, post positivism, and methodological pluralism. The research literature will also be presented through specific frameworks and classifications. These will provide a range of perspectives on MIS, highlighting interesting current areas of research to provide students with guidance in developing their own research interests. The Internet will be used extensively for the sourcing and dissemination of information and for data gathering and analysis.

**SEMESTER: 2**

**COURSE CODE: MGMT 6112**

**TITLE: BUSINESS ETHICS**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** Business Ethics deals with human conduct (what constitutes right and wrong; good and bad) in a business context. It is the study not only of what is, but also what can be, and what ought to be. This course is intended to help students think more deeply about a wide range of business, organisational, professional and personal ethical issues they may encounter. The course will explore theories and concepts related to business ethics; types of ethical dilemmas which one can face in various organisational contexts; the requirements and influences of professional ethics; issues of corporate responsibility; the prevalence and impacts of fraud and corruption; and specific challenges in areas such as leadership, equity, human resource management, working relationships; and the ethical decision making process, within cross-cultural as well as international contexts.

**SEMESTER: II**

**COURSE CODE: MGMT 6116**

**COURSE TITLE: ADVANCED PORTFOLIO MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** Advance Portfolio Management is an advanced course for Finance majors. Students who are likely to benefit from this course are those who want to pursue careers in asset management, investment banking, or the financial planning industry. This course blends portfolio theory with the type of practical issues that one will come across in a career as a professional investment manager. Topics include, inter alia, measuring and assessing the risk-return characteristics of different asset classes, advanced strategic asset allocation techniques for determining a portfolio's mix of asset classes, portfolio beta-alpha separation strategies, portfolio benchmarking and risk budgeting, the selection and evaluation of asset managers and portfolio performance and attribution. The course also covers the design of Investment Policy Statement and Risk Policy for managing portfolios of institutional investors.

**SEMESTER: II**

**COURSE CODE: MGMT 6117**

**COURSE TITLE: ADVANCED RISK MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is designed to train the students in the measuring and managing of risks of a financial nature (i.e., market, credit and operational risks). In addition, students will also be introduced to enterprise-wide risk management. The course concludes with a discussion of recent issues in risk management. Risk management problems for financial intermediaries, as well as for firms outside the financial sector are also examined. At the completion of the course students should be able to apply the knowledge and tools obtained in the course to measure firm-wide risk for a financial institution.

**SEMESTER: I**

**COURSE CODE: MGMT 6118**

**COURSE TITLE: FINANCIAL ECONOMETRICS**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** Econometric Methods in Finance is an introductory Econometrics course for Finance students. The course is intended to provide econometric exposure to students opting to major in finance. It is structured to provide broad understanding and application of econometric techniques to financial literature. Modern research in finance depends heavily on the usage of econometric methods and this course aims to assist the finance students in not only understanding contemporary research but also to use these methods for pursuing their own research.

## **M.SC. AVIATION MANAGEMENT**

### **Programme Overview**

The Master of Science in Aviation Management has been developed in response to industry need and is designed to emphasise the application of modern management concepts, methods and tools to the challenges of the aviation industry and business in general. The curriculum is designed to provide graduates capable of discharging the senior management responsibilities of this dynamic and rapidly changing industry.

### **Target Groups and Admission Requirements**

Admission to the programme will be open to persons who satisfy either of the following two sets of entry requirements.

Entry Requirements for Degreed Applicants:

Applicants under this category should possess:

- A Bachelor's degree or equivalent from a university or college acceptable to the UWI. Such applicants should possess at least a Lower Second Class honours degree; and,
- At least three (3) years working experience, preferably in the aviation industry.

### **Entry Requirements for Non-Degreed Applicants**

Bearing in mind the fact that currently, most persons in the industry in the Caribbean who hold middle management and supervisory positions are holders of either technical certificates and/or diplomas as opposed to degrees, per se, it is also proposed that entry to the programmes will be permitted to persons who:

- Hold technical certificates/diplomas approved by the respective regional Airports Authorities and other regional regulatory Air Transportation Bodies for supervisory/managerial appointments;
- Have at least five (5) years managerial experience in the aviation industry; and,
- Are successful at an interview to be conducted by a Selected Panel to be determined by the Campus Committee on Graduate Studies.

Admission under this category shall not normally comprise more than twenty-five percent (25%) of any given cohort.

In addition to the above requirements, preference will be given to persons nominated by the Airports Authority of Trinidad and Tobago and the other Airports Authority in the English speaking Caribbean.

### Pre-requisites

The curriculum for the programme assumes a prerequisite knowledge base in the areas of:

- Introductory Statistics
- Financial Accounting Principles
- Economics

Thus, persons who are admitted whose prior training does not include adequate coverage of these areas will be required to satisfy Departmental requirements by taking and passing workshop modules offered by the Department, or alternatively, pursuing undergraduate courses offered in these areas in the Faculty of Social Sciences. Such pre-requisite courses do not count towards the credit requirements of the degree programme.

### Enrolment

So as to allow for the effective management of the programme, enrolment will be limited to at most 20 persons in any cohort.

## COURSE LISTING

The M.Sc. in Aviation Management is a forty two (42)-credit programme comprised as follows:

### Business Core Courses (18 credits)

Course Code	Course Title	Number of Credits
AVMT 6000 (AM 606)	Operations Research/ Management Science	3
MGMT 6007 (MS 60B)	Research Methodology	3
AVMT 6001 (AM 625)	Accounting for Business Decisions	3
AVMT 6002 (AM 628)	Airline Financial Management	3
AVMT 6003 (AM 622)	Organisational Behaviour	3
AVMT 6004 (AM 633)	Strategic Management	3

### Applications in Aviation Courses (15 credits)

AVMT 6005 (AM 620)	Strategic Marketing Management in Aviation	3
AVMT 6006 (AM 621)	Information Technology Management	3
AVMT 6007 (AM 626)	Advanced Aviation Economics	3
AVMT 6008 (AM 641)	Airline Operations Management	3
AVMT 6009 (AM 645)	Airport Operations and Management	3

### Internship Report (6 credits)

Students must complete an internship and submit a professional report pertaining thereto. This will be worth 6 credits.

The applicable courses here are:

Course Code	Course Title
AVMT 6010 (AM 690)	Graduate Internship Report AND
AVMT 6011 (AM 696)	Graduate Internship in Aviation

### Electives (3 credits)

Students should select one (1) course from among the courses listed below and may also select an elective from another department with the approval of the relevant Head of Department.

Each of these courses is worth 3 credits:

Course Code	Course Title
AVMT 6012 (AM 630)	Airline Marketing
AVMT 6013 (AM 637)	Aviation Law and Insurance
AVMT 6014 (AM 639)	Airline/Airport Relations
AVMT 6015 (AM 643)	Quality Management in Airline Operations
MGMT 6001 (MS 62B)	Human Resource Management
AVMT 6016 (AM 644)	Aviation Labour Relations

### Programme Schedule

This programme is to be delivered on either a part-time basis over two academic years or on a full-time basis over one calendar year. For purpose of this programme, the academic year is to be divided into three (3) trimesters as follows:

Trimester 1	-	September to December
Trimester 2	-	January to May
Trimester 3	-	June to July

### Part-Time Delivery

During Trimesters 1 and 2 (the regular semesters) students will do two (2) courses per semester. During the period June to July, students will be expected to attend on a full-time basis and do three courses.

### Full-Time Delivery

Alternatively, the programme could be offered on a full-time basis over a twelve (12) month period of three trimesters as follows:

Trimester 1	-	5 courses (15 credits)
Trimester 2	-	5 courses (15 credits)
Trimester 3	-	4 courses (12 credits)

The suggested course sequence is as follows:

### Part-time Delivery

#### Year 1 – Trimester 1

Course Code	Course Title
AVMT 6000 (AM 606)	Operations Research
AVMT 6001 (AM 625)	Accounting for Business Decisions

#### Year 1 – Trimester 2

Course Code	Course Title
AVMT 6002 (AM 628)	Airline Financial Management
AVMT 6003 (AM 622)	Organizational Behaviour
MGMT 6007	Research Methodology

#### Year 1 – Trimester 3

Course Code	Course Title
AVMT 6005 (AM 620)	Strategic Marketing Management in Aviation
AVMT 6007 (AM 626)	Advanced Aviation Economics

**Year 2 – Trimester 1**

<b>Course Code</b>	<b>Course Title</b>
AVMT 6004 (AM 633)	Strategic Management
AVMT 6006 (AM 621)	Information Technology

**Year 2 – Trimester 2**

<b>Course Code</b>	<b>Course Title</b>
AVMT 6008 (AM 641)	Airline Operations Management
AVMT 6009 (AM 645)	Airport Operations and Management

**Year 2 – Trimester 3**

<b>Course Code</b>	<b>Course Title</b>
AVMT 6010 (AM 690)	Graduate Internship Report
AVMT 6011 (AM 696)	Graduate Internship in Aviation
Plus 1 elective drawn from the list of electives earlier specified	

**Full-Time Delivery**

**Trimester 1**

<b>Course Code</b>	<b>Course Title</b>
AVMT 6000 (AM 606)	Operations Research
AVMT 6001 (AM 625)	Accounting for Business Decisions
AVMT 6004 (AM 633)	Strategic Management
AVMT 6006 (AM 621)	Information Technology
Plus 1 elective drawn from the list of electives earlier specified	

**Trimester 2**

<b>Course Code</b>	<b>Course Title</b>
AVMT 6002 (AM 628)	Airline Financial Management
AVMT 6003 (AM 622)	Organizational Behaviour
MGMT 6007	Research Methodology
AVMT 6008 (AM 641)	Airline Operations Management
AVMT 6009 (AM 645)	Airport Operations and Management

**Trimester 3**

<b>Course Code</b>	<b>Course Title</b>
AVMT 6005 (AM 620)	Strategic Marketing Management in Aviation
AVMT 6007 (AM 626)	Advanced Aviation Economics
AVMT 6010 (AM 690)	Graduate Internship Report
AVMT 6011 (AM 696)	Graduate Internship in Aviation

**3. Delivery Mode**

Courses offered by facilitators from overseas will be delivered in an intensive fashion over 5-6 days. In such cases, however, the relevant exams will be held at the end of the semester when University exams are scheduled. Where coursework projects are involved, these will be scheduled over the regular semester.

Further, whenever possible, courses offered by local facilitators will also be offered in an intensive fashion over 5-6 days. The Airports Authority recommends this as, in so doing, fuller participation will be assured bearing in mind the thin staffing levels on which most regional airports operate.

**4. Course Details**

Details in respect of the proposed courses are outlined below.

**COURSE DESCRIPTIONS**

**COURSE CODE: AVMT 6000 (AM 606)**

**TITLE: OPERATIONS RESEARCH/MANAGEMENT SCIENCE**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is an advanced study in the use of mathematical and scientific tools and techniques in managerial decision-making. Operations research seeks to determine how best to design and operate a system, usually under conditions requiring the allocation of scarce resources. Emphasis will be on the applications of these methods in aviation, and aviation-related industries. Topics include: linear programming, probabilistic dynamic programming, game theory, forecasting, queuing theory, transportation, decision making under uncertainty, network models, and Markov Chains.

**COURSE CODE: AVMT 6005 (AM 620)**

**TITLE: STRATEGIC MARKETING MANAGEMENT IN AVIATION**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** In this course, the traditional role of marketing management is enlarged to include the development, implementation, and control of marketing strategies in the dynamic aviation organisation. Emphasis is placed on the application of the strategic marketing process in the turbulent global aviation business environment. Strategic marketing decisions, analysis, and issues are integrated with the goal of achieving customer satisfaction to gain a sustainable competitive advantage within the aviation industry.

**COURSE CODE: AVMT 6006 (AM 621)**

**TITLE: INFORMATION TECHNOLOGY MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The main focus of this course relates to the opportunity for strategic use of Information Technology within aviation enterprises. The evolution and strategically competitive role of the Information Technology function is also examined in this course. Topics include user satisfaction and demand for information, the development of computerised Decision Support Systems, the management of Information Systems services quality, the successful management of technology, the relationship between automation and productivity, data security and justification of IT-related budgets. Emphasis throughout the course will be on aviation-related applications, including new technologies aimed at facilitating the processing of aircraft, passenger and cargo, and managing service levels and at increasing net revenues.

**COURSE CODE: AVMT 6003 (AM 622)**

**TITLE: ORGANISATIONAL BEHAVIOUR**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** Organisation Behaviour is concerned with the behaviour and attitudes of individuals and groups in organisations and how these organisations are structured to achieve their goals. The course relies heavily on the contributions of psychology, sociology, and anthropology. Strong emphasis is placed on those management decisions that contribute to organisational effectiveness. Topics to be covered typically include leadership, motivation, job design, reward systems, control systems, groups dynamics, communication, decision making, conflict, organisation design, and organisation culture. The course also examines leadership and management of change issues arising from the growth of market forces in the aviation system.

**COURSE CODE: MGMT 6007 (MS 60B)**

**TITLE: RESEARCH METHODOLOGY**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This is an introductory course/seminar on research methodology in the field of management. It is designed to provide the student with a basic understanding of the research process and with the competencies necessary to transform Organisational problems and issues into research questions and then implement a research strategy to procure the information needed to address the identified research question(s). The course is delivered using an integrative and participative approach that addresses both quantitative and qualitative research paradigms. The areas covered will include the nature and purpose of research, basic types of research strategies, ethical issues in research, measurement and scaling, research design, data sources, and sampling.

**COURSE CODE: MGMT 6001 (MS 62B)**

**TITLE: HUMAN RESOURCE MANAGEMENT**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** The purpose of this course is to examine the human resource function in isolation and also as an interdependent managerial process within aviation industry Organisations. The course will examine human resource planning, recruitment, selection, compensation, training/development, quality of work life and, health and safety issues. Attention is given to the growing human resources function in developing staff interpersonal skills and building Organisational competencies in passenger and human services. The courses will use theory, readings, cases, group discussion and experimental methodology to help illuminate the function and tasks of a human resources department.

**COURSE CODE: AVMT 6001 (AM 625)**

**TITLE: ACCOUNTING FOR BUSINESS DECISIONS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is a study of management's use of accounting information to make decisions related to planning, controlling, and evaluating the Organisation's operations. Using electronic spreadsheets, the budgeting function and use of performance reports is demonstrated. The behaviour and management of costs, as well as techniques used to evaluate and control results of operations are discussed. Topics include: cost-volume-profit analysis, activity based costing in production and service companies, decentralised operations, differential analysis techniques, revenue accounting, effective sales audit, and interline billing process. Through the use of case studies, current readings, and course projects, emphasis is placed on aviation, and aviation-related industries.

**COURSE CODE: AVMT 6007 (AM 626)**

**TITLE: ADVANCED AVIATION ECONOMICS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is a study of economic applications to the aviation industry. Students will examine the evolution of market forces in the industry with particular emphasis on airlines and airports. Concepts of yield management, air passenger demand forecasting, price and cost study, airport economics, air and land space optimisation strategies, government's role in aviation, international implications of competition and government regulation, economic analysis of safety, and other relevant industry issues are examined. Emphasis is placed on an increasingly competitive international air transportation environment.

