



UWI

ST. AUGUSTINE
CAMPUS

UNDERGRADUATE

FACULTY OF
Social Sciences
REGULATIONS & SYLLABUSES

2014/2015

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THE FACULTY OF SOCIAL SCIENCES

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MESSAGE FROM THE DEAN



Our university operates in a globally competitive space and increasingly, our performance is being judged by the quality of our graduates and it starts with an understanding of the need for faculty to be student centred and to ensure that each of you reaches your full potential.

It is therefore with much pleasure that I recommend to you the 2013/2014 Handbook of Regulations and Syllabuses for the Faculty of Social Sciences at the St. Augustine Campus. Much care was devoted to the preparation of this Handbook and within its covers you will find a wealth of information which, when carefully read, will undoubtedly serve to help you successfully navigate your way through your studies and life in general on the campus.

In addition to course outlines and descriptions, you are asked to pay particular attention to the regulations and requirements pertaining to your specific programme, such as the credit requirement to graduate from the various programmes offered in the Faculty; how the GPA is calculated and the GPA associated with the various classes of degree; the regulations pertaining to academic warnings including the requirement to withdraw; the regulations pertaining to the Evening University and the Summer School; regulations pertaining to admissions and the granting of exemptions; and the course offerings of the various Departments and Centres that constitute the Faculty.

In this publication you will also find information on the services provided to *all* students by the Academic Support/Disabilities Liaison Unit (ASDLU). There are a range of support services available on the campus to help you overcome hurdles – whether academic or personal. Everyone needs help at some time and it is available – all you have to do is ask.

That said, I hope that you will find the time during your university career to find ways to help others, whether on or off campus. It is my personal belief that by strengthening our community connection we will be better prepared to face the current and future challenges in our region. Do not believe that just because you have not yet earned your degree you have nothing to offer the world. That you are here says that you do, and the time to start building your personal connection with the community is now.

Over the years, the Faculty of Social Sciences has been very innovative in its approach to curriculum and course offerings. Indeed it has developed a reputation for being very proactive in responding to the human development needs of both the public and private sectors in Trinidad and Tobago and the wider region. It is my intention to continue with this innovative practice of curriculum reform and enhancement to satisfy the emerging national and regional needs.

Finally, I wish to thank all the many persons who devoted their time and effort in the preparation of this Handbook. Special thanks as well to the staff of the Faculty Office and the Secretariat Staff in the respective Departments and Centres in the Faculty.

With best wishes,

MR. ERROL SIMMS

Dean, Faculty of Social Sciences

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B.Sc. Leadership & Management			
Department of Economics	Department of Management Studies	Department of Behavioural Sciences	Department of Political Science
B.Sc. Economics	B.Sc. Accounting B.Sc. Banking & Finance B.Sc. Hospitality & Tourism B.Sc. Insurance & Risk Management B.Sc. International Tourism Management B. Sc. Management Studies B.Sc. Sports Management	B.Sc. Criminology and Criminal Justice B.Sc. Psychology B.Sc. Social Work B.Sc. Sociology	B.Sc. International Relations B.Sc. Governance & Local Government B.Sc. Political Science (Government) B.Sc. Public Sector Management Diploma in Public Sector Management Certificate in Public Administration Certificate in Local Government Studies

ACADEMIC CALENDAR 2014-2015

ACTIVITY	SEMESTER 1 AUGUST - DECEMBER 2014	SEMESTER 2 JANUARY - MAY 2015	SUMMER MAY - JULY 2015
Semester BEGINS	August 24, 2014	January 18, 2015	May 18, 2015
Registration	August 18 – September 12, 2014	January 12 – February 6, 2015	May 11 – June 6, 2015
Teaching BEGINS	September 02, 2014	January 19, 2015	May 19, 2015
Orientation and Ice Breaker (UWILIFE) August 29, 2014			
Late registration / Late Payment Fee of TT\$200.00 APPLIES	September 08, 2014	February 02, 2015	June 01, 2015
Application to Carry forward Coursework ENDS	September 12, 2014	February 06, 2015	June 05, 2015
Change in Registration (ADD/DROP) ENDS	September 12, 2014	February 06, 2015	June 05, 2015
Application for Leave of Absence ENDS	September 12, 2014	February 06, 2015	June 05, 2015
Application for Exemptions ENDS	September 12, 2014	February 06, 2015	June 05, 2015
Teaching ENDS	November 28, 2014	April 17, 2015	July 11, 2015
Semester II Break	April 19 – 26, 2015		
Examinations BEGIN	December 3, 2014	April 27, 2015	July 13, 2015
Examinations ENDS	December 19, 2014	May 15, 2015	July 24, 2015
Semester ENDS	December 19, 2014	May 15, 2015	July 24, 2015
ELPT TEST: Scheduled for the following dates	August 14, 2014 and October 16, 2014	February 12, 2015	-
SPECIALLY-ADMITTED 2014/2015	SEMESTER I	SEMESTER 2	ENTIRE ACADEMIC YEAR
Application for Specially Admitted OPENS	November 11, 2013	November 11, 2013	November 11, 2013
Application for Specially Admitted ENDS	June 30, 2014	December 19, 2014	June 30, 2014
CEREMONIES			
Matriculation Ceremony	September 18, 2014		
Graduation Dates	October 11, 2014 (Open Campus) October 22, 24 and 25, 2014 (St. Augustine)		

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DEFINITIONS

Advising Hold	An Advising Hold may be placed on a student record to indicate that the student must get academic advising prior to registration.
Anti-Requisites	refer to courses where content overlap precludes courses being taken together for credit. Students should consult their department for guidance.
Co-requisites	Refers to pre-requisite course (s) that can be done together.
Exemptions with Credit	Refers to cases where a student is granted credits for courses completed and passed in other UWI programmes or at other recognized institutions. Permission must be granted by the Faculty. Exemptions with credit will be recorded as "EC" on the student's academic records. Students are not required to repeat these courses.
Evening	A student who is registered to pursue a course of study in an Evening University Programme for which classes are timetabled in the evenings from Monday to Fridays 5.00pm to 10.00pm and on Saturdays from 8.00am to 8.00pm.
Exemptions only	Refers to the UWI courses, required for a student's current programme, for which credits will not be granted because, the student has already passed these courses in other programmes at the UWI or passed courses of similar content at other recognized institutions. Exemptions only will be recorded as "EX" on the student's academic records. In these cases the student will be required to replace the courses with courses approved by the student's Department to meet their credit requirements.
Full-Time (F/T)	A student who is registered to pursue a course of study in a programme for which he/she must register for 5 courses or 15 credits hours in Semester I and Semester II and for which classes are timetabled from Monday to Friday from 8.00am to 8.00pm
Level I	In relation to a Faculty other than the Faculty of Social Sciences, this refers to the stage of a degree programme at the end of which a candidate who has completed all the examinations is eligible to complete the programme within the next two years without registering for Summer School sessions.
Prerequisite	A course listed in the Faculty Handbook as one that must be completed before being permitted to register for another course.
Summer School Session	Refers to Semester III. This session is governed by the University Summer School Regulations. Students can register for a maximum of nine (9) credit hours. This is an optional semester for Full-time students but a compulsory semester for Evening University students.

GENERAL INFORMATION & REGULATIONS

General Regulations for Bachelor of Science Degrees

Qualifications for Admission

- 1.1 Before registration and before entering a programme of study in the Faculty, an applicant must have satisfied the University Matriculation requirements for entry to a degree programme. Set out below, however, are the minimum requirements for full-time (3 years) and part-time (4 years) admission to the Bachelor of Science degree programmes in the Faculty.

Normal Matriculation

- (A) Passes in five subjects of which at least TWO must be at the CAPE/GCE 'A' Level while the remainder may be an acceptable pass in CXC(CSEC)/GCE/BGCSE Examinations. The following are acceptable :

- Two 2-unit CAPE (Caribbean Advanced Proficiency Examination)
- Six CAPE units including Caribbean Studies and Communication Studies.

- (B) Other Qualifications to Full-Time Programmes

- Associate Degrees from approved Caribbean Tertiary Level Institutions with a minimum G.P.A. of 2.5 and above. Some Faculties/programmes may require a higher GPA.
- Holders of Associate Degrees from approved Caribbean Tertiary Level Institutions are considered as having satisfied normal matriculation requirements for entry to certain faculties and in specific instances credit/exemption may be given in respect of Level I courses.
- For the purpose of satisfying entry requirements, passes in subjects in the First Year examinations of the Faculties of Humanities and Education and Social Sciences and in Preliminary Level courses of the Faculties of Science and Agriculture, Pure and Applied Sciences of this University will be considered as the equivalent passes at the Advanced Level of the GCE examination.
- Degrees from any university recognized by the Board of Undergraduate Studies for this purpose.
- Persons with qualifications other than those stated above may also apply for admission.
- Persons over age 21 and who do not fall in any of the above categories will be assessed on their overall professional/academic achievements.

Lower Level Matriculation

At least five (5) acceptable passes at CXC(CSEC)/GCE/BGCSE including English Language and ONE of the following; a Foreign Language, Mathematics, an approved Science subject ; Geography.

- For the Faculties of Pure and Applied Science and Science and Agriculture, Mathematics and two (2) approved Science subjects are required.
- For the Faculty of Social Sciences, Mathematics is required.

1.2 English Language Requirement

English Language is compulsory for admissions to all programmes. Applicants whose first language is not English are required to perform satisfactorily in an approved English Language Test. The Test of English as a Foreign Language (TOEFL) with a minimum score of 500 has been approved for this purpose.

English Language Proficiency Test

The English Language Proficiency Test (ELPT) is used to assess whether persons applying to pursue Undergraduate degree programmes at UWI possess a satisfactory level of writing and reading proficiency in English for university academic purposes. All applicants to The University of the West Indies are required to take the English Language Proficiency Test (ELPT) except for persons with the following qualifications:

- Grade 1-CXC General Proficiency English A Examination
- Grade A-Cambridge GCE 'O' Level English
- Grade I or II in CAPE Communication Studies
- Grade A or B-Cambridge GCE 'A'/'O' Level General Paper (GP) Examination
- Grade B or above in a College English Course from an approved University.

The ELPT is usually held three times in the academic year. For 2014/2015:-

1. Thursday 14 August 2014
2. Thursday 16 October 2014
3. Thursday 12 February 2015

For persons who did not write the test at the first sitting a second and final sitting is usually scheduled during the first week of semester. The results of applicants who pass the test will remain valid for a period of five (5) years.

To register to sit the ELPT test kindly contact:

The English Language Foundation Unit

Faculty of Humanities & Education
The University of the West Indies
Tel: 662 2002 Ext. 82288

1.3 Mathematics Requirement

Applicants for entry into Majors and Specials offered by the Faculty of Social Sciences are required to have a minimum of a Grade II before 1998 or Grade III after 1998 in Mathematics at the CSEC General Level / 'O' Level or any other course deemed by the Faculty Board to be equivalent.

1.4 Policy of the Department of Economics with respect to ECON 1003 – Mathematics for Economics I

- I. A Mathematics Proficiency Test (MPT) must be written by all students who are desirous of reading ECON1003 but do not have a Pass at GCE Additional Mathematics, GCE Advanced Level Mathematics, GCE AS Mathematics, CXC Additional Mathematics, CAPE Mathematics or equivalent.
- II. Students who pass the MPT will qualify to register for ECON1003 in Semester II or Summer.
- III. Students who fail the MPT will be required to read and pass ECON0001 before qualifying to read ECON1003.

1.5 Student Orientation and Academic Advising Sessions

Both new and continuing students are encouraged to attend Orientation and Academic Advising sessions, held by the Faculty and the Departments. These sessions serve to bring students up to date on matters such as current course offerings, pre-requisites, recommended course loads, good study habits etc.

1.6 Exemptions with Credit

(i) Exemptions with Credit

Exemptions with credit may be granted for Grades 1 and 2 for CAPE Units 1 and 2 in the following subject areas:

CAPE Accounting Unit 1–

ACCT 1002 Introduction to Financial Accounting

CAPE Accounting Unit 2–

ACCT 1003 Introduction to Cost and Managerial Accounting

CAPE Economics Unit 2–

ECON 1002 Introduction to Macroeconomics

CAPE Management of Business Units 1 and 2–

MGMT 1001 Principles of Management

CAPE Statistical Analysis–

ECON 1005 Introduction to Statistics

CAPE Sociology Unit 1–

SOCI 1002 Introduction to Sociology I

CAPE Sociology Unit 2–

SOCI 1000 Introduction to Sociology II

CAPE Mathematics Units 1 and 2–

ECON 1003 Mathematics for Economics I

Exemptions with credit may be granted for Grades A or B in the following subject area:

'A' Level Mathematics –

ECON 1003 Mathematics for Economics I

(ii) Exemptions only

Exemptions only will be granted for passes in the following subject areas:

CAPE Caribbean Studies –

FOUN 1101 Caribbean Civilization

CAPE Communication Studies –

FOUN 1001 English for Academic Purposes

CAPE Mathematics Pure/ Applied (Unit 1 and Unit 2), GCE Additional Mathematics, GCE

Advanced Level Mathematics, AS Mathematics

–

ECON1003. Mathematics for Economics I

Students are required to read for additional Level I courses from this or any other Faculty, to complete their Level I credit requirements in cases where they have been granted **exemption only**. In cases where exemption with credit have been granted, students will be permitted to pursue extra courses inclusive of co-curricular credit courses if they wish to do so.

1.7 Deferral of Entry

A candidate who does not wish to commence studies during the year he/she was offered a place in the Faculty may apply for deferral of entry through the Admissions Sections of the Registry.

Course of Study

Candidates for any of the degree programmes must pursue a course of study comprising at least ninety (90) credits with at least thirty (30) credits at Level I and sixty (60) credits at Levels II and III. The Faculty Board may require that registration in particular courses be timed to ensure that the course of study extends over **EITHER** at least five (5) semesters and two (2) Summer School sessions **OR** six (6) semesters.

Transfers

Inter- and Intra-Faculty Transfers

- 2.1 **Applications for transfer must be submitted to the Admissions Office on any Campus by March 31 (with the exception of transfers for the Faculties of Law and Medical Sciences whose deadlines are January 31) of each academic year.** Students in another Faculty who have completed Level I of a degree programme of the University of the West Indies are eligible for transfer to a degree programme offered by the Faculty of Social Sciences. Such students must have satisfied the matriculation requirement of the Faculty.

- 2.2 Transfers may also be offered to any student registered in any other Faculty of the University of the West Indies who has successfully completed the Level I pre-requisites to Levels II and III courses in the intended Major or Special and has also completed the required Foundation courses
- 2.3 Students registered in the Faculty of Social Sciences on another Campus who have completed Level I of a degree programme are eligible for transfer to Level II in the Faculty of Social Sciences, at St Augustine campus.
- 2.4 Consideration for transfer will not be given to students in the year they were accepted to the Faculty. Students may, upon receipt of an offer from the Admission Office, choose to reject that initial offer and immediately request their desired Major. Students approved for transfer must pursue the programme requirements outlined in the Handbook for the year approval was granted.
- 2.5 Students who wish to transfer to programmes in the Department of Management Studies must have a cumulative GPA of at least 3.3.
- 2.6 Students who wish to transfer to programmes in the Department of Economics must have a cumulative GPA of at least 3.0.
- 2.7 Students who wish to transfer to the following programmes in the Department of Behavioural Sciences must have a cumulative GPA as stated below:
Psychology – minimum GPA of 3.3;
Sociology, Social Work – minimum GPA of 2.5
- 2.8 Students who wish to transfer to the following programmes in the Department of Political Science must have a cumulative GPA as listed below:
- Governance & Local Government, International Relations, Political Science (Government) and Public Sector Management – minimum GPA of 2.5

Note: Request for (a) Change in Option and (b) Change in Enrolment Status Approval granted in Semester I is effective in Semester II. Approval granted in Semester II is effective the next academic year.

Co-Curricular Credits

The Co-curricular programme is an integral part of the official credit system at undergraduate level at The University of the West Indies. It provides students with valuable opportunities for skill development in areas not available in their core programme. These courses are designed to help students become well-rounded graduates - prepared for their role in society and in the workplace.

At the St. Augustine Campus, Co-curricular credits are currently awarded for involvement in the following courses:

LEVEL 1		
Course Code	Course Title	Credits
COCR 1001	Minding SPEC: Exploring Sports, Physical Education and Health & Wellness	3
COCR 1012	Workplace Protocol for Students *	3
COCR 1013	Financial Literacy and Training	3
COCR 1030	Technology Literacy	3
COCR 1031	Managing My High (MY High): Alcohol, Drugs and Addictive Behaviours	2
COCR 1032	Living and Learning: Professional development through community service	2
COCR 1033	Mind the Gap: Towards Psychological Health & Wellness	1
COCR 1034	Public Speaking and Voice Training: Towards a More Confident You	3

**Offered by the Faculty of Social Sciences*

Microsoft Office 2013

COCR1025	Microsoft Word	2
COCR1026	Microsoft Excel	2
COCR1027	Microsoft PowerPoint	2
COCR1028	Microsoft Outlook	2
COCR1029	Microsoft Access	2

All co-curricular course codes begin with COCR. Visit <http://sta.uwi.edu/cocurricular> for course descriptions and registration instructions. New courses are to be introduced so keep checking the website for updates during the academic year. You can also speak with your Faculty COCR coordinators for help with course selection and for answers to questions related to the COCR Programme. You will find their names and contact information at the co-curricular website at: <http://sta.uwi.edu/cocurricular/contactus.asp> or check your Faculty office.

Think you won't have time for co-curricular courses? Visit <http://www2.sta.uwi.edu/timetable> for the official timetable to see how you can work a COCR course into your schedule!

- 4.1 Students will be eligible for **no more than three (3) credits** for involvement in co-curricular activities. The activities may be Campus specific.
- 4.2 Co-curricular credits will be awarded on the following basis:
 - a. students must be involved in the activity for at least one (1) semester;
 - b. explicit learning outcomes must be identified for each activity;
 - c. there must be clearly defined mode(s) of assessment for each activity.
- 4.3 A Faculty Coordinator will be appointed, with the responsibility for the awarding of co-curricular credits.
- 4.4 Co-curricular activities will be graded Pass/Fail.
- 4.5 All co-curricular activities/programmes must be approved in advance by the Faculty and Academic Board.
- 4.6 Subject to Faculty regulations, co-curricular credits will form part of the ninety (90) credits **REQUIRED** for a degree. However, in special circumstances, if credits are earned in excess of those required for the degree, these credits and the associated activity will be included on the student's transcript.
- 4.7 Co-curricular course credits can only be counted as **Level One course credits**.

Faculty of Social Sciences (FSS) , Faculty of Science and Technology (FST) and the Faculty of Food and Agriculture (FFA)
Agreement on Student Registration

Bearing in mind the number of places that FSS makes available to FST and FFA students pursuing approved options/ majors/ double majors, it was agreed that students of the Faculty of Science and Technology and the Faculty of Food and Agriculture will not be directly admitted into minors. However, they can declare minors if they are able to satisfy the requirements of the given minor through pursuance of courses during the Summer semester or otherwise.

Students from FST and FFA wishing to do FSS courses, please see listing with pre-requisite requirements in Appendix IX (Pg 139).

Level I Requirements

- 5.1 Students MUST complete ALL the requirements for Level I and Level II /III of their degree programmes as indicated herein. Level I consists of a minimum of 30 credits or ten 3-credit Level I courses, depending on the choice of degree i.e. a single Major, a double

Major, one Major and one or two Minors, or a Special. The choice made will determine whether or not additional courses must be taken.

Requirements for Level I of the Degree are as follows:

- Three (3) University foundation courses as stipulated
- Pre-requisites for Level II courses and/or free electives as stipulated in the respective degree programmes
- Any other courses designated by the respective departments which are not included in the above.

Foundation Courses

- 5.2 a. As of 1998-99 all students registered in The University of the West Indies will be required to complete a minimum of nine (9) credits of foundation courses. These courses are Level I courses designed to promote sensitivity to, and awareness of, distinctive characteristic features of Caribbean cosmologies, identities and culture. The foundation courses comprise:
 - i. *FOUN 1001 (FD10A)- English for Academic Purposes*
 - ii. *FOUN 1210 (FD12A) - Science, Medicine and Technology in Society*
 - iii. *FOUN 1101 (FD11A) - Caribbean Civilization*
 - iv. *FOUN 1301 (FD13A) - Law, Governance, Economy and Society*
 - v. *any other course approved for this purpose by the Board of Undergraduate Studies*
- b. Students registered in the Faculty of Social Sciences will be required to include among such foundation courses FOUN 1001 English for Academic Purposes.
- c. The elective Foundation course "Law, Governance, Economy and Society" will not count for credit in the programme of the Faculty of Social Sciences except *with the permission of the Dean*.
- d. Exemption in whole or in part from the requirements under sections 5.2a and 5.2b may be granted from time to time by the Board for Undergraduate Studies.
- e. Beginning this academic year (i.e. 2014/2015) students will be awarded grades for their Foundation courses and these will be included in the calculation of the GPA for the determination of Warning, RTW, GATE and the determination of Level I prizes.

Requirements for Entry to Level II and III

6. Students are required to satisfy prerequisites (where they exist) for Level II and III courses.

Requirements for the Award of the Degree

7.1 In order to qualify for the award of a degree a student must:

- a. have completed a minimum of ninety (90) credits (normally equivalent to thirty (30) semester courses) of which:
 - i. at least thirty (30) credits are from Level I semester courses (including the foundation course requirement), and
 - ii. at least sixty (60) credits from Levels II and III semester courses
- b. have satisfied the requirements for their specific degree programmes
- c. have attained a minimum GPA of 2.0 from Level II and III courses.

7.2 Degrees are offered in the following categories:

- Special
- Major
- Special and one Minor (where possible)
- Double Major
- Major and one Minor
- Major and two Minors

7.3 A student must be formally registered in one of these categories:

- A **SPECIAL** comprises a minimum of forty-five (45) credits in the subject area over Levels II and III.
- A **MAJOR** is made up of a minimum of thirty (30) credits in the subject area over Levels II and III.
- A **DOUBLE MAJOR** comprises of 30 credits each for each of the two majors. Students may also request to pursue a second Major from another Faculty. Students cannot read for Psychology as a second major. Students wishing to pursue double majors must apply in writing to The Assistant Registrar, Student Affairs, Admissions.
- A **MAJOR / MINOR** comprises a minimum of thirty (30) Level II and III credits in the subject area of the major and fifteen (15) Level II and III credits in the subject area of the minor.

NOTE: Major and minor cannot have the same courses included.

7.3.1. A **SPECIAL DEGREE** is available from among the following subject areas only:

- *Accounting (Cave Hill, St. Augustine)*
- *Banking and Finance (St. Augustine)*
- *Economics (Cave Hill, Mona, St. Augustine)**
- *Business, Economics & Social Statistics (Mona)*
- *Hospitality and Tourism Management (Cave Hill)*
- *Hotel Management (Cave Hill, Mona, St. Augustine, Bahamas)*

- *Hospitality and Tourism Management (St. Augustine)*
 - *Insurance and Risk Management (St. Augustine)**
 - *International Relations (St. Augustine) **
 - *International Tourism Management (St. Augustine)*
 - *Management Studies (Cave Hill, St. Augustine)**
 - *Psychology (St. Augustine) **
 - *Public Sector Management (Cave Hill, St. Augustine)**
 - *Sociology (Cave Hill)*
 - *Social Work (Mona, St. Augustine) **
 - *Tourism Management (Cave Hill, Mona, Bahamas)*
- * Specials offered at St. Augustine Campus with which Minors can be declared

7.3.2 A **MAJOR** is available from among the following subject areas:

- *Accounting (Cave Hill, Mona, St. Augustine)*
- *Criminology and Criminal Justice (St. Augustine)*
- *Economics (Cave Hill, Mona, St. Augustine)*
- *B.Sc. Governance & Local Government (St. Augustine)*
- *International Relations (Mona)*
- *Leadership and Management (St. Augustine)*
- *Management Studies (Cave Hill, Mona, St. Augustine)*
- *Political Science (Cave Hill, Mona, St. Augustine)*
- *Public Administration (Mona)*
- *Public Sector Management (Cave Hill)*
- *Psychology (Mona, St. Augustine)*
- *Sociology (Cave Hill, Mona, St. Augustine)*
- *Sports Management (St. Augustine)*
- *Statistics (Mona)*

7.3.3 **MINORS** may be declared from among the following subject areas:

- *Accounting (Cave Hill, Mona, St. Augustine)*
- *African and African Diaspora Studies (Mona)*
- *Criminology (St. Augustine)*
- *Demography (Mona)*
- *Economics (Cave Hill, Mona, St. Augustine)*
- *Environmental Economics (St. Augustine)*
- *Finance (St. Augustine)*
- *Gender & Development Studies (St. Augustine)*
- *History (Cave Hill)*
- *Human Resource Management (St. Augustine)*
- *International Relations (Mona, St. Augustine)*
- *Law (Cave Hill)*
- *Management Studies (Cave Hill, Mona, St. Augustine)*

- *Management Information Systems (St. Augustine)*
- *Marketing (St. Augustine)*
- *Mathematics (Cave Hill)*
- *Political Science (Cave Hill, Mona, St. Augustine)*
- *Public Sector Management (Cave Hill, St. Augustine)*
- *Social Development Policy and Planning (St. Augustine)*
- *Psychology (Cave Hill, Mona, St. Augustine)*
- *Sociology (Mona, St. Augustine)*
- *Social Policy Administration (Mona)*
- *Social Development Policy and Planning (St. Augustine)*
- *Social Policy (St. Augustine)*
- *Social Psychology (Mona)*
- *Sports Management (St. Augustine)*
- *Statistics (Mona)*

7.3.4 The degree majors with which the above minors may be combined will be approved by the Faculty Board and Board for Undergraduate Studies and listed as programme offerings in the Faculty Handbook. **Minors must be declared by the end of the registration period of the student's final semester.** If this is not done, and if the student does not satisfy the course/credit requirements for the requested minor, the minor will not be declared. For the purpose of this regulation, the end of registration means the "Add/Drop" period. Part-time registration is not permitted at Levels II and III at the St. Augustine Campus.