**COURSE CODE: AVMT 6002 (AM 628)**

**TITLE: AIRLINE FINANCIAL MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is a study of the theoretical and practical approaches to effective financial management. Planning, analysing, and controlling investment and short and long term financing are examined for decision-making purposes. Emphasis is placed on the application of these methods in the aviation, and aviation-related industries. Topics include: airline financial reporting, airline cost of capital, airline capital structure and cost classification, capital budgeting, risk and diversification, asset liability management, airport financing, financial future, and international finance.

**COURSE CODE: AVMT 6012 (AM 630)**

**TITLE: AIRLINE MARKETING**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is a study of the functions and basic concepts of marketing air transportation services. Discussion includes passenger and cargo markets, determinants of travel demand, growth factors, seasonality, and cargo traffic categories characteristics. Product and service elements, marketing unit structure, pricing and cost environment, schedule planning and sales strategies are also among the topics examined.

**COURSE CODE: AVMT 6004 (AM 633)**

**TITLE: STRATEGIC MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course develops a general management perspective to assist in the integration of materials covered in other parts of the programme. Attention is focused upon developing skills in competitive and industry analysis. We also focus on issues relating to strategy formation within regulated industries. Corporate governance and Organisation structure models of particular relevance to the aviation industry will be examined as well as the processes for managing large-scale Organisational change. Globalisation issues likely to impact the formulation of strategies in the aviation industry will also be examined. Although some lectures will be given, concept development will take place through case discussions, readings and presentations.

**COURSE CODE: AVMT 6013 (AM637)**  
**TITLE: AVIATION LAW AND INSURANCE**  
**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is an examination of the governmental regulatory functions affecting statutory and administrative law pertaining to aviation. The national and international impact of these laws on aviation policies and operations are studied. The legal aspects of business contracts, negotiable instruments, and commercial code as they relate to aviation are analysed. The course concludes with an overview of the principles of insurance and risk applied to aviation.

**COURSE CODE: AVMT 6014 (AM 639)**  
**TITLE: AIRLINE/AIRPORT RELATIONS**  
**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is a comprehensive examination and analysis of the symbiotic and often volatile relationship between airline management and airport management. It focuses on the varying perspectives toward issues that airline and airport management must address in order to effectively operate. The student will develop an understanding of current global issues impacting the relationship between airlines and airports. Airline scheduling, fleet management, finance agreements, contracts and negotiation, service agreements, marketing issues, passenger and baggage handling, ground transportation, labour relations, public/media relations, and strategic management are studied.

**COURSE CODE: AVMT 6008 (AM 641)**  
**TITLE: AIRLINE OPERATIONS MANAGEMENT**  
**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is an integrated study of airline operations and functions. Domestic and international regulation of air carriers and the industry's changing structure due to alliances and globalisation are addressed. Airline economics, airline marketing and pricing, computer reservation and revenue management systems, fleet planning and scheduling, aircraft maintenance, aircraft finance, labour relations, Organisational structure, and strategic planning are studied.

**COURSE CODE: AVMT 6015 (AM 643)**  
**TITLE: QUALITY MANAGEMENT IN AIRLINE OPERATIONS**  
**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course focuses on the dynamic nature of quality, the roles of management in planning and guiding quality efforts, as well as the fundamentals of statistical process control techniques and systems. Both the theory of quality and its practical applications are investigated through the use of readings, cases, exercises and projects. Topics include: strategic orientation of the quality concept, models for quality management, process management, quality and safety, quality systems implementation, project management and quality audits.

**COURSE CODE: AVMT 6016 (AM 644)**  
**TITLE: AVIATION LABOUR RELATIONS**  
**NO. OF CREDITS:**

**COURSE DESCRIPTION:** This course is a study of union movement, labour legislation, representation elections, the collective bargaining process, contract administration, and conflict resolution. The focus of the course will be on current issues in labour relations, and the evolution of private and public sector bargaining practices in the aviation industry. The impact on human resource management is analysed.

**COURSE CODE: AVMT 6009 (AM 645)**  
**TITLE: AIRPORT OPERATIONS AND MANAGEMENT**  
**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The overall course focus is the management of airports in their contemporary business environment. The material covered aims at providing a comprehensive understanding of key airport functions pertaining to commercial and technical activities. These functions are also examined from a customer service perspective. Specific attention is given to the planning and development of the airport system as well as to the optimisation of airport logistics under normal and emergency operational conditions. Policy issues related to airside and landside service provision at airports are addressed. Issues relating to physical environment impact are covered. The management of the interface with airport users such as airlines, corporate fleet, and general aviation operators, as well as other stakeholders, is discussed. Case studies drawn from contemporary real-life situations are used throughout the course.

**COURSE CODE: AVMT 6010 (AM 690)**  
**TITLE: GRADUATE INTERNSHIP REPORT**  
**NO. OF CREDITS: 6**

**COURSE DESCRIPTION:** A written document on an aviation/aerospace topic, which exposes the student to the technical aspects of writing. This course is included in the curriculum to provide the student with the opportunity to pursue a project of special interest, but not to the level of a thesis. This is an elective course for those students who may wish the opportunity to research in-depth a topic in consultation with a Project Advisor.

**COURSE CODE: AVMT 6011 (AM 696)**  
**TITLE: GRADUATE INTERNSHIP IN AVIATION**  
**NO. OF CREDITS:**

**COURSE DESCRIPTION:** Temporary professional or industrial work appointments made available to students enrolled in graduate programmes at the University. An internship provides graduate students with an opportunity to extend their academic endeavours through the application of the theories and philosophies studied in the classroom to specific professional activities common to the workplace. They are academic/professional activities coordinated by the University between offering organisations and graduate student. Prior approval of the Programme Coordinator is required.

## POSTGRADUATE DIPLOMA IN TOURISM DEVELOPMENT AND MANAGEMENT

This programme is aimed at developing the skills set of tourism stakeholders who are directly interfacing with the region's tourism product and are largely responsible for managing the visitor experience.

### Entry Requirements:

Admission to the programme will be open to persons who:

#### Either

- Hold certificates/diplomas that can be assessed by the University of the West Indies
- Have at least five (5) years managerial experience in the hospitality and tourism industry and,
- Are successful at an interview to be conducted by a Selected Panel to be determined by the Campus Committee on Graduate Studies

#### Or

- Hold a B.Sc. in Hospitality and Tourism or other Bachelor's degree from a University or College acceptable to the UWI. Such applicants should possess at least a Lower Second Class Honours degree.

### Course of Study

The Postgraduate Diploma is a 24-credit programme that is offered either on a full-time or on a part-time basis. The course of study consists of five compulsory courses and three electives as set out below:

#### Compulsory Courses

Course Code	Course Title
TOUR 6005	Tourism Planning in Developing Countries
TOUR 6002	Tourism Destination Management
TOUR 6003	Tourism Policy & Strategy
TOUR 6040	Sustainable Tourism Management
MGMT 6003	International Business Management

#### Electives

Students are **required** to pursue **any three (3) courses** drawn from the postgraduate course offerings of the **Department of Management Studies or any other relevant Departments on the campus**. The chosen electives **must be approved** by the **Head of Department**.

#### Additional Requirements/Information:

- All students will be required to complete the year long Spanish course offered for MSc. Management Studies students. This is a departmental requirement with no credits attached.
- All students will be required to participate in a Tourism Developmental Workshop to be conducted in June of their completed academic year as a departmental requirement.
- Students who have successfully completed the PGDip with a B+ average can return to do an additional eighteen (18) credits to satisfy the M.Sc. requirements provided such courses were completed not more than five (5) years prior.

- Students who completed the PGDip with a B+ average more than five (5) years prior would not be automatically admitted but will be considered on a case by case basis.
- It is expected that students so admitted should complete the additional (18) credits in one (1) academic year.

## MSc TOURISM DEVELOPMENT AND MANAGEMENT

### Programme Objectives

The purpose of the Masters Degree is to:

- Develop the analytical skills of policy makers and planners who are charged with the responsibility of planning, developing and managing the region's tourism resources in a sustainable manner;
- Develop a critical mass of intellectual capital within the region that will help lead the way forward in developing innovative solutions, through research and scholarship, to address the many challenges facing the tourism industry.

### Entry Requirements

Applicants under this category should possess

- A B.Sc. in Hospitality and Tourism or other Bachelor's degree from a University or College acceptable to the UWI. Such applicants should possess at least a Lower Second Class Honours degree.
- Preference will be given to persons with substantial experience at the management level in the Hospitality and Tourism sector.

### Course of Study

The programme is to be delivered on either a part-time basis over two academic years or on a full-time basis over one calendar year. This programme carries forty-two (42)-credits and includes a mix of six (6) core courses and four (4) electives. The course offerings are as follows:

#### Year 1 - Semester 1

Course Code	Course Title
TOUR 6002	Tourism Destination Management
TOUR 6005	Tourism Planning in Developing Countries
MGMT 6003	International Business Management

#### Electives

Two electives as approved by the Head of Department

#### Year 1 - Semester 2

Course Code	Course Title
MGMT 6007	Research Methodology
TOUR 6003	Tourism Policy & Strategy
TOUR 6040	Sustainable Tourism Management

#### Electives

Two electives as approved by the Head of Department

#### Year 2 – Semester 1

Course Code	Course Title
TOUR 6006 M.Sc.	Research Project

**Additional requirements/information:**

- All students will be required to complete the year long Spanish course offered for MSc. Management Studies students. This is a departmental requirement with no credits attached.
- All students will be required to participate in a Tourism Developmental Workshop to be conducted in June of their completed academic year as a departmental requirement.
- A student who fails to complete the M.Sc. will not be automatically awarded the PgDip. Such a student would have to successfully complete the (8) courses required for the PgDip. Also, the student must make a request in writing to the School for Graduate Studies and Research through the Head of the Department of Management Studies to withdraw from the completion of the research project explaining the reasons for his/her inability to complete the M.Sc. The final decision rests with the School for Graduate Studies and Research. Each case is examined on its own merit.

**Compulsory Courses**

Course Code	Course Title	Number of Credits
SPMA 5000	Management in Sports	3
SPMA 5001	Sports Marketing	3
SPMA 5002	Law and Sports	3
SPMA 5003	Communication in Sports	3
SPMA 5004	Sports Finance	3
SPMA 5005	Event Management in Sports	3
SPMA 5006	Sports Facilities Management	3
SPMA 5007	Human Resource Management in Sports	3

The Postgraduate Diploma will be offered on both a full-time and part-time basis.

Initially, the courses will be offered on a face-to-face basis. However, in due course, the programmes will be delivered both on a *face-to-face* basis as well as by *distance* mode so as to facilitate participation of persons in the wider Caribbean who are unable to attend on a full-time basis.

## POSTGRADUATE DIPLOMA IN SPORTS MANAGEMENT

**Programme Overview**

The emphasis of this programme is on understanding the management, marketing and policy development challenges of delivering sports services within today's complex, demanding and globalized environment. The programme will also focus on the local and regional realities of sports. The courses and projects to be pursued will facilitate the development of skills and competencies necessary for success at senior management level in sporting organizations in the public, commercial and voluntary sectors.

**Entry Requirements**

Admission to the programme will be permitted to persons who:

- Either possess a degree from the University of the West Indies or any other acceptable university and who demonstrate an interest in sports management;
- Or who do not hold a formal university degree but possess a record of active and extensive professional experience in the management and administration of sports supported by portfolio evidence.
- And are successful at an interview to be conducted by a panel approved by the Campus Principal and CIES.

**Course of Study**

The Post-graduate Diploma is a 24-credit programme comprised as follows:

**Additional Requirements/Information**

Students who have successfully completed the Postgraduate Diploma with a B average can:

- (a) continue right away to complete the M.Sc. in Sports Management. Such students will be required to complete nineteen (19) additional credits for the award of the M.Sc.
- (b) choose to be awarded the Postgraduate Diploma and return to complete the M.Sc. within two (2) years. Such students will be required to complete a further twenty five (25) credits for the award of the M.Sc.

## THE MSC IN SPORTS MANAGEMENT

### Programme Objectives

The M.Sc. in Sports Management is broadly aimed at providing participants with the requisite educational background necessary for executive management and leadership positions in a variety of sport and recreational fields. The role of scholarship and focused disciplinary study will also be emphasized so as to prepare graduates to think conceptually and analytically and to positively impact professional practices and policies in the respective fields of sports and recreations.

### Entry Requirements

Admission to the M.Sc. will be open to:

- Persons holding a B.Sc. degree in Sports Management or its equivalent from UWI or another university acceptable to UWI with at least Lower Second Class honours.
- Persons completing the Post-graduate Diploma in Sports Management with a B average.
- Persons with other qualifications, including advanced degrees, will be considered for admission into the M.Sc. on a case by case basis that will involve a successful interview.

### Course of Study

The M.Sc. will normally be a 43-credit programme. However, for persons to whom the Postgraduate Diploma was awarded and who choose to take a break from their study and re-enter within two years of the completion of the Postgraduate Diploma, the programme will be a 49-credit one.

The M.Sc. is comprised of a compulsory core and electives as shown below:

### Compulsory Courses

Course Code	Course Title	Number of Credits
SPMA 6000	Statistical Analysis	3
MGMT 6007	Research Methodology	4
SPMA 6001	The Economics of Sports	3
SPMA 6007	Masters Research Project	9

### Electives

Students will choose electives from among those *approved* by the Department to satisfy the remaining credit requirements for the programme.

However, where it is determined that a student in his/her earlier tertiary level studies has successfully completed a course with a grade of B or better that is similar in content and scope to any of the approved elective courses, the student will not be allowed to register for the course in question.

## PHD BUSINESS ADMINISTRATION

### Programme Objectives

The purpose of the Ph.D. programme is to develop leaders, innovators, and positive change agents able to work as researchers, teachers, consultants and administrators in a variety of settings including public and private commercial organisation, Not-for-profit agencies and academia (colleges/universities). Rigorous research training is offered to enable graduates to plan, design, implement and evaluate research.

The curriculum is crafted with several specific objectives in mind including providing graduates with an appreciation for the broad range of issues – economic, social, institutional, normative, and political – that surround contemporary business administration.

The specific objectives of the Ph.D. programme are:

- To generate knowledge that will contribute to an understanding of the dynamics of business administration in the increasing competitive global economy.
- To prepare scholars in selected areas of business administration for careers as researchers and teachers at the UWI and other major universities globally.
- To prepare leaders in selected areas of business administration for careers as consultants and administrators in private, public and state-owned organisations in the Caribbean and globally.
- To prepare scholars capable of generating knowledge that is inventive and rigorously tested within a selected area of business administration.
- To prepare individuals who will provide leadership in business and academia.
- To maintain and expand the reputation of the UWI as a regional and international leader in the field of Business Administration.