7.3.5 Students may also request to combine a Social Sciences major with a minor offered by another Faculty. To do this, the permission of the Deans of both Faculties must be obtained. Students wishing to do a Major or Minor offered by the Department of Management Studies are to bear in mind Regulation 16 (i), Admission Criteria for Courses offered by the Department of Management Studies.

7.3.6 A student may with the permission of the Dean change any Major, Special or Minor for which they registered. Students will be required to submit a written request to the Dean of the Faculty, through the Assistant Registrar, Student Affairs (Admissions).

Rate of Progress and Regulations for Full-Time Programme

8. A full-time student:
- a. shall complete the degree programme in not more than eleven (11) semesters and five (5) Summer School sessions.

- b. will, unless the Academic Board approves otherwise on the recommendation of the Faculty Board, be required to register for ten (10) semester courses in any one (1) year and five (5) semester courses in any one (1) semester. Permission may be sought for not more than one additional course for the year by any student who needs that course for completion of the requirements for their degree or who has been awarded a grade of 'A' as the examination mark for more than half of their courses which have been registered in the Faculty.

- c. A full-time student will be required to withdraw from the Faculty unless he/she has gained at least:
15 credits at the end of the second semester
33 credits at the end of the fourth semester
51 credits at the end of the sixth semester
69 credits at the end of the eighth semester

Full-time students shall usually be expected to register for a minimum of twenty-four (24) credits.

- d. a student whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 2.00, will be required to withdraw.

NOTE: CREDITS GAINED FROM COURSES DONE IN ANOTHER PROGRAMME WILL NOT BE COUNTED TOWARDS THE RATE OF PROGRESS.

Full-time students may engage in employment for not more than twelve (12) hours per week.

Rate of Progress and Regulations for Part-Time Programme

9. a. A part-time programme is offered for Level I of the B.Sc. degree at the Cave Hill, Mona and Open campuses. Only the B.Sc. Accounting is offered on a part-time basis at Level I at the St. Augustine Campus. Levels II and III are available in all programmes offered at the Cave Hill Campus. At the Mona Campus part-time is offered in B.Sc. Management Studies (major) B.Sc. Accounting (major) and the B.Sc. International Relations (major). Part-time registration is not permitted at Levels II and III at the St. Augustine Campus.
- b. A part-time student whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily,

and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 2.00 will be required to withdraw.

- c. If a part-time student transfers into the full-time programme, he/she is required to maintain the rate of progress associated with the full-time programme.
- d. A part-time student will be required to withdraw from the Faculty unless he/she has gained at least:
 - 6 credits at the end of the second semester
 - 18 credits at the end of the fourth semester
 - 24 credits at the end of the sixth semester
 - 39 credits at the end of the eighth semester
 - 72 credits at the end of the twelfth semester
 - 90 credits at the end of the fourteenth semester

NOTE: Credits gained from courses done in another programme will not be counted towards the rate of progress.

Registration / Examinations

- 10. a. Students will be examined during each semester and the Summer session in the courses for which they are registered.
- b. A course may be examined by one or more of the following methods:
 - i. written examination papers
 - ii. oral examination (under the conditions in Regulation 12)
 - iii. practical examinations
 - iv. coursework (which may include written in-course tests, practical work, dissertations, essays, projects, studies and other forms of coursework as approved by the Faculty Board or the Campus Committee on Examinations).
- c. In the Faculty of Social Sciences at the St. Augustine Campus, a course normally constitutes three (3) credits unless otherwise expressed.
- d. A student failing a course may, subject to the rate of progress requirements of these regulations, be allowed to substitute another approved course in a subsequent semester or repeat the failed course.

e. All optional courses (electives) listed in the various degree programmes in the Faculty Handbook will not necessarily be available in any one year.

f. Deadlines for changes of registration including withdrawal from or addition of courses will be as prescribed in University Regulations.

- g. *Not for Credit (NFC)*
Persons wishing to pursue a course(s) to be considered as Not for Credit (NFC) must seek approval prior to registering for the course. All such requests must be made, in writing, or in the required form, to the Dean of the Faculty, through the Assistant Registrar, Student Affairs (Admissions).

A course designated at registration as Not For Credit (NFC) shall not count for the purpose of assessing Honours. Where a student fails to specify the course which is Not for Credit, the date(s) on which such course(s) were registered shall be used to make a determination.

- h. Registration for a course constitutes registration for the examination in that course.
- i. A student will be deemed to have registered for a course when his/her financial obligations to the University have been fulfilled.
- j. A student who does not take an examination in a course for which he/she is registered is deemed to have failed that examination unless permission to be absent has been granted.
- k. A student who, on grounds of illness or in other special circumstances as referred to in Examination Regulation 17, fails to take an examination in a course for which he/she is registered, may be given special consideration by the Board of Examiners to take the examination at the next available opportunity, without penalty.
- l. Students are asked to pay special attention to Examination Regulation 19 which states: "Any candidate who has been absent from the University for a prolonged period during the year for any reason other than illness or whose attendance at prescribed lectures, classes, practical classes, tutorial or clinical instructions has been unsatisfactory or who has failed to submit essays or other exercises

set by his teachers may be debarred by the relevant Academic Board, on the recommendation of the relevant Faculty Board, from taking any University examinations."

In accordance with University of the West Indies General Examination Regulations and Faculty of Social Sciences Regulations, students who attain less than 75% of lecture or tutorial attendance may be debarred from writing the final examination.

Coursework

11. a. In the case of examination by coursework a student gaining an overall mark higher than 50% but failing one or more components will be required to repeat at the next available sitting the component(s) failed.
- b. Requests to transfer coursework will only be entertained if the student obtained (a minimum of) 50% within one (1) year. Once approval has been granted for transfer of coursework, the coursework should not be attempted, otherwise the approval will become null and void.
- c. A student who is absent from a coursework examination may apply to the Dean of the Faculty for an opportunity to resit this examination. Such request must be made **no later than one (1) week after the date of the examination in question**. He/she in making this request must at the same time submit to the Dean justification for such absence (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). The Dean shall consider any such request in consultation with the relevant Head of Department and course lecturer.
- d. A student may request to submit coursework assignments, essays, etc. after the stipulated deadline date on the basis of appropriate justification (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). This request must be normally made within forty-eight (48) hours after the stipulated deadline date and must be addressed to the Dean, who in consultation with the relevant Head of Department and course lecturer may allow the extension.
- e. **A Policy on Pro-rating of Final Examinations from missed Coursework**
Request to pro-rate marks from coursework to final exams will not be permitted.

Oral Examination for Final Year Students

12. a. The Board of Examiners **MAY** recommend to the Department concerned that a student who has failed the last one or two course(s) required to complete their degree be offered an oral examination in the course(s) provided that he/she has obtained, in each instance, a mark of at least 45% for the course(s).
- b. If an oral examination is granted the student may choose to decline the offer.
- c. The oral examination, which will be of a maximum length of one (1) hour, will be held as soon as possible after the previous examination and within the academic year in which the student is expected to graduate. The student must contact the department concerned immediately so that arrangements can be made for the oral examination.
- d. The oral examination will concern the course as a whole, and not be restricted to the questions set in the examination, which the student sat previously. The first examiner and at least one other examiner must be present at an oral examination.
- e. If the examination is passed, the student cannot be awarded a grade higher than 50% (C) and this grade will replace the once up to this point previously gained for the course.
- f. If he/she fails the oral examination, the student will **NOT** have any right of appeal or review.
- g. A student will be allowed only one (1) oral examination for any one (1) course.

"Exams Only" Regulations

13. A student may seek permission in asking to be assessed in a course for which he/she is registered by means of "EXAMS ONLY" on medical or financial hardship grounds providing the following are obtained:
 - a. He/She must have previously passed the coursework for the course(s) in question.
 - b. He/She has no more than two (2) courses outstanding to complete the requirement for the award of their Certificate/Diploma/Degree.

If permission is granted, the student will be advised in writing by the Student Affairs (Admissions) Office and will be required to pay the requisite per credit fee in

accordance with published Undergraduate Financial Information.

Assessment by Exam Only means that the grade for the course will be determined on the basis of 100% Final Exam i.e. coursework marks will not be taken in to consideration.

14 **Missing a Final Exam**

If a student misses an examination for other reason, he/she can register again for the full course, once the course is a compulsory requirement for the programme being pursued. In this instance, a student can request a transfer of coursework, once the coursework was passed. If the course in question is an elective course, the student can register for another course.

Special Examination Sitting

- 14.1 In exceptional circumstances, the Dean may grant a student a deferral from sitting that exam and permission to take it on a subsequent occasion, by virtue of special assignments overseas for an employer (part- time/evening students only) or by virtue of being selected to represent the country on a National team. In both instances, formal representation will have to be made by the employer/National association. If permission is granted, students will be advised in writing by the Student Affairs (Admissions) Office and will be required to pay the requisite per credit fee in accordance with published Undergraduate Financial Information.

Policy Statement on the Award of Exemptions Only and Exemptions with Credits for Undergraduate Studies in the Faculty of Social Sciences

Persons applying for Exemptions should make such requests through the Student Affairs (Admissions) Office to the Dean on the appropriate form during the first three (3) weeks of semester I and the first two weeks of Semester II

15. The granting of exemption only and exemption with credit are as follows:-

a. **From UWI Certificates –**

A student who, prior to taking the Certificate has:

- (i) *normal level matriculation (five (5) 'O' Levels and two (2) or more 'A' Levels) will receive exemptions with credit for all Level I courses successfully completed up to a maximum of thirty (30) exemptions, i.e. 10 courses.*

- (ii) *lower level matriculation (a minimum of five (5) 'O' Levels) will receive exemptions with credit for all Level I courses successfully completed up to a maximum of eighteen (18) exemptions, i.e. 6 courses.*

- (iii) *no matriculation/mature route (up to four (4) 'O' Levels) will receive exemptions with credit for all Level I courses successfully completed up to a maximum of twelve (12) exemptions, i.e. 4 courses.*

Granting **Exemption Only (no Credit)** from a particular course means that the student must do another course approved for their degree programme in order to satisfy their credit requirement.

Also, the granting of exemptions (with credit) in no way exempts a student from the University requirement of pursuing and passing nine (9) credits of foundation courses.

The granting of exemptions with credit / exemptions only must be based on equivalency to courses in each degree option.

In keeping with UWI's policy, exemptions with credits/exemptions only will only be granted for courses which have been successfully pursued within the last five (5) years.

b. **From UWI Diplomas –**

A student who, prior to pursuing a Degree, has successfully completed a Diploma

- (i) *will receive exemptions with credit up to a maximum of eighteen (18) exemptions, i.e. 6 courses, of which nine (9) exemptions must be Level I courses.*

c. A student who has successfully pursued both a UWI Certificate and Diploma

- (i) *will receive exemptions with credit up to a maximum of twenty-seven (27) credits / exemptions, i.e. 9 courses, of which eighteen (18) exemptions must be Level I courses.*

- d. A student who is currently enrolled in a Degree programme, and pursues courses in the Summer Programme, will be granted exemptions with credit for all courses pursued towards the completion of his/her degree, providing that the course(s) pursued in the Summer Programme is/are deemed

the same or equivalent to that offered in the normal stream.

- e. A student who has successfully completed individual courses in the Summer Programme before enrolment in a Degree programme, will be granted up to a maximum of twelve (12) exemptions with credit hours or 4 courses providing these courses are taken within a five year period.
- f. A student seeking exemptions in excess of the limits stated in f. above will be granted exemption only and will be required to pursue a substitute course relevant to the field of study.
- g. From three-year Associate Degree Programme Accredited Tertiary Learning Institutions (TLI):
 - (i) Exemptions will be granted for all courses that have been assessed by UWI (in 1998) for equivalency with specific UWI courses if a minimum B grade (TLI grading) has been achieved. *

**This exercise is an on-going one and TLI courses approved by the relevant Assessment Committee after 1998 will be granted exemptions.*

- h. **From other universities:**
 - (i) A student transferring from another university to register for a UWI degree will have to do a minimum of two years of full-time study (60 credits).
 - (ii) Unless Departments already have a record of the particular courses, course outlines are to be submitted for departments to make an assessment. Any course approved by departments will earn students exemption from UWI equivalent courses – up to the limit indicated by (a) above i.e. up to a maximum of 30 /exemptions.
 - (iii) Exemptions only may be granted for any course(s) in excess of limit indicated.

15.1 Students doing Study Abroad

- (i) Students who seek to do part of their programme at another university (a maximum of two (2) semesters which must not include the final semester of full-time study) must have the courses they intend to do at the overseas university assessed for equivalence by the relevant department at St. Augustine BEFORE proceeding to study abroad. The request to study abroad and the course approved by the department must

then be submitted through the Faculty to obtain Academic Board approval.

- (ii) When the students' results are received from the overseas university, and have been evaluated and approved, the student will then receive credit for the courses as substitutes for the St. Augustine equivalent.
- (iii) It should be noted that first year (100 level) courses in the American four-year undergraduate programme or elsewhere, will NOT usually warrant any exemption from UWI courses.

15.2 Students doing a course(s) at other universities to complete their degree programme:

- (i) In an instance where students may be migrating/must be away from the country for a significant period and have few courses to complete their UWI degree there may be discretionary decisions made by the Faculty and sanctioned by Academic Board to accommodate them.

Withdrawal

- 16.1 A student whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 2.00 will be Required To Withdraw (RTW).
- 16.2 A candidate who has been required to withdraw from the Faculty may apply to the Faculty for re-admission one (1) year after withdrawal. Each case will be considered on its own merit, but will only succeed if the Faculty is satisfied that the circumstances attending the reasons for the withdrawal have been altered substantially.
- 16.3 Students thus admitted to a Faculty may in accordance with its regulations be granted exemption from Level I courses subject to there being no change in the content of the courses and provided that no more than five (5) years have elapsed since the date of withdrawal. Level II University courses, for the purposes of exemption, may be treated in the same way as Level I Faculty courses.
- 16.4 Students from one faculty who had been required to withdraw from the University for failing to complete their degree programme within the stipulated period may be admitted to another faculty after a minimum period of one (1) year has elapsed since their withdrawal. Such students may be granted exemption from

Level I courses relevant to the new programme subject to regulations 15.2 and 15.3 above.

- 16.5 Students required to withdraw from the University for failing to complete their Diploma or Certificate programme may be re-admitted to the Faculty after a minimum period of one (1) year has elapsed since their withdrawal. Such students shall not be granted exemptions from courses in the programme previously passed.
- 16.6 A student who voluntarily withdraws from the University and who applies for re-admission within five (5) years shall be granted exemptions with credit for courses previously passed, subject to the time limit for the maintenance of credit stipulated in the relevant Faculty Regulations. All grades previously obtained shall be used in the determination of the student's GPA.

Leave of Absence

17. i. A candidate who for good reason wishes to be absent from an academic programme for a semester or more must apply for formal leave of absence to the Senior Assistant Registrar, Student Affairs (Admissions), through the appropriate Dean, stating the reason for the application.
- ii. The length of such leave of absence, if granted, will be subject to approval by the Academic Board of the Campus concerned, but will not exceed one (1) academic year in the first instance terminating at the end of the academic year for which the application is approved.
- iii. Leave of absence will not be granted for more than two (2) consecutive academic years.
- iv. Leave of absence may be granted for one (1) semester or for an academic year.
- v. Applications for leave of absence for a semester shall normally be submitted by the end of the third week of the relevant semester.
- vi. Applications for leave of absence for the academic year shall normally be submitted by the end of the third week of Semester I.

NOTE 1: Students who have been attending classes and then apply for Leave of Absence after the deadline date are liable for payment of full tuition fees for the semester/academic year whether they sit examinations or not.

NOTE 2: Leave of absence grants a student permission to be away from classes and from writing examinations. A student cannot,

therefore, be on approved Leave of Absence and at the same time benefit from examination results for that period.

NOTE 3: Coursework marks cannot be transferred for persons who are on Leave of Absence.

Admission Criteria for Courses Offered by the Department of Management Studies

18. Students who wish to pursue Management Studies courses and programmes and were not admitted under any of the approved Management Studies specializations, majors or minors or approved double majors offered in conjunction with the Faculty of Science and Agriculture must:
- (i) *attain a cumulative GPA of at least 3.3 (B+ average) in their previous courses in order to be eligible for admission into Levels II /III Management courses.*
- (ii) *Students who are desirous of pursuing Level I Management Studies courses will only be admitted with the approval of the Head of the Department of Management Studies or his/her designated nominee(s)*

Admission Criteria for Courses Offered by the Department of Economics

19. Students who wish to pursue the Major in Economics and were not admitted under any of the approved Economics specializations, majors or minors must:
- (i) *attain a cumulative GPA of at least 3.0 in their previous courses in order to be eligible for admission into Levels II /III Economics courses.*

Class of Degrees

20. Notification of Results

For those candidates who have completed the requirements of the B.Sc. degree a pass list shall be published and arranged alphabetically in the following categories:

- i. *First Class Honours*
ii. *Second Class Honours - Upper Division*
iii. *Second Class Honours - Lower Division*
iv. *Pass*

Award of Honours

GRADE POINT AVERAGE SYSTEM (GPA) REGULATIONS GOVERNING AWARD OF DEGREES

21. (i) The class of degree to be awarded shall be determined on the basis of a weighted Grade Point Average (GPA).
- (ii) In the calculation of the weighted GPA, a weight of zero shall be attached to all Level I courses.
- (iii) Levels II and III courses shall have equal weight in the determination of the weighted GPA.
- (iv) A course designated at registration as not for credit (NFC) shall not count in the determination of the weighted GPA.
- (v) Core courses satisfying the requirements of specializations, majors and minors must be taken into account in the determination of the weighted GPA.
- (vi) The class of degree shall be awarded as follows:
- | | |
|------------------------------|--------------------------------|
| First Class Honours– | Weighted GPA of 3.60 and above |
| Second Class Honours: | |
| Upper Division – | Weighted GPA 3.00 – 3.59 |
| Lower Division – | Weighted GPA 2.50 – 2.99 |
| Pass – | Weighted GPA 2.00-2.49 |

Marking Scheme for Examinations in the Faculty of Social Sciences

22. (i) In the determination of GPA, the grades with corresponding quality points shall be as defined in the University Regulations governing the GPA.
- (ii) The authorized marking scheme is as follows:

GRADE	GPA	MARKS
<i>A+</i>	<i>4.3</i>	<i>90 – 100</i>
<i>A</i>	<i>4.0</i>	<i>80 – 89</i>
<i>A-</i>	<i>3.7</i>	<i>75 – 79</i>
<i>B+</i>	<i>3.3</i>	<i>70 – 74</i>
<i>B</i>	<i>3.0</i>	<i>65 – 69</i>
<i>B-</i>	<i>2.7</i>	<i>60 – 64</i>
<i>C+</i>	<i>2.3</i>	<i>55 – 59</i>
<i>C</i>	<i>2.0</i>	<i>50 – 54</i>
<i>F1</i>	<i>1.7</i>	<i>45 -49</i>
<i>F2</i>	<i>1.3</i>	<i>40 – 44</i>
<i>F3</i>	<i>0.0</i>	<i>0 – 39</i>

Grade Code Sheet

The following designations when assigned SHALL NOT be used in the calculations of Grade Point Average:

AB	Absent from an examination for acceptable reasons other than medical problem. No penalty.
AM/XM	Medical submitted for absence from an examination. No penalty.
AMS	Absent Medical Supplemental
CR	Credit
DB	Debarred
DEF	Deferred
EC	Exemptions with Credit
EQ	Examination Query
EX	Exemption Only
FM	Fail/Medical Submitted
FMS	Failed Medical Supplemental
I	Incomplete
IM	Incomplete Medical
IP	In Progress
LW	Late Withdrawal
NFC	Not for Credit
NP	Not Passed- when a student has failed a course taken on a pass/fail basis
NR	Not Reported
P	Pass
PC	Preliminary Credits
V	Audited
NV	Where a student has been permitted to audit a course but has done so unsatisfactorily
W	Withdrawal

The following designations when assigned SHALL be used in the calculations of Grade Point Average:

DIS	Disqualified
DO	Pass Oral
EI	Examination Irregularity
F	Fail
FA	When a student is absent from an examination without a valid reason
FAS	Failed Absent Supplemental
FC	Fail Coursework/Pass Examination
FE	Fail Examination/Pass Coursework
FO	Fail Oral
FP	Failed Practical
FT	Failed Theory
FWS	Fail/Supplemental Examination granted

Award of Aegrotat Degree

(Degree, Diploma & Certificate Programmes)

1. A candidate taking examinations in respect of a final degree, diploma or certificate programme and who had been absent through illness from one or more papers, may apply for the award of an aegrotat degree, diploma or certificate on the following conditions.
 - a. *Where the whole of the final examination for a degree, diploma or certificate is taken at the end of the final year of the course and he/she has completed more than half of the final examination but has been absent from the remainder of that examination.*
 - b. *Where the final examination is in two or more parts (the award of the degree, diploma or certificate depending on performance in each of these parts) and he/she has successfully completed the first one or two parts and more than half of the final part, but has been absent from the remainder of the examination for the final part.*
 - c. *Where the final examination is in two parts and the student has completed the first part (second year) with a B average or higher and his coursework during the final year of the course has been of a consistently high standard, but he/she has been absent from the other part of the examinations.*

- d. *The examiners consider that in the work which the candidate has submitted at such of the final examination as he/she had attended, he/she reached a standard which, if also reached in the remainder of the examination, would have qualified him/her for the award of a degree, diploma or certificate.*

All applications for an aegrotat degree, diploma or certificate must be referred by the Registrar to the Faculty Board of Examiners and the Board for Examinations for a recommendation to Board for Undergraduate Studies. Applications from or on behalf of candidates must be accompanied by a medical certificate signed by (a) University Health Officer, or (b) the Dean of the Faculty of Medical Sciences in consultation with the appropriate members of the Medical School, (c) or other medical personnel appointed for this purpose by the University, and shall reach the Registrar not later than thirty (30) days from the last examination paper written by the candidate.

In assessing an application for an aegrotat degree, diploma or certificate, reports from the appropriate Heads of Departments on the candidate's work should be taken into consideration. Oral examinations, where possible, by internal examiners may be an aspect of examinations for the award of an aegrotat degree.

An aegrotat degree, diploma or certificate will be awarded without distinction or class.

Holders of an aegrotat degree, diploma or certificate will not be permitted to re-enter for the same examination but may proceed to a higher degree if accepted by the Board for Graduate Studies.

Special Regulations for Degrees in Hospitality and Tourism Management

1 Introduction

The University of the West Indies, St. Augustine in collaboration with the Trinidad and Tobago Hospitality and Tourism Institute (THTI) offers a Degree Programme in Hospitality and Tourism Management, which is delivered through the Department of Management Studies at the St. Augustine campus, and the Trinidad and Tobago Hospitality and Tourism Institute (THTI) at Chaguaramas.

2. Programme Structure

Years I and II are administered at THTI and Years III and IV are administered at UWI, St. Augustine. In order to qualify for the award of the degree a student must:

- (i) have obtained at least sixty (60) credits from Year III and Year IV at UWI (including two (2) foundation courses)
- (ii) have satisfied the compulsory requirement for either the Hospitality and Tourism Management Special.

3. Class of Degree

This will be determined in accordance with existing UWI regulations.

4. Programme Summary

This four-year programme consists of a common core of Hospitality and Tourism courses along with Business and Management courses. Additionally, students choose from two specialist areas: Hospitality Management (viz. Culinary Management, Food and Beverage Management, Hotel Operations Management) and Tourism Management. The majority of vocational courses, particularly in Hospitality Management, are undertaken during the first two years of study at the Trinidad and Tobago Hospitality and Tourism Institute. Students will receive practical exposure to kitchen, restaurant and other hotel operational areas at the Trinidad and Tobago Hospitality and Tourism Institute. Students will also be given the opportunity to gain hands-on experience, and a realistic appreciation of the working environment of the industry through an internship scheme for which THTI has primary responsibility.

5. Admissions Criteria

In order to be admitted to the second phase of the B.Sc. Programme at UWI, St. Augustine, students must complete the Trinidad and Tobago Hospitality and Tourism Institute (THTI) Associate Degree

programme in Hospitality and Tourism Management, with a minimum Grade Point Average (GPA) of 2.5, based on the THTI Grade Point System. Graduates of other Associate Degree programmes equivalent to THTI's revised programme will be considered for admission. Graduates of THTI up to the Year 2001 who are admitted will be required to successfully complete ECON 1003 or ECON 1004 and ECON 1005 at The University of the West Indies. THTI Graduates of 2002 and beyond will not be required to do these subjects.

6. Foundation Courses

Completion of the degree requires at least 6 credits of foundation courses. (Refer to the section – Course Requirements for Bachelor of Science Programmes: Specializations, Majors and Minors)

7. Internships

The programme includes two (2) internships, each of eight (8) weeks duration. These internships are conducted at approved Hospitality and Tourism organisations. The primary responsibility for the internships rests with THTI, given its established links with the industry.

Franchise Agreements

The Faculty of Social Sciences has signed franchise agreements with the following tertiary level institutions in the Eastern Caribbean:

- Sir Arthur Lewis Community College, St. Lucia
- Clarence Fitzroy Bryant College, St. Kitts
- St. Vincent and the Grenadines Community College.

Under the terms of the Franchise agreement:

1. Students from St. Lucia are admitted to the U.W.I. to read Level I and Level II courses of the Faculty of Social Sciences at the Sir Arthur Lewis Community College;
2. Students from St. Vincent and the Grenadines and St. Kitts are admitted to the U.W.I. to read Level I courses of the Faculty of Social Sciences at the St. Vincent and the Grenadines Community College and the Clarence Fitzroy Bryant College respectively;
3. Students so admitted follow the same course outlines, undertake the same coursework and write the same final examinations as students on the St. Augustine Campus in the courses for which they are registered;
4. Examinations are first marked by local lecturers at the above institutions and subsequently marked by the primary lecturers for the courses at the Main Campus. It is only on completion of marking by the primary lecturer that examination marks become final.

5. Franchise students are bound by the current UWI regulations that relate to admission, exemption with credit, registration, course load per semester, Change of Major, Addition of a Major, transfer of coursework, examinations and reading a course on an EXAM ONLY status;
6. Franchise students are required to use the forms provided online on the sta.uwi website when applying for any of the facilities mentioned in 5. above;
7. Franchise students are required to address all requests related to admission, exemption with credit, registration, course load per semester, Change of Major, Addition of a Major, transfer of coursework, examinations and reading a course on an EXAM ONLY status to the Assistant Registrar – Admissions, UWI, St. Augustine with a copy to the Dean of the Faculty of Social Sciences, UWI, St. Augustine and the Registrar of their local institution;
8. Franchise students are required to hold all letters of approval from the Assistant Registrar – Admissions in safe keeping for the duration of their undergraduate programme.

EVENING UNIVERSITY - GENERAL INFORMATION & REGULATIONS

General Regulations for Bachelor of Science Degrees

Qualifications for Admission

- 1.1 Before registration and before entering a programme of study in the Evening University, an applicant must have satisfied the University Matriculation requirements for entry to a degree programme. Set out below, however, are the minimum requirements for admission to the Bachelor of Sciences degree programmes in the Faculty. Applicants must satisfy the requirements in either (a) and (b) or (c) or (d) below:
 - (a) CXC/CSEC or GCE 'O' Level passes in a minimum of five (5) subjects. Subjects requirements are Mathematics and English Language. Grade requirements for CXC/CSEC are General Proficiency, Grade 1 or II pre- 1998 and Grade I, II or III from June 1998; and
 - (b) CAPE or GCE 'A' Level passes in a minimum of two (2) subjects. CAPE subjects must consist of both Unit 1 and Unit 2; or
 - (c) An associate degree, Diploma and/or Certificate from other approved tertiary institutions having attained a B+ average or a minimum GPA of 2.5; or
 - (d) High school Grade 12 transcript with a minimum GPA of 3.0 and a minimum SAT I score of 1700 plus a minimum of two (2) SAT II subjects at a score of 500 or above or successful completion of Advanced Placement Courses or the International Baccalaureate programme.
- 1.2 English Language is compulsory for admissions to all programmes. The English Language Proficiency Test (ELPT) is used to assess whether persons applying to pursue Undergraduate degree programmes at UWI possess a satisfactory level of writing and reading proficiency in English for university academic purposes.

The ELPT is usually held three times in the academic year. For 2014/2015:-

1. Thursday 14 August 2014
2. Thursday 16 October 2014
3. Thursday 12 February 2015

For persons who did not write the test at the first sitting a second and final sitting is usually scheduled during the first week of semester. The results of applicants who pass the test will remain valid for a period of five (5) years.

To register to sit the ELPT test kindly contact:

The English Language Foundation Unit

Faculty of Humanities & Education

The University of the West Indies

Tel: 662 2002 Ext. 82288

Students with the following qualifications are exempt from the ELPT examination:

- (i) A grade 'A' or 'B' in General Paper,
- (ii) Grade I in CXC English Language (General Proficiency).

- 1.3 Applicants for entry into Majors and Special offered by the Faculty of Social Sciences are required to have a minimum of a Grade II before 1998 or Grade III after 1998 in Mathematics at the CSEC General Level / 'O' Level or any other course deemed by the Faculty Board to be equivalent.

1.4 Policy of the Department of Economics with respect to ECON 1003 – Mathematics for Economics I

- (i) A Mathematics Proficiency Test (MPT) must be written by all students who are desirous of reading ECON1003 but do not have a Pass at GCE Additional Mathematics, GCE Advanced Level Mathematics, GCE AS Mathematics, CAPE Mathematics or its equivalent.
- (ii) Students who pass the MPT will qualify to register for ECON1003 in Semester II or Summer.
- (iii) Students who fail the MPT will be required to read and pass ECON0001 before qualifying to read ECON1003.

1.5 Student Orientation and Academic Advising Sessions

Both new and continuing students are encouraged to attend Orientation and Academic Advising sessions, held by the Faculty and the Departments. These sessions serve to bring students up to date on matters such as current course offerings, pre-requisites, recommended course loads, good study habits etc.

1.6 Credit and Exemptions

(i) Exemptions with Credit

Exemptions with credit will be granted for Grades 1 and 2 for CAPE Units 1 and 2 in the following subject areas:

CAPE Accounting Unit 1–

ACCT 1002 Introduction to Financial Accounting

CAPE Accounting Unit 2–

ACCT 1003 Introduction to Cost and Managerial Accounting

CAPE Economics Unit 2–

ECON 1002 Introduction to Macroeconomics

CAPE Management of Business Units 1 and 2–

MGMT 1001 Principles of Management

CAPE Statistical Analysis–

ECON 1005 Introduction to Statistics

CAPE Sociology Unit 1–

SOCI 1002 Introduction to Sociology I

CAPE Sociology Unit 2–

SOCI 1000 Introduction to Sociology II

CAPE Mathematics Units 1 and 2–

ECON 1003 Mathematics for Economics I

Exemptions with credit will be granted for Grades A or B in the following subject area:

'A' Level Mathematics –

ECON 1003 Mathematics for Economics I

(ii) Exemptions only

Exemptions only will be granted for passes in the following subject areas:

CAPE Caribbean Studies –

FOUN 1101 Caribbean Civilization

CAPE Communication Studies –

FOUN 1001 English for Academic Purposes

CAPE Mathematics Pure/ Applied (Unit 1 and Unit 2)/ GCE Additional Mathematics/ GCE Advanced Level Mathematics/ AS Mathematics –

ECON1003. Mathematics for Economics I

Students are required to read for additional Level I courses from this or any other Faculty, to complete their Level I credit requirements in cases where they have been granted exemption only. In cases where exemptions with credit have been granted, students will be permitted to pursue extra courses inclusive of co-curricular credit courses if they wish to do so.

Deferral of Entry

A candidate who does not wish to commence studies during the year he/she was offered a place in the Faculty may apply for deferral of entry through the Admissions Sections of the Registry.

Course of Study

- 2.1 Candidates for any of the degree programmes must pursue a course of study comprising at least ninety (90) credits, at least thirty (30) credits at Level I and at least sixty (60) credits at Levels II and III. The Faculty Board may require that the timing of registration in particular courses may be such as to ensure that the programme of study extends over at least six (6) semesters and two (2) Summer School sessions.
- 2.2 Courses offered for Evening University students may be restricted owing to timetable, resource or other restraints.

Co-Curricular Credits

The Co-curricular programme is an integral part of the official credit system at undergraduate level at The University of the West Indies. It provides students with valuable opportunities for skill development in areas not available in their core programme. These courses are designed to help students become well-rounded graduates - prepared for their role in society and in the workplace.

At the St. Augustine Campus, Co-curricular credits are currently awarded for involvement in the following courses:

LEVEL 1

Course Code	Course Title	Credits
COCR 1001	Minding SPEC: Exploring Sports, Physical Education and Health & Wellness	2
COCR 1012	Workplace Protocol for Students*	3
COCR 1013	Financial Literacy and Training	3
COCR 1030	Technology Literacy	3
COCR 1031	Managing My High (MY High): Alcohol, Drugs and Addictive Behaviours	2
COCR 1032	Living and Learning: Professional development through community service	2
COCR 1033	Mind the Gap: Towards Psychological Health & Wellness	1
COCR 1034	Public Speaking and Voice Training: Towards a More Confident You	3

**Offered by the Faculty of Social Sciences*

Desktop Productivity Professional Training with Microsoft Office Specialist (MOS) International Certifications:

Course Code	Course Title	Credits
COCR 1025	Microsoft Word 2013	2
COCR 1026	Microsoft Excel 2013	2
COCR 1027	Microsoft PowerPoint 2013	2
COCR 1028	Microsoft Outlook 2013	2
COCR 1029	Microsoft Access 2013	2

All co-curricular course codes begin with COCR. Visit <http://sta.uwi.edu/cocurricular> for course descriptions and registration instructions.

New courses are to be introduced so keep checking the website for updates during the academic year. You can also speak with your Faculty COCR coordinators for help with course selection and for answers to questions related to the COCR Programme. You will find their names and contact information at the co-curricular website at:

<http://sta.uwi.edu/cocurricular/contactus.asp> or check your Faculty office.

Think you won't have time for co-curricular courses? Visit <http://www2.sta.uwi.edu/timetable> for the official timetable to see how you can work a COCR course into your schedule!

- 3.1 Students will be eligible for **no more than three (3) credits** for involvement in co-curricular activities. The activities may be campus specific.
- 3.2 Co-curricular credits will be awarded on the following basis:
- students must be involved in the activity for at least one (1) semester;*
 - explicit learning outcomes must be identified for each activity;*
 - there must be clearly defined mode(s) of assessment for each activity.*
- 3.3 A Faculty Coordinator will be appointed with responsibility for the award of co-curricular credits.
- 3.4 The grading of co-curricular activities will be pass/fail.
- 3.5 All co-curricular activities/programmes must be approved in advance by the Faculty and Academic Boards.
- 3.6 Subject to Faculty regulations, co-curricular credits will form part of the ninety (90) credits for a degree. However, in special circumstances, if credits are earned in excess of those required for the degree, these and the associated activity will be included on the student's transcript.
- 3.7 Co-curricular course credits can only be counted as **Level One course credits**.

The Co-curricular course offered by the Faculty of Social Sciences: "Workplace Protocol for Students Programme" (COCR 1012).

Level I Requirements

4. Students must satisfy the requirements for a minimum of thirty (30) credits at Level I comprising:
 - a. such foundation courses as are required and offered;
 - b. other compulsory courses in the chosen degree option as specified in the Faculty Handbook;
 - c. free electives to bring the total credits to thirty (30).

Foundation Courses

5. a. As of 1998–99 all students registered in The University of the West Indies will be required to complete a minimum of nine (9) credits of foundation courses. These courses are Level I courses designed to promote sensitivity to, and awareness of, distinctive characteristic features of Caribbean cosmologies, identities and culture.

The foundation courses comprise:

- i. *FOUN 1001 (FD10A) - English for Academic Purposes*
 - ii. *FOUN 1210 (FD12A) - Science, Medicine and Technology in Society*
 - iii. *FOUN 1101 (FD11A) - Caribbean Civilization*
 - iv. *FOUN 1301 (FD13A) - Law, Governance, Economy and Society*
 - v. *any other course approved for the purpose by the Board of Undergraduate Studies*
- b. Students registered in the Faculty of Social Sciences will be required to include among such foundation courses FOUN 1001 English for Academic Purposes.
 - c. The elective Foundation Course, Law, Governance, Economy and Society FOUN 1001 (FD10A) will not count for credit in the programme of the Faculty of Social Sciences except with the permission of the Dean.
 - d. Exemption in whole or in part from the requirements under [5(a–b)] may be granted from time to time by the Board for Undergraduate Studies.
 - e. Beginning this academic year (i.e. 2014/2015) students will be awarded grades for their Foundation courses and these will be included in the calculation of the GPA for the determination of Warning, RTW, GATE and the determination of Level I prizes.

Requirements for Entry to Levels II and III

6. Students are required to satisfy prerequisites (where they exist) for Levels II and III courses.

Requirements for the Award of the Degree

- 7.1 In order to qualify for the award of a degree a student must:
 - a. have completed a minimum of ninety (90) credits (normally equivalent to thirty (30) semester courses) of which:
 - i. at least thirty (30) credits are from Level I semester courses (including the foundation course requirement), and
 - ii. at least sixty (60) credits from Levels II and III semester courses
 - b. have satisfied the requirements for their specific degree programmes
 - c. have attained a minimum GPA of 2.0 from Level II and III courses.

- 7.2 Degrees are offered in the following categories:

- Special
- Major
- Special and one Minor (where possible)
- Double Major
- Major and one Minor
- Major and two Minors

- 7.3.1 A student must be formally registered in one of these categories:

- A **special** comprises a minimum of forty-five (45) credits in the subject area over Levels II and III
- A **major** is made up of a minimum of thirty (30) credits in the subject area over Levels II and III
- A **double major** is made up of a minimum of thirty (30) credits each in two subject areas over Levels II and III
- A **minor** comprises a minimum of fifteen (15) credits in the subject area over Levels II and III
- A **major/minor** comprises a minimum of thirty (30) Levels II and III credits in the subject area of the major and fifteen (15) Levels II and III credits in the subject area of the minor.

NOTE: Major and Minor CANNOT have the same courses included (overlap of core courses), unless stipulated otherwise within this booklet.

- 7.3.2 A Major is available from among the following areas:

- B.Sc. Criminology and Criminal Justice
- B.Sc. Economics
- B.Sc. Governance and Local Government
- B.Sc. Leadership and Management
- B.Sc. Management Studies
- B.Sc. Political Science (Government)
- B.Sc. Psychology
- B.Sc. Sociology
- B.Sc. Sports Management

- 7.3.3 A Special is available in the following areas:
B.Sc. Economics
B. Sc. Banking and Finance
B.Sc. International Relations*
B. Sc. Public Sector Management*
**Specials with which a Minor can be declared.*
- 7.3.4 The degree majors/minors with which the above listed majors may be combined will be approved by the Faculty Board and Board for Undergraduate Studies and listed as programme offerings in the Faculty Handbook. **Minors must be declared by the end of the registration period of the student's final semester.** If this is not done, and if the student does not satisfy the course/credit requirements for the requested minor, then the minor will not be declared. For the purpose of this regulation, the end of registration means the end of the "Add/Drop" period.
- 7.3.5 Students may also request to combine a Social Sciences major with a minor offered by another faculty. To do this, the permission of the Deans of both faculties must be sought and obtained. Students may also apply to register in the Faculty of Social Sciences for a double major involving any of the Faculty of Social Sciences majors and any other majors offered in another faculty at the St. Augustine campus. To do this, the permission of the Deans of both faculties must be sought and obtained. Students wishing to do a Major or Minor offered by the Department of Management Studies are to bear in mind Admission Criteria for Courses offered by the Department of Management Studies
- 7.3.6 A student may, with the permission of the Dean, change any major for which that student is registered.

Students will be required to submit a written request to the Dean of the Faculty, through the Assistant Registrar, Student Affairs (Admissions).

Rate of Progress / Credits Regulations for the Evening University Programmes

8. An Evening University student:
- shall complete the degree programme in not more than fifteen (15) semesters and seven (7) Summer School sessions;
 - will, unless the Academic Board approves otherwise on the recommendation of the Faculty Board, be required to register for a maximum of eight (8) courses per year up to four (4) courses per semester, i.e. twenty-four (24) credits per year/twelve (12) credits per semester in semesters I and II, provided that

permission may be sought for not more than one additional course per semester by any student who needs that one course for completion of the requirements for the degree or who has been awarded a grade of 'A' as the examination mark for more than half of the courses for which that student has been examined when registered in the Faculty. Evening University Students must be guided by Summer School Regulations as to the number of courses for which they may register.

- An Evening University student *whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 2.00, will be required to withdraw.*
- Once an Evening University student transfers into another programme, he/she is required to maintain the rate of progress associated with that programme.

NOTE: Credits gained from courses done in another programme will not be counted towards the rate of progress.

Registration / Examinations

- Students will be examined during each semester and the "Summer" School session in the courses for which they are registered.
 - A course may be examined by one or more of the following methods:
 - written examination papers
 - oral (under the conditions in Regulation 11 below)
 - practical examinations
 - coursework (which may include written in-course tests, on-line tests, practical work, dissertations, essays, projects, studies and other forms of coursework exercise as approved by the Faculty Board, or the Campus Committee on Examinations as appropriate).
 - In the Faculty of Social Sciences, St. Augustine Campus a course constitutes three (3) credits, unless otherwise specified.
 - A student failing an elective course may, subject to the rate of progress requirements of these regulations be allowed to substitute another approved course in a subsequent semester or repeat the failed course.
 - All optional courses (electives) listed in the various degree programmes in the Faculty

Handbook will not necessarily be available in any one year.

- f. Deadlines for changes of registration including withdrawal from or addition of courses will be as prescribed in University Regulations.

g. **Not for Credit (NFC)**

Persons wishing to pursue a course(s) to be considered as Not for Credit (NFC) must seek approval prior to registering for the course. All such requests must be made, in writing, or in the required form, to the Dean of the Faculty, through the Assistant Registrar, Student Affairs (Admissions).

A course designated at registration as Not For Credit (NFC) shall not count for the purpose of assessing Honours. Where a student fails to specify the course which is Not for Credit, the date(s) on which such course(s) were registered shall be used to make a determination.

- h. Registration for a course constitutes registration for the examination in that course.
- i. A student will be deemed to have registered for a course when his/her financial obligations to the University have been fulfilled.
- j. A student who does not take an examination in a course for which he/she is registered is deemed to have failed that examination unless permission to be absent has been granted.
- k. A student who, on grounds of illness or in other special circumstances as referred to in Examination Regulation 17 fails to take an examination in a course for which he/she is registered, may be given special consideration by the Board of Examiners to take the examination at the next available opportunity, without academic penalty.
- l. Students are asked to pay special attention to Examination Regulation 19 which states:

"Any candidate who has been absent from the University for a prolonged period during the year for any reason other than illness or whose attendance at prescribed lectures, classes, practical classes, tutorial or clinical instructions has been unsatisfactory or who has failed to submit essays or other exercises set by his teachers may be debarred by the relevant Academic Board, on the recommendation of the relevant Faculty Board, from taking any University examinations."

In accordance with University of the West Indies General Examination Regulations and Faculty of

Social Sciences Regulations, students who attain less than 75% of lecture or tutorial attendance may be debarred from writing the final examination.

- m. An Evening University student is subject to all the rules and policies on examination matters and exemptions (with credit) as stated in the Regulations & Syllabuses Booklet of the Faculty of Social Sciences, and other University documents, except when otherwise stated.

Coursework

10. a. In the case of examination by coursework a student gaining an overall mark higher than 50% but failing one or more components will be required to repeat at the next available sitting the component(s) failed.
- b. Requests to transfer coursework will only be entertained if the student obtained (a minimum of) 50% within one (1) year. Once approval has been granted for transfer of coursework, the coursework should not be attempted, otherwise the approval will become null and void.
- c. A student who is absent from a coursework examination may apply to the Dean of the Faculty for an opportunity to resit this examination. Such request must be made **no later than one (1) week after the date of the examination in question**. He/she in making this request must at the same time submit to the Dean justification for such absence (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). The Dean shall consider any such request in consultation with the relevant Head of Department and course lecturer.
- d. A student may request to submit coursework assignments, essays, etc. after the stipulated deadline date on the basis of appropriate justification (such as, in case of illness, a medical certificate complying with any applicable Examination Regulations). This request must be normally made within forty-eight (48) hours after the stipulated deadline date and must be addressed to the Dean, who in consultation with the relevant Head of Department and course lecturer may allow the extension.
- e. **A Policy on Pro-rating of Final Examinations from missed Coursework**
Request to pro-rate marks from coursework to final exams will not be permitted.

Oral Examination for Final Year Students

11. a. The Board of Examiners MAY recommend to the Department concerned that a student who has failed the last one or two course(s) required to complete the degree be offered an oral examination in that one or those two course(s) provided that he/she has obtained in each instance a mark of at least 45% for the course(s).
- b. If an oral examination is granted the student may choose to decline the offer.
- c. The oral examination, which will be of a maximum length of one (1) hour, will be held as soon as possible after the previous examination and within the academic year in which the student is expected to graduate. The student must contact the Department concerned immediately so that arrangements may be made for the oral examination.
- d. The oral examination will concern the course as a whole, and not be restricted to the questions set in the examination, which the student did. The first examiner and at least one other examiner shall normally be present at an oral examination.
- e. If the examination is passed, the student cannot be awarded a grade higher than 40% - D and this grade will replace that previously gained for the entire evaluation in that course.
- f. If he/she fails the oral examination, the student will not have any right of appeal or review.
- g. A student will be allowed only one (1) oral examination for any one (1) course.

"Exams Only" Regulations

12. A student may seek permission in asking to be assessed in a course for which he/she is registered by means of "EXAMS ONLY" on medical or financial hardship grounds providing the following are obtained:
 - a. He/She must have previously passed the coursework for the course(s) in question.
 - b. He/She has no more than two (2) courses outstanding to complete the requirement for the award of their Certificate/Diploma/Degree.
 - c. If permission is granted, the student will be advised in writing by the Student Affairs (Admissions) Office and will be required to pay the requisite per credit fee in accordance with published Undergraduate Financial Information.

- d. Assessment by Exam Only means that the grade for the course will be determined on the basis of 100% Final Exam i.e. coursework marks will not be taken in to consideration.

Missing a Final Exam

13. If a student misses an examination for other reason, he/she can register again for the full course, once the course is a compulsory requirement for the programme being pursued. In this instance, a student can request a transfer of coursework, once the coursework was passed. If the course in question is an elective course, the student can register for another course.

Special Examination Sitting

14. In exceptional circumstances, the Dean may grant a student a deferral from sitting that exam and permission to take it on a subsequent occasion, by virtue of special assignments overseas for an employer (part-time/evening students only) or by virtue of being selected to represent the country on a National team. In both instances, formal representation will have to be made by the employer/National association. If permission is granted, students will be advised in writing by the Student Affairs (Admissions) Office and will be required to pay the requisite per credit fee in accordance with published Undergraduate Financial Information.

Transfers

Inter-Faculty and Intra-Faculty Transfers

- 15.1 **Applications for transfer must be submitted to the Admissions Office on any Campus by March 31 (with the exception of transfers for the Faculties of Law and Medical Sciences whose deadlines are January 31) of each academic year.** Students registered in programmes offered by the Faculty of Social Sciences who have completed Level I of a degree programme of The University of the West Indies are eligible for transfer to the Level II of a degree programme offered by the Evening University. Such students must at the time of transfer, have passed courses which satisfy the Level I requirements of the Evening University as well as the prerequisites of the relevant courses of the programme into which the transfer is sought. All transfers will be subject to availability of space.
- 15.2 Transfer to the Evening University may also be offered to any student registered in any other Faculty of The University of the West Indies and who has successfully completed the Level I prerequisites to Levels II and III courses in the area of intended major or special and has also completed the required Foundation courses. All transfers will be subject to availability of space.

NOTE: TRANSFERS WILL BE CONSIDERED AT THE END OF SEMESTER II AND WILL BE SUBJECT TO (I) AVAILABILITY OF SPACE; AND (II) ACHIEVEMENT OF THE REQUIRED GPA.