### Target Groups and Admission Requirements

Admissions will be competitive with preference given to applicants from Caribbean countries. Approximately ten students in total will be admitted each year across the available disciplinary areas.

Admission to the programme will be based on one of the two alternative sets of criteria listed below.

#### 1. Applicants holding a M.Sc. in Management

Applicants holding an M. Sc. in Management Studies from UWI, or a M.Sc. from another accredited University, where the research component is at least 25% of the degree content, and who have attained at least a B+ average, will be eligible for direct admission.

#### 2. Applicants with Other Academic Backgrounds

Such applicants must hold at least a master's degree from UWI or another accredited University with a B+ average and with an acceptable level of research content in the programme pursued.

Depending on their background, such applicants may be required to take additional courses as determined by the Department Head on the recommendation of the Admissions Committee, prior to registration.

### 3. Selection Criteria

The final selection of students for the two categories above will be based on the following criteria:

- An interview with Admissions Committee
- Recommendations from M.Sc. or MBA Programme lecturers
- Level of motivation, as assessed in the interview.
- Professional experience, where applicable
- GMAT scores documenting a minimum of 550 total, including 20 in the verbal section and 22 in the quantitative section, in the cases of non-UWI international students, who might also be required to take an ESL (English as a Second Language) Assessment Test, where appropriate.

### Enrollment

To ensure adequate student instruction and supervision, enrollment will be limited to at most 10 students entering the programme in any year across all available disciplines.

### Programme Structure and Content

The Ph.D. programme is comprised of 6 four-credit courses and 2 five-credit courses plus a dissertation worth 56 credits for a total of 90 credits.

Students will normally complete the Ph.D. course work and dissertation over a four-year period, and must complete within seven years, while also participating in instructional development workshops and contributing to undergraduate teaching within the Department of Management Studies. Beginning in the third year, students without teaching experience will be required to teach two courses each year within their area of specialisation, under the supervision of an academic staff member designated by the Department Head.

All doctoral students will be required to take a common body of six courses plus two optional courses to build their research and analytical skills and to provide the requisite disciplinary foundation for dissertation research. These required and optional courses are:

*Required Courses for Marketing and Human Resources Management Tracks*

<b>Course Code</b>	<b>Course Title</b>
MGMT 8001	Multi-variate Statistics, including structural equation modeling
MGMT 8002	Measurement Methods
MGMT 8005	Philosophy of Science
MGMT 8004	Qualitative Research Methods
ECON 6000 (EC640)	Micro-Economic Theory*
ECON 6001 (EC641)	Macro-Economic Theory*

(\* Five-credit year-long courses.)

*Additional Courses to be taken by Marketing Track*

Any two of the following courses:

<b>Course Code</b>	<b>Course Title</b>
MGMT 8008	Mathematical Models in Marketing Decision Making
MGMT 8018	Marketing Theory Seminar
MGMT 8020	Services Marketing
MGMT 8017	Marketing Strategy
ECON 6006 (EC60B)	Applied Econometrics

*Additional Courses to be taken by Human Resources Management Track*

Any two of the following courses:

<b>Course Code</b>	<b>Course Title</b>
MGMT 8009	Research Methods in Organisations
MGMT 8014	Advanced Human Resources Management
MGMT 8015	Current Topics and Trends in Organisational Behaviour
MGMT 8023	Advanced Readings in Human Resource Development
MGMT 8025	Contemporary Issues in Human Resource Management
MGMT 8027	Industrial/Employment Relations

### Non-credit Requirements

Students must demonstrate proficiency in Spanish or an alternate foreign language, at the discretion of the Department Head, and participate in a Business Ethics seminar and Departmental Research Colloquium.

### Comprehensive Examination Process

Each candidate will be required to write a Comprehensive Examination in his or her field at the conclusion of the programme course work. Students must pass this exam before proceeding further in the program.

### Dissertations: Supervision and Process

Each candidate will develop an original research project and carry it out under the guidance of a supervising thesis faculty committee. The committee will consist of a thesis supervisor and two readers drawn from this or any of the sister campuses of the U.W.I or from any other approved University.

The dissertation will be defended orally, in an open forum, at its completion.

## THE EVENING UNIVERSITY GRADUATE PROGRAMME

### M.SC. IN PUBLIC SECTOR MANAGEMENT

#### The Aims and Objectives

The overall purpose of this programme is to strengthen and enhance the capacity of officers in the public sector to engage in effective strategic leadership and management in this sector.

Specifically, the objectives of the programme will be :

- To develop and strengthen the leadership and management capabilities of higher level public officers to facilitate the effective delivery of high quality public services.
- To improve productivity and performance measures within the Ministries and for the public sector as a whole.
- To enhance the strategic planning, monitoring and evaluation functions of the public sector.
- To enhance the capacity of staff to engage in continuous improvement and reform of the system in the public sector.
- To deepen understanding of the evolutionary dimensions of public sector issues in the Caribbean, and specific contextual trends and concern in the field.
- To provide the skills for understanding and addressing the universalities of organisation and behaviour in the public sector.
- Identifying, assessing and targeting existing and emerging public sector needs in geographic, socio-economic and other distinct user groups.

#### Entry Requirements

Applicants for the programme must satisfy the general University regulations governing admission to a higher degree and must possess:

- A Bachelor's degree (second class honours or above).
- Any other equivalent qualifications

Short listed candidates may be required to attend an interview to determine final acceptance.

#### Structure of Programme

Evening University

#### Duration of Study

Four (4) semesters

#### No. of Credits Required:

36 (from ten taught courses and a Practicum worth 6 credits)

The Practicum is intended to allow students to apply the knowledge gained in the various courses to a real-world administrative situation within their work environment.

The programme will be delivered over a period of four semesters and will include one course and practicum in the fourth semester. The entire programme will be conducted at the St. Augustine Campus of The University of the West Indies.

#### Evaluation and Examinations

Each course will be evaluated on the basis of a mid-term examination or coursework assignment (including class participation and presentations) and a final examination.

Provisions will be made for those persons who may be required to repeat examinations.

### M.SC. IN PUBLIC SECTOR MANAGEMENT COURSE LISTING

(The content of these courses may be altered to reflect changes in the discipline)

#### Year 1

##### Semester 1

Course Code	Course Title	Number of Credits
PSMA 6003 (GT60C)	Comparative Practices and Developments in Public Sector Management	3
GOVT 6002 (GT64E)	Methods of Political Research	4

##### Semester 2

Course Code	Course Title	Number of Credits
MGMT 6105 (MS61E)	Enhancing Leadership and Team Effectiveness	3
PSMA 6107 (MS61G)	Strategic Planning	3

##### Summer Semester

Course Code	Course Title	Number of Credits
PSMA 6106 (GT61F)	Programme and Project Management	3
MGMT6103 (MS61C)	Organisational Behaviour and Development	3

#### Year 2

##### Semester 1

Course Code	Course Title	Number of Credits
PSMA 6001 (MS62B)	Human Resource Management	3
PSMA 6104 (MS61D)	Accounting Budgeting and Financial Management	3

##### Semester 2

PSMA 6004 (GT60D)	Policy Analysis and Management	3
PSMA 6000 (MS61B)	Management Information Systems	3

##### Summer Semester

PSMA 6108 (MS61H)	Practicum	6
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**YEAR: 1**

**SEMESTER: 1**

**COURSE CODE: PSMA 6003**

**COURSE TITLE: COMPARATIVE PRACTICES AND DEVELOPMENTS IN PUBLIC SECTOR MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** Globalisation and the adoption of innovative governance practices across the globe are reshaping the practice and role of public administration. This transformation in administration has taken a variety of shapes and trends in both developed and developing countries. This course explores the major debates, both theoretical and applied, that frame contemporary discussions about administrative processes and examines the impact of competing conceptions, normative perspectives and methods on concepts such as governance, globalisation ethics/ corruption, privatisation, efficiency, effectiveness, the new public management and other public administration issues.

The approach is to have students explore and assess the approaches to comparative research within a policy analysis and management framework, using the analytical underpinnings of comparison and comparability across national and global boundaries.

**Assessment:**

Coursework – 40%,  
Final Examination 60%

**YEAR: 1**

**SEMESTER: 1**

**COURSE CODE: GOVT 6002**

**COURSE TITLE: METHODS OF POLITICAL RESEARCH**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** This course is designed to help graduate students learn the skills necessary to design and conduct social research. Additionally, it provides training in analyzing quantitative data using SPSS Software. The course requires basic computer skills and a working knowledge of statistics. The course will meet twice a week, with each session lasting two hours.

The methods portion of the course focuses primarily on quantitative methods, but will also cover qualitative approaches. Measurement, questionnaire design, and sampling will be examined in detail.

The SPSS portion of the course is actually an extension of the methods section, as students will design and field a short survey. The data collected from the survey will be used for the SPSS data analysis. The course is a combination of learning SPSS and reviewing the most commonly used statistical test used by social scientists.

**Course Content**

1. Conducting Social Science Research
2. Measurement and Linking Theory and Hypotheses
3. Sampling
4. Unstructured, Semi-structured, and Structured Interviewing
5. Collecting Data and an Introduction to SPSS Data Analysis
6. Descriptive Statistics and Comparing Groups
7. Working with Data
8. Testing Hypotheses
9. Association and Regression
10. Course Summary and SPSS Final Examination

**Assessment:**

Coursework – 25%,  
Final Examination 75%

**YEAR: 1**

**SEMESTER: 2**

**COURSE CODE: MGMT 6105**

**COURSE TITLE: ENHANCING LEADERSHIP AND TEAM EFFECTIVENESS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course focuses on the development and enhancement of the participant's leadership skills as they relate to leading and working on teams with others. Effective leaders must possess the leadership, intrapersonal and interpersonal skills necessary to lead an increasingly diverse work force. Knowing how to reap maximum benefit from an organisation's human capital is essential for today's leaders and organisational managers.

**Assessment:**

Coursework – 40%  
Final Examination 60%

**YEAR: 1**

**SEMESTER: 2**

**COURSE CODE: PSMA 6107**

**COURSE TITLE: STRATEGIC PLANNING**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:**

**Assessment:**

Coursework – 40%  
Final Examination 60%

**SEMESTER: 3 (SUMMER)**

**COURSE CODE: PSMA 6106**

**COURSE TITLE: PROGRAMME AND PROJECT MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** In both the public and private sectors, there is increased focus on managing projects to achieve a product/service of requisite quality, and to deliver that product/service within the approved budget and schedule. This course will provide a broad overview of the concepts and practices used in managing projects in today's business environment.

**Assessment:**

Coursework – 40%  
Final Examination 60%

**SEMESTER: 3 (SUMMER)**

**COURSE CODE: MGMT 6103**

**COURSE TITLE: ORGANISATIONAL BEHAVIOUR AND DEVELOPMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course allows for an in-depth understanding of how human behaviour in organisations (particularly, Public Service organisations in both Commonwealth and English speaking Caribbean countries) influences and is influenced by organisational policy and strategy, human resource management policy and practice and external environmental factors.

The issues addressed in the course will take account of the changing global environment and the modes of adaptation by individual and groups, bearing in mind the organisational and people goals, needs and interests. Specific attention will be paid to the opportunities and challenges for small island development states in the Caribbean as a result of globalisation and the need to 'think global, while acting local'.

**Assessment:**

Coursework – 40%

Final Examination 60%

**YEAR: 2**

**SEMESTER: 1**

**COURSE CODE: PSMA 6001**

**COURSE TITLE: HUMAN RESOURCE MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** People are vital to economic and social development. The skills, expertise and attitudes of the workforce are prerequisite for an organisation's ability to adapt to a changing environment. Investing in human capital through the human resource management function in public sector management, offers long-term benefits to the population through improved economic growth; productivity and competitiveness; social and economic development; better employment and career prospects; better income and quality of life; and equality of opportunities. Human resource management also helps public sector employees to be more flexible and mobile, able to adapt to pervasive technological and structural changes in today's globalised world.

**Assessment:**

Coursework – 40%

Final Examination 60%

**YEAR: 2**

**SEMESTER: 1**

**COURSE CODE: PSMA 6104**

**COURSE TITLE: ACCOUNTING, BUDGETING AND FINANCIAL MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** Public, Not-for-Profit and Private (Commercial) entities all need to report key stakeholders on their financial and economic activities. They also need financial information to facilitate efficient and effective management of their resources in the pursuit of strategic objectives (desired outcomes). This course focuses on issues in Public Sector Accounting and examines contemporary issues in the field. Emphasis will be placed on aspects of financial and managerial accounting that are critical for the effective discharge of the planning, decision-making, control and performance evaluation functions of senior public officers. The course also explores elements of both Public Service Accounting and State Enterprises Accounting including: the nature and purpose of financial and managerial accounting, and the accounting systems of state enterprises, central and local government and similar bodies, public sector auditing, and emerging issues in public sector management.

**Assessment:**

Coursework – 40%

Final Examination 60%

**YEAR: 2**

**SEMESTER: 2**

**COURSE CODE: PSMA 6004**

**COURSE TITLE: POLICY ANALYSIS AND MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The course examines the way in which public policy is made and implemented. It explores the major debates, both theoretical and applied, that frame contemporary discussions about administrative management processes of public policy making, and examines the impact of competing conceptions, normative perspectives and methods on concepts such as governance, globalisation ethics/corruption, privatisation, efficiency, effectiveness, the new public management and other public administration issues.

**Assessment:**

Coursework – 40%

Final Examination 60%

**YEAR: 2**

**SEMESTER: 2**

**COURSE CODE: PSMA 6000**

**COURSE TITLE: MANAGEMENT INFORMATION SYSTEMS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The course is structured around key topics that are consistent with the study of information technology and systems in general, but with emphasis on the public sector domain. There will be lectures, seminars, and tutorials during the course. The course is designed to familiarise the students with issues, problems, and opportunities that executives face today when planning, acquiring, and managing information technology (IT).

The aim of this course is to introduce the student to the concepts of information technology and the various use of information systems in organisations. In doing so, the student will be able to understand the various IT & IS products and services offered for today's organisations.

The purpose of the course is to place information technology and information systems in the context of the IT revolution and its pervasive use in today's organisation, particularly the public service institutions. The benefit from successful completion of the course is that the student will be able to analyse and systematically determine the current and potential impact of information technology in their present career and in the organisations in which they are employed.

**Assessment:**

Coursework – 40%

Final Examination 60%

**SEMESTER: SUMMER**

**COURSE CODE: PSMA 6108**

**COURSE TITLE: PRACTICUM**

**NO. OF CREDITS: 6**

**COURSE DESCRIPTION:** The Practicum is intended to allow students to apply the knowledge gained in the various courses to a real-world administrative situation within their work environment.