- 15.3 Students who wish to transfer to programmes in the Department of Management Studies must have a cumulative GPA of at least 3.3.
- 15.4 Students who wish to transfer to programmes in the Department of Economics must have a cumulative GPA of at least 3.0.
- 15.5 Students who wish to transfer to the following programmes in the Department of Behavioural Sciences must have a cumulative GPA as stated below:
- Psychology – minimum GPA of 3.3
 - Sociology and Social Work – minimum GPA of 2.5
- 15.6 Students who wish to transfer to the following programmes in the Department of Political Science must have a cumulative GPA as listed below:
- Governance & Local Government, International Relations, Political Science (Government) and Public Sector Management – minimum GPA of 2.5

Withdrawal

- 16.1 *A student whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. A student on warning whose GPA for the succeeding semester is less than 2.00 will be Required To Withdraw (RTW).*
- 16.2 A candidate who has been required to withdraw from the Faculty may apply to the Faculty for re-admission one (1) year after withdrawal. Each case will be considered on its own merit, but will only succeed if the Faculty is satisfied that the circumstances attending the reasons for the withdrawal have altered substantially.
- 16.3 Students thus admitted to a Faculty may in accordance with its regulations be granted exemption from Level I courses subject to there being no change in the content of the courses and provided that no more than five (5) years have elapsed since the date of withdrawal. Level II University courses, for the purposes of exemption, may be treated in the same way as Level I Faculty courses.
- 16.4 Students whose performance in the Level I programme indicated general weakness (e.g. bare passes in all courses) may be required by the Faculty to repeat Level I Faculty courses.

- 16.5 Students from one Faculty who had been required to withdraw from the University for failing to complete their degree programme within the stipulated period may be admitted to another Faculty after a minimum period of one (1) year has elapsed since their withdrawal. Such students may be granted exemption from Level I courses relevant to the new programme subject to Regulations 14.3 and 14.4 above.
- 16.6 Students required to withdraw from the University for failing to complete their Degree, Diploma or Certificate Programme may be re-admitted to the Faculty after a minimum period of one (1) year has elapsed since their withdrawal. Such students shall not be granted exemptions from courses in the programme previously passed.

Leave of Absence

17. i. A candidate who for good reason wishes to be absent from an academic programme for a semester or more must apply for formal leave of absence to the Senior Assistant Registrar, Student Affairs (Admissions), through the appropriate Dean, stating the reason for the application.
- ii. The length of such leave of absence, if granted, will be subject to approval by the Academic Board of the campus concerned, but will not exceed one (1) academic year in the first instance terminating at the end of the academic year for which the application is approved.
- iii. Leave of absence will not be granted for more than two (2) consecutive academic years.
- iv. Leave of absence may be granted for one (1) semester or for an academic year.
- v. Applications for leave of absence for a semester shall normally be submitted by the end of the third week of the relevant semester.
- vi. Applications for leave of absence for the academic year shall normally be submitted by the end of the third week of Semester I.

NOTE 1: Students who have been attending classes and then apply for Leave of Absence after the deadline date are liable for payment of full tuition fees for the semester/academic year whether they sit examinations or not.

NOTE 2: Leave of absence grants a student permission to be away from classes and from writing examinations. A student cannot, therefore, be on approved Leave of Absence and at the same time benefit from examination results for that period.

NOTE 3: Coursework marks cannot be transferred for persons who are on Leave of Absence.

Class of Degrees

18. Notification of Results

For those candidates who have completed the requirements of the B.Sc. degree a pass list shall be published and arranged alphabetically in the following categories:

- i. First Class Honours
- ii. Second Class Honours - Upper Division
- iii. Second Class Honours - Lower Division
- iv. Pass

Award of Honours – Grade Point Average System (GPA)

19. (i) The class of degree to be awarded shall be determined on the basis of a weighted Grade Point Average (GPA).
- (ii) In the calculation of the weighted GPA, a weight of zero shall be attached to all Level I courses.
- (iii) Levels II and III courses shall have equal weight in the determination of the weighted GPA.
- (iv) A course designated at registration as not for credit (NFC) shall not count in the determination of the weighted GPA.
- (v) Core courses satisfying the requirements of specializations, majors and minors must be taken into account in the determination of the weighted GPA.
- (vi) The class of degree shall be awarded as follows:
 - **First Class Honours** - Weighted GPA of 3.60 and above
 - **Second Class Honours:**
 - Upper Division** - Weighted GPA 3.00–3.59
 - Lower Division** - Weighted GPA 2.50–2.99
 - **Pass** - Weighted GPA 2.00-2.49

Marking Scheme for Examinations in the Faculty of Social Sciences

20. (i) In the determination of the GPA, the grades with corresponding quality points shall be as defined in the University Regulations governing the GPA.
- (ii) The authorised marking scheme is as follows:

GRADE	GPA	MARKS
A+	4.3	90 – 100
A	4	80 – 89
A-	3.7	75 – 79
B+	3.3	70 – 74
B	3	65 – 69
B-	2.7	60 – 64
C+	2.3	55 – 59
C	2	50 – 54
F1	1.7	45 – 49
F2	1.3	40 – 44
F3	0	0 – 39

General Regulations for Diploma Programmes

Evening University Study

1. An evening student shall normally complete the Diploma Programme in not more than three (3) consecutive semesters, ie. two (2) semesters and one (1) summer school session.
2. An evening student whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. An evening student on warning whose GPA for the succeeding semester is less than 2.00 will be required to withdraw.
3. An evening student shall normally register for a maximum of twelve (12) courses per year/ four (4) courses per semester and four (4) courses in the summer school session.

Entry to Examination

4. Entry to the examination will be made at the same time as registration for the course. Such registration shall take place during the University registration period.

A fine will be imposed on students whose registration forms are received late.

Notification of Results

5. Candidates who gain the award of the Diploma with outstanding merit may be awarded a distinction.
 - a. *For the award of the Diploma with Distinction candidates must achieve either:*
 - (i) At least eight (8) grades of A and four (4) grades of B+ or;
 - (ii) At least ten (10) grades of A and two (2) grades of B.
 - b. *For the award of the Diploma with Honours candidates must achieve either:*
 - (i) At least eight (8) grades of B+ and four (4) grades of B or;
 - (ii) At least ten (10) grades of B+ (including all the compulsory subjects) and two (2) grades of C.
6. The results of the examination shall be published in a separate pass list in which the names of the successful candidates shall be arranged alphabetically as follows:-
 - i. *Distinction*
 - ii. *Honours*
 - iii. *Pass*

Oral Examination for Diploma Students

11. Oral examinations are available to Diploma students under the same regulations that govern such examinations in the undergraduate programme EXCEPT that only ONE (1) Oral Supplemental will be offered to Diploma students who obtain a mark of at least 45%.

Award of the Diploma

12. The report of the examiners and the pass list shall be laid before the Senate for approval.

General Regulations for Certificate Programmes

Evening University Study

1. An evening student shall normally complete the Certificate Programme in not more than three (3) consecutive semesters, ie. two (2) semesters and one (1) summer school session.
2. An evening student whose GPA for a given semester is less than or equal to 2.00 shall be deemed to be performing unsatisfactorily, and shall be placed on warning. An evening student on warning whose GPA for the succeeding semester is less than 2.00 will be required to withdraw.
3. An evening student shall normally register for a maximum of ten (10) courses per year/ four (4) courses per semester and two (2) courses in the summer school session.

Oral Examination for Certificate Students

4. Oral examinations are available to students in this programme under the same regulations that govern such examinations in the undergraduate programme EXCEPT that only ONE (1) Oral Supplemental will be offered to Certificate students who obtain a mark of at least 45%.

Award of the Certificate

5. In order to be awarded a Certificate, candidates must complete thirty (30) credits, (equivalent to ten (10) semester courses), and have satisfied the Examiners for the award of the Certificate. The report of the examiners and the pass list shall be laid before the Senate for approval.

STUDENT PRIZES

The following prizes are awarded to students in the Faculty of Social Sciences each year:-

CAMPUS FACULTY PRIZES

- i A First Year Faculty prize of books is awarded to the Level I student with the best academic performance. A Second Year Faculty prize of books is awarded to the Level II student with the best academic performance.
- ii A Silver Gilt medal is awarded to the Level III (Final) year student with the best academic performance.

CROSS-CAMPUS FACULTY PRIZES

CROSS-CAMPUS SOCIAL SCIENCES LEVEL I PRIZE

Presented to the student registered for an Undergraduate Social Sciences Degree, who obtains the highest degree GPA in Level I Examinations across all Campuses.

To receive the Social Sciences Level I Prize, a student must have:

- Been nominated by one of the Faculties of Social Sciences or the Open Campus Academic Programmes and Delivery;
- Done the majority of credits while registered for an undergraduate degree in the Social Sciences;
- Completed the 30 credits in a single year, if registered full-time;
- Completed the 24 credits within two years, if registered part-time;
- Passed all UWI courses at the first attempt;
- Completed at least 30 credits all of which must be relevant to the completion of the programme for which the student is registered, if registered full-time;
- Completed at least 24 credits all of which must be relevant to the completion of the programme for which the student is registered, if registered part-time;
- If granted exemptions with credit for courses done at other institutions, completed at least 24 credits earned while registered at UWI.
- The highest GPA counting all Level I courses (or courses substituted for Level I courses or where a Level II course is permitted as Level I) attempted at UWI including those done in other Faculties prior to entering the FSS save that preliminary courses shall not be counted and that credits earned for courses done at other institutions shall be treated on a pass/fail basis;
- In the event of a tie, achieved the highest degree GPA calculated using the marks gained for the foundation courses;
- In the event the tie is not broken, the prize shall be shared.

CHARLES M. KENNEDY CROSS-CAMPUS FINAL YEAR ECONOMICS PRIZE

Presented to the student awarded an Undergraduate Social Sciences degree with a Major or Special in Economics who achieves the highest degree GPA in Levels II & III Examinations across all campuses.

To receive the Charles M. Kennedy Cross-Campus Final Year Economics Prize, a student must have:

- Been nominated by one of the Faculties of Social Sciences or the Open Campus Academic Programmes and Delivery;
- Been awarded an Undergraduate Social Sciences degree with a Major or Special in Economics;
- The highest degree GPA in all courses taken at the Levels II & III examinations;
- In the event of a tie, achieved the highest degree GPA calculated using all three Levels;
- In the event the tie is not broken, the prize shall be shared.

HUGH SPRINGER CROSS-CAMPUS FINAL YEAR PRIZE

Presented to the student awarded an Undergraduate degree in Humanities and Education or Social Sciences, who achieves the highest degree GPA in Levels II & III examinations across all Campuses.

To receive the Hugh Springer Cross-Campus Final Year Prize, a student must have:

- Been nominated by one of the Faculties of Social Sciences or of Humanities and Education or the Open Campus Academic Programmes and Delivery;
- Been awarded an Undergraduate degree from one of the Faculties of Humanities and Education or Social Sciences;
- The highest degree GPA in all courses taken at the Levels II & III examinations;
- In the event of a tie, achieved the highest degree GPA calculated using all three Levels;
- In the event the tie is not broken, the prize shall be shared.

GEORGE WADINAMBIARATCHI PRIZE

This prize consists of a plaque and a cheque in the amount of TT\$2,500 and is awarded to the student graduating at the top of the class in the B.Sc. Management Studies programme.

CODE OF CONDUCT

Responsibility of Faculty of Social Sciences Students

All Faculty of Social Sciences students are guided to accept responsibility for their learning, development and experience. To this end, students are encouraged to :

- (a) familiarize themselves with the regulations and observe the guidelines for academic and behavioural conduct as prescribed by the Faculty and the University;
- (b) be informed of the services provided and resources available;
- (c) be managers of their time;
- (d) closely follow the programme requirements as set out in the Faculty Handbook for the year in which they joined the programme;
- (e) seize opportunities that will foster personal growth and enrich their university experience;
- (f) provide feedback to make the Faculty one which maintains a commitment to the pursuit of excellence in service, teaching, and research;
- (g) get to know the lecturers and instructors. Such a relationship is valuable especially when an academic reference is required for a job or to apply for postgraduate studies.
- (h) routinely check the Faculty's website, notice boards and UWI-provided email for information and updates;
- (i) seek help with academic and psychological issues when needed;
- (j) become familiar with and practice personal safety measures;
- (k) seek to have queries, and complaints addressed via the appropriate channels in a timely manner. In-course matters should first be brought to the attention of the tutor or lecturer. If unresolved, by themselves or as a group, take the matter to the Head of the Department concerned and subsequently to the Dean;
- (l) use designated student parking areas. Students are not usually allowed access to the Faculty's car parks, however, students who have a physical disability or otherwise unable to use the University car park because of a medical condition may apply to the Director of Security for a special permit; and

- (m) adhere to the University's non-smoking, alcohol and drug abuse policies in buildings or other enclosed areas.

Faculty of Social Sciences General Code of Conduct

Preamble

This code has been granted in line with what is believed to be staff and students' general perceptions on what may or may not be considered appropriate conduct, and has been formulated through constant consultation with representatives of the relevant groups. This has been done in recognition of the fact that the Faculty and its environs should be associated or seen as being synonymous with activities that uphold the University's, and by extension its Faculties', mandate towards the expansion and promotion of pursuits of an academic nature; and that as such persons therein should aspire to conduct themselves in a manner that may be considered socially acceptable. Therefore, wholesale and/or blatant disregard for the stipulations made herein may result in the application of disciplinary action.

Code of Conduct

- (a) Areas surrounding lecture rooms and offices are designated quiet zones. Students shall therefore refrain from engaging in loud conversation or any other noise-generating activity that may cause a disturbance. This includes, but is not restricted to singing, recitations, preaching, loud praying, the use of noise-emitting electronic equipment (i.e. radios, phones, etc.), and romping and playing of physical games (e.g. scrimmage). Persons are also to refrain from the use of violent and offensive language.
- (b) The Faculty's space shall be considered as meant for activities of an academic nature. The facilities provided therein should therefore be utilized appropriately and in their rightful fashion.
- (c) Persons shall refrain from engaging in behaviour not suited for the Faculty's space, this being inclusive of the restrooms. This includes, but is not limited to lying down or sleeping on the furniture, public grooming, and the playing of games such as cards, dominoes and other such board games. Persons shall also refrain from engaging in any activity which amounts to an inappropriate public display of affection.
- (d) Persons shall refrain from lingering or congregating along designated pathways in a manner that may obstruct free movement along them. This includes the sitting on stairs and railings. Additionally, persons shall avoid walking in or through gardens and related lawns. There shall also be no riding on the pathways, except in the case of disabled persons who utilize mobility aids.

- (e) Persons are not to remove furniture from their prescribed locations. This includes removing chairs and/or tables from classrooms, benches from usual positions, etc. An exception may be made in the case where the movement of furniture is necessary to facilitate the instructional programme/process, so long as the furniture is replaced in its original position thereafter.
- (f) Persons, in adhering to this General Code of Conduct, shall also be careful to abide by the stipulations of other such Faculty guidelines/policies. These include, but are not limited to the Faculty's Code of Conduct for Instructional Sessions, as well as the Faculty's Notice Posting Policy.
- c. The task set or undertaken requires producing a result by teamwork for joint credit regardless of the level of individual contribution;
- d. The task set or undertaken requires extensive adaptation of models within a time period of such brevity as to exclude extensive attribution;
- e. The task set or undertaken requires the use of an artificial language, such as is the case with computer programming, where the use of unoriginal verbal formulae is essential.
- 4 It is not a justification under Regulations 2 and 3 for the unacknowledged use of the words, ideas and creations of another that the user enjoys the right of use of those words, ideas and creations as a matter of intellectual property.

UNIVERSITY REGULATIONS ON PLAGIARISM

Application of these Regulations

- 1 These Regulations apply to the presentation of work by a student for evaluation, whether or not for credit, but do not apply to invigilated written examinations.

Definition of plagiarism

- 2 In these Regulations, "plagiarism" means the unacknowledged and unjustified use of the words, ideas or creations of another, including unjustified unacknowledged quotation and unjustified unattributed borrowing;

"Level 1 plagiarism" means plagiarism which does not meet the definition of Level 2 plagiarism;

"Level 2 plagiarism" means plagiarism undertaken with the intention of passing off as original work by the plagiariser work done by another person or persons.

- 3 What may otherwise meet the definition of plagiarism may be justified for the purposes of Regulation 2 where the particular unacknowledged use of the words, ideas and creations of another is by the standards of the relevant academic discipline a function of part or all of the object of the work for evaluation whether or not for credit, for example:
 - a. The unacknowledged use is required for conformity with presentation standards;
 - b. The task set or undertaken is one of translation of the work of another into a different language or format;

Other definitions

- 5 In these Regulations,
 - "Chairman"** means the Chairman of the relevant Campus Committee on Examinations;
 - "Examination Regulations"** means the Examination and other forms of Regulations for First Degrees Associate Degrees Diplomas and Certificates of the University;
 - "set of facts"** means a fact or combination of facts.

Evidence of plagiarism

- 6 In order to constitute evidence of plagiarism under these Regulations, there shall be identified as a minimum the passage or passages in the student's work which are considered to have been plagiarised and the passage or passages from which the passages in the student's work are considered to have been taken.

Student Statement on Plagiarism

- 7 When a student submits for examination work under Regulation 1, the student shall sign a statement, in such form as the Campus Registrar may prescribe, that as far as possible the work submitted is free of plagiarism including unattributed quotation or paraphrase of the work of another except where justified under Regulation 3.
- 8 Quotation or paraphrase is attributed for the purpose of Regulation 7 if the writer has indicated using conventions appropriate to the discipline that the work is not the writer's own.
- 9 The University is not prohibited from proceeding with a charge of plagiarism where there is no statement as prescribed under Regulation 7.

Electronic vetting for plagiarism

- 10 The results of any electronic vetting although capable, where the requirements of Regulation 7 are satisfied, of constituting evidence under these Regulations, are not thereby conclusive of any question as to whether or not plagiarism exists.

Level 1 plagiarism

- 11 In work submitted for examination where the Examiner is satisfied that Level 1 plagiarism has been committed, he/she shall penalise the student by reducing the mark which would have otherwise been awarded taking into account any relevant Faculty regulations.

Level 2 plagiarism

- 12 Where an examiner has evidence of Level 2 plagiarism in the material being examined, that examiner shall report it to the Head of Department or the Dean and may at any time provide the Registrar with a copy of that report. In cases where the examiner and the Dean are one and the same, the report shall be referred to the Head of the Department and also to the Campus Registrar.
- 13 Where any other person who in the course of duty sees material being examined which he or she believes is evidence of Level 2 plagiarism that other person may report it to the Head of Department or the Dean and may at any time report it to the Campus Registrar who shall take such action as may be appropriate.
- 14 Where a Dean or Head of Department receives a report either under Regulation 12 or 13, the Dean or Head of Department, as the case may be, shall
- where in concurrence with the report's identification of evidence of Level 2 plagiarism, report the matter to the Campus Registrar; or
 - where not concurring in the identification of evidence of plagiarism, reply to the examiner declining to proceed further on the report; or
 - where concluding that there is evidence of Level 1 plagiarism, reply to the examiner indicating that conclusion and the Examiner shall proceed as under Regulation 11.
- 15 Where a report is made to the Campus Registrar under Regulation 14a or 16, the Campus Registrar shall lay a charge and refer the matter to the Campus Committee on Examinations.
- 16 Where the Campus Registrar receives a report alleging Level 2 plagiarism from the Examiner or any other person except the Dean or Head of Department, the Campus Registrar shall refer the matter to a senior academic to determine whether there is sufficient evidence to ground a charge of plagiarism and where such evidence is found, the Campus Registrar shall proceed as under Regulation 15.
- 17 Where the matter has been referred to the Campus Committee on Examinations pursuant to Regulation 15, the proceedings under these Regulations prevail, over any other disciplinary proceedings within the University initiated against the student based on the

same facts and, without prejudice to Regulation 21, any other such disciplinary proceedings shall be stayed, subject to being reopened.

- 18 If the Campus Committee on Examinations is satisfied, after holding a hearing, that the student has committed Level 2 plagiarism, it shall in making a determination on the severity of the penalty take into consideration:
- the circumstances of the particular case;
 - the seniority of the student; and
 - whether this is the first or a repeated incidence of Level 2 plagiarism.
- 19 Where the Campus Committee is of the view that the appropriate penalty for an offence of Level 2 plagiarism is for the student to be:
- awarded a fail mark;
 - excluded from some or all further examinations of the University for such period as it may determine;
 - be dismissed from the University, it shall make such recommendation to the Academic Board.

Clearance on a charge of Level 2 plagiarism

- 20 A determination of the Campus Committee on Examinations that Level 2 plagiarism has not been found will be reported to the Campus Registrar who shall refer it to the Examiner and notify the student. Where the Committee has not identified Level 2 but has identified Level 1, it shall be reported to the Campus Registrar who shall refer it to the examiner.

Level 2 plagiarism: Appeal to the Senate

- 21 A student may appeal to the Senate from any decision against him or her on a charge of plagiarism made by Academic Board.

Delegation by Dean or Head of Department

- 22 The Dean or Head of Department, as the case may be, may generally or in a particular instance delegate that officer's functions under these Regulations.

Conflict of interest disqualification

- 23 Any person who has at any time been an examiner of work or been involved in procedures for laying charges in relation to which an issue of plagiarism is being considered under these Regulations shall withdraw from performing any functions under these Regulations other than those of supervisor and examiner.

THE ACADEMIC SUPPORT/ DISABILITIES LIAISON UNIT (ASDLU)

The Unit is the first and most important stop for high quality academic support for the diverse populations of students throughout the University including full-time, part-time and evening students, international students, student athletes and students with special needs (disabilities).

Support Services for STUDENTS WITH SPECIAL NEEDS (Temporary and Permanent)~

- Provision of Aids and Devices such as laptops, USB drives, tape recorders and special software.
- Special Accommodations for Examinations
- Classroom Accommodations
- Academic Support
- Liaison with Faculties and Departments

Students with special needs should make contact before or during registration. Every effort will be made to facilitate your on-campus requirements in terms of mobility, accommodation, coursework, examinations, and other areas.

No student of The UWI will be discriminated against on the basis of having special needs. Sharing your needs before registration will enable us to serve you better as a part of the Campus community.

Academic Support Services for ALL STUDENTS

- Educational Assessment – LADS (dyslexia) – LASSI (Study Skills)
- Time Management
- Examinations Strategies
- Workload Management
- Career Planning
- Study Skills
- Peer Tutoring

How do I register at ASDLU?

- Visit ASDLU to make an appointment to meet the Co-ordinator.
- Complete the required registration form.
- Students with disabilities must submit a medical report from a qualified medical professional.
- An assessment of the student's needs will be conducted.
- The required assistance will be provided.

All Students experiencing academic challenges should communicate with **Ms. Jacqueline Huggins**, Coordinator, Academic Support/Disabilities Liaison Unit, south of The Alma Jordan Library.

Tel: 662-2002 Exts 83921, 83923, 83866, 84254.
Hours: 8:30 am- 4:30 pm Monday, Wednesday & Friday
8:30 am – 6:00 pm Tuesday & Thursday
to accommodate Part-time and Evening students.
Email: **ASDLU.Office@sta.uwi.edu**.

Registration forms are available at the office or from the website at **www.sta.uwi.edu/asdlu**

Time to start thinking about ...

POSTGRADUATE STUDIES IN THE FACULTY OF SOCIAL SCIENCES

Before you select your programme of study or your courses for the year, consider whether or not you would like to proceed to the postgraduate level after graduation. In most professions a Bachelor's degree is only the first step in the learning process that you should continue throughout your professional career.

However, your choices at the undergraduate level can affect your postgraduate options. This brief guide provides you with basic information on the Faculty's current graduate programme, our research areas and any undergraduate requirements or prerequisites. For more detailed information and advice, please consult the Postgraduate Information Guide and speak with your Academic Advisor.

About Postgraduate Study

The Faculty of Social Sciences at the University of the West Indies offers 6 Diploma programmes, 18 M.Sc. programmes, 12 M.Phil. programmes and 13 Ph.D. programmes. Our Diploma and Taught Masters programmes (e.g. M.Sc.) are particularly well suited to those who have already embarked upon their professional career and are looking to gain deeper insight into a specialised area in their field. Our research programmes (M.Phil. and Ph.D.) allow students to follow their passion and provide the opportunity, resources and support for you to develop your own innovative ideas and approaches to the problems facing the Caribbean and the world today.

Definitions and Admission Requirements

Below are brief descriptions of the different types of programmes offered by the Faculty and the general admission requirements. Please consult the Postgraduate Information Guide for more detailed information.

Postgraduate Diplomas - These programmes involve a mix of taught classes, examinations, coursework and a written paper. The duration is generally one year for full-time study and two years for part-time study. To be admitted to the prescribed course of study for the Postgraduate Diploma, candidates must

- i. hold a bachelor's degree from an approved university.

- ii. normally the class of degree should be at least lower second class honours.
- iii. in some programmes, practical experience or other qualifications of special relevance to the course programme may be required.
- iv. in some programmes, applicants may have to write an entrance examination.

M.Sc. Programmes - These are also referred to as "Taught" as opposed to "Research" programmes. To be admitted to the prescribed course of study for the M.Sc., candidates must

- i. hold a bachelor's degree from an approved university.
- ii. normally the class of degree should be at least lower second class honours.
- iii. in some programmes, practical experience or other qualifications of special relevance to the course programme may be required.
- iv. in some programmes, applicants may have to write an entrance examination or may have to do qualifying courses. In the latter instance, that student will be deemed to be a qualifying student.

M.Phil./Ph.D. Programmes - The Master of Philosophy (M.Phil.) and the Doctor of Philosophy (Ph.D.) degrees are research degrees. Research degrees involve independent study, directed by a supervisor, and the production of a thesis. The essential difference between the Master and Doctoral levels, aside from the length of the registration period, lies in the quality of a successful Ph.D. thesis, which must be judged to be the result of original research, to be an addition to knowledge and to be worthy of publication either in full or in an abridged form in a refereed journal.

The award of a Ph.D. also requires the candidate to defend his/her thesis at a public oral examination. Many research degrees now contain a taught element. The intention of these taught courses is to provide students with research techniques and skills that will not only help them to complete their current research topic, but will also stand them in good stead for life after University.

Students will be considered for the M.Phil./Ph.D. programmes having satisfied the criteria set below:

- i. Candidates seeking entry to the M.Phil. programme should hold a Bachelor's degree (Second Class Honours or above) in the area in which they wish to pursue.
- ii. Candidates seeking entry into the Ph.D. programmes should hold a Master's degree from an approved University with a specialty in the area of study.
- iii. Students may be required to attend an interview prior to being accepted.
- iv. Students applying for M.Phil. or Ph.D. degrees must prepare an appropriate research proposal for consideration

Postgraduate Programmes 2014-2015

POSTGRADUATE PROGRAMMES OFFERED BY THE FACULTY OF SOCIAL SCIENCES IN THE CURRENT ACADEMIC YEAR ARE AS FOLLOWS:

	DIPLOMA	M.SC.	M.PHIL.	PH.D.
Applied Psychology		✓		
Aviation Management		✓		
Business Administration (DBA)				✓
Criminology and Criminal Justice		✓	✓	✓
Economics*		✓	✓	✓
Financial Economics*		✓		
Global Studies		✓		
Government		✓	✓	✓
International Relations	✓		✓	✓
Management Studies		✓		
Mediation Studies*	✓	✓		
Psychology			✓	✓
Public Sector Management		✓		
Social Work		✓	✓	✓
Sociology		✓	✓	✓
Sports Management	✓	✓		
Strategic Leadership and Management		✓		
Tourism Development and Management	✓	✓		

PROGRAMMES OFFERED BY THE INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES (IGDS)

	DIPLOMA	M.SC.	M.PHIL.	PH.D.
Gender & Development **	✓	✓		
Interdisciplinary Gender Studies***			✓	✓

PROGRAMMES OFFERED BY THE SIR ARTHUR LEWIS INSTITUTE OF SOCIAL & ECONOMIC STUDIES (SALISES)

NOTE: the following M.Sc. programmes are delivered only at the Mona Campus with the exception of the M.Sc. in Development Statistics.

	DIPLOMA	M.SC.	M.PHIL.	PH.D.
Development Statistics		✓		
Economic Development Policy		✓	✓	✓
Governance			✓	✓
Health Economics			✓	✓
Social Development Policy and Planning			✓	✓

Admission Requirements:

* **Economics/Financial Economics:** A recognized B.Sc. Economics with a minimum of Second Class Honours from UWI or any other recognized tertiary institution. Applicants without a B.Sc. Economics must undertake specified qualifying courses as determined by the Department of Economics. Note: All Graduate Students will be required to successfully read the course EC30Q (ECON 3008) - History of Economic Thought either as part of their undergraduate offering or as an additional course (not for credit) at the graduate level.

* **Mediation Studies:** Preference will be given, in the first instance, to people with work experience in the field of mediation. Competence in Social Work, Law, Business, Politics, Probation, Corrections, Psychology, Human Resource Management and Communication would be a distinct advantage.

** **Gender and Development:** First Degree with at least 2nd Class Honours or its equivalent (GPA 3.5). Preference will be given to students with some prior training in gender studies. This could include the UWI Minor in Gender and Development or Gender Studies or its equivalent or at least three (3) relevant qualifying courses chosen from the following:

- GEND2203 Feminist Theoretical Frameworks
- GEND 2013 Men and Masculinities in the Caribbean
- GEND 2025/SOCI 2025 Women and Work in the Global Economy
- SOCI 3039/GEND 3039 Gender and Development with Reference to Caribbean Society
- SOCI 3031/GEND 3031 Sex, Gender and Society: Sociological Perspectives

- SOCI 3038/GEND 3038 Gender, Ethnicity and Class: Issues of Identity, Nation and Citizenship in the English-speaking Caribbean
- GENS 3260 Gender and Science
- GEND 3501 The Philosophy of Gender
- GEND 2104/ FILM 2101 Cinema and Gender
- GEND 3001 Gender, Violence and Trauma in Discourse OR
- UWI Diploma in Gender and Development plus Associate Degree or equivalent tertiary level diploma and extensive working experience in a related field;

*** **Interdisciplinary Gender Studies:** A recognised B.Sc. or B.A. with a minimum of upper second class honours or a 3.50 GPA or M.A./ M.Sc from UWI or any other recognized tertiary institution; or satisfactory completion of specified in qualifying courses as required from among the following:

- GEND2203Feminist Theoretical Frameworks
- GEND 2013Men and Masculinities in the Caribbean
- GEND 2025/SOCI 2025 Women and Work in the Global Economy
- SOCI 3039/GEND 3039Gender and Development with Reference to Caribbean Society
- SOCI 3031/GEND 3031Sex, Gender and Society: Sociological Perspectives
- SOCI 3038/GEND 3038 Gender, Ethnicity and Class: Issues of Identity, Nation and Citizenship in the English-speaking Caribbean
- GENS 3260Gender and Science
- GEND3501The Philosophy of Gender
- GEND 2104/ FILM 2101 Cinema and Gender

For More Information and Advice

FIRST:

Request the 2014/2015 Faculty of Social Sciences Postgraduate Information Guide OR download the guide from the UWI St. Augustine website.

THEN

Contact any of the following persons for an appointment:

Dean's Office

Mrs. Vidiya Mahabir-Ramlakhan - ext. 82027
Mrs. Karen Harrison - ext. 82673.

Department of Behavioural Sciences

Ms. Michylle Arthur - ext. 82020, 82023
Mrs. Sharon Reddock - ext. 83865

Department of Economics

Mr. Joel Jordan - ext 83231
Ms. Tennille Fanovich – ext 82018

Department of Management Studies

Ms. Pavitra Mohammed - ext. 82105
Mrs. Jeanelle Lara – ext 83297

Department of Political Science

Ms. Nisha Alladin-Motilal - ext 83234

Institute for Gender and Development Studies

Mrs. Avril Patterson-Pierre - ext. 83549

Sir Arthur Lewis Institute of Social & Economic Studies

Mr. Sheldon Warner – ext 82392

FREQUENTLY ASKED QUESTIONS (FAQs) FOR FACULTY OF SOCIAL SCIENCES

General FAQs for All Undergraduate Students:

- **What should you do to obtain special permission to pursue additional courses beyond your maximum as a full time or evening student?**
During the online registration period students can submit a request online to exceed the maximum credit limit. If approval is granted, the courses are added to the student's registration.
- **Can level 3 courses count for level 2 courses?**
Yes, this can be done but such requests will only be entertained in respect of elective courses.
- **If a student fails a course and repeats it how does this affect their GPA?**
Failing a course serves to depress one's GPA. You should therefore do all in your powers to avoid failing a course. If the course is repeated and passed, the grade obtained is also used in the calculation of one's GPA.
- **Are students required to attend all their lectures and tutorials within a semester?**
Students who attend less than 75% of lectures or tutorials may be debarred from writing the final examination. Please check the course outline for the courses you are taking to ascertain if this debarment rule will apply.
- **What happens if you get sick before an exam (e.g. midterm & final exams)?**
Have a medical report completed by a doctor and submit it to the Campus' Health Service Unit. If the medical is accepted by the Health Services Unit, then you will not be penalized. The grade AM will be assigned to the courses affected.
- **What can you do if you got sick during an exam and are unable to finish it?**
The Invigilator will take any student complaining of feeling unwell during an examination to the Campus Health Service Unit for assessment. If the case is

genuine, you will not be penalized in terms of your GPA. The grade FM will be assigned to the courses affected

- **How does a student request a course override (from Faculty/Department)?**
Overrides must be submitted online. It is the responsibility of the student to check the Banner system to see if their override request has been approved / denied. Once approved, the student must then register for the said course(s). Please note that the Faculty personnel cannot register a student for a course, this must be done by the student him/herself.
- **How can students who get a late admission offer access academic advising?**
By visiting the Departmental Office under which their programme resides.
- **What do you do if you have a question/issue of a financial nature?**
Please visit the Student Accounts section at the Bursary where the matter will be sorted out.
- **Can a first year student register for level 2 and level 3 courses as electives?**
Students must seek permission from their Head of Department to do this, and such request will only be granted if the relevant pre-requisites are satisfied.
- **Can students pursue cross faculty majors?**
Yes, but a formal request in writing must be made to the Assistant Registrar, Student Affairs-Admissions.
- **If students pursue enough credits in any discipline will they automatically be awarded a Minor in that discipline?**
No, this will not be automatic. The requisite forms must be completed and submitted to the Dean's Office.
- **When is a Minor declared?**
Minors must be declared by the end of the registration period of the student's final semester. To declare a minor the student must complete the required form and submit it to the Dean's Office. If this is not done, and if the student does not satisfy the course/credit requirements for the requested Minor, the Minor will not be awarded. For the purposes of this regulation, the end of registration means the "Add/Drop" period.
- **Can a student pursue more than one Minor concurrently?**
Yes. A Minor in the Faculty of Social Sciences comprises of 15 credits. A student pursuing a Major can use the 10 elective courses at level II/III to pursue up to two Minors if so desired.

- **Will a student who is registered for a Major but who completes the credit requirements for a Special be awarded the Special degree?**
Not automatically. For this to happen, a request must be submitted to change from a Major to a Special. This request must be submitted in writing to the Assistant Registrar, Student Affairs-Admissions, usually at the end of the second semester of the second year.
- **What is the process to be followed to pursue and declare a double Major?**
Student must write to the Assistant Registrar, Student Affairs- Admissions seeking approval to pursue a double Major. This request must be submitted prior to the start of the final year of study.
- **How can a student change from one Department/Major after beginning a degree programme?**
To change an option (major), a student must write to the Assistant Registrar, Student Affairs- Admissions seeking approval and this must be done during the second semester of his/her first year of study.
- **If a student has a GPA below 1.0 after completing all their degree courses will he/she be awarded a degree?**
No.
In order to qualify for the award of a degree a student must:
 - a. have completed a minimum of ninety (90) credits (normally equivalent to thirty (30) semester courses) of which:
 - i. at least thirty (30) credits are from Level I semester courses (including the Foundation course requirements), and
 - ii. at least sixty (60) credits from Levels II and III semester courses.
 - b. have satisfied the requirements for their specific degree programmes.
 - c. have attained a minimum GPA of 2.0 from Level II and III courses.
- **What is a Dean's hold?**
A Dean's hold is placed on a student's record when his/her GPA is below 2.0 in a semester. At this stage the student is placed on a Warning for the next semester.
- **What does a student do if he/she is placed on a warning?**
A student is placed on Warning when their GPA is below 2.0. To remove the Dean's hold the student must visit the Dean's Office to be advised and then the hold is removed to permit registration.

- **What is RTW status?**
A student is placed on RTW status after two consecutive semesters of GPA below 2.0. A student on RTW status must stay out of the University system for one academic year and then apply for re-entry to the University (the application period is normally November to January for Full-time students and January to March for Evening University students).
- **When a student returns to Campus after he/she was required to withdraw will their current GPA be counted?**
If the re-entry student registers for a new programme then the GPA record will start anew. If, on the other hand, the re-entry student continues in the programme he/she was pursuing prior to the RTW then the academic record continues.
- **What are students' options if they are required to withdraw?**
They can seek to meet with the Dean and to outline a plan to improve their academic standing. A decision will then be made as to whether the RTW can be deferred for a semester.
- **How does the GPA affect GATE coverage for tuition?**
A student with an **OVERALL GPA** of less than 1.0 will not be eligible for GATE. If the student brings the GPA up to 1.0 after Semester I, they can seek to get GATE approval for Semester II.
- **Are there circumstances in which a pre-requisite can be waived?**
Only in compelling circumstances and only the Dean can approve such a request.
- **How does a student apply for an exemption based on courses completed at another institution of higher learning?**
A student must complete the requisite Credit and Exemptions application form and attach the relevant course outlines from the institution where credits were attained. This request must be submitted to the Assistant Registrar, Student Affairs-Admissions.
- **What is the difference between a consultation and a remarking of an examination script?**
A consultation is a review of the script by the Examiner/Lecturer with the candidate. Consultations are only permitted to students who have failed the course.
In the case of a remarking, the script is remarked by a new examiner. Marks can be changed (either up or down) and the new mark awarded becomes the final mark.
- **What steps must be taken to request a consultation or a remarking of an examination script?**
 1. A student who is dissatisfied with the results of his/her examination should report his/her dissatisfaction in writing to the Campus Registrar. Such a report must be made within two weeks of publication of results, and in the case of the Supplemental/Summer School or resit examinations within **five days** of the publication of results.
 2. The Campus Registrar shall forward the student's request to the Dean of the Faculty concerned.
 3. Only students who have failed a course may request consultation to go through his/her script with the Examiner; (utilizing an approved electronic teleconferencing system if necessary)
 4. Students may request to have their scripts remarked. A student who wishes to have his/her script remarked must **pay a fee of Bds\$125.00 or J\$2000.00 or TT\$375.00, or US\$62.50** (according to campus) **to have** his/her script re-marked by a new Examiner.
 5. Where re-marking of a script results in a higher mark than that previously recorded, the fee shall be refunded provided that the increased mark results in a change of grade.
- **If students pursue a foreign language that is not required for their degree at the Centre for Language and Learning (CLL) can they get credit for it to count toward their degree credits?**
Yes, but only to satisfy elective course requirements.
- **Will Foundation courses affect a student's GPA?**
Beginning this academic year (i.e. 2014/2015) students will be awarded grades for their Foundation courses and these will be included in the calculation of the GPA for the determination of Warning, RTW, GATE and the determination of Level I prizes.

- **How many co-curricular courses/credits are students permitted to register for during their degree programmes?**
A student can pursue a maximum of 3 co-curricular Credits.
- **Do co-curricular courses/credits count towards degree requirements?**
Co-curricular courses credits can be used to meet Level I credit requirements.
- **What co-curricular courses are offered?**
COCR 1001 Minding SPEC
COCR 1012 Workplace Protocol for Students
COCR 1013 Financial Literacy
COCR 1025-1029 Microsoft Office 2013
COCR 1030 Technology Literacy
COCR 1031 Managing My High (MY High): Alcohol, Drugs and Addictive Behaviours
COCR 1032 Living and Learning: Professional Development through community Service
COCR 1033 Mind the Gap: Towards Psychological Health & Wellness
COCR 1034 Public Speaking and Voice Training: Towards a More Confident You
- **How can you determine if you are on the right track in satisfying your degree requirements?**
Complete the Degree Audit form at the Dean's Office and see an advisor.
- **Where can students access their time table for each semester and for final examinations?**
Semester timetables are available on the UWI website.

Final examinations timetables are available in students' "mysta" accounts.

FAQs Specifically for Evening Students:

- **Do Evening students have to pay for summer courses?**
Trinidad and Tobago nationals registered in the Evening University are covered by GATE for the summer semester.
- **What is the maximum or minimum number of courses Evening students can register for in a semester?**
Minimum number of courses – 2
Maximum number of courses – 4
- **What co-curricular courses are available to Evening students?**
COCR 1001 Minding SPEC
COCR 1012 Workplace Protocol for Students
COCR 1013 Financial Literacy
COCR 1025-1029 Microsoft Office 2010
COCR 1030 Technology Literacy
COCR 1031 Managing My High (MY High): Alcohol, Drugs and Addictive Behaviours
COCR 1032 Living and Learning: Professional Development through community Service
COCR 1033 Mind the Gap: Towards Psychological Health & Wellness
COCR 1034 Public Speaking and Voice Training: Towards a More Confident You
- **Can an Evening student pursue a double Major?**
Yes. Students must write to the Assistant Registrar, Student Affairs- Admissions seeking approval to pursue a double Major. This request must be submitted prior to the start of the final year of study.
- **Can an Evening student change his/her status of enrolment (e.g. change from evening to day/full time)?**
Yes. Students must write to the Assistant Registrar, Student Affairs- Admissions seeking approval to change their status from Evening to Full-time.
- **Where can students obtain their Faculty handbook?**
From the Dean's Office or their Departmental office.
- **Where can students access their time table for each semester and for final examinations?**
Semester timetables are available on the UWI website.
Final examinations timetables are available in students' "mysta" accounts.

- **How long can Evening students take to complete their degrees?**
A maximum of seven and a half years (fifteen semesters and seven summer School sessions)
- **Can Evening students register for courses outside their Faculty for electives in an Evening programme?**
Yes, but approval by the Dean of the Faculty offering the course must be obtained.
- **Are all Majors in the Social Sciences Faculty offered to Evening students?**
No. Please check the Faculty Regulations and Syllabuses for a listing of Evening University programmes.
- **Do Evening students have access to all the electives available in the Faculty?**
No, please check the Departments for their course offerings for Evening University programmes.
- **Do all courses have tutorials?**
No, please check the Departments for courses that do not have tutorials.

FAQs Specifically for Certificate & Diploma Students:

- **Can a Certificate student register for level 2 and level 3 courses as electives?**
No. Electives must be at Level I.
- **What steps do certificate or diploma students need to follow in order to apply to pursue a degree within the Faculty?**
Students graduating from the Certificate and Diploma with a GPA of 2.5 and above can apply for entry into B.Sc. programmes in the Faculty of Social Sciences.

COURSE LISTING FOR BSC PROGRAMMES: SPECIALS, MAJORS, MINORS

BEFORE YOU CHOOSE YOUR COURSES

1. **Verify that a Course is being Offered:** Some of the courses listed may not be offered in a given academic year. Before choosing a course, verify that it is being offered this academic year by checking the **Online Student Registration System**. In any given semester, **only courses being OFFERED will be AVAILABLE for online registration**. If it is not online, it is not being offered at this time.
2. **Ensure you are Registered:** As a student, it is YOUR responsibility to ensure that you are properly registered for your courses.
3. **Overrides:** Once an override has been submitted, it is the responsibility of the student to ensure whether it has been approved / denied by re-checking the system. Once approved, the student must then register for the said course(s).
4. **Course Loads and Prerequisites:** When choosing courses, students should plan their course load carefully and ensure that they register for the prerequisites for courses they intend to take in the future.

COURSE EQUIVALENTS

1. Students in the Economics Special/ Major doing both MATH 2140 and MATH 2150 will be exempt from ECON 2025 (**which must be replaced by an elective ECON level II/III courses**)
2. No student will receive credit for ECON 2025 if he/she is at the same time receiving credit for MATH 2140 and / or MATH 2150.

SPECIALS

B.Sc. Accounting Special

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001 3	Introduction to Microeconomics I		
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I & II	13	I & II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
ACCT 1003	Introduction to Cost and Managerial Accounting	3	I&II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

MGMT 1001	Introduction to Management	3	I & II
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OR

SOCI 1002	Introduction to Sociology I	3	I
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LEVELS II/III

Course Code	Course Title	Credits	Semester
MGMT 2006	Management Information Systems I	3	I & II
MGMT 2008	Organisational Behaviour	3	I & II
MGMT 2011	Caribbean Business Environment	3	II
MGMT 2012	Quantitative Methods	3	I
ACCT 2014	Financial Accounting I	3	I
ACCT 2015	Financial Accounting II	3	II
ACCT 2021	Cost and Managerial Accounting	3	I
MGMT 2032	Managerial Economics	3	II
MGMT 2021	Business Law I	3	I & II
MGMT 2023	Financial Management I	3	I & II
MGMT 3011	Management Information Systems II	3	I
MGMT 3031	Business Strategy and Policy	3	I & II
ACCT 3041	Advanced Financial Accounting	3	I
ACCT 3040	Accounting Theory	3	II
ACCT 3039	Management Accounting II	3	II
ACCT 3043	Auditing I	3	I
MGMT 3046	Company Law	3	I
MGMT 3051	Taxation I	3	II
MGMT 3048	Financial Management II	3	I

PLUS: Three (3) additional Level II/III course credits i.e. one (1) additional Level II/III course

B.Sc. Banking & Finance Special

(OFFERED IN EVENING UNIVERSITY ONLY)

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I & II	13	I & II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
MGMT 1022	Introduction to Banking	3	II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

MGMT 1001	Introduction to Management	3	I & II
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OR

SOCI 1002	Introduction to Sociology I	3	I
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LEVEL II

Course Code	Course Title	Credits	Semester
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I
MGMT 2008	Organisational Behaviour	3	I & II
MGMT 2012	Quantitative Methods	3	I
MGMT 2023	Financial Management I	3	I
MGMT 2030	Banking Law	3	I
MGMT 2031	Banking Risk Management	3	II
ECON 2000	Intermediate Microeconomics I	3	I
ECON 2002	Intermediate Macroeconomics I	3	I

LEVEL III

Course Code	Course Title	Credits	Semester
MGMT 3079	Advanced Banking Law	3	II
MGMT 3080	Bank Treasury Management	3	II
MGMT 3081	Credit Analysis and Lending	3	I
MGMT 3035	Ethics in Business	3	I
MGMT 3050	Investment and Analysis	3	II
MGMT 3048	Financial Management II	3	I
MGMT 3053	International Financial Management	3	I
ECON 3005	Monetary Theory and Policy	3	I

PLUS: Twelve (12) additional Level II/III course credits i.e. four (4) additional Level II/III courses

B.Sc. Economics Special

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1004	Mathematics for Economics II*	3	II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

PLUS: Three (3) additional Level I course credits i.e. one (1) additional Level I course

***Students who do not possess Exemption for ECON 1003, as outlined in the General Information & Regulations #1.4 (within this booklet), must read ECON 1003 as a prerequisite for ECON 1004 and as a course for credit in level 1.**

LEVELS II/III

Course Code	Course Title	Credits	Semester
ECON 2000	Intermediate Microeconomics I	3	I
ECON 2001	Intermediate Microeconomics II	3	II
ECON 2002	Intermediate Macroeconomics I	3	I
ECON 2003	Intermediate Macroeconomics II	3	II
ECON 2005	Social and Economic Accounting	3	II
ECON 2025 (ECON 2006)	Statistical Methods (Economic Statistics)	3	I
ECON 2015	Matrix Algebra for Economics	3	I
ECON 2020	Caribbean Economy	3	II
ECON 3006	International Trade	3	I
ECON 3007	International Finance	3	II
ECON 3049	Econometrics I	3	I

PLUS: Three (3) additional Level III ECON Courses or Two (2) additional Level III ECON courses and one (1) additional Level II ECON course

PLUS: Fifteen (15) additional Level II/III course credits i.e. five (5) additional Level II/III courses

ANTI-REQUISITES

- i. Students offering **ECON 1001** for credit will NOT be allowed to offer **AGBU 1005** for credit
- ii. Students offering **ECON 1002** for credit will NOT be allowed to offer **AGBU 1006** for credit
- iii. Students offering **ECON 1003** for credit will NOT be allowed to offer **AGRI 1003/ MATH 1140** for credit
- iv. Students offering **ECON 1005** for credit will NOT be allowed to offer **AGBU 2003/ HUEC 1005** for credit
- v. Students in the Economics special/major doing both **MATH 2140** and **MATH 2150** will be exempt from **ECON 2025** (which must be replaced by an elective ECON level II/III course).
- vi. No student will receive credit for **ECON 2025** if he/she is at the same time receiving credit for **MATH 2140** and/or **MATH 2150**.
- vii. Students offering **ECON 2000** and /or **ECON 2001** for credit will NOT be allowed to offer **MGMT 2032** for credit.
- viii. Students offering **ECON 2025** for credit will NOT be allowed to offer **MGMT 2012** for credit.
- ix. Students offering **ECON 2020** for credit will NOT be allowed to offer **MGMT 2011** for credit.