## **M.SC. STRATEGIC LEADERSHIP AND MANAGEMENT**

### **Aims of the Programme**

The proposed Master of Science Degree in Strategic Leadership and Management aims to:

- provide candidates with the requisite leadership and management skills;
- enhance the rigorous standards, training and certification in Leadership and Management offered by the Bachelors in Leadership and Management;
- provide opportunities for advanced study and the practice of leadership and management;
- contribute to the development of leadership alongside management as a profession within the Caribbean.

### **Programme Goals**

- to educate candidates in the theory and practice of Leadership and Management
- to develop and strengthen the managerial and leadership capacity of candidates and to provide them with the requisite skills base required for effectiveness in the course of their duties;
- to provide candidates with key skills and competencies to operate in the Caribbean environment.
- to utilise a range of teaching methods within leadership settings

On completion of the programme students would be able to:

- distinguish between the key elements of leadership and of management and select appropriate strategies for problem solving;
- analyse the broad issues affecting organisational survival, growth and competitiveness and brainstorm ideas for formulating appropriate corporate strategy;
- analyse and appraise current developments in the field of management information systems and apply MIS concepts to strategic organisational development;
- evaluate conflict behaviours and apply appropriate strategies to deal with conflict resolution;
- understand the nature and purpose of budgeting and of financial and managerial accounting systems in State Enterprises, Central and Local government, Statutory Boards and similar bodies;
- understand some of the more critical issues in the politics of the Caribbean ;
- select from a wide range of strategies to initiate, develop and implement projects;
- evaluate their leadership and management skills.

### **Admission Requirements**

To be admitted to the prescribed course of study for the Master's Degree, candidates must hold a Bachelor's degree from a recognised University at the level of lower second class or above; and hold a position at mid-management level in the public/private sector.

**Degree Requirements**

Thirty-eight (38) credits

- (a) Twenty-six (26) course credits
- (b) A Practicum (12 credits)

**Programme Structure**

**SEMESTERS I – II AND SUMMER**

- a. The following core courses will be taught over Semesters I – II and Summer:

**SEMESTER 1**

Course Code	Course Title	
PSMA 6001	Human Resource Management (Exam-60, Coursework-40)	3
MKTG 6060	Strategic Management (Exam-60, Coursework-40)	3
OR		
PSMA 6107	Strategic Planning	3
OR		
AVMT 6004	Strategic Management	3
SOWK 6104	Communication, Culture and Conflict (Exam-50, Coursework-50)	4

**SEMESTER II**

GOVT 6082	Caribbean Politics II (Exam-60, Coursework-40)	3
PSMA 6000	Management Information Systems (Exam-60, Coursework-40)	4
PSMA 6104	Accounting, Budgeting and Financial Management (Exam-60, Coursework-40)	3

**SUMMER**

MGMT 6103	Organisational Behaviour and Development (Exam-60, Coursework-40)	3
PSMA 6106	Programme and Project Management (Exam-60, Coursework-40)	3
PSMA 6109	Practicum	12

And a Spanish course (not for credit)

- b. The following Workshops/Structured Activities will be aligned with taught courses over Semesters I – II and Summer:

**Programme Orientation (start of Semester I)**

Special One Day Symposium on “Critical Issues / Solutions of Military in Small Developing Countries and the Caribbean (Semester I)

- Critical Thinking
- Profiling
- Leading/Managing
- Conflict Management
- Presentation Skills
- ICT Seminar

**Semester I - Workshops/Structured Activities**

**Programme Orientation:**

This workshop will introduce students to all aspects of the programme, reinforce aims and objectives and emphasise learning expectations.

**Symposium:**

Critical Issues/Solutions of Military in small developing countries and the Caribbean.

**Critical Thinking:**

To be formulated and conducted by the Critical Thinking Institute.

**Profiling**

Workshop Outline: Introduction to Profiling Instruments to measure leadership traits; personality types; management styles; EMI; Coaching/Mentoring style; risk taking tolerance; team – role type; conflict resolution style; communication style; learning style

**Leading/Managing**

Workshop Outline: To gain a ‘hands-on’ understanding of what it takes to develop a high performance environment; to understand the nature and role of leadership including project leadership and group dynamic; to use a team/group project approach to a ‘life case’ and apply existing business/management knowledge on organisational behaviour to achieve organisational change and transformation.

**Semester II Workshops/Structured Activities**

**Conflict Management**

Workshop Outline: To learn the nature and dynamics of personal and issue conflict and identify and understand critical issues and strategies in its management to include working with partners. To learn negotiation approaches to produce win – win outcomes.

**Presentation Skills**

Workshop Outline: To be conducted by the Instructional Development Unit.

**ICT Seminar**

Workshop Outline: To identify and understand critical issues and select appropriate strategies to oversee the IT function in its support of business functions.

**Practicum**

After all courses and workshops have been completed the Trimester is dedicated to working on the Practicum. Students would be required to consult with the Programme Coordinator and to draw on content to address a particular issue in the field of Leadership and Management.

# INSTITUTE OF INTERNATIONAL RELATIONS

## POSTGRADUATE DIPLOMA IN INTERNATIONAL RELATIONS

### REGULATIONS FOR THE POSTGRADUATE DIPLOMA IN INTERNATIONAL RELATIONS

#### Admission Requirements

Admission to the prescribed course of study for the Postgraduate Diploma in International Relations is normally open to university graduates holding a good second class honours degree or a GPA no lower than 2.5 or to persons holding equivalent qualifications from approved professional bodies.

However, possession of a degree does not automatically entitle a candidate to admission. The Admissions Committee may request an interview with applicants. Applications for admission should be made online at [www.sta.uwi.edu](http://www.sta.uwi.edu) not later than February 28. Late applicants are asked to consult the website for information.

#### Duration

##### Full-Time

Candidates are required to follow the prescribed course of study over one academic year which is divided into two semesters.

##### Part-Time (Day Only)

Part-time candidates would be required to complete the programme over two academic years.

Please note that part-time refers to the day-programme completed over two years and not an evening programme.

*First Year* – In the first semester of the first year, candidates must register for two courses plus the foreign language component. During the second semester of the first year, three courses must be completed.

*Second Year* – Candidates are required to read for the Seminar Course over both the first and second semesters, in addition to two courses in both the first and second semester.

The first semester covers the period August to December, and the second semester covers the period January to May. Examinations are held in December and May.

Regular attendance at classes is expected. Valid written excuses are required for any absences.

#### Objectives

The curriculum of studies for the Postgraduate Diploma is structured with several objectives in mind:

- to enable students to develop broad competencies, in the fundamental concepts, skills and data relevant to the field of International Relations;
- to emphasise and explain the regional and international problems of the Caribbean and Latin American within the context of the international system and political economy;
- to consider specific topics related to the international challenges and policies of the developing countries;
- to concentrate, in some of the teaching, on policy-oriented and practical aspects of international diplomacy.

#### Requirements for the Award of the Postgraduate Diploma in International Relations

Candidates for the Postgraduate Diploma in International Relations must fulfil the requirements for both semesters. Candidates are expected to pass both components of all courses (coursework and examinations). At the discretion of the Institute's Board of Examiners, candidates who take Supplemental Examinations, may not be eligible for the award of the Postgraduate Diploma beyond the Pass Grade.

#### Award of Postgraduate Diploma

Subject to the approval of Senate, candidates who have successfully completed all courses and the Seminar Paper will be awarded the Postgraduate Diploma in International Relations.

The Postgraduate Diploma in International Relations will be awarded in two categories: Pass and Distinction.

#### PROGRAMME OF STUDY

The Syllabus for Full-time Candidates is follows:

##### FIRST SEMESTER

Course Code	Course Title
INRL 5000	Specialised Seminar
INRL 5002	International Law
INRL 5003	International Money and Finance
INRL 5008	Methodology and Theory of International Relations
INRL 5009	Theory and Practice of Diplomacy
INRL 5010	Foreign Language

##### SECOND SEMESTER

Course Code	Course Title
INRL 5000	Specialised Seminar
INRL 5001	International History and Politics
INRL 5004	International Relations of the Caribbean
INRL 5005	Political Economy of International Development and Organisation
INRL 5006	International Relations of Latin America
INRL 5007	International Trade and Economic Development
INRL 5010	Foreign Language

## POSTGRADUATE DIPLOMA IN INTERNATIONAL RELATIONS

### COURSE DESCRIPTIONS

#### SEMESTER I

##### COURSE CODE: INRL 5002

##### COURSE TITLE: INTERNATIONAL LAW

**COURSE DESCRIPTION:** The objective of the course is not to provide legal training *stricto sensu*. Rather, it is geared towards providing an appreciation of the basic principles in the areas covered and to showing the link between International Law and the other disciplines of International Relations. In other words, attention will not be confined to the examination of rules and their application, but will extend to a study of the law-making process.

The course covers the following areas: The origin and nature of International Law; The sources of International Law; Subjects of International Law; Law of Treaties; International Responsibility of States; Pacific Settlement of International Disputes; The Use of Force and Collective Security; Acquisition of Title to Territory; Jurisdiction of States; Recognition of States and Governments; State Succession; Law of the Sea; and International Economic Law.

**COURSE CODE: INRL 5003**

**COURSE TITLE: INTERNATIONAL MONEY AND FINANCE**

**COURSE DESCRIPTION:** The main purpose of the course is to help students understand the nature of financial linkages among states in a world that has grown increasingly interdependent, the channels and instruments of inter-action, the relationship between real transactions and the financial situation, the need for international arrangements to guide the conduct of states, and the adequacy or inadequacy of mechanism available to governments to help correct unsatisfactory situations.

The focus of the course is on the structure and functioning of the international monetary system and on issues relating to the trans-national movements of public and private capita. The course will examine the foundations and working of the international monetary system, its evolution and how recent developments have affected both developed and developing countries. We shall identify its essential features and the factors that have shaken the basic system laid down in the early post-war years and the attempts at reform. The role of both rich and poor countries in the reform effort will be examine, as well as the relevance of the reforms to the interests of poor nations. Other topics included are: the relationship between the IMF and the member countries; the role of external finance in the development effort; and the factors influencing the flows and pattern of foreign investment in the rapidly changing world environment. The course will be conducted with special reference to the problems and challenges facing the Caribbean States.

The course will therefore focus on three main areas. In the Introduction: Financial aspects of the open economy; the relationship between trade and finance; the balance of payments and approaches to adjustments; the foreign exchange market; Determination of exchange rates; Exchange rate regimes and policies. The International Monetary System; The Bretton Woods Agreement-background, objectives and subsequent development; The post-1973 international monetary arrangements; Issues relating to the IMF and finally Issues and Problems in Development Finance which include: Private foreign investment - role in development, changing forms, the transnational corporation; Public external borrowing - role, debt servicing problems, sources of finance; Foreign aid - trends and issues

**COURSE CODE: INRL 5008**

**COURSE TITLE: METHODOLOGY AND THEORY OF INTERNATIONAL RELATIONS**

**COURSE DESCRIPTION:** The main objective of the course is to develop an understanding of the various perspectives, paradigms, theories and methodologies in the field of International Relations. The course will examine the historical evolution of the discipline, early writings in the area, the inter-paradigm debates, new contributions to IR theory and their relationship to contemporary issues such as globalisation and development.

The approach of the course is conceptual as well as thematic. Particular attention will be given to the relationship between history, theory, methodology, epistemology and ideology. The aim is to develop an analytical framework that critically examines the socio-political, cultural and ideational superstructure of the modern world-system.

The course will go beyond traditional positivist, state-centric and power politics approaches to assess the theoretical contribution of critical, post-modern, post-colonial and neo-radical perspectives that incorporate an appreciation for the history and philosophy of the social sciences as well as the relationship between knowledge, power and domination/subordination.

**COURSE CODE: INRL 5009**

**COURSE TITLE: THEORY AND PRACTICE OF DIPLOMACY**

**COURSE DESCRIPTION:** The objective of this course is to provide participants with a theoretical understanding of diplomacy and practical diplomatic skills. It will explore and analyse the various concepts of Diplomacy and will address the evolution of diplomacy in the context of the current international system. The course covers eleven subject areas: Concepts and Theory of Diplomacy; The History and Evolution of Diplomacy; Foreign Policy, Formulation and Implementation; Administration of Foreign Policy; Types of Diplomacy; Communication and Diplomatic Documents; Diplomatic Relations; Privileges and Immunities; Consular Relations, Privileges and Immunities; Protocol; Negotiations; and the Application of Information Technology to Diplomacy.

**SEMESTER II**

**COURSE CODE: INRL 5001**

**COURSE TITLE: INTERNATIONAL HISTORY AND POLITICS**

**COURSE DESCRIPTION:** This course examines historical and contemporary discourses in international politics. The introductory lectures on theories of international politics and international relations set out the theoretical framework within which the various topics and issues will be discussed. Thereafter, the course seeks to trace the evolution of the international system through consideration of the long historical trajectories between the Treaty of Westphalia in 1648 to the contemporary era. We ask what the world is like today, why and how ongoing processes of structural change have made - and continue to make - themselves felt. Some of the key ideas and concepts include international peace and security; the implications of instability in the international system; globalisation; development and the decline of Third Worldism; the rise of the BRICS; the nature of conflict, the so-called Clash of Civilisations, World Order and Disorder; Global Governance; the increasing significance of social movements and other non-state actors; and the Global Financial Crisis. We end the course by contemplating the extent to which the New World Order is giving way to a potential World 'Dis'-Order.

**COURSE CODE: INRL 5004**

**COURSE TITLE: INTERNATIONAL RELATIONS OF THE CARIBBEAN**

**COURSE DESCRIPTION:** This course seeks to locate the Caribbean States emerging from colonial rule in the post-World War Two period as new actors in the international environment. It will relate this phenomenon of post-war emergence to the experience of the "older" states of the Northern Caribbean – the Greater Antilles of Cuba, Haiti, Dominican Republic and Haiti. It will discuss the changing nature of the regional and international environment in the period since the initial independence of the Commonwealth Caribbean states. It will also seek to discuss and analyse how these states have initiated a search for identity, development and status in the contemporary global system, these three aspects being seen as the core of their external relations activity.

Topics covered include: Historical evolution of international relations in the Caribbean; foundations and conduct of the foreign policies of Caribbean States; the Caribbean in the international system (regional, hemispheric, world-wide); contemporary international problems and issues of the Caribbean area.

**COURSE CODE: INRL 5005**

**COURSE TITLE: POLITICAL ECONOMY OF INTERNATIONAL DEVELOPMENT AND ORGANISATION**

**COURSE DESCRIPTION:** The course examines the functioning of international organizations in the modern international political environment. It focuses on the major categories of international organizations, with the exception of international economic organizations other than the G-20. While overwhelming attention is paid to inter-governmental organizations, the course also treats with a range of heterogeneous non-governmental organizations. The course critically examines the role, function and impact of international organizations (and selected regional organizations) on global economic development; international peace and the politics of interstate relations. Special attention is given to the evolution of the United Nations (UN) and its role in a post-Cold War international system. The course examines the challenges faced by international organizations in the post-September 11 context, as well as the ongoing process of restructuring of the United Nations in particular. The course addresses the critical security issues that have demanded the attention of politicians, policy makers, academics and the public in more recent times. Special attention is also given to the emerging problems plaguing the global community, including the HIV/AIDS pandemic, political instability and social unrest, terrorism, money laundering, nuclear (dis) armament and environmental degradation.