B.Sc. Hospitality and Tourism Management Special

YEAR III

Course Code	Course Title	Credits	Semester
MGMT 2008	Organisational Behaviour	3	I
MGMT 2012	Quantitative Methods	3	I
MGMT 2029	Contemporary Hospitality and Tourism Trends	3	I
TOUR 3003	Integrated Service Management	3	I
FOUN 1001	English for Academic Purposes	3	I

YEAR III

Course Code	Course Title	Credits	Semester
MGMT 2032	Managerial Economics	3	II
MGMT 2023	Financial Management I	3	II
MGMT 2006	Management Information Systems I	3	II
TOUR 3004	Tourism Destination Marketing	3	II
FOUN 1101	Caribbean Civilization	3	II
OR			
FOUN 1210	Science, Medicine and Technology In Society	3	II

YEAR IV

Course Code	Course Title	Credits	Semester
MGMT 3017	Human Resource Management	3	I
MKTG 3002	Marketing Research	3	I
TOUR 3005	Tourism Planning and Development	3	I
HOTL 3001	Events Management	3	I
Elective	One (1) Elective	3	I

YEAR IV

Course Code	Course Title	Credits	Semester
MGMT 3031	Business Strategy and Policy	3	II
MGMT 3032	Entrepreneurial Studies	3	II
MGMT 3018	Industrial Relations	3	II
HOTL 3004	Hospitality and Tourism Research Project	3	II
Elective	One (1) Elective	3	II

Recommended Electives:

Course Code	Course Title	Credits	Semester
AGBU 3003	Introduction to Ecotourism	3	II
MGMT 2007	Introduction to E-Commerce	3	I
MGMT 2021	Business Law I	3	I & II
MGMT 3024	Business Communication	3	I & II
MGMT 3025	Human Resource Development	3	II
MGMT 3035	Ethics in Business	3	I & II
MGMT 3062	Compensation Management	3	II
MGMT 3310	Advanced Strategic Management Simulation	3	II
MKTG 3007	Marketing Planning	3	II
TOUR 2002 (TOUR 2005)	Transportation and Travel	3	II
TOUR 3008	Tourism Impact Analysis	3	II

Any other course (s) offered by any other department (s) and approved by the Head, Department of Management Studies and the Head of the other department (s) concerned.

B.Sc. Insurance and Risk Management Special

(OFFERED IN EVENING UNIVERSITY ONLY)

LEVEL I

Course Code	Course Title	Credits	Semester
MGMT 1001	Introduction to Management	3	I
MGMT 1011	Introduction to Insurance	3	II
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
FOUN 1101	Caribbean Civilization	3	II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

LEVEL II

Course Code	Course Title	Credits	Semester
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I
MGMT 2008	Organizational Behaviour	3	I & II
MGMT 2012	Quantitative Methods	3	I
MGMT 2023	Financial Management I	3	I & II
ACCT 2014	Financial Accounting I	3	II
MGMT 2060	Insurance Law	3	I
MGMT 2061	Life and Health Insurance and Pensions	3	II
MGMT 2062	Motor and Property Insurance	3	II

PLUS: Two (2) additional Level II/III courses to be selected with the approval of the Head of Department

LEVEL III

Course Code	Course Title	Credits	Semester
MGMT 3100	Liability Insurance	3	I
MGMT 3053	International Financial Management	3	I
MGMT 3101	Insurance Regulations and Market Conduct	3	I
MGMT 3035	Ethics in Business	3	I
MGMT 3102	Risk Management in Insurance	3	II
MGMT 3048	Financial Management II	3	I
MGMT 3103	Insurance Accounting	3	II

PLUS: Three (3) additional Level II/III courses to be selected with the approval of the Head of Department.

SUGGESTED ELECTIVE:

Course Code	Course Title	Credits	Semester
MGMT 3104	Underwriting and Claims Management	3	II

GOVT 3067	CARICOM Single Market and Economy (CSME): Internal and External Relations	3	II
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PLUS: Fifteen (15) additional Level II/III course credits i.e. five (5) additional level II/III courses

B.Sc. International Relations Special

(FULL-TIME & EVENING)

LEVEL I

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
GOVT 1001	Introduction to Political Philosophy	3	II
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
SOCI 1005	Introductory Statistics for Behavioural Sciences	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

PLUS: Six (6) additional Level I course credits i.e. two (2) additional Level I courses

LEVELS II & III

Course Code	Course Title	Credits	Semester
GOVT 3053	Introduction to International Politics	3	I
GOVT 3054	Introduction to International Relations in the Caribbean	3	II
GOVT 2060	International Relations: Theories and Approaches I	3	I
GOVT 2049	International Political Economy	3	II
GOVT 2047 (GOVT 2061)	Principles of Public International Law	3	II
GOVT 2062	International Security	3	II
GOVT 2063	Cyber Politics	3	I
GOVT 3052	Contemporary Issues in International Relations	3	I
GOVT 3055	Theories and Practices of International Negotiations	3	I
GOVT 3046	International Organisations	3	I
GOVT 3066	International Law and Development	3	I
GOVT 3047	International Financial Organisation	3	II
GOVT 3003	Foreign Policy in the Third World	3	II
GOVT 3065	Religion and World Politics	3	II

NOTE: LANG 0100 - Language Requirement: it is **compulsory for all students** to complete level one (1) (Part A) in any foreign language being offered by the Centre for Language Learning (CLL). This is a **departmental requirement** with **no credits attached**.

Students who have completed '**O**' Level foreign languages **must do Level 1 (Part A)**
Students who have completed '**A**' Level foreign languages **must do Level 2 (Part A)**
Students currently **pursuing a Minor** in a foreign language would be exempted from this requirement.

NOTE: Students reading for the **B.Sc. International Relations Special** and a **Minor in Political Science (Government)** are required to substitute GOVT 3053 and / or GOVT 3054 with GOVT 2019 and / or GOVT 3023.

B.Sc. International Tourism Management Special

LEVEL I

Course Code	Course Title	Credits	Semester
MGMT 1001	Introduction to Management	3	I & II
ECON 1001	Introduction to Microeconomics	3	I
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
TOUR 1001	Introduction to International Tourism	3	I
ACCT 1003	Introduction to Cost and Managerial Accounting	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

UNDERGRADUATE REGULATIONS & SYLLABUSES 2014 - 2015
THE FACULTY OF SOCIAL SCIENCES

LEVEL II

Course Code	Course Title	Credits	Semester
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I & II
MGMT 2008	Organisational Behaviour	3	I & II
HOTL 3001	Events Management	3	I
MGMT 2029	Contemporary Hospitality & Tourism Trends	3	I
MGMT 2023	Financial Management I	3	I & II
MGMT 2006	Management Information Systems I	3	I & II
AGBU 3003	Intro to Ecotourism: Product Design & Mgmt	3	II
TOUR 2002 (TOUR 2005)	Transportation & Travel	3	II
PLUS: Two (2) additional Level II/III courses			

LEVEL III

Course Code	Course Title	Credits	Semester
MGMT 3017	Human Resource Management	3	I
MGMT 3031	Business Strategy & Policy	3	I & II
TOUR 3005	Tourism Planning & Policy Development	3	I
TOUR 3003	Integrated Service Management	3	I
MGMT 2032	Managerial Economics	3	II
TOUR 3004	Tourism Destination Marketing	3	II
HOTL 3004	Hospitality & Tourism Research Project	3	II
TOUR 3008	Tourism Impact Analysis	3	II
PLUS: Two (2) additional Level II/III courses			

NOTES:

- 1. LANG 0100 - Language Requirement:** It is **compulsory for all students** to complete level one (1) in any foreign language being offered by the Centre for Language and Learning (CLL). This is a **departmental requirement with no credits attached**. Students are required to register for the language component on Banner.
- 2. TOUR 3088 - Internship:** It is **compulsory for all students** to complete a **LOCAL 2 month internship at the end of the second year** and a **4 month INTERNATIONAL internship at the end of your final year**. This is a departmental requirement with no credits attached. **STUDENTS ARE REQUIRED TO REGISTER FOR THE INTERNSHIP ON BANNER IN SEMESTER II OF THEIR FINAL YEAR**. If a student fails to submit the requested documents on time, they will be required to organize their internship without the assistance of the coordinator.

B.Sc. Management Studies Special

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I	3	I&II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
ACCT 1003	Introduction to Cost and Managerial Accounting	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

MGMT 1001	Introduction to Management	3	I&II
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OR

SOCI 1002	Introduction to Sociology I	3	I
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LEVELS II/III

Course Code	Course Title	Credits	Semester
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I & II
MGMT 2006	Management Information Systems I	3	I & II
MGMT 2008	Organisational Behaviour	3	I & II
MGMT 2011	Caribbean Business Environment	3	II
MGMT 2012	Quantitative Methods	3	I
ACCT 2017	Management Accounting I	3	I
MGMT 2032	Managerial Economics	3	II
MGMT2021	Business Law I	3	I & II
MGMT 2023	Financial Management I	3	I & II
MKTG 3000	Marketing Management	3	I
MGMT 3011	Management Information Systems II	3	I
MGMT 3017	Human Resource Management	3	I
MGMT 3031	Business Strategy and Policy	3	I & II
MGMT 3037	International Business Management	3	II
MGMT 2026 (MGMT 3057)	Production and Operations Management	3	I

PLUS: Fifteen (15) additional Level II/III course credits i.e. five (5) additional Level II/III courses.

NOTES: Students offering **ECON 2000 and /or ECON 2001** for credit will not be allowed to offer **MGMT 2032** for credit.

Students cannot simultaneously offer **ECON 2025 (ECON 2006)** and **MGMT 2012** for credit.

Students cannot simultaneously offer **ECON 2020** and **MGMT 2011** for credit.

B.Sc. Psychology Special

(NOT OFFERED IN THE EVENING UNIVERSITY)

LEVEL I

Course Code	Course Title	Credits	Semester
PSYC 1001 (PSYC 1003)	Introduction to Psychology	3	I
PSYC 1004	Introduction to Social Psychology	3	II
PSYC 1009	Research Methods in Psychology	3	II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

SOCI 1002	Introduction to Sociology I	3	I
OR			
SOCI 1000	Introduction to Sociology II	3	II
AND EITHER			
ECON 1005	Introduction to Statistics	3	I
OR			
SOCI 1005	Introductory Statistics for the Behavioural Sciences	3	I & II

PLUS: Six (6) additional Level I course credits i.e. two (2) Level I courses.

LEVEL II/III

Course Code	Course Title	Credits	Semester
PSYC 2004	Personality Theory	3	I
PSYC 2010	Statistics and Research Design in Psychology	3	I
PSYC 2003	Physiological Psychology	3	II
PSYC 2011	Selected Theories in Social Psychology	3	I
PSYC 2012	Developmental Psychology	3	I
PSYC 2002	Abnormal Psychology	3	II
PSYC 2025	Research Projects in Psychology	6 Year Long	
PSYC 2023	Contemporary Issues in Social Psychology	3	I
PSYC 2019 (PSYC 3004)	Experimental and Applied Psychology	3	II
PSYC 2016	Sensation and Perception	3	I
PSYC 2008 (PSYC 2015)	Cognitive Psychology	3	II

PSYC 2027 (PSYC 3021)

	Motivation and Emotions	3	II
PSYC 2022	Learning and Memory	3	I

EITHER

PSYC 3002	Advanced Topics in Personality	3	II
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OR

PSYC 2026	History and Systems in Psychology	3	II
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PLUS: Fifteen (15) additional Level II/III course credits.

SUGGESTED ELECTIVES:

Course Code	Course Title	Credits	Semester
PSYC 2007	Psychometrics	3	II
PSYC 3003 (PS34E)	Community and Environmental Psychology	3	II
PSYC 3014 (PS34B)	Industrial and Organizational Psychology	3	II

B.Sc. Public Sector

Management Special

(FULL-TIME & EVENING)

LEVEL I

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
GOVT 1006	Introduction to Public Sector Management	3	I
GOVT 1005	Introduction to Public Policy Analysis	3	II
SOCI 1002	Introduction to Sociology	3	I
ECON 1002	Introduction to Macroeconomics	3	II
MGMT 1001	Introduction to Management	3	I
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

PLUS: Three (3) additional Level I course credits i.e. one (1) additional Level I course

LEVELS II/III

Course Code	Course Title	Credits	Semester
GOVT 2051	Human Resource Management and Industrial Relations in the Public Sector	3	I
GOVT 2052	Public Sector Accounting	3	II
GOVT 2030	Project Administration	3	II
GOVT 2023	Issues in the Government and Politics of the West Indies	3	II

GOVT3122 (GOVT 3018)

	Public Sector Management	3	I
GOVT 2034	Human Resource Management in the Public Sector	3	II
GOVT 3037	Public Administration	3	I
GOVT 3062	Comparative Public Administration	3	II
GOVT 2070	Anti-Corruption Strategies in Developing Countries	3	I
GOVT 3021	Public Policy Analysis	3	I
GOVT 3023	Administrative Law I	3	I
GOVT 2071	Organizational Behaviour	3	I
MGMT 3017	Human Resource Management	3	I
GOVT 3118	Policy Analysis and Evaluation	3	II
SOCI 2010	Anthropology of the Peoples of the Caribbean I	3	I

PLUS: Fifteen (15) additional Level II/III course credits
i.e. five (5) additional Level II/III courses

SUGGESTED ELECTIVES:

Course Code	Course Title	Credits	Semester
GOVT 3004	Scope and Methods in Political Analysis	3	I
SOCI 3020	Social Development Planning	3	II
GOVT 3052	Contemporary Issues in International Relations	3	I
GOVT 2062	International Security	3	II
GOVT 3054	Introduction to International Relations In the Caribbean	3	II
GOVT 3066	International Law and Development	3	I
GOVT 3067	Caribbean Single Market and Economy	3	II
SOCI 2003	Sociology of Diasporic Communities	3	I
SOCI 3010	Industrial Sociology II	3	II
SOCI 3029	Caribbean Social Structure II	3	II

B.Sc. Social Work Special

Registration for all Social Work Courses listed below is RESTRICTED to students pursuing the B.Sc. Social Work Special, the MSW, M.Phil. and Ph.D. (Qualifying), EXCEPT those courses marked with '*', which would also include **SOWK 2007** Disability Studies.

LEVEL I

Course Code	Course Title	Credits	Semester
PSYC 1001 (PSYC 1003)	Introduction to Psychology	3	I
SOCI 1002	Introduction to Sociology I	3	I
SOCI 1005	Introductory Statistics for the Behavioural Sciences	3	I & II
SOWK 1001 *	Introduction to Social Work	3	I & III
SOWK 1003	Theory & Practice of Social Work I	3	II
SOWK 1007 *	Law for Social Workers	3	II
SOWK 1010	Social Work Practicum I (168 Contact Hours)	3	II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

LEVELS II/III

Course Code	Course Title	Credits	Semester
SOWK 2002 (SOWK 2000)	Theory and Practice of Social Work II	3	I
SOWK 2003	Theory and Practice of Social Work III	3	II
SOWK 2008	Social Work Practicum II	6 Year Long	
SOWK 2021	Human Behaviour: Person-in-Environment Perspective	3	II
SOWK 3009	Theory and Practice of Social Work: Community Organization	3	I
SOWK 3011	Theory and Practice of Social Work: Human Resource Management	3	II
SOWK 3002 *	Family and Child Welfare	3	II
SOWK 3017	Social Work Practicum III	6 Year Long	
SOCI 2023	The Development of Social Policy (Social Policy and Administration I)	3	I
SOWK 3012 *	Group and Individual Counselling	3	I
PSYC 2012	Developmental Psychology	3	I
PSYC 2002	Abnormal Psychology	3	II
SOCI 2007	Survey Design and Analysis	3	I

PLUS: Fifteen (15) additional Level II/III course credits
i.e. five (5) additional Level II/III courses

SUGGESTED ELECTIVES:

Course Code	Course Title	Credits	Semester
SOWK 2007	Disability Studies	3	II
SOWK 2009	International Social Work	3	II & III
SOWK 3019	Social Work Practice in Rural Communities	3	III
SOCI 2022	Social Gerontology	3	I
SOCI 2010	Anthropology of the Peoples of the Caribbean I	3	I
SOCI 3032	Criminology I	3	I
SOCI 3005	Sociology of Health and Illness	3	II
SOCI 3019	Social Policy Analysis (Social Policy and Administration II)	3	I
EITHER			
GOVT 2071	Organizational Behaviour	3	I
OR			
MGMT 2008	Organizational Behaviour	3	II

MAJORS

B.Sc. Accounting Major

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
ACCT 1003	Introduction to Cost and Managerial Accounting	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

MGMT 1001	Introduction to Management	3	I & II
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OR

SOCI 1002	Introduction to Sociology I	3	I
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LEVEL II

Course Code	Course Title	Credits	Semester
ACCT 2021	Cost and Managerial Accounting	3	I
ACCT 2014	Financial Accounting I	3	I
ACCT 2015	Financial Accounting II	3	II

PLUS: Twenty one (21) additional approved Level II/III course credits i.e. seven (7) additional Level II/III

LEVEL III

Course Code	Course Title	Credits	Semester
ACCT 3041	Advanced Financial Accounting	3	I
MGMT 3011	Management Information Systems II	3	I
ACCT 3043	Auditing I	3	I
MGMT 3046	Company Law	3	I
MGMT 3051	Taxation	3	II
ACCT 3039	Management Accounting II	3	II
PLUS: One approved Management Studies Elective			
		3	I or II

PLUS: Nine (9) additional approved Level II/III course credits i.e. three (3) additional Level II/III courses.

B.Sc. Criminology and Criminal Justice Major

LEVEL I

Course Code	Course Title	Credits	Semester
PSYC 1003	Introduction to Psychology	3	I
PSYC 1004	Introduction to Social Psychology	3	II
SOCI 1002	Introduction to Sociology I	3	I
SOCI 1005	Introduction to Statistics for the Behavioural Sciences	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN1210	Science, Medicine and Technology in Society	3	I & II

AND EITHER

GOVT 1001	Introduction to Political Philosophy	3	II
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OR

GOVT 1005	Introduction to Public Policy Analysis	3	II
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PLUS: Six (6) additional Level I course credits i.e. two (2) additional Level I courses

LEVEL II

Course Code	Course Title	Credits	Semester
GOVT 2010	Delinquency and Juvenile Justice	3	I
GOVT 2011	Criminal Justice Systems	3	I
PSYC 2002	Abnormal Psychology	3	II
SOCI 2007	Survey Design and Analysis	3	I
SOCI 2031 (SOCI 2011)	Anthropology of the Peoples of the Caribbean II	3	II

PLUS: Fifteen (15) additional Level II/III course credits i.e. five (5) additional Level II/III courses

SUGGESTED ELECTIVES:

Course Code	Course Title	Credits	Semester
GEND 2013	Men and Masculinities in the Caribbean	3	II
GOVT 2062	International Security	3	II

LEVEL III

Course Code	Course Title	Credits	Semester
GOVT 3011	Violence and Development	3	II
SOCI 3030	Sociology of Penal Practice	3	II
SOCI 3032	Criminology I	3	I
SOCI 3036	Criminology II: Police and Society	3	II
SOWK 3015	Drugs and Society	3	II

PLUS: Fifteen (15) additional Level II/III course credits i.e. five (5) additional Level II/III courses

SUGGESTED ELECTIVES:

Course Code	Course Title	Credits	Semester
GOVT 2070	Anti-Corruption Strategies in Developing Countries	3	I
GOVT 3054	Introduction to International Relations in the Caribbean	3	II

B.Sc. Economics Major

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1004	Mathematics for Economics II*	3	II
ECON 1005	Introduction to Statistics	3	I
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

PLUS: Six (6) additional Level I course credits i.e. two (2) additional Level I courses

* *Students who do not possess Exemption for ECON 1003, as outlined in the General Information & Regulations #1.4 (within this booklet), must read ECON 1003 as a prerequisite for ECON 1004 and as a course for credit in level 1.*

LEVELS II/III

Course Code	Course Title	Credits	Semester
ECON 2000	Intermediate Microeconomics I	3	I
ECON 2001	Intermediate Microeconomics II	3	II
ECON 2002	Intermediate Macroeconomics I	3	I
ECON 2003	Intermediate Macroeconomics II	3	II
ECON 2025 (ECON2006)	Statistical Methods (Economic Statistics)	3	I

PLUS: Five (5) additional Level II/III Economics courses at least two of which must be at Level III.

PLUS: Thirty (30) additional Level II/III course credits i.e. ten (10) additional Level II/III courses..

NOTE:

- ECON 3049, ECON 3050 and ECON 3008** are mandatory for entry into MSc Economics
- ECON2020** is highly recommended for those interested in entering the teaching profession

ANTI-REQUISITES

- i. Students offering **ECON 1001** for credit will NOT be allowed to offer **AGBU 1005** for credit
- ii. Students offering **ECON 1002** for credit will NOT be allowed to offer **AGBU 1006** for credit
- iii. Students offering **ECON 1003** for credit will NOT be allowed to offer **AGRI 1003/ MATH 1140** for credit
- iv. Students offering **ECON 1005** for credit will NOT be allowed to offer **AGBU 2003/ HUEC 1005** for credit
- v. *Students in the Economics special/major doing both **MATH 2140** and **MATH 2150** will be exempt from **ECON 2025** (which must be replaced by an elective ECON level II/III course).*
- vi. *No student will receive credit for **ECON 2025** if he/she is at the same time receiving credit for **MATH 2140** and/or **MATH 2150**.*
- vii. *Students offering **ECON 2000** and/or **ECON 2001** for credit will NOT be allowed to offer **MGMT 2032** for credit.*
- viii. Students offering **ECON 2025** for credit will NOT be allowed to offer **MGMT 2012** for credit.
- ix. Students offering **ECON 2020** for credit will NOT be allowed to offer **MGMT 2011** for credit.

B.Sc. Governance and Local Government

Students reading for this programme will **NOT** be able to read for a Double Major.

LEVEL I

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
GOVT 1002	Theory and Practice of Local Government	3	II & III
GOVT 1003	Caribbean Local Government Systems	3	II
GOVT 1010	Fundamentals to Strategic Planning and Public Sector Management	3	II
GOVT 1006	Introduction to Public Sector Management	3	I
GOVT 1009	Ethics, Integrity and Corruption in the Public Sector	3	I
SOCI 1005	Introductory Statistics for Behavioural Sciences	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1201	Science Medicine and Technology in Society	3	I & II

LEVELS II/III

Course Code	Course Title	Credits	Semester
GEOM2010*	Fundamentals of GIS	3	I
GEOM 2048*	Introduction to Planning	3	II
GOVT 2052	Public Sector Accounting	3	II
GOVT 2070	Anti-Corruption Strategies in Developing Countries	3	I
GOVT 2034	Public Sector Human Resource Management	3	II
GOVT 3118	Policy Analysis and Evaluation		
GOVT 3119	Leadership & Local Governance	3	
	TBA		
GOVT 3120	Public Procurement and Contracting	3	
	TBA		
GOVT 3121	Local Government Internship	9	
	TBA		
IENG 3016*	Applied Project Management	3	I

PLUS: Twenty four (24) additional Level II/III course credits i.e. eight (8) Level II/III courses

** Courses offered by the Faculty of Engineering. Course descriptions found in this booklet.*

Recommended Electives

Course Code	Course Title	Credits	Semester
GOVT 2053	Introduction to Public Information Systems	3	I
GOVT 2054	Introduction to E-Government	3	II
GOVT 2071	Organizational Behaviour	3	I
GOVT 3073	Administrative Law I	3	I
TOUR 3003	Integrated Service Management	3	I

NOTES:

- (i) Students pursuing this Major can utilize five (5) of their Level II/III elective courses to pursue a minor. The recommended Minors are Political Science, Public Sector Management and Human Resource Management
- (ii) Students wishing to read for a Minor in Public Sector Management will be required to replace GOVT 2034 with GOVT 2071
- (iii) Students wishing to read for a Minor in Human Resource Management are allowed to substitute MGMT 2008 with GOVT 2070.

B.Sc. Leadership and Management

LEVEL I

Course Code	Course Title	Credits	Semester
ACCT 1002	Introduction to Financial Accounting	3	I & II
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
PSYC 1001 (PSYC 1003)	Introduction to Psychology	3	I
ECON 1001	Introduction to Microeconomics	3	I
EITHER			
MGMT 1001	Introduction to Management	3	I & II
OR			
SOCI 1002	Introduction to Sociology I	3	I
AND EITHER			
HIST 1001	The Caribbean World to C.1660	3	I
OR			
SOCI 1005	Introductory Statistics for the Behavioural Sciences	3	I & II

PLUS: Three foundation courses from the following:

NOTE: Students pursuing the Faculty of Social Sciences option at Level III are not required to do FOUN 1301

Course Code	Course Title	Credits	Semester
FOUN 1001	English for Academic Purposes (compulsory)	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II

PLUS: Three (3) additional Level I course credits i.e. one level I course

PLUS:

- (i) A Management / Leadership Seminar
- (ii) Spanish Language (not for credit)

LEVEL II

- (i) Eight (8) core courses in Leadership and Management and
- (ii) Two (2) electives that would inform the student's choice of option

Course Code	Course Title	Credits	Semester
GOVT 3023	Administrative Law I	3	I
GOVT 2053	Introduction to Public Information Systems	3	I
MGMT 2008	Organisational Behaviour	3	I & II
MGMT 3024	Business Communications	3	I & II
GOVT 3003	Foreign policy in the Third World	3	II
GOVT 3053	Introduction to International Politics	3	I & III
GOVT 3006	Political Sociology	3	I

EITHER

GOVT 2034	Public Sector Human Resource Management	3	II
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OR

GOVT 3122 (GOVT 3018)	Public Sector Management	3	I
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PLUS: Two (2) Electives**

** Electives will comprise Level I courses in the option selected for Level III options from either Engineering, or Humanities and Education, or Science & Agriculture and Medicine.

Students pursuing the Social Sciences option will be required to choose two (2) Level II/III electives.

LEVEL III

Level III Students would be required to select an option from EITHER Social Sciences OR Engineering OR Humanities and Education OR Science, Agriculture and Medicine.

Level III options must comprise

- **EITHER** one (1) major in the subject area, **OR**
- two (2) minors in the subject area, **OR**
- one (1) minor **AND** five (5) electives in the subject area **OR**
- ten (10) courses to be selected from Levels I, II and III of the subject area by consultation with the Faculty advisor.

Level III Options

OPTION I - HUMANITIES AND EDUCATION

- **EITHER** one (1) major in the subject area, **OR**
- two (2) minors in the subject area, **OR**
- one (1) minor **AND** five (5) electives in the subject area **OR**
- ten (10) courses taken from Levels II and III of the subject area by consultation with the Faculty student advisor.

Majors

Communication Studies
History
Latin American Studies
Spanish
Festival Arts

Minors

Communication Studies
Cultural Studies
History
Music
Spanish
Festival Arts

OPTION II - SCIENCE, AGRICULTURE AND MEDICINE

- **EITHER** one (1) major in the subject area, **OR**
- two (2) minors in the subject area, **OR**
- one (1) minor **AND** five (5) electives in the subject area **OR**
- ten (10) courses taken from Levels II and III of the subject area by consultation with the Faculty student advisor.

Majors

Mathematics
Physics
Chemistry
Computer Science
Biology
Nutritional Sciences
Environment and Natural Resource Management

Minors

Mathematics
Statistics
Computer Science
Entrepreneurship
Chemistry
Biotechnology
Biology
Environmental and Natural Resource Management
Environmental Biology
Electronics
Material Science
Environmental Physics
Food and Food Service Management
Family and Consumer Sciences
Zoology
Botany
Marine Biology
Sport Nutrition

OPTION III - SOCIAL SCIENCES

- **EITHER** one (1) major in the subject area, **OR**
- two (2) minors in the subject area, **OR**
- one (1) minor **AND** five (5) electives in the subject area **OR**
- ten (10) courses taken from Levels II and III of the subject area by consultation with the Faculty student advisor.

Major

Management Studies

Minors

Finance
Political Science (Government)
Management Information Systems
Marketing
Public Sector Management
Psychology
Sociology
Social Development Policy and Planning
Sports Management

B.Sc. Management Studies

Major

LEVEL I

Course Code	Course Title	Credits	Semester
ECON 1001	Introduction to Microeconomics	3	I
ECON 1002	Introduction to Macroeconomics	3	II
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1005	Introduction to Statistics	3	I
ACCT 1002	Introduction to Financial Accounting	3	I & II
ACCT 1003	Introduction to Cost and Managerial Accounting	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

MGMT 1001	Introduction to Management	3	I & II
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OR

SOCI 1002	Introduction to Sociology I	3	I
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LEVELS II/III

Course Code	Course Title	Credits	Semester
MGMT 2023	Financial Management I	3	I & II
MGMT 2006	Management Information Systems I	3	I & II
MGMT 2008	Organisational Behaviour	3	I & II
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I & II
MGMT 2012	Quantitative Methods	3	I
MGMT 3017	Human Resource Management	3	I
MGMT 3031	Business Strategy and Policy	3	I & II

PLUS: Three (3) elective Management Studies courses drawn from Levels II or III

PLUS: Thirty (30) additional Level II/III course credits i.e. ten (10) level II/III courses

NOTE:

- Students offering **ECON 2000** and /or **ECON 2001** for credit will not be allowed to offer **MGMT 2023** for credit.
- Students cannot simultaneously offer **ECON 2025 (ECON 2006)** and **MGMT 2012** for credit.
- Students cannot simultaneously offer **ECON 2020** and **MGMT 2011** for credit.

B.Sc. Political Science (Government) Major

LEVEL I

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
GOVT 1001	Introduction to Political Philosophy	3	II
GOVT 1005	Introduction to Public Policy Analysis	3	II
GOVT 1006	Introduction to Public Sector Management	3	I
SOCI 1005	Introductory Statistics for the Behavioural Sciences	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

PLUS: Six (6) additional Level I course credits, i.e. two (2) Level I courses.

Suggested Elective:

GOVT1009	Ethics, Integrity and Corruption in the Public Sector	3	II
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LEVELS II/III

Course Code	Course Title	Credits	Semester
GOVT 2015	Modern Political Thought	3	II
GOVT 2019	Comparative Politics	3	I
GOVT 2023	Issues in the Government and Politics of the West Indies	3	II
GOVT 3004	Scope and Methods in Political Analysis	3	I
GOVT 3037	Public Administration	3	I
GOVT 3053	Introduction to International Politics	3	I
GOVT 3054	Introduction to International Relations in the Caribbean	3	II
GOVT 3019	Latin American Government, Politics and Development	3	I
GOVT 3021	Public Policy Analysis	3	I
GOVT 3023	Administrative Law I	3	I

PLUS: Thirty (30) additional Level II/III course credits i.e. ten (10) additional Level II/III courses

NOTE to students pursuing the B.Sc. Political Science (Government) Major with a Minor in International Relations:

- The courses **GOVT 3053** and **GOVT 3054** are core courses to both the **B.Sc. Political Science (Government) Major** and the **Minor in International Relations**.

- As such, **B.Sc. Political Science (Government)** Major students, in addition to pursuing **GOVT 2060**, **GOVT3046 or GOVT 3047** and **GOVT 3003**, will be **required to pursue two (2) of the courses listed below** in order to qualify for a Minor in International Relations:

Course Code	Course Title	Credits	Semester
GOVT 3001	Third World Political Thought	3	I
GOVT 3020	Power and Politics in Latin America	3	II
GOVT 2002	Government and Politics in a Selected Region	3	II
GOVT 3065	Religion and World Politics	3	II
GOVT3067	CARICOM Single Market and Economy (CSME) Internal and External Relations	3	II
GOVT 3052	Contemporary Issues In International Relations	3	I
GOVT 3055	Theory and Practices of International Negotiations	3	I

B.Sc. Psychology Major

LEVEL I

Course Code	Course Title	Credits	Semester
PSYC 1001 (PSYC 1003)	Introduction to Psychology	3	I
PSYC 1004	Introduction to Social Psychology	3	II
PSYC 1009	Research Methods in Psychology	3	II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II

EITHER

SOCI 1002	Introduction to Sociology I	3	I
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OR

SOCI 1000	Introduction to Sociology II	3	II
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AND EITHER

ECON 1005	Introduction to Statistics	3	I
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OR

SOCI 1005	Introductory Statistics for the Behavioural Sciences	3	I & II
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PLUS: Six (6) additional Level I course credits i.e. two (2) additional Level I courses.

LEVELS II/III

Course Code	Course Title	Credits	Semester
PSYC 2004	Personality Theory	3	I
PSYC 2010	Statistics and Research Design in Psychology	3	I
PSYC 2003	Physiological Psychology	3	II
PSYC 2011	Selected Theories in Social Psychology	3	I
PSYC 2012	Developmental Psychology	3	I
PSYC 2002	Abnormal Psychology	3	II
PSYC 2025	Research Project in Psychology	6 Year Long	
PSYC 2023	Contemporary Issues in Social Psychology	3	I
PSYC 2019 (PSYC 3004)	Experimental and Applied Psychology	3	II

PLUS: Thirty (30) additional Level II/III course credits i.e. Ten (10) Level II/III courses.

SUGGESTED ELECTIVES:

PSYC 2007	Psychometrics	3	II
PSYC 2008	Cognitive Psychology	3	II
PSYC 2016	Sensation and Perception	3	I
PSYC 3002	Advanced Topics in Personality	3	II
PSYC 3003	Community and Environmental Psychology	3	II
PSYC 3014	Industrial and Organizational Psychology	3	II
PSYC 3022	Learning and Memory	3	I
PSYC 3027	Motivations and Emotions	3	II

B.Sc. Sociology Major

LEVEL I

Course Code	Course Title	Credits	Semester
SOCI 1002	Introduction to Sociology I	3	I
SOCI 1000	Introduction to Sociology II	3	II
SOCI 1005	Introductory Statistics for the Behavioural Sciences	3	I & II
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II
FOUN 1210	Science, Medication and Technology in Society	3	I & II

PLUS: Twelve (12) additional Level I course credits i.e. four (4) additional Level I courses.

NOTE: New suggested elective:

SOCI 1006 – Semester I

LEVELS II/III

Course Code	Course Title	Credits	Semester
SOCI 2000	Classical Social Theory	3	I
SOCI 2001	Modern Social Theory	3	II
SOCI 2007	Survey Design and Analysis	3	I
SOCI 2006	Qualitative Methods in Sociological Research	3	II
SOCI 2010	Anthropology of the Peoples of the Caribbean I	3	I
SOCI 2031 (SOCI 2011)	Anthropology of the Peoples of the Caribbean II	3	II
SOCI 2012	Social Change and Development	3	I
SOCI 3006	The Third World in Global Development	3	II
SOCI 3008	Industrial Sociology I: Theories and Practice	3	I
SOCI 3028	Caribbean Social Structure I	3	I

PLUS: Thirty (30) additional Level II/III course credits i.e. ten (10) Level II/III courses.

SUGGESTED ELECTIVES:

Course Code	Course Title	Credits	Semester
SOCI 2003	Sociology of a Diasporic Community	3	I
SOCI 2030	Social Development Policy	3	I & II
SOCI 3010	Industrial Sociology II	3	II
SOCI 3029	Caribbean Social Structure II	3	II

B.Sc. Sports Management

Major

LEVEL I

Course Code	Course Title	Credits	Semester
MGMT 1001	Introduction to Management	3	I & II
ACCT 1002	Introduction to Financial Accounting	3	I & II
ACCT 1003	Introduction to Cost and Managerial Accounting	3	I & II
ECON 1005	Introduction to Statistics	3	I
ECON 1003	Introduction to Mathematics	3	I & II
ECON 1001	Introduction to Microeconomics	3	I
FOUN 1001	English for Academic Purposes	3	I & II
FOUN 1210	Science, Medicine and Technology in Society	3	I & II
FOUN 1101	Caribbean Civilization	3	I & II

PLUS: One (1) Elective chosen from Level I courses.

LEVEL II

Course Code	Course Title	Credits	Semester
MGMT 2009	Sociology of Sport	3	I
MGMT 2010	Introduction to Sports Management	3	I

LEVEL II

Course Code	Course Title	Credits	Semester
MGMT 2022	The Law and Sport	3	II
MGMT 2025	Fiscal Management in Sport	3	II

PLUS: Eighteen (18) additional Level II/III course credits.

LEVEL III

Course Code	Course Title	Credits	Semester
MGMT 3035	Ethics in Business	3	I & II
MGMT 3028	Physical Resource Management in Sport/Facility Planning and Management	3	I
MGMT 3026	Human Resources Management in Sports	3	I

PLUS: One (1) Elective drawn from the list of Electives below:

LEVEL III

Course Code	Course Title	Credits	Semester
MGMT 3027	Sports Marketing and Public Relations	3	II
MGMT 3029	Internship in Sport	3	II

PLUS: Twelve (12) additional Level II/III course credits.

NOTE: Not all of the following electives may be offered in a given year. Thus the approval of the Head of the Department is required before registering for the elective.

ELECTIVES

One elective is **REQUIRED** from the list below

Course Code	Course Title	Credits	Semester
MKTG 3002	Marketing Research	3	I
MGMT 2026 (MGMT 3057)	Production and Operations Management	3	I
MKTG 3010	Integrated Marketing Communication	3	I
EDSP 4201	Issues and Values in Sport and Physical Education	3	II

MINORS

Accounting Minor

Course Code	Course Title	Credits	Semester
ACCT 2014	Financial Accounting I	3	I
ACCT 2015	Financial Accounting II	3	II
MGMT 2023	Financial Management I	3	I & II

PLUS: Two (2) additional Management Studies Level II/III courses

Anthropology Minor

Suggested Pre-Requisites

Course Code	Course Title	Credits	Semester
SOCI 1006	Introduction to Anthropology	3	I
HIST 1801	Introduction to Archaeology	3	I

NOTE: Level I course credits do not count towards a Minor

Course Code	Course Title	Credits	Semester
SOCI 2010	Anthropology of Peoples of the Caribbean I	3	I
SOCI 2031 (SOCI 2011)	Anthropology of Peoples of the Caribbean II	3	II

PLUS: Three (3) electives chosen from the following courses:

Course Code	Course Title	Credits	Semester
LING 2501	Language, Gender and Sex	3	I
COMS 2201	Intercultural Communication	3	I
GEND 2203	Feminist Frameworks	3	I
GEND 2013	Men and Masculinities	3	II
GOVT 2022	Foundations of West Indian Government	3	I
MUSC 2008	Steelband History and Development	3	II
HIST 2003	History of the West Indies 1660 – 1830	3	I

HIST 2005	Caribbean Economic History	3	I
HIST 2805	Pre-Columbian History of the Caribbean	3	I
GEND 3031	Sex, Gender and Society	3	II
GEND 3039	Gender and Development with Reference to Caribbean Society	3	I
GEND 2104	Cinema and Gender	3	II

Criminology Minor

Course Code	Course Title	Credits	Semester
GOVT 2011	Criminal Justice Systems	3	I
SOCI 3030	Sociology of Penal Practice	3	II
SOCI 3032	Criminology I	3	I
SOCI 3036	Criminology II: Police and Society	3	I
PLUS: One (1) of the following:			
SOCI 2007	Survey Design and Analysis	3	I
SOCI 2006	Qualitative Methods	3	II
GEND 2013	Men and Masculinities in the Caribbean	3	II

NOTE: Where any course is already counted for another major, special or minor, the student is required to select another Level II/III elective in order to qualify for a minor in Criminology.

Economics Minor

Course Code	Course Title	Credits	Semester
ECON 2000	Intermediate Microeconomics I	3	I
ECON 2002	Intermediate Macroeconomics I	3	I

PLUS: Three (3) other Level II/III ECON courses at least one of which should be at Level III.

Environmental Economics Minor

Course Code	Course Title	Credits	Semester
ECON 2020	Caribbean Economy	3	I
ECON 3034	Environmental Economics	3	I
ECON 3056	Project Evaluation	3	II
ECON 3067	Energy Economics I	3	I
ECON 3071	The Economics of Disasters and Climate Change	3	II

Finance Minor

Course Code	Course Title	Credits	Semester
MGMT 3048	Financial Management II	3	I
MGMT 3050	Investment and Analysis	3	II
MGMT 3053	International Financial Management	3	II
MGMT 3055	Applied Topics in Corporate Finance	3	II
MGMT 3085	Derivatives Markets	3	II

NOTE: Evening University students wishing to pursue this Minor, please be advised that **MGMT 3055 – Applied Topics in Corporate Finance** is offered full-time only.

Gender and Development Studies Minor

This minor is now being offered in the Faculty of Social Sciences. Fifteen (15) credits are available for this minor – three (3) core courses and two (2) elective courses. The introductory course GEND 1103 Introduction to Women's Studies, although not a required course, is highly recommended for persons wishing to do this minor. The required courses are:

Course Code	Course Title	Credits	Semester
GEND 2203	Feminist Theoretical Frameworks	3	I
GEND3039 / SOCI 3039	Gender and Development with Reference to Caribbean Society	3	II
GEND3031 / SOCI 3031	Sex, Gender and Society: Sociological Perspectives	3	II

PLUS: Two (2) electives chosen from the following courses

Course Code	Course Title	Credits	Semester
SOCI 2025/GEND2025	Women and Work in the Global Economy	3	II
SOCI 3038/GEND 3038	Gender, Ethnicity and Class: Issues of Identity, Nation and Citizenship in the English Speaking Caribbean	3	II
GEND 3501	Gender and Philosophy I	3	I
GEND 3502	Gender and Philosophy II	3	II
AGEX 3003	Gender Issues in Agriculture	3	I
GEND 3260	Gender and Science	3	II
HIST 3003	Women & Gender in the History of the English-speaking Caribbean	3	I

SOCI 3020	Social Development Planning	3	II
LING 2501	Language, Gender and Sex	3	I
GEND 2013	Men and Masculinities in the Caribbean	3	II
GEND 2104/ FILM 2101	Cinema and Gender	3	II

OR any other approved courses. Please note that all courses may not be offered in any given year.

Human Resource Management Minor

Course Code	Course Title	Credits	Semester
MGMT 2008	Organisational Behaviour	3	I & II
MGMT 3017	Human Resource Management	3	I
MGMT 3062	Compensation Management	3	II
PLUS:	Two (2) Management Studies Level II/III courses	6	

International Relations Minor

Course Code	Course Title	Credits	Semester
GOVT 2060	International Relations: Theories & Approaches	3	I
GOVT 3053	Introduction to International Politics	3	I
GOVT 3054	Introduction to International Relations in the Caribbean	3	II
GOVT 3003	Foreign Policy in the Third World	3	II
EITHER			
GOVT 3046	International Organisations	3	I
OR			
GOVT 3047	International Financial Organisations	3	II

Management Information Systems Minor

Course Code	Course Title	Credits	Semester
MGMT 2006	Management Information Systems I	3	I & II
MGMT 3011	Management Information Systems II	3	I
MGMT 3013	Database Design and Business Application	3	II
PLUS:	Two (2) Management Studies Level II/III courses	6	

Management Studies Minor

Course Code	Course Title	Credits	Semester
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I & II
MGMT 2006	Management Information Systems I	3	I & II
MGMT 2008	Organisational Behaviour	3	I & II
ACCT 2017	Management Accounting I (for non-Accounting students)	3	I
PLUS:	One (1) Management Studies Level III course	3	

NOTE: Students of the **B.Sc. Accounting Major** wishing to pursue the Management Studies Minor **are required to choose another Management Studies Level II/III course in place of ACCT 2017**

Marketing Minor

Course Code	Course Title	Credits	Semester
MKTG 2001 (MGMT 2003)	Principles of Marketing	3	I & II
MKTG 3000	Marketing Management	3	I
MKTG 3007	Marketing Planning	3	II
PLUS:	Two (2) Management Studies Level II/III courses	6	

Political Science (Government) Minor

Course Code	Course Title	Credits	Semester
GOVT 3037	Public Administration	3	I
GOVT 3021	Public Policy Analysis	3	I
EITHER			
GOVT 2023	Issues in Government and Politics of the West Indies	3	II
OR			
GOVT 3019	Latin American Government, Politics and Development	3	I
AND EITHER			
GOVT 3053	Introduction to International Politics	3	I
OR			
GOVT 3054	Introduction to International Relations in the Caribbean	3	II
PLUS:	One (1) of the following:		
GOVT 2015	Modern Political Thought	3	II
GOVT 2019	Comparative Politics	3	I
GOVT 3023	Administrative Law I	3	I

NOTE: Students reading for the **B.Sc. International Relations Special** and a minor in Political Science (Government) are required to **substitute GOVT 3053 and/or GOVT 3054 with GOVT 2019 and/or GOVT 3023.**

Public Sector Management Minor

Course Code	Course Title	Credits	Semester
GOVT 3122* (GOVT 3018)	Public Sector Management	3	I
GOVT 2034	Human Resource Management in the Public Sector	3	II
EITHER			
GOVT 3037	Public Administration	3	I
OR			
GOVT 3062	Comparative Public Administration	3	II
AND EITHER			
GOVT 3021	Public Policy Analysis	3	I
OR			
GOVT 3035	Comparative Public Policy Analysis	3	II
PLUS One Level II/III elective drawn from of Social Sciences courses on offer in any given year.			

Psychology Minor

Course Code	Course Title	Credits	Semester
PSYC 2004	Personality Theory	3	I
PSYC 2011	Selected Theories in Social Psychology	3	I
PLUS EITHER			
PSYC 2012	Developmental Psychology	3	I
OR			
PSYC 2010	Statistics and Research Design in Psychology	3	I
AND EITHER			
PSYC 2002	Abnormal Psychology	3	II
OR			
PSYC 2003	Physiological Psychology	3	II
AND EITHER			
PSYC 3023	Contemporary Issues in Social Psychology	3	I
OR			
PSYC 2019 (PSYC 3004)	Experimental and Applied Psychology	3	II

Social Development Policy and Planning Minor

The Minor in Social Development Policy will consist of three essential courses and any two electives from the approved listings. All courses are three (3) credits each.

The **three (3) essential courses** are:

LEVEL II

Course Code	Course Title	Credits	Semester
SOCI 2030	Social Development Policy	3	I & II
SOCI 2015	The Organisation and Management of Social Services	3	II

LEVEL III

Course Code	Course Title	Credits	Semester
SOCI 3020:	Social Development Planning	3	II

TWO ELECTIVES are to be chosen from one of the clusters of approved courses listed below. It is strongly recommended that students select courses from within a cluster in keeping with their career and Postgraduate study ambitions.

GOVERNANCE AND ADMINISTRATION

Course Code	Course Title	Credits	Semester
GOVT 2023	Issues of Governance and Politics of the West Indies	3	II
GOVT 2030	Project Administration	3	II
GOVT 2070	Anti-corruption strategies in Developing Countries	3	I
SOCI 3008	Industrial Sociology I: Theories & Practice	3	I

RESEARCH AND ANALYSIS

Course Code	Course Title	Credits	Semester
SOCI 2007	Survey Design	3	I
GEOM 2010	Fundamentals of GIS	3	I
SOCI 3019	Social Policy and Analysis	3	I
SOCI 3023	Population Studies I	3	II

HEALTH AND SOCIAL EMPOWERMENT

(For employment in specialised units of Ministries of Social Development e.g. Aging, Family Services, HIV/AIDS or Disability Affairs)

Course Code	Course Title	Credits	Semester
SOCI 3005	Sociology of Health and Illness	3	II
SOCI 2022	Social Gerontology	3	I
SOWK 2007	Disability Studies	3	II
SOCI 3040	Sociology of Families	3	II

DEVELOPMENT STUDIES

Course Code	Course Title	Credits	Semester
SOCI 2012	Social Change and Development	3	I
SOCI 3006	The Third World in Global Development	3	II
SOCI 3039	Gender and Development with Reference to Caribbean Society	3	II

Social Policy Minor

(NOT OFFERED IN THE EVENING UNIVERSITY)

All students wishing to pursue a minor in Social Policy are required to do the following four (4) compulsory core courses at Levels II and III.

Course Code	Course Title	Credits	Semester
SOCI 2023	The Development of Social Policy (Social Policy and Administration I)	3	I
SOCI 2015	The Organization and Management of Social Services	3	II
SOCI 3019	Social Policy Analysis (Social Policy and Administration II)	3	I
SOCI 3020	Social Development Planning	3	II

PLUS: One (1) of the following from Government (Political Science), Sociology, Social Work or Gender Studies for a total of fifteen (15) credits.

Course Code	Course Title	Credits	Semester
GOVT 3122 (GOVT 3018)	Public Sector Management	3	I
GOVT 3035	Comparative Public Policy	3	II
GOVT 2030	Project Administration	3	II
SOCI 2022	Social Gerontology	3	I
SOCI 3002	Sociology of Education I	3	I
SOCI 3003	Sociology of Education II	3	II
SOCI 3005	Sociology of Health and Illness	3	II
SOCI 3023	Population Studies I	3	I
SOCI 3041 (SOCI 3037)	Population Studies II	3	II
SOCI 3032	Criminology I	3	I
SOCI 3030	Sociology of Penal Practice	3	II
SOCI 3040	Sociology of Families	3	II
GEND 2013	Men and Masculinities in the Caribbean	3	II
SOCI 3039 / GEND3039	Gender and Development with Reference to Caribbean Society	3	I
SOCI 3031 / GEND 3031	Sex, Gender and Society: Sociological Perspectives	3	I
SOWK 2007	Disability Studies	3	II
SOWK 2009	International Social Work	3	II

OTHER ELECTIVES

(Gender Courses are offered by other Faculties but are available to students of The Faculty of Social Sciences)

Course Code	Course Title	Credits	Semester
GEND 1103	Introduction to Women's Studies: Theoretical Concepts and Sources of Knowledge	3	I
GEND 2013	Men and Masculinities in the Caribbean	3	II
GEND 2203	Feminist Theoretical Frameworks	3	I
AGEX 3003	Gender Issues in Agriculture	3	I
GEND 3501	Philosophy of Gender	3	I
GEND 2104/ FILM 2101	Cinema and Gender	3	II
GENS 3260	Gender and Science	4	II
HIST 3003	Women and Gender in the History of the English-Speaking Caribbean	3	I
SOCI 3039 / GEND 3039	Gender and Development with Reference to Caribbean Society	3	I
SOCI 3031 / GEND 3031	Sex, Gender and Society: Sociological Perspectives	3	I
SOCI 3038 / GEND 3038	Gender, Ethnicity and Class: Issues of Identity, Nation and Citizenship in the English Speaking Caribbean	3	II

NOTES:

- (i) Gender Courses are offered by other Faculties but are available to students of The Faculty of Social Sciences.
- (ii) Where any course is already counted for another major, special or minor, the student is required to select another elective in order to qualify for a minor in Social Policy.