**COURSE CODE: INRL 5006**

**COURSE TITLE: INTERNATIONAL RELATIONS OF LATIN AMERICA**

**COURSE DESCRIPTION:** This course serves to give the student an understanding of four areas:

1. The Political Framework of Latin American International Relations within
  - a. The Political Culture of Latin America
  - b. Latin America in the World System: History, International Strategies and Paradigms;
2. Latin American Foreign Relations: Organisation, Conduct, Process which entails
  - a. The Formulation, Process and Management of External Relations,
  - b. Domestic and External Influences on Foreign Policy
  - c. Global and Regional Foreign Policies: Case Studies.
3. The Structural and Systemic Factors in Latin American International Relations:
  - a. Models of Social and Economic Growth and Development,
  - b. Integration Schemes and Trade Arrangement,
  - c. The Dynamics of the Inter-American System and
  - d. Latin America in International Organisations and NGOs

4. The Key Issues in the Contemporary International Relations of Latin America:
  - a. Redemocratisation and Development in Latin America
  - b. Managing Regional Conflict The New Role of the Military in Latin America
  - c. The Regional Impact of Changes in Superpower Relations,
  - d. The Drug Trade,
  - e. Migration: Problem or Solution Emerging Regional Powers in Latin America (Brazil and Venezuela)
  - f. New Regionalisms and New Regional Efforts in Latin America (ALBA/UNASUR/SICA)

**COURSE CODE: INRL 5007**

**COURSE TITLE: INTERNATIONAL TRADE AND ECONOMIC DEVELOPMENT**

**COURSE DESCRIPTION:** The aim of this course is to focus both on the theory and practice of international trade as the latter relates to the issues and problems facing developing countries. At the theoretical level, some attention will be paid to general trade theory. The course will mainly concentrate on trade policy choices that affect development at the national, regional and international levels. Particular attention will be paid to the plight of the small developing countries such as those in the Caribbean.

The objective will be to familiarise students with some basic concepts in the field in order to facilitate the teaching of trade policy issues which would constitute the bulk of the programme. It should be noted that a wide range of trade policy topics has been presented and some priority selection may be necessary in order to transmit a desirable level of knowledge.

**SEMESTERS I & II**

**SEMINARS**

Each candidate follows one Seminar of his/her choice. The available choices are made known early in the first semester. The Seminar Course is year-long over both Semester I and II.

**COURSE CODE: INRL 5010**

**COURSE TITLE: FOREIGN LANGUAGE**

**COURSE DESCRIPTION:** Each candidate is required to have a reading knowledge of a second language to be chosen from Spanish, French, Dutch or Portuguese.. Where a student fails to demonstrate sufficient proficiency\* in a foreign language, he/she is required to read INRL 5010: Spanish/French. Special courses; adapted to the needs of International Relations, in both French and Spanish, are available at the Institute.

This is a non-credit course but is compulsory. Students must pass the examination in this course in order to be eligible for the award of the Postgraduate Diploma.

- Possession of a suitable qualification in one of the recognised foreign languages, or satisfactory performance in the language proficiency assessment.

**M.SC. GLOBAL STUDIES  
REGULATIONS FOR THE  
MASTER OF SCIENCE IN GLOBAL STUDIES**

**ENTRY REQUIREMENTS**

To be admitted to the M.Sc. programme in Global Studies a candidate must possess either:

- A good Second Class B.Sc. degree (or a GPA no lower than 2.0) in International Relations or in a related discipline;
- A good Second Class degree in any discipline with a minor in International Relations (IR) with a grade B+ average in the IR Courses;
- Equivalent qualifications from approved professional bodies. or
- An appropriate first degree in any discipline and the Postgraduate Diploma in International Relations with a grade B average.

It should be noted that the possession of a degree does not automatically entitle candidates to admission. The Admissions Committee may request an interview with applicants. Applications for admission should be made online at [www.sta.uwi.edu](http://www.sta.uwi.edu) not later than February 28. Late applicants are asked to consult the website for information.

**COURSE OF STUDY**

The course of study comprises:

- seven examinable courses,
- a research paper approved by the Institute's Director and
- an enabling course.

**CREDITS**

- The examinable courses carry 4 credits each (except the Research Methods and Proposal Writing Course which carries 3 credits). The Research Paper is 9 credits.

The seven examinable courses shall be divided into:

- Core courses - all Core Courses are compulsory
- Electives - candidates are required to choose three courses.

**Course Code**

**Course Title**

- INRL 6001: Advanced Theory and Methodology: Globalization and Development
- INRL 6003: Small States in the Global System
- INRL 6004: International Trade, Development and Global Integration
- INRL 6020: Research Methods and Proposal Writing Course (3 credits)

**ELECTIVES**

**Course Code**

**Course Title**

- INRL 6002: Selected Policy Issues in International Money and Finance
- INRL 6005: International Economic Law
- INRL 6006: Multilateralism and Global Governance
- INRL 6007: Issues in Latin American Politics
- INRL 6008: Contemporary International Diplomacy
- INRL 6009: Themes and Issues in Contemporary US/ Caribbean Relations
- INRL 6011: Diasporic and Development Dimensions of Migration
- INRL 6012: Global Environmental Governance

### **RESEARCH PAPER - INRL 6000**

The Research Paper carries 9 credits and is compulsory.

### **ENABLING COURSE- LANGUAGE REQUIREMENT**

Where a student fails to demonstrate sufficient proficiency in a foreign language, he/she is required to read INRL 5010: Spanish/ French.

This is a non-credit course but is compulsory. Students must pass the examination in this course in order to be eligible for the award of the M.Sc. degree

### **SEMESTER REQUIREMENTS**

1. Full-time students shall sit three examinations each semester and must submit the research paper no later than 15th July of the year of registration.
2. Part-time students shall sit two examinations each semester of the first academic year and one examination each semester of the second academic year. The research paper must be submitted no later than 15th July in the second year of registration.

### **METHOD OF ASSESSMENT**

1. Courses shall be evaluated on the basis of final examinations and course work or mid-term exams, or a combination of the latter two.
2. A minimum of 50% must be obtained in order to pass a course. This criterion is applicable to each component of the course.
3. Assessment for the Research Paper is weighted as follows:
  - 75%- Written Paper- due July 15th
  - 25% - Presentation on the Research Work – due in March of the year of the submission of the research paper.
4. The Research Paper shall have a minimum length of 12,000 words, exclusive of footnotes and appendices.
5. The Supervisor shall determine the procedure to be followed for preparation of the Research Paper.
6. The Research Paper must be written in accordance with the University's Regulations.

### **SELECTION OF TOPICS FOR RESEARCH PAPERS**

1. Topics must be related to the subject areas of the courses offered above and approved by the Director of the Institute.
2. Topics for Research Papers must be submitted to the Secretariat of the Institute not later than the end of the fifth week of the first semester.
3. Upon approval of topics candidates shall be assigned supervisors.

### **PROCEDURES GOVERNING THE SUPERVISION OF M.Sc. RESEARCH PAPERS**

1. Students will be notified of the name of the supervisor.
2. Students are required to contact their supervisor within two weeks of receipt of notification.
3. Students are required to meet with their supervisor on a regular basis to report on the progress of the research paper.
4. Students must submit a draft of the research paper to their supervisor by 31st March of the relevant academic year.
5. Students must submit the research paper by July 15th of the relevant academic year.

### **WRITTEN ASSIGNMENTS**

1. Written assignments which are not submitted by the stipulated date shall not be accepted unless reasonable cause is shown.
2. In the event of non-acceptance, the candidate may be allowed to submit the assignment by July 31st of the current academic year. There will be a penalty which shall be the deduction of five (5) marks. The final grade shall not exceed a B+.
3. One hard copy in Word format and one electronic copy of any written assignment must be submitted to the Secretariat.
4. Upon delivery of the assignment the student is required to sign the Secretariat's record sheet as evidence of the submission of the assignment.
5. Students should ensure that they are issued a receipt by the Secretariat office indicating the date of submission of the assignment.

### **Teamwork submissions**

Each team must designate a team leader. It is the responsibility of the team leader to submit a report to the relevant lecturer. The report must detail the names of the team members and the portions of the project allocated to team members.

### **ATTENDANCE AT CLASS**

Students must observe the General Regulations for Postgraduate Degrees, Section V, Conduct of Written Examinations – General – Rule 37, page 29 which provides:

Any candidate who has been absent from the University for a prolonged period during the year for any reason other than certified illness, or whose attendance at prescribed lectures, classes, practical classes, tutorials or clinical instructions has been unsatisfactory or who has failed to submit essays or other exercises set by his teachers may be debarred by the Board for Graduate Studies on the recommendation of the relevant Faculty Sub-Committee on Graduate Studies from taking any University examination.

Students will be required to complete a dated class roll at each lecture.

#### **MEDICAL CERTIFICATES**

1. Pursuant to Section 48 of the University's Regulations for Graduate Diplomas and Degrees, in cases of illness, students shall present to the Chairman, School of Graduate Studies and Research, a medical certificate, as proof of illness. It must be signed by the University Health Officer or by other Medical Practitioners approved for this purpose by University.
2. A copy of the signed medical certificate must be sent to the Director of the Institute.
3. This provision shall be without prejudice to Section 48 of the University's Regulations for Diplomas and Degrees.

#### **ORAL EXAMINATION**

1. Students who fail the examination component of a course may be granted the option of an oral examination provided the mark is not less than 45%.
2. The student may decline the offer of this option.
3. In cases where the option is exercised, the final mark awarded shall not be more than the pass mark.
4. Students who fail more than one course shall not be offered the option of an oral examination.

#### **RESITS**

1. Full time candidates who fail to obtain the pass mark in one or two of the prescribed courses in the First Semester, or in one or two courses and the research paper in the Second Semester may, be recommended to resit.
2. Part-time candidates who fail to obtain the pass mark in one of the courses in any semester, may be recommended for resit.
3. Notwithstanding paragraphs above, a student obtaining less than 35% in an exam may not be allowed to resit.

#### **RE-REGISTRATION**

1. Candidates who obtain less than 35% in an examination, or have failed an examination at the re-sit may be asked to re-register for the course.
2. Full-time candidates who fail to meet the requirements in three (3) Semester I or Semester II courses may be asked to re-register for the semester or semesters in which they are offered.
3. Part-time candidates who fail to obtain the pass mark in two (2) Semester I or Semester II courses of Year One may be asked to re-register for the semester or semesters in which they are offered.

#### **WITHDRAWAL**

A student may be asked to withdraw from the Programme after the third unsuccessful attempt at any one examination or at any time earlier if his/her performance is considered to be unsatisfactory.

#### **AWARD OF DEGREE**

1. Subject to the approval of Senate, candidates who have passed all courses and the research paper shall be awarded the Master of Science in Global Studies.
2. The M.Sc. Degree shall be awarded in two categories: Pass and Distinction.
3. The requirement for a degree in the Pass category is an overall average ranging from 50% to 69%.
4. A candidate must obtain an average of 70% in the examinations and a minimum of 70% in the Research Paper in order to be awarded the Degree with Distinction.
5. Candidates who repeat the examination in any course shall not be eligible for the award of the degree with Distinction.

## **M.SC. GLOBAL STUDIES**

### **COURSE DESCRIPTIONS**

#### **COURSE CODE: INRL 6001**

#### **COURSE TITLE: ADVANCED THEORY AND METHODOLOGY: GLOBALISATION AND DEVELOPMENT**

**COURSE DESCRIPTION:** The objectives of this course are: to develop an analytical framework that critically examines the socio-political, cultural and ideational working of globalisation and its relationship to demands of global development; to introduce students to a range of issues such as growth of the world economy, global governance, media and global culture, new non-state actors and social movements and to examine the Caribbean within the context of globalisation.

The focus would be on Globalisation, Development, Global Governance, Global Economic Restructuring, Global Culture, Global Diasporas, Global Gender Issues, Global Ecological Issues and Global Caribbean.

**COURSE CODE: INRL 6002**

**COURSE TITLE: SELECTED POLICY ISSUES IN INTERNATIONAL MONEY AND FINANCE**

**COURSE DESCRIPTION:** This course will take a seminar format with class presentations and discussion as the main instruments for dissecting and analysing ideas and issues, as well as gaining an understanding of current concerns in the field of international money and finance. The course will focus on selected issues which have gained salience because of their systemic or policy significance in the context of liberalisation and globalisation trends currently sweeping the world economy. The challenge to long accepted premises and structures, forged in a controlled environment, has accelerated the pace of reform and led to new forms of operations largely driven by market forces which are playing a critical role in shaping the international financial and monetary architecture.

The course will cover four broad areas: International Financial Crises; Crisis and Reform in the International Monetary System; Aid and Development Finance and Globalisation and Capital Markets.

The course seeks: to identify and analyse critical issues in the area of international money and finance; to examine how liberalisation and globalisation of trade and financial markets affect the functioning and management of the International Monetary System; to analyse the implications of these developments for developing countries and specifically the Caribbean; and to provide a policy-oriented approach to address these issues.

**COURSE CODE: INRL 6003**

**COURSE TITLE: SMALL STATES IN THE GLOBAL SYSTEM**

**COURSE DESCRIPTION:** The purpose of this course is to familiarise students with the distinctive political economy of 'small states'. The early classes focus on the conceptual debates surrounding smallness as a distinct category within IR, and the difficulties faced – as well as the development strategies employed – by the multitude of small states in the world. Then, using these theoretical tools, the course moves on to take a comparative approach to the different regions in which many small states are located, namely: Europe, the Middle East, Africa, the independent and non-independent Caribbean and Asia-Pacific. Case studies are utilised to highlight the broader debates in the subject, which pertain to issues of trade and liberalisation, migration and the 'brain drain', vulnerability and dependence, regional integration and development.

**COURSE CODE: INRL 6004**

**COURSE TITLE: INTERNATIONAL TRADE, DEVELOPMENT AND GLOBAL INTEGRATION**

**COURSE DESCRIPTION:** The objectives of the course are to assist the student: To understand the basic factors determining international trade; To better perceive the links between trade, growth and development; To provide insights into the design and implementation of trade policies and trade strategies; and To grasp the trade issues facing small economies.

The Course offers an advanced perspective on the links between modern international trade theory, growth and development. It starts by giving an overview of trade theories as well as the state of growth theory and development economics. The links between trade, growth and development are then explored both at the theoretical and empirical levels. This is followed by an examination of trade policies and trade strategies both at the national, regional and international levels paying due attention to the new economics of information and the trade issues facing small economies.

The following areas are covered: International trade and economic development, special reference to small economies; International trade theories: classical, modern new; Terms of trade and development; Trade policy for development: Free trade, protection, import substitution, export orientation; Commercial policy: tariffs, quotas, subsidies; Commodity exports and development: commodity markets, export stability; import substitution; export orientation; International action of commodities (ICAS, ICF, STABEX); Theory and practice of economic integration; Technology transfer and development; Trade in services; Trade-related investment issues; International Trading system; Structure: MTN, GSP, STSP, regional preferential schemes; Protectionism and structural adjustment.

**COURSE CODE: INRL 6005**

**COURSE TITLE: INTERNATIONAL ECONOMIC LAW**

**COURSE DESCRIPTION:** The course intends to: provide students with an understanding of the process of international law making in the area of international economic relations; to introduce students to the main legal principles which regulate these relations; to sensitise students to the changing structure of International Economic Law.

The main focus of the course will be on the regime regulating international trade. This includes an analysis of the decided cases and the role, which they play in the development of the law. The course comprises a series of lectures and group presentations. In view of the central role played by the World Trade Organisation part of the course will be devoted to a study of its principal organs and their relationship to one another. Topics to be covered include: the Legal Structure of the World Trade Organisation; Non-discrimination and the Most-Favoured-Nation (MFN) Standard (Cases); Dispute Settlement; Trade in Services (Case); GATT and the Environment (Cases); and Caribbean Integration and the WTO.

**COURSE CODE: INRL 6006**

**COURSE TITLE: MULTILATERALISM AND GLOBAL GOVERNANCE**

**COURSE DESCRIPTION:** The objectives of this course are: to expose students to an examination of, and debate on the key issues involved in global governance; to provide a forum for the exploration of the policy-making processes of key multi-lateral organisations and to examine the role and functioning of the identified organisations in the GPE; to examine the place and involvement of developing and Caribbean countries in the multilateral institutional process and the latter's impact on their policy autonomy; and to expose students to the major source of challenges to existing global governance frameworks.

The course would be structured on: the examination of the three broad branches of international organisations: the UN system, the Bretton Woods institutions (including the WTO) and regional organisations within the context of multilateralism being a major defining dimension of contemporary Global Political Economy (GPE); the analysis of the impact of globalisation and the emergence of global problems which are forcing global institutional management of the GPE; the examination of the changing roles, expanding responsibilities and the opening up of participatory bases of these international organisations and the emergence of regionalism and regional organisations as central facets of the structures of GPE as strategic responses to globalisation and building blocks of multilateralism.

**COURSE CODE: INRL 6007**

**COURSE TITLE: ISSUES IN LATIN AMERICAN POLITICS**

**COURSE DESCRIPTION:** This course is centered around the major political and socio-economic issues in contemporary Latin America. It combines theoretical approaches to the understanding of the political dynamics of the region with in-depth study of the major issues.

At the end of the course students will acquire the capacity to critically analyse theoretical frameworks and their application in the Latin American context identify the major institutions and practices of government in Latin America and apply comparative methods to assess current political issues in the region.

**COURSE CODE: INRL 6008**

**COURSE TITLE: CONTEMPORARY INTERNATIONAL DIPLOMACY**

**COURSE DESCRIPTION:** The objectives of this course include providing students with an appreciation of the complexities, anomalies, challenges and opportunities of diplomacy in the contemporary global system. It will require students to critically examine the nature and significance of diplomacy as a global activity in a dynamic international system. Students will also be encouraged to develop the capacity to think critically, creatively and independently to assess diplomatic relations among different groups of international actors within both bilateral and multilateral contexts, through critical analysis of a wide range of resources, including documents, monographs, periodicals, news-reports and relevant sources on the Internet.

**COURSE CODE: INRL 6009**

**COURSE TITLE: THEMES & ISSUES IN CONTEMPORARY UNITED STATES/CARIBBEAN RELATIONS**

**COURSE DESCRIPTION:** This course is intended to explore the evolution of relations between the United States of America and the states of the Caribbean, within the context of shifting patterns of US hegemony. The course will be divided into three parts: historical, conceptual and empirical. The first of these will look at the historical rise and decline of US power, globally, beginning with the initial expansion of US imperialism and consolidation of the Americas in the 19<sup>th</sup> Century. It will then look at the Cold War, followed by the post-1989 period of globalisation and waning US hegemony. Part Two of the course will focus conceptually upon the notion of 'hegemony' and the ways in which US power can be understood through this particular prism. Then, in Part Three we shall use these theoretical tools to assess how US power has waxed and waned in the Caribbean across seven interrelated issue-areas which we separate in the course for the purpose of analysis: politics; economics and trade; security; migration; culture; development; and the environment.

**COURSE CODE: INRL 6011**

**COURSE TITLE: DIASPORIC AND DEVELOPMENT DIMENSION OF MIGRATION**

**COURSE DESCRIPTION:** International Migration and Diaspora are key issues in contemporary international relations and since 1990, have become increasingly important topics within the realm of the social sciences. The Caribbean offers an excellent case study of the rise of transnationalism largely because of its longstanding history of intraregional and extraregional migration, but also because it was one of the first globalised areas of the world. In fact, for most of its history the Caribbean has been a point of arrival and a net importer of labour. However, in the last 50 years, a new pattern of transnationalism has emerged with the countries of the Caribbean becoming net exporters of labour, largely to core European and North American economies.

As the Caribbean has experienced one of the largest rates of population loss in percentage terms than any other region through outward migration to Europe and North America, this has resulted in the creation of Caribbean diasporic societies all across the North Atlantic. The dispersal of Caribbean people in the U.S., Canada and England has myriad implications for the homeland: such as remittances, brain drain or the heavy loss of highly skilled labour, particularly of teachers and medical professionals, the spread of HIV/AIDS and security, return migration and the mass return of criminal deportees. Other areas such as diasporic tourism and exports such as cultural goods and services are of increasing salience to the growth and diversification of the shifting Caribbean political economy as well as the strategic repositioning of the region's international relations.

**COURSE CODE: INRL 6012**

**COURSE TITLE: GLOBAL ENVIRONMENTAL GOVERNANCE**

**COURSE DESCRIPTION:** This course is one of the electives offered at the Masters in Global Science Program at the Institute of International Relations.

Environmental Governance is truly a global studies and interdisciplinary area, straddling as it does law, science, theory, academia, policy and (inter alia) ethics. Its range of actors –states, transnational companies, non-governmental organisations, civil society groups, regional and international policy makers etc- reflects the globalised world in which we live and the solutions which are equally global in scope.

Environmental governance has rapidly widened and deepened since the Stockholm Declaration of 1972, and covers areas ranging from climate change, integrated maritime governance, and biodiversity, to security, poverty, development and human rights as they relate to the environment. There are hundreds of environmental treaties and several international and regional intergovernmental agencies responsible for the implementing of these agreements.

Global Environmental Governance is an area of particular relevance to Small Island Developing States (SIDS) which are particularly vulnerable to environmental degradation where both sources of such degradation and the solutions to these problems often lie beyond the borders of these small states.

Students will be given the tools to participate and critically contribute to the global debates on environmental governance. In addition to being aware of the existing international environmental law and regulations, students will become very familiar with the mediums (organizations, regimes etc) that continue to implement and shape international law and policy on the environment. Furthermore, students will be aware of and be able to take personal positions on the ethical issues and the theoretical debates regarding trends in global environmental governance which will enable them to be valuable point persons for the Region's environmental foreign policy formulation and implementation.

**COURSE CODE: INRL 6020**

**COURSE TITLE: RESEARCH METHODS AND REPORT WRITING**

**COURSE DESCRIPTION:** This course addresses research methods focusing on the different stages that are essential in the process of generating knowledge for decision-making purposes. In particular, these methods and related tools are examined in the context of research problems and questions that arise in the field of international relations. At the end of the course, students will be expected to write and present a proposal outlining their intentions to undertake a systematic research initiative that embraces scientific principles.

## **M.PHIL/PH.D. DEGREES IN INTERNATIONAL RELATIONS**

Applications are invited from suitably qualified persons for admission to the M.Phil. and Ph.D. Degrees in International Relations for the current academic year. Applications for admission to the M.Phil. programme must be made on-line at the Graduate Studies website at <http://sta.uwi.edu/postgrad/>.

### **GENERAL ENTRY REQUIREMENTS**

The M.Phil. Degree in International Relations is a research degree. Candidates will normally be required to have obtained an honours degree of good standing in a related field of study and a Postgraduate Diploma in International Relations or its equivalent. Candidates must also satisfy the Institute of International Relations of their competence to conduct research in the field of International Relations and in the specific area proposed for their theses. Candidates are required to make TWO (2) seminar presentations based on the topic for the thesis. All applicants for admission into the Ph.D. will normally be registered initially for the M.Phil. Degree. Candidates registered for the M.Phil. may be permitted to transfer the registration to the Ph.D. by The School for Graduate Studies and Research, if the Institute so recommends.

Transfer of registration to the Ph.D. Degree will be initiated by the candidate's Supervisor based on an assessment of the scope, depth and the originality of the research in progress. Such recommendation will not normally be made before the beginning of the second year of registration. Recommendations for transfer of registration will be assessed by a Review Committee appointed by the School for Graduate Studies and Research for that purpose. The Review Committee will also take into account the quality of a substantial paper presented at a Seminar of Staff and Students. Regulations require that candidates present THREE (3) public Seminars. The Institute also encourages professional development in a variety of ways. If the recommendation to transfer is approved by Graduate Studies, the candidate's registration for the M.Phil. will terminate and the Ph.D. registration will be dated from the date of the initial registration of the M.Phil. degree.

Candidates for the MPhil are normally required to submit their theses for examination within 3 years of their initial registration for full-time studies or within 5 years of their initial registration for part-time studies.

Candidates for the PhD are normally required to submit their theses for examination within 5 years of their initial registration for full-time studies or within 7 years of their initial registration for part-time studies.

### **DETAILS OF THE PROGRAMME**

Details of these programmes are available from the International Relations website: <http://www.sta.uwi.edu/iir>.

#### **DEADLINE FOR APPLICATIONS**

Persons seeking admission to M.Phil. and Ph.D. programmes who wish to begin study in Semester I of the academic year must submit their on-line applications to <http://sta.uwi.edu/postgrad/> not later than January 31 of the calendar year in which they are seeking entry. Candidates wishing to enter in Semester II should submit their on-line applications by October 31 of the preceding calendar year. See <http://sta.uwi.edu/postgrad/> for changes or updates.

## **INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES (IGDS)**

### **LEVEL 1- POSTGRADUATE DIPLOMA IN GENDER AND DEVELOPMENT**

#### **Goals of the Programme**

1. To improve the quality of gender-based analysis in the public, private and not-for-profit sectors;
2. To demonstrate the breadth of the field of gender studies, its history of thought and development, its research methods and its applications to the Caribbean situation;
3. To provide interested persons with a range of modern techniques and an enhanced capacity to address issues of gender and developmental in a globalising world;
4. To strengthen and improve the pool of academic institutions, non-governmental civil society advocates and practitioners that train, teach or work in the area of women's/gender and development studies at different levels;
5. To inculcate attitudes essential for life-long learning and professional problem-solving among graduates;
6. To develop a cadre of well-trained gender specialists;.

The requirement for entry into this programme is a Bachelor's degree in a related field from a recognised university, normally at least a Second Class Honours or its equivalent. Potential students may be required to take additional qualifying courses prior to acceptance, depending on their background and training. Students with working experience in a related field will be considered on a case-by-case basis as recommended by the IGDS. Candidates without UWI degrees will be assessed for equivalence. The Coordinator, Graduate Studies in consultation with the Graduate Sub-Committee of the IGDS, will determine final selection.

#### **Admission Requirements:**

First Degree with at least 2<sup>nd</sup> Class Honours or its equivalent (GPA 3.5). Preference will be given to students with some prior training in gender studies. This could include the UWI Minor in Gender and Development or Gender Studies or its equivalent or at least three (3) relevant qualifying courses chosen from the following:

- GEND2203 Feminist Theoretical Frameworks
- GEND 2013 Men and Masculinities in the Caribbean
- SOCI 3039/  
GEND3039 Gender and Development with reference to the Caribbean
- SOCI 3031/  
GEND3031 Sex, Gender and Society: Sociological Perspectives
- SOCI 3038/  
GEND3038 Race, Ethnicity, Class and Gender in the Anglophone Caribbean
- GEND 3260 Gender and Science
- GEND 3501 The Philosophy of Gender
- GEND 3502 The Philosophy of Gender in Caribbean Thought
- GEND 3001 Gender, Violence and Trauma in Discourse
- GEND 2104/  
FILM 2101 Gender and Caribbean Cinema

OR

- UWI Diploma in Gender and Development plus Associate Degree or equivalent tertiary level diploma and extensive working experience in a related field;
- Persons without the required degree, but who have extensive governmental/NGO experience in the field of gender and development will be considered on a case by case basis in keeping with University of the West Indies regulations.
- Non UWI graduates will be evaluated for equivalent status on a case by case basis

#### **Course Structure**

This course is organised as a two-semester programme; with five core courses and one elective, with a completed total of 24 credits. It aims to maximise the development of professional skills while also developing the students' understanding of fundamental areas in the discipline of gender and development studies. The course content would be equivalent to the first year of the M.Sc. programme.

## LEVEL 2 – M.SC. GENDER AND DEVELOPMENT

### Programme Goals

1. To improve the quality of gender-based analysis in the public, private and not-for-profit sectors;
2. To demonstrate the breadth of the field of gender studies, its history of thought and development, its research methods and its applications to the Caribbean situation;
3. To provide senior professionals with a range of modern techniques and an enhanced capacity to address developmental issues in a globalising world;
4. To strengthen and improve the pool of academic institutions that train or teach women's/gender and development studies at different levels;
5. To inculcate attitudes essential for life-long learning and professional problem-solving among graduates;
6. To develop a cadre of well-trained gender specialists;
7. To facilitate gender-based research and publication in diverse subject areas;
8. To expose students to the importance of appreciating difference vis à vis gender and other social categories of analysis.

### Admission Requirements

First Degree with at least 2<sup>nd</sup> Class Honours or its equivalent (GPA 3.5). Preference will be given to students with some prior training in gender studies. This could include the UWI Minor in Gender and Development or Gender Studies or its equivalent or at least three (3) relevant qualifying courses chosen from the following:

- GEND2203 Feminist Theoretical Frameworks
- GEND 2013 Men and Masculinities in the Caribbean
- SOCI 3039/  
GEND 3039 Gender and Development with reference to the Caribbean
- SOCI 3031/  
GEND3031 Sex, Gender and Society: Sociological Perspectives
- SOCI 3038/  
GEND3038 Race, Ethnicity, Class and Gender in the Anglophone Caribbean
- GEND 3260 Gender and Science
- GEND 3501 The Philosophy of Gender
- GEND 3502 The Philosophy of Gender in Caribbean Thought
- GEND 3001 Gender, Violence and Trauma in Discourse
- GEND 2104/  
FILM 2101 Gender and Caribbean Cinema OR
- UWI Diploma in Gender and Development plus Associate Degree or equivalent tertiary level diploma and extensive working experience in a related field;

**NB Entrance into the M.Sc. for persons not holding the required degree would be based on the successful completion of the Postgraduate Diploma**

### Course Structure

The M.Sc. programme is constructed as a two year part-time programme during which time the candidate will have completed thirty-six credits (36), consisting of:

- 5 compulsory core courses (20 credits)
- 1 elective course (4 credits)
- 1 research course (4 credits) (linked to preparation of the Research Report)
- 1 research paper/thesis (15,000 - 20,000 words) or an internship report supervised by a gender specialist - 10,000 -12,000 words (8 credits)

Students will be required to do two core courses in Semester 1, two additional core courses in Semester 2, and the Key Issues core course in the summer term. An elective which must be related to their area of research specialisation, can be taken either year. In Year 2 the student completes the compulsory Research Design and Methods course in order to begin the process of researching and writing their research project/thesis. As part of this research course the student prepares and presents their first research proposal.

During Semester 4 students will be expected to each present a seminar on their research and to complete and submit the research project or thesis by the end of Semester 4.

### Core Courses

The core courses are:

1. Contemporary Feminist Theorising
2. Feminist Epistemology and Methodology
3. Gender Analysis for Development Policy and Planning
4. Sexualities, Bodies and Power
5. Key Issues in Gender and Transformation in the Caribbean
6. Research Design and Methods

## LEVEL 3 - M.PHIL. / PH.D. INTERDISCIPLINARY GENDER STUDIES

This programme is directed at students who are interested in a more research oriented degree. It replaces the existing M.Phil./Ph.D. Programme which has been in existence since 1997.

### Programme Goals

The goals of this programme would be:

1. the development of a body of gender-based knowledge and research on the Caribbean;
2. to contribute to the development of feminist theory and methodology internationally based on the Caribbean experience;
3. To mould a new generation of experts and specialists in the area of gender and feminist studies;
4. To expand the knowledge base from which to draw for teachers and researchers.

### Admission Requirements

A recognised B.Sc. or B.A. with a minimum of upper second class honours or a 3.50 GPA or M.A./ M.Sc from UWI or any other recognised tertiary institution; or satisfactory completion of specified in qualifying courses as required from among the following.

- GEND2203 Feminist Theoretical Frameworks
- GEND 2013 Men and Masculinities in the Caribbean
- SOCI 3039/  
GEND 3039 Gender and Development with reference to the Caribbean
- SOCI 3031/  
GEND3031 Sex, Gender and Society: Sociological Perspectives
- SOCI 3038/  
GEND3038 Race, Ethnicity, Class and Gender in the Anglophone Caribbean
- GEND 3260 Gender and Science
- GEND3501 The Philosophy of Gender
- GEND 3502 The Philosophy of Gender in Caribbean Thought
- GEND 2104/  
FILM 2101 Gender and Caribbean Cinema

### The programme's broad research areas are:

- Gender and Language Use
- Gender in Caribbean History
- Feminist Theory and Epistemology
- Gender, Science and Technology
- Gender Issues and the Environment
- Manhood and Masculinity
- Women, Gender and Caribbean Literature
- Women, Gender and Development
- Gender and Health
- Gender, Image and Iconography
- Gender and Film Studies
- Gender Politics and Activism

### M.Phil. Candidates should;

- Have the capacity to engage in independent work required for a research degree (evidenced by suitable referees in the field of research and a proposal detailing a selected field of study)
- Be capable of carving out and completing a research project

### M.PHIL DEGREE CONTENT

#### Full-time 3 Calendar Years

- 5 Core Courses - 20 Credits
- Contemporary Feminist Theorising
  - Feminist Epistemology and Methodology
  - Sexualities, Bodies and Power
  - Gender Analysis for Development, Policy and Planning Tools
  - Research Design and Methods

### 1 Research Field

The Research Field should include the following:

- An annotated bibliography of the field with emphasis on the area of focus of the thesis (50%)
- Acritical review of the literature in the annotated bibliography (50%)

### 2 Seminar Presentations

- A Thesis Proposal to be presented and defended upon completion of above.
- M.Phil.Thesis (40,000-50,000) words.

## DOCTOR OF PHILOSOPHY

### Full-time - Five Calendar Years

All applicants for admission into the Ph.D. will normally be registered initially for the M.Phil. Degree, although students with adequate preparation can apply directly for the Ph.D. Candidates registered for the M.Phil. may be permitted to transfer to the Ph.D. programme by the School of Graduate Studies and Research after successful completion of an upgrade seminar based on the quality of a substantial paper presented at a Seminar of Staff and Students and assessed by three approved assessors. Recommendations for transfer to the Ph.D. Degree will be initiated by the candidate's Supervisor based on an assessment of the scope, depth and the originality of the research in progress. Such recommendation will not normally be made before the beginning of the second year of registration. A review committee of the Centre, which will also take this assessment into account, will assess recommendations for transfer of registration. If the recommendation to transfer is approved by the School of Graduate Studies, the candidate's registration for the M.Phil. will terminate and the Ph.D. registration will be dated from the date of the initial registration of the M.Phil. degree.

### Direct Entry

Students who are within the UWI Programme and may wish to move from one programme to the next may apply directly to any of the graduate programmes offered. Students with sufficient background in gender at the masters level may apply directly for entry into the PhD programme.

**NB. Where there is a difference in fees along with a change in programme, the shortfall must be borne by the student.**

### Ph.D. Programme

Applicants who have completed graduate degrees with a substantial research component and who have an excellent record of scholarship in the field of women or gender studies may apply for direct entry to the Ph.D. programme. This is approved by the School for Graduate Studies and Research on the recommendation of the IGDS. Students may be exempted from coursework on a case-by-case basis. Students having an excellent record of scholarship in the M.Sc. in Gender and Development Studies may apply for direct entry to the Ph.D. programme.

**M.Phil. Programme**

Applicants who have completed the CGDS M.Sc, have an excellent record of scholarship and wish to enter the M.Phil. / Ph.D. programme will be required to complete one additional course, a second research seminar, 1 research field and the M.Phil. thesis.

Students may be exempted from course work on a case-by-case basis.

**M.Sc. Programme**

Applicants who have completed the CGDS Postgraduate Diploma and who have an excellent record of scholarship who wish to pursue the M.Sc. programme, will be required to complete the Research Design and Methods course, 1 research seminar, and a research project or an internship.

**Ph. D. Degree Content**

5 Core Courses - 20 Credits

Contemporary Feminist Theorising

Feminist Epistemology and Methodology

Sexualities, Bodies and Power

Gender Analysis for Development, Policy and Planning Tools

Research Design and Methods

Two Research Fields

Research Field #1

Research Field #2

A Thesis Proposal to be presented and defended at end of first year for those required to complete two research fields;

Three Seminar presentations

PhD Thesis (80,000 words)

Those students who have completed an M.Phil. in Gender Studies will be required to take one relevant core course, the Research Design and Methods course and two electives instead of the five core courses. All other requirements apply.

<b>COURSES REQUIRED FOR GRADUATE PROGRAMMES</b>											
<b>PROGRAMME LEVEL</b>	<b>CORE</b>	<b>CORE</b>	<b>CORE</b>	<b>CORE</b>	<b>CORE</b>	<b>ELECTIVE</b>	<b>RESEARCH COURSE</b>	<b>RESEARCH SEMINAR</b>	<b>RESEARCH PROJECT</b>	<b>THESIS</b>	<b>RESEARCH FIELD</b>
<b>POSTGRADUATE DIPLOMA</b>	1	2	3	4	5	1					
<b>M.SC. PROGRAMME with Diploma</b>	1	2	3	4	5	1	1	1	1 (20,000 words)		
<b>M.PHIL PROGRAMME</b>	1	2	3	4			1	2		1 (50,000 Words)	1
<b>PH.D. PROGRAMME WITH M.Phil.</b>	1	2	3	4		1	3			1 (80,000 Words)	2

## SIR ARTHUR LEWIS INSTITUTE OF SOCIAL & ECONOMIC STUDIES (SALISES)

The Institute offers M.Phil., and Ph.D. programmes in the following areas:

- Economic Development Policy
- Governance
- Social Policy and the M.Sc. in Development Statistics.

## M.SC. IN DEVELOPMENT STATISTICS

### Overview

The M.Sc. in Development Statistics is a programme for the training of official statisticians, allied professionals and other persons wishing to acquire the capacity to undertake quantitative analyses in social and economic decision-making initiatives applied to development policy. It is a 36 credit programme comprising 8 taught courses accounting for 27 credits and a research paper accounting for 9 credits.

The duration of study is one year for full-time students and two years for part-time students. There will be two areas of specialisation:

*Social and Demographic Statistics*

*Survey Research*

The focus of the training is on the development of applied skills that will meet the needs of prospective official statisticians, statistical officers, policy analysts and other allied research professionals and technicians. Specifically, students enrolled in the programme will acquire mastery in the collection, analysis and interpretation of statistics for use in the formulation and implementation of social and economic policy in an emerging economy setting, which is typical of the Caribbean region.

### Course of Study

Of the seven (7) compulsory courses, three (3) 4-credit courses shall constitute a CORE, to be taken by all students, irrespective of their areas of specialisation.

**The 3 CORE courses** (4 credits each) are:

SALI6010	Development Theory and Policy
SALI6011	Policy Analysis and Management
SALI6012	Research Methods in the Social Sciences

For students specialising in **Social And Demographic Statistics**, the following 3-credit courses shall be compulsory:

SALI6015	Survey Research Design and Management
SALI6016	Demographic Techniques I
SALI6017	Social Development Statistics
SALI6031	Techniques of Applied Social Statistical Analysis

For students specialising in **Survey Research**, the following 3-credit courses shall be compulsory:

SALI6015	Survey Research Design and Management
SALI6018	Survey Sampling - Design and Estimation
SALI6019	Elements of Official Statistics
SALI6031	Techniques of Applied Social Statistical Analysis

The 8th course may be chosen from among a list of approved *ELECTIVES* which are offered at the SALISES or other Departments of the University of the West Indies, St. Augustine Campus. The choice of the elective course is to be done in consultation with the Supervisor and Director and must be approved by the Director. Students enrolled in the 'Social and Demographic Statistics' specialisation are encouraged to do 'SALI 6024 Demographic Techniques II' as their option.

Those enrolled in the 'Survey Research' specialisation are encouraged to do 'SALI 6023 Monitoring and Evaluation'.

### Research Paper

The topic of the research paper, which will account for 9 credits, will be determined following discussion between the student and faculty members. A supervisor will be appointed to each student.

### Entry Requirements

Prospective applicants are expected to have a minimum of a Bachelor's Degree or equivalent in a Social Science discipline or any other discipline in which he/she would have had exposure to a minimum of an introductory level statistics course.

While preference will be given to persons possessing a minimum of an Upper Second Class Honours Degree or equivalent qualification, applicants' work experience, particularly if it is in a statistical, research or policy-oriented environment, would be favourably considered providing that they possess a minimum of a Bachelor's Degree or equivalent.

Additionally, strong consideration will be given to applicants' exposure to training programmes such as the Demographic Analysis Workshop offered under the auspices of the CARICOM/CDB initiative. However, the latter set of applicants must possess a minimum of a Bachelor's Degree.

## M.SC. IN DEVELOPMENT STATISTICS

### COURSE DESCRIPTIONS

**SEMESTER: I**

**COURSE CODE: SALI6010**

**COURSE TITLE: DEVELOPMENT THEORY AND POLICY**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** The course is intended to introduce students to an understanding of the process of development of human societies and to the emergence of the notions of 'development' and 'underdevelopment' in the context of the world capitalist economic system. It locates Caribbean societies within the processes of imperialism and colonialism in the context of the wider international relations, and explores the initiatives to development attempted in the Caribbean. It also assesses the adequacy of popular theories and notions of development in relation to the history and empirical reality of these societies as well as examines the roles played by various groups in the society in the process of 'development'.

**SEMESTER: II**

**COURSE CODE: SALI6011**

**COURSE TITLE: POLICY ANALYSIS AND MANAGEMENT**

**NO. OF CREDITS: 4**

**PREREQUISITE: RESEARCH METHODS FOR THE SOCIAL SCIENCES**

**COURSE DESCRIPTION:** The course is designed to expose students to both basic and sophisticated tools of policy analysis and policy management. To that end, this course provides theoretical perspectives and practical cases to demonstrate praxis in the real world. Participants will acquire state of art skills in policy research and advanced knowledge of the field to enable them to contribute to policy and project formulation in the public, private and NGO sectors.

**SEMESTER: I**

**COURSE CODE: SALI6012**

**COURSE TITLE: RESEARCH METHODS FOR THE SOCIAL SCIENCES**

**NO. OF CREDITS: 4**

**COURSE DESCRIPTION:** The principal purpose of this course is to enhance students' capacity to undertake research assignments in academic and operational contexts as well as critically evaluate research undertaken by other entities. The course is designed to ensure that students have an appreciation and understanding of the role of the philosophy of science in the research process. It also provides a medium for further discussion and development of issues akin to research design and ethical issues in the conduct of research. Particular emphasis is placed upon exposing students to quantitative and qualitative methodologies associated with scholarly research processes. In both contexts, where appropriate, topics for discussion will include conceptualisation and measurement, data collection, survey sampling, experimentation, secondary data analysis, data preparation and data analytical considerations. Students will be exposed to research writing practices and the preparation of research proposals.

**SEMESTER: II**

**COURSE CODE: SALI6015**

**COURSE TITLE: SURVEY RESEARCH DESIGN AND MANAGEMENT**

**NO. OF CREDITS: 3**

**PREREQUISITE: RESEARCH METHODS FOR THE SOCIAL SCIENCES**

**COURSE DESCRIPTION:** This course provides a more advanced treatment of issues and topics that arise in the context of survey research. In addition to recapping, the essential features that underlie the survey research process, the course seeks to re-emphasise the importance and enhance the understanding of errors that occur in the conduct of survey research. The course also addresses methodological challenges from the standpoint of cross-sectional and longitudinal surveys, survey instrumentation and data collection, interviewing processes and non-response, data preparation and processing, and ethical considerations. There will be some practical exposure to challenges that usually arise in economic and social surveys.

**SEMESTER: I**

**COURSE CODE: SALI6016**

**COURSE TITLE: DEMOGRAPHIC TECHNIQUES I**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course introduces the basic techniques of demographic analysis. You will become familiar with the sources of data available for demographic research and basic techniques used for demographic analysis. In addition to nuptiality, fertility, mortality and migration and their measurement, introductory and intermediate techniques akin to life table analysis, standardisation, cohort and period measures and population projections will also be central in the execution of the course.

**SEMESTER: II**

**COURSE CODE: SALI6017**

**COURSE TITLE: SOCIAL DEVELOPMENT STATISTICS**

**NO. OF CREDITS: 3**

**PREREQUISITE: RESEARCH METHODS FOR THE SOCIAL SCIENCES**

**COURSE DESCRIPTION:** This course provides students with a greater awareness and knowledge of concepts, methods, statistical procedures and dissemination standards that are commonly associated with a broad range of social statistics. Insofar as such statistics are required to describe and explain social phenomena, the course also addresses epistemological issues that shape one's understanding of the social universe from different standpoints. In treating with methods, the course addresses issues akin to data collection, measurement and data quality assurance and standards.

**SEMESTER: II**

**COURSE CODE: SALI6018**

**COURSE TITLE: SURVEY SAMPLING - DESIGN AND ESTIMATION**

**NO. OF CREDITS: 3**

**PREREQUISITES: RESEARCH METHODS FOR THE SOCIAL SCIENCES, TECHNIQUES OF APPLIED SOCIAL STATISTICAL ANALYSIS**

**COURSE DESCRIPTION:** This is an advanced course requiring knowledge of elementary and intermediate applied statistics and prior exposure to seminars in survey sampling as taught in Research Methods Courses. Students are exposed to practical problems which enable students to develop an understanding of sampling design issues. With respect to complex sampling designs, there will be some concentration on the development and manipulation of selection and other compensatory weights, methods of handling missing data, the effect of stratification and clustering on estimation and inference, alternative variance estimation procedures and other challenges to estimation and inference.

**SEMESTER: I**

**COURSE CODE: SALI6019**

**COURSE TITLE: ELEMENTS OF OFFICIAL STATISTICS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course explores the nature and scope of official statistics in accordance with international standards and provides a framework for tracing its development and role in the transformation of statistical systems in Caribbean societies. As such, the course introduces students to the historical antecedents that facilitated the development of different statistical systems in Caribbean societies. It also examines critical issues pertinent to different criteria that impact the efficacy, effectiveness and efficiency of systems of official statistics within the Caribbean Region. The course also recognises the various stakeholders that produce and consume official statistics and strives to sensitise students about principal virtues that are deemed essential in optimising exchanges between the different stakeholders.

**SEMESTER: II**

**COURSE CODE: SALI6024**

**COURSE TITLE: DEMOGRAPHIC TECHNIQUES II**

**NO. OF CREDITS: 3**

**PREREQUISITE: DEMOGRAPHIC TECHNIQUES I**

**COURSE DESCRIPTION:** This course treats with the principles that emerge in the context of more advanced techniques of demographic analysis. It covers demographic techniques based on stable and quasi-stable population theory as well as model schedules of fertility, mortality, nuptiality and migration. As such, the course seeks to develop techniques that are critical in the conduct of demographic analyses in environments and other settings where data are incomplete or defective. The course also seeks to introduce students to multistate increment-decrement life tables as well as survival analysis.

**SEMESTER: II**

**COURSE CODE: SALI6023**

**COURSE TITLE: MONITORING AND EVALUATION**

**NO. OF CREDITS: 3**

**PREREQUISITE: RESEARCH METHODS FOR THE SOCIAL SCIENCES**

**COURSE DESCRIPTION:** This course exposes students to major issues that arise in the field of monitoring and evaluation with special reference to developing countries though some cases that emerge out of the experiences of developed countries are presented as alternative scenarios. Despite some initial focus on the philosophical, theoretical and methodological underpinnings of monitoring and evaluation, particular attention is placed upon different research designs that permit practical approaches based upon qualitative and quantitative insights. To this end, different technical inputs that permit monitoring and evaluation will be discussed from the standpoint of their respective theoretical, methodological, statistical and substantive dimensions, and as far as possible, their relevance in practical settings.

**SEMESTER: I**

**COURSE CODE: SALI6031**

**COURSE TITLE: TECHNIQUES OF APPLIED SOCIAL STATISTICAL ANALYSIS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course is primarily geared towards enhancing student's abilities to use and interpret elementary statistical analyses in social research and decision-making contexts. Students will be exposed to elements of descriptive and inferential statistics in the context of questions and problems that emerge in applied social settings and policy-relevant studies. In this regard, the relevance of univariate, bivariate and multivariate statistics will be highlighted and reinforced especially as tools for social decision-making. This course will enable students to appreciate the utility of associated statistical measures, their computation and their interpretation. This should enable students to use appropriate socio-economics statistics in needs assessment to determine needs and in the formulation, development and implementation of social policy. As such, exposure to this course would enhance students' capacity to function in policy and related environments without requiring further training from their employers. Students will also be introduced to SPSS in order to enhance their skills in data management, data manipulation, data analysis and the interpretation of SPSS output. A variety of topics will be examined surrounding data analysis such as sampling designs, data measurement and graphing and statistical analysis. The main areas to be covered include descriptive statistics, probability concepts, distributions and inferential statistics.

## M.PHIL./PH.D. DEGREE PROGRAMMES

### OVERVIEW

The MPhil and PhD degree programmes are research-oriented. The MPhil degree programme normally requires the candidate to:

show a satisfactory knowledge of the background of the subject; write clearly and in a logical and ordered fashion; use appropriate research methods and techniques competently; display an ability to analyse critically and evaluate; independently the relevant literature and related material; and make an advance in knowledge of the subject.

The PhD degree programme requires the candidate to:

- achieve the same objectives as specified for the M.Phil. degree programme;
- make a significant original contribution to knowledge; and
- produce a thesis which is worthy of publication.

### ENTRY REQUIREMENTS

#### M.Phil. Degree

Admission to the M.Phil. degree programme normally requires a bachelor's degree or equivalent with at least an Upper Second Class Honours degree and relevant work experience. A Candidate who does not satisfy this requirement may be admitted in the first instance as a qualifying student and must satisfy specified course requirements as determined by the Institute's Entrance Committee and approved by the Board of Graduate Studies and Research (BGSR) before being finally admitted to the M.Phil. degree.

#### Ph.D. Degree

- Admission to the Ph.D. degree programme normally requires the candidate
- To have completed an appropriate post graduate qualification, or
- To be transferred from the MPhil and PhD degree programmes, and
- To have the relevant work experience.
- Applicants to the M.Phil. and Ph.D. degree programmes are also required to submit a short research proposal which will be considered by the Institute's Entrance Committee.

### Course of Study

Students in the M.Phil. and Ph.D. degree programmes are required to complete the following:

Three (3) courses; (3 credits each) and;

A dissertation (M.Phil.)/thesis (Ph.D.).

The required courses are:

SALI7001/8001 Directed Readings on Thesis Topic;  
SALI7002/8002 Research Design and Management;  
SALI7101/8101 Specialised Research Methods.

**The length of the dissertation for the M.Phil. degree candidates should not normally exceed 50,000 words, excluding footnotes and appendices.**

### LENGTH OF STUDY

#### M.Phil. Degree

A candidate for the M.Phil. degree on a full-time basis will be required to submit a dissertation on an approved subject for examination not less than two (2) calendar years and not more than five (5) calendar years after registration.

**Part-time** candidates will be required to submit their dissertation for examinations not less than (3) calendar years and not more than seven (7) calendar years after registration.

#### Ph.D. Degree

A Candidate registered for full-time studies in the Ph.D. degree programme will be required to present his/her thesis for examination not less than three (3) calendar years and not more than six calendar years after full registration.

**Part-time** candidates will be required to present their thesis not less than four (4) and not more than eight (8) calendar years after full registration.

### DEGREE TRANSFERS

Candidates who are seeking to transfer from the M.Phil. programme to the Ph.D. programme must:

- make two seminar presentations on their research, and
- obtain the written approval of their supervisor.
- Time spent during the M.Phil. degree programme will be credited to the time required for the Ph.D. degree.

The length of the thesis for the Ph.D degree candidates should not normally exceed 80,000 words excluding footnotes and appendices.

## M.PHIL. / PH.D. DEGREE PROGRAMMES

### COURSE DESCRIPTIONS

**COURSE CODE: SALI7001/8001**

**COURSE TITLE: DIRECTED READINGS ON THESIS TOPIC**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** The purpose of this course is to expose students to the literature relevant to their thesis. Students will be required to (i) conduct one seminar or make one class presentation and (ii) submit a critical review of the literature relevant to the thesis topic during the semester. Students will be deemed to have passed or failed this course based on the oral and written submissions.

**COURSE CODE: SALI7002/8002**

**COURSE TITLE: RESEARCH DESIGN AND MANAGEMENT**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course examines the philosophy of science and the research process, alternative research designs, time and information management principles, the process of selecting a research method, research ethics and professionalism, writing and presentation skills, the use of data sources, study skills and the management of research, the student-supervisor relationship, and managing information to support the research process. Students will be required to submit a research paper related to material taught in the course.

**COURSE CODE: SALI7101/8101**

**COURSE TITLE: SPECIALISED RESEARCH METHODS**

**NO. OF CREDITS: 3**

**COURSE DESCRIPTION:** This course will consist of selected qualitative and quantitative research methods which the candidate may have to use in his / her research. The student will be exposed to the use of computer programmes written for the selected methods. Students will be required to submit a research paper utilising one or more of the research methods taught in the course.

## HEU, CENTRE FOR HEALTH ECONOMICS

### POSTG M.PHIL / PH.D IN HEALTH ECONOMICS

#### INTRODUCTION

The HEU, Centre for Health Economics, formerly the Health Economics Unit, was established in 1995 as one of the research clusters in the Department of Economics at The University of the West Indies, St. Augustine. The HEU, is engaged in research, teaching, training and projects in the field of Health Economics and related areas. The work and research interests of the HEU can be categorized into the following areas:

- Health Care Financing and Health Sector Reform;
- Health System Performance, Health Policy Evaluation and Health Impact Assessment;
- Equity in Health and Health Care;
- Social Security and Social Policy Reform; and
- Economic Planning, Fiscal Policy and Economic Development.

One of the main objectives of the HEU is to make a substantial contribution to the quality of life of the people of the Caribbean and, as such, its work focuses on issues and concerns relevant to small developing countries.

The HEU currently offers the M.Phil and Ph.D degree programmes in Health Economics.

#### OBJECTIVES OF THE PROGRAMMES: M.Phil and Ph.D DEGREES IN HEALTH ECONOMICS

The M.Phil and Ph.D programmes are primarily research-oriented degrees and offer candidates the avenue to develop their skills in a number of areas

On completion of the degree programme, candidates will be able to:

- Demonstrate extensive knowledge on the research topic;
- Utilize appropriately the relevant research methodologies and techniques;
- Critically analyze and independently evaluate the literature and material related to the area of study;
- Contribute to the knowledge and understanding of the subject.

In addition to the above, the Ph.D candidates will be able to:

- Produce and defend a thesis that is adjudged to be the result of original research and an addition to knowledge and to be worthy of publication.

#### ADMISSION REQUIREMENTS

The requirements for entry to the M.Phil and Ph.D degree programmes will be guided by The University of the West Indies' Regulations for Graduate Diplomas and Degrees of the Board of Graduate Studies and Research (BGSR).

#### M.Phil in Health Economics

Candidates seeking admission to the M.Phil programme should hold a Bachelor's degree (Upper Second Class Honours or above) or its equivalent, unless the Campus Committee in any particular case otherwise decides.

Candidates who are registered for a taught Master's degree may apply after a period of one Semester for transfer of registration to the M.Phil programme if, in the opinion of the Director of the HEU, the candidates have shown evidence of having the qualifications necessary for writing the thesis for the M.Phil.

The general regulations specified by the BGSR will apply to the M.Phil degree programme in Health Economics.

#### Ph.D. in Health Economics

Candidates seeking admission to the Ph.D programme should hold a Master's degree or equivalent from an approved University with a specialty in the area of study.

Candidates who are registered in the M.Phil degree programme and have met the requirements for upgrading may register for the Ph.D programme as specified by the BGSR.

Candidates possessing such other qualifications and experience as the BGSR may approve.

Applicants to both the M.Phil and Ph.D degree programmes are also required to submit appropriate research proposals in the areas they wish to pursue, which will be considered by the HEU's Selection Committee. Applicants may also be required to attend an interview prior to being accepted. A decision on the eligibility and acceptance of candidates will be made by the HEU's Selection Committee for approval by the BGSR.

#### STRUCTURE OF THE DEGREE PROGRAMMES

In both the MPhil and Ph.D programmes, candidates will be required to undertake in-depth research in the area of study and to write a dissertation (M.Phil) or thesis (Ph.D) in-line with The University's Regulations.

#### M.Phil Degree

M.Phil candidates are required to read for courses totaling a minimum of six credits at the graduate level.

Candidates enrolled for the M.Phil degree must satisfactorily complete at least two research seminars, to be convened by the Director of the HEU, prior to the submission of the M.Phil thesis.

#### **Ph.D Degree**

Ph.D candidates are required to successfully complete courses totaling nine credits at the graduate level.

Candidates enrolled for a Ph.D degree must satisfactorily complete at least three research seminars, to be convened by the Director of the HEU, prior to the submission of the Ph.D thesis.

Graduate level courses will be determined by the Selection Committee in consultation with the candidate and will be determined by the background of the candidate. M.Phil and Ph.D candidates who have completed the M.Sc. in Economics are encouraged to apply for exemption from taught courses.

#### **DURATION OF STUDY**

##### **M.Phil Degree**

Candidates seeking full-time registration status for the M.Phil will be allowed not less than two (2) years and not more than three (3) years from initial registration to submit their theses for examination.

Registered part-time candidates for the M.Phil degree are required to submit their theses within five (5) years of their initial registration.

##### **Ph.D Degree**

Full-time candidates for the Ph.D degree will be allowed a minimum period of registration of three years and not more than five years from their initial registration to submit their theses for examination.

Part-time Ph.D candidates will be allowed a maximum registration period of seven years to submit their theses for examination.

#### **EXAMINATION**

M.Phil and Ph.D degrees are examined primarily by thesis, but candidates are required to satisfy the Examiners in such oral, practical or written examinations as stipulated by the Faculty's Regulations and the BGSR.

##### **M.Phil Degree**

Candidates for the M.Phil degree must pass the required courses to attain a minimum of six credits. A student will have only two attempts at the required courses.

If an Examiner of an M.Phil thesis deems the thesis generally adequate, but wishes to further explore the candidate's knowledge of the field of study, the Examiner may require the candidate be examined orally, practically, or by written papers, or by a combination of these methods.

##### **Ph.D Degree**

Candidates for the Ph.D degree must pass the required courses to attain a minimum of nine credits. A candidate will have only two attempts at the required courses.

The Examiners of a Ph.D thesis shall, after reading the thesis, examine the candidate orally and may, at their discretion, also examine the candidate practically or by written questions or by a combination of these methods.

The Examiners after such examination can recommend to the BGSR any of the following:-

1. the degree be conferred;
2. the thesis be amended, revised only or be revised and re-submitted for examination, as guided by the Examiners comments and within the period specified by the BGSR;
3. the candidate submit only to a further oral, practical or written examination within eighteen months from the decision of the BGSR; and
4. the candidate be failed outright.