Sociology Minor

Course Code	Course Title	Credits	Semester
SOCI 2000	Classical Social Theory	3	I
SOCI 2010	Anthropology of the Peoples of the Caribbean I	3	I
SOCI 2012	Social Change and Development	3	I
SOCI 3028	Caribbean Social Structure I	3	I
PLUS: One (1) of the following:			
SOCI 2007	Survey Design and Analysis	3	I
SOCI 3002	Sociology of Education I	3	I
SOCI 3008	Industrial Sociology I: Theories & Practice	3	I
SOCI 3032	Criminology I	3	I

Sports Management Minor

1. Introduction

The minor in Sports Management will be open to any student of the University entering Level II who has successfully completed the following courses or their equivalent.

PREREQUISITES

Course Code	Course Title	Credits	Semester
ACCT 1002	Introduction to Financial Accounting	3	I & II
ACCT 1003	Introduction to Cost and Management Accounting	3	I & II
ECON 1005	Introduction to Statistics	3	I
ECON 1003	Mathematics for Economics I	3	I & II
ECON 1001	Introduction to Microeconomics	3	I
EITHER			
MGMT 1001	Introduction to Management	3	I & II
OR			
SOCI 1002	Introduction to Sociology	3	I

2. Programme Structure

The minor comprises five (5) courses, each worth three (3) credits offered at Levels II and III as set out below:

Course Code	Course Title	Credits	Semester
MGMT 2010	Introduction to Sport Management	3	I
MGMT 3026	Managing Human Resource in Sport	3	I
MGMT 3027	Sport Marketing and Public Relations	3	II
MGMT 3028	Facility Planning and Management	3	I
MGMT 3029	Internship in Sport	3	II

COURSE LISTING FOR DIPLOMA PROGRAMMES

Diploma in Accounting (NOT OFFERED THIS ACADEMIC YEAR)

The Diploma in Accounting is designed for non-Accounting university graduates who wish to become a Certified Management Accountant and covers the foundational knowledge required of an individual entering the CMA professional programme. The two-semester programme will consist of four accounting courses and one management course, allowing for total coverage of the required topics for the CMA Entrance Exam or the foundational knowledge as defined by the CMA Competency Map at the CS-1 level.

Students wishing to pursue this Diploma must possess a first degree in any field other than Accounting from an approved university; such graduates must however satisfy the following four (4) prerequisite courses:-

- Introductory Financial Accounting (ACCT 1002 or its equivalent)
- Introductory Management Accounting (ACCT 1003 or its equivalent)
- Introductory Statistics (ECON 1005 or its equivalent)
- Introductory Economics (ECON 1001 or its equivalent)

The Diploma in Accounting is a 24-credit programme comprising five courses. The Diploma will run on a part-time basis, on Saturdays, over a twenty two (22) week period including mid-year (Summer) sessions. It will be delivered primarily face-to-face with online support.

Students successfully completing this programme would be awarded a UWI Diploma in Accounting and at the same time they would be allowed to challenge the CMA Entrance Exam.

The programme consists of the following courses:

Course Code	Course Title	Credits	Semester
ACCT 4000	Financial Accounting I	4	I
ACCT 4001	Financial Accounting II	6	I
ACCT 4002	Corporate Finance and Management Accounting I	4	II
ACCT 4003	Management Accounting II	6	II
ACCT 4004	Business Strategy and Management	4	I / II

Diploma in Public Sector Management (EVENING UNIVERSITY)

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Politics Introduction to Political Institutions & Analysis	3	I
GOVT 1006	Introduction to Public Sector Management	3	I
GOVT 2071	Organizational Behaviour	3	I
GOVT 4004	Administrative Law I	3	I

SEMESTER II/YEAR II

Course Code	Course Title	Credits	Semester
GOVT 1005	Introduction to Public Policy Analysis	3	II
GOVT 2052	Public Sector Accounting	3	
GOVT 2030	Project Administration	3	II
GOVT 3004	Scope & Methods in Political Analysis	3	I

SEMESTER III (SUMMER) / YEAR III

Course Code	Course Title	Credits	Semester
GOVT 3122 (GOVT 3018)	Public Sector Management	3	I
GOVT 4014	Business and Society in the Caribbean	3	III
GOVT 2034	Human Resource Management in the Public Sector	3	II

PLUS: One (1) Elective course chosen from Levels II or III courses in the Faculty of Social Sciences.

Diploma in Caribbean Studies (SUMMER PROGRAMME ONLY)

Course Code	Course Title	Credits	Semester
GOVT 4010	Literature and Society in the Caribbean	3	
GOVT 4011	Sociology of the Caribbean	3	
GOVT 4012	The Government and Politics of the Caribbean	3	
GOVT 4013	Caribbean Economy	3	
GOVT 4015	International Relations of the Caribbean	3	
GOVT 4014	Business and Society in the Caribbean	3	

NOTE: In addition, students will be required to complete a research paper (between 5,000 and 10,000 words in length). The topic shall be selected from the above-mentioned subject areas.

Diploma in Security Administration

(SUMMER PROGRAMME ONLY)
FULL-TIME STUDY

YEAR I

Course Code	Course Title	Credits	Semester
GOVT 4004	Administrative Law I	3	
SOSC 1002	Introduction to Computing	3	
PSYC 1001 (PSYC 1003)	Introduction to Psychology	3	
MGMT 2008	Organisational Behaviour	3	
MGMT 2021	Business Law I	3	

YEAR II

Course Code	Course Title	Credits	Semester
GOVT 4005	Administrative Law II	3	
PSYC 2012	Developmental Psychology	3	
GOVT 3122 (GOVT 3018)	Public Sector Management	3	
ACCT 2016	Financial Accounting for Business Decisions	3	
SOCI 3032	Criminology I	3	

NOTE: The Department recommends that full-time students should be devoid of any commitment (e.g. work or other) that may impinge on their attendance and performance in this programme owing to its intensity.

COURSE LISTING FOR CERTIFICATE PROGRAMMES

Certificate in Public Administration

(EVENING UNIVERSITY ONLY)

SEMESTER I

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
GOVT 1006	Introduction to Public Sector Management	3	I
GOVT 0401	Organisational Theory and Behaviour I	3	I
GOVT 0413	Human Resource Management	3	I

SEMESTER II

Course Code	Course Title	Credits	Semester
GOVT 1001	Introduction to Political Philosophy	3	II
GOVT 1007	Issues in Caribbean Public Administration	3	II
GOVT 0402	Organisational Theory and Behaviour II	3	II
GOVT 0412	A Study of Industrial Relations	3	II

SEMESTER III ('SUMMER')

Two electives composed of any combination of GOVT 0414, GOVT 0415, GOVT 0416, GOVT 0444 and FSS Level I courses.

Certificate in Local Government Studies

(EVENING UNIVERSITY ONLY)

SEMESTER I

Course Code	Course Title	Credits	Semester
GOVT 1000	Introduction to Political Institutions & Analysis	3	I
GOVT 1006	Introduction to Public Sector Management	3	I
GOVT 1002	Theory and Practice of Local Government	3	II & III

SEMESTER II

Course Code	Course Title	Credits	Semester
GOVT 1003	Caribbean Local Government Systems	3	II
GOVT 0444	Financial Administration	3	II
GOVT 1007	Issues in Caribbean Public Administration	3	II
GOVT 0450	Practicum	3	II

SEMESTER III

Course Code	Course Title	Credits	Semester
GOVT 0401	Organisational Theory and Behaviour I	3	I
GOVT 0413	Human Resource Management	3	I
GOVT1009	Ethics, Integrity and Corruption in the Public Sector	3	II

Certificate in Management Information Systems (SUMMER PROGRAMME ONLY)

YEAR I

Course Code	Course Title	Credits	Semester
MGMT 0411	Mathematics for Computing	3	
MGMT 0412	Foundations of Information Technology	3	
ACCT 1002	Introduction to Financial Accounting	3	
MGMT 1001	Introduction to Management	3	

YEAR II

Course Code	Course Title	Credits	Semester
MGMT 0421	Designing Information Systems I	3	
MGMT 0422	Information Systems in Business	3	
MGMT 0423	Communication for Business	3	

YEAR III

Course Code	Course Title	Credits	Semester
MGMT 0431	Data Communication and Distributed Data Processing	3	
MGMT 0432	Data Storage and Management	3	
MGMT 0433	Designing Information Systems II	3	

Certificate in Public Sector Human Resource Management (SUMMER PROGRAMME ONLY)

YEAR I

Course Code	Course Title	Credits	Semester
GOVT 0401	Organisational Theory & Behaviour I	3	
GOVT 0413	Human Resource Management	3	
GOVT 1005	Introduction to Public Policy Analysis	3	

YEAR II

Course Code	Course Title	Credits	Semester
GOVT 0444	Financial Administration	3	
GOVT 1007	Issues in Caribbean Public Administration	3	
GOVT 0415	Compensation Management	3	

YEAR III

Course Code	Course Title	Credits	Semester
GOVT 0412	Industrial Relations	3	
GOVT 1009	Ethics, Integrity and Corruption	3	
GOVT 0416	Human Resource Development	3	
GOVT 0417	Information Systems	3	

Suggested CO-CURRICULAR COURSE (Not for Credit)

Course Code	Course Title	Credits	Semester
COCR 1012	Workplace Protocol for Students Programme	NCR	I & II

Note: For information on all Co-Curricular courses offered visit www.sta.uwi.edu/cocurricular

LANGUAGE COURSES

CENTRE FOR LANGUAGE LEARNING COURSE OFFERINGS - 2014/2015

Students can register at the CLL and attend classes in any language, upon payment of a small registration fee. Students can also pursue credit courses in Chinese, French, Japanese and Spanish. Registration is online using BANNER. **But students must complete a paper-based registration at the CLL before doing their online registration.** The normal per credit fee applies.

CHINESE (MANDARIN)

Course Code	Course Title	Credits	Semester
CHIN 1003	Level 1A Chinese (Mandarin)	2	I
CHIN 1004	Level 1B Chinese (Mandarin)	2	II

FRENCH

Course Code	Course Title	Credits	Semester
FREN 1001	Level 1A French	2	I & II
FREN 1002	Level 1B French	2	I & II

JAPANESE

Course Code	Course Title	Credits	Semester
JAPA 1003	Level 1A Japanese	2	I
JAPA 1004	Level 1B Japanese	2	II

SPANISH

Course Code	Course Title	Credits	Semester
SPAN 1101	Level 1A Spanish	2	I & II
SPAN 1102	Level 1B Spanish	2	I & II

ANTI-REQUISITES

Students pursuing programmes/courses within the Faculty should take note of the following anti-requisites. These are courses that **CANNOT BE TAKEN TOGETHER FOR CREDIT**:

- ECON 1001 with AGBU 1005
- ECON 1002 with AGBU 1006
- ECON 1003 with AGRI 1003/ MATH 1140
- ECON 1005 with AGBU 2003/ HUEC 1005
- ECON 2000/ ECON 2001 with MGMT 2032
- ECON 2025 with MATH2140 **and** MATH 2150
- ECON 2025 with MGMT 2012
- ECON 2020 with MGMT 2011

COURSE DESCRIPTIONS

(According to Alphabetical order of Banner Course Codes)

NOTE:

Before you choose your courses

Verify that a Course is being Offered: Some of the courses listed may not be offered in a given academic year. Before choosing a course, verify that it is being offered this academic year by checking the **Online Student Registration System**. In any given semester, **only courses being OFFERED will be AVAILABLE for online registration**. If it is not online, it is not being offered at this time.

Ensure you are Registered: As a student, it is YOUR responsibility to ensure that you are properly registered for your courses.

Overrides: Once an override has been submitted, it is the responsibility of the student to ensure whether it has been approved / denied by re-checking the system. Once approved, the student must then register for the said course(s).

Course Loads and Prerequisites: When choosing courses, students should plan their course load carefully and ensure that they register for the prerequisites for courses they intend to take in the future.

Faculty of Engineering

LEVEL: II

SEMESTER: I

COURSE CODE: GEOM 2010

COURSE TITLE: FUNDAMENTALS OF GIS

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: GEOMATICS
ENGINEERING & LAND MANAGEMENT

COURSE DESCRIPTION: Geomatics Engineering involves the collection of data for geographic spaces for use for diverse purposes including engineering works, physical planning and to support the decision-making process. A major component in the discipline is that of Geographic Information Sciences (GIS). GIS provides the theories, tools, technologies and techniques that supports the capture, input, processing, analysis, management and visualization of the spatial data. This course will provide an introduction to the various aspects of geographic information science through lectures, laboratory sessions, field exercises, online tutorials and reading and practical assignments.

LEVEL II

SEMESTER II

COURSE CODE: GEOM 2048

COURSE TITLE: INTRODUCTION TO PLANNING

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: GEOMATICS
ENGINEERING & LAND MANAGEMENT

COURSE DESCRIPTION: This course is an introduction to the theory and practice of physical planning. It emphasises physical planning in the context of Caribbean Small Island Developing States. Students are introduced to the evolution of Town Planning, the laws, development standards and policies that guide planning practice and the major issues that affect the achievement of sustainable development goals.

LEVEL: III

SEMESTER: I

COURSE CODE: IENG 3016

COURSE TITLE: APPLIED PROJECT MANAGEMENT

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MECHANICAL &
MANUFACTURING ENGINEERING

COURSE DESCRIPTION: Course participants will explore the principles and tools utilized in effectively managing traditional projects. These principles of Project Management are used for supporting of organizational strategic objectives and effectively accomplishing projects, utilizing cross functional teams; within time, schedule and predefine scope objectives. Assessment in the course is varied including both in-course assignments involving aspects of project development, as well as a final examination.

Faculty of Social Sciences

LEVEL: I

SEMESTER: I & II (FT & EU)

COURSE CODE: ACCT 1002

COURSE TITLE: INTRODUCTION TO FINANCIAL ACCOUNTING

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: An introductory course designed for students of accounting and those in other areas of study. It aims at providing a practical and a theoretical understanding of the principles and concepts involved in the preparation of financial statements. Students are exposed to a conceptual analytical approach with the aim of improving their critical thinking and communicative skills.

LEVEL: I

SEMESTER: I & II (FT & EU)

COURSE CODE: ACCT 1003

COURSE TITLE: INTRODUCTION TO COST AND MANAGERIAL ACCOUNTING

CREDITS: 3

PREREQUISITES: NONE

CO-REQUISITES: ACCT 1002

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This is an introductory course for students of accounting as well as other areas of study. It aims to acquaint them with the uses of accounting information and techniques useful to the manager in planning, decision-making and controlling organisational activities.

LEVEL: II

SEMESTER: I (FT) & II (EU only)

COURSE CODE: ACCT 2014

COURSE TITLE: FINANCIAL ACCOUNTING I

CREDITS: 3

PREREQUISITES: ACCT 1002

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is designed for students who are considering careers in accountancy. Materials covered in the introductory course are continued and extended with the objective of obtaining an in-depth understanding of modern accounting.

LEVEL: II

SEMESTER: II (FT)

COURSE CODE: ACCT 2015

COURSE TITLE: FINANCIAL ACCOUNTING II

CREDITS: 3

PREREQUISITES: ACCT 2014

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is a continuation of the intermediate accounting programme commenced in MS25A. It is designed for students who are considering careers in accountancy. Materials covered in the introductory course are continued and extended

LEVEL: II

SEMESTER: "SUMMER" ONLY

COURSE CODE: ACCT 2016

COURSE TITLE: FINANCIAL ACCOUNTING FOR BUSINESS DECISIONS

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is designed for students who have not completed MS15E and MS15F. It provides a practical and theoretical understanding of the principles and concepts involved in the preparation of financial statements.

NOTE: Students who have completed **ACCT 1002 or its equivalent** cannot offer ACCT 2016 for credits.

LEVEL: II

SEMESTER: I (FT) & II (EU only)

COURSE CODE: ACCT 2017

COURSE TITLE: MANAGEMENT ACCOUNTING I

CREDITS: 3

PREREQUISITES: ACCT 1002 AND

ACCT 1003

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The course explains how managerial accounting information is used by managers in manufacturing, retail, service and not-for-profit organisations to anticipate the future and monitor the activities of the business.

LEVEL: II

SEMESTER: I (FT)

COURSE CODE: ACCT 2021

COURSE TITLE: COST AND MANAGEMENT ACCOUNTING

CREDITS: 3

PREREQUISITES: ACCT 1003

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course continues and extends the principles and concepts of management accounting covered in the introductory course. The student is exposed to a more in depth understanding of current theory and practice.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: ACCT 3015
COURSE TITLE: ACCOUNTING INFORMATION SYSTEMS
CREDITS: 3
PREREQUISITES: MGMT 2006
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course provides an in-depth examination of the use of information in the Accounting and Financial Management functions of an organisation. The development and application of information technology used in this field is studied. Practical training using current Accounting and Financial Analysis software is provided.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: ACCT 3039
COURSE TITLE: MANAGEMENT ACCOUNTING II
CREDITS: 3
PREREQUISITES: ACCT 2021 AND MGMT 2023
CO-REQUISITES: ACCT 3041
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The course integrates topics covered in previous accounting courses as well as related fields of finance, managerial economics, quantitative analysis and M.I.S.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: ACCT 3040
COURSE TITLE: ACCOUNTING THEORY
CREDITS: 3
PREREQUISITES: NONE
CO-REQUISITES: ACCT 3041
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This is a course for students specializing in accounting. Its main objective is to develop the students' understanding of the theoretical underpinnings of the contemporary approach to financial reporting, together with the political and pragmatic considerations in the development of its framework and standards.

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: ACCT 3041
COURSE TITLE: ADVANCED FINANCIAL ACCOUNTING
CREDITS: 3
PREREQUISITES: ACCT 2015
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course deals with specific topics of advanced accounting theory and reporting. Emphasis is placed on specific issues that often face senior management personnel as well as the professional accountant.

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: ACCT 3043
COURSE TITLE: AUDITING I
CREDITS: 3
PREREQUISITES: MGMT 2021
CO-REQUISITES: ACCT 3041 AND MGMT 3046
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course introduces the students to auditing. It attempts to provide the background they need to exercise judgment in the determination of the nature and the amount of evidence that auditors should accumulate after considering the unique circumstances of each engagement.

LEVEL: I (CO-CURRICULAR)
SEMESTER: I & II
COURSE CODE: COCR 1012
COURSE TITLE: WORKPLACE PROTOCOL FOR STUDENTS PROGRAMME
NUMBER OF CREDITS: 3
PRE REQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The 'Workplace Protocol for Students' Programme allows participants to acquire the critical social skills necessary for personal and professional success. It is a comprehensive, relevant and highly interactive co-curricular experience aimed at providing students with the 'behavioural tools' that would enable them to close the gap between the social/workplace skills that they may not have, and those required for success and prominence in today's dynamic organisations. Upon completion, students will exhibit the confidence, diplomacy, courtesy and poise that undoubtedly contribute to a strong professional presence.

LEVEL: I
SEMESTER: I & II
COURSE CODE: ECON 0001
COURSE TITLE: REMEDIAL MATHEMATICS
CREDITS: 0
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course is intended for those first year students who have either been away from mathematics for several years or possess a weak foundation in mathematics. It provides a refresher in the basic concepts of algebra, sets and manipulative mathematics. Students should have been exposed to much of this material at secondary school, however, these topics and tools are important in handling mathematics over the next three years of study.

LEVEL: I
SEMESTER: I
COURSE CODE: ECON 1001
COURSE TITLE: INTRODUCTION TO MICROECONOMICS
CREDITS: 3
PREREQUISITES: None
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course provides students to the history of economic thought highlighting some of the key economic issues, which have preoccupied the discipline from its origins. The course also provides an introduction to the basic principles of micro-economic analysis together with the main perspectives on the functioning of the macro-economy. The microeconomic analysis is illustrated by reference to a key export sector in the Caribbean (e.g. oil or bananas). The implications of trends in the latter for the Balance of Payments and macro economy conclude this first semester course.

LEVEL: I
SEMESTER: II
COURSE CODE: ECON 1002
COURSE TITLE: INTRODUCTION TO MACROECONOMICS
CREDITS: 3
PREREQUISITES: None
CO-REQUISITES: ECON 1001
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course emphasizes macro-economic theory and policy and the related national income accounting together with international trade and the balance of payments. There is a significant stress on the implications of these economic issues for the Caribbean reality.

LEVEL: I
SEMESTER: I & II
COURSE CODE: ECON 1003
COURSE TITLE: MATHEMATICS FOR ECONOMICS I
CREDITS: 3
PREREQUISITES: EITHER A PASS IN THE MATHEMATICS PROFICIENCY TEST (MPT) OR ECON 0001
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course covers set theory, relations and functions, number theory, functions and equations and calculus of functions of a single variable.
NOTE: *Students who possess a Pass at GCE Additional Mathematics, GCE Advanced Level Mathematics or CAPE Mathematics (Units 1 and 2) will be exempted from reading ECON1003. Such students will be required to read another 3-credit Level I course from any discipline on the Campus to complete their Level I credit requirements.*

LEVEL: I
SEMESTER: II
COURSE CODE: ECON 1004
COURSE TITLE: MATHEMATICS FOR ECONOMICS II
CREDITS: 3
PREREQUISITES: ECON1003 or PASS in Advanced Level Mathematics or Pass in CAPE Pure/ Applied Mathematics
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The course is organized around two (2) areas of Mathematics for Economics namely, Linear Algebra and Calculus.

LEVEL: I
SEMESTER: I
COURSE CODE: ECON 1005
COURSE TITLE: INTRODUCTION TO STATISTICS
CREDITS: 3
PREREQUISITES: None
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course covers collection and compilation of data, descriptive statistics, probability and probability distributions, sampling distributions, estimation, hypothesis testing, simple correlation and regression. Teaching is accompanied by computer applications using MINITAB.
LEVEL: II
SEMESTER: I
COURSE CODE: ECON 2000
COURSE TITLE: INTERMEDIATE MICROECONOMICS I
CREDITS: 3
PREREQUISITES: ECON 1001 /AGBU 1005 AND ECON 1002 / AGBU 1006 AND ECON 1004/MATH 0110
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course presents a rigorous analysis of the theory of household behaviour and demonstrates that microeconomics is central to an understanding of consumer/ household decision-making. At the end of the course you will understand (i) how microeconomic theory can be used to explain household behaviour and (ii) how to use the model of consumer choice to demonstrate the effect of government policy on household decision-making.
NOT E: Students offering ECON 2000 and /or ECON 2001 for credit will NOT be allowed to offer MGMT 2032 for credit

LEVEL: II

SEMESTER: II

COURSE CODE: ECON 2001

COURSE TITLE: INTERMEDIATE MICROECONOMICS II

CREDITS: 3

PREREQUISITES: ECON 2000

DEPARTMENT RESPONSIBLE: ECONOMICS

COURSE DESCRIPTION: This course presents a rigorous analysis of the theory of firm behaviour and welfare economics and demonstrates that microeconomics is central to an understanding of business decision-making and government intervention in markets. At the end of the course you will understand

- (i) how microeconomic theory can be used to explain firm behaviour and
- (ii) the conditions under which a case can be made for government intervention in markets.

NOTE: Students offering **ECON 2000** and/or **ECON 2001** for credit will NOT be allowed to offer **MGMT 2032** for credit

LEVEL: II

SEMESTER: I

COURSE CODE: ECON 2002

COURSE TITLE: INTERMEDIATE MACROECONOMICS I

CREDITS: 3

PREREQUISITES: ECON 1001 / AGBU 1005 AND ECON 1002 / AGBU 1006

DEPARTMENT RESPONSIBLE: ECONOMICS

COURSE DESCRIPTION: Theories and Models; Theories of Aggregate Demand - Consumption; Investment; Theories of Money; Securities and the Rate of Interest; Basic Income-generation Models: Neo-Classical, Keynesian, The Challenge to Keynes: Current theories; The Labour Market in Developing Countries.

LEVEL: II

SEMESTER: II

COURSE CODE: ECON 2003

COURSE TITLE: INTERMEDIATE MACROECONOMICS II

CREDITS: 3

PREREQUISITES: ECON 2002

DEPARTMENT RESPONSIBLE: ECONOMICS

COURSE DESCRIPTION: The Role of Government Keynesian view, Alternative view; The Open Economy: Income Generation, Balance of Payments Adjustment; The Supply of Money: Determination of the Supply, Constraints of Fiscal and Monetary Policy; Dynamic theories in investment; Accelerator theories, Paths of Capital Accumulation; Growth; Models of Caribbean Economy.

LEVEL: II

SEMESTER: II

COURSE CODE: ECON 2005

COURSE TITLE: SOCIAL AND ECONOMIC ACCOUNTING

CREDITS: 3

PREREQUISITES: ECON 1001 / AGBU 1005 AND ECON

1002 / AGBU 1006 AND ACCT 1002 (MS15E)

DEPARTMENT RESPONSIBLE: ECONOMICS

COURSE DESCRIPTION: This course seeks to provide students with a thorough understanding of the structure and problems associated with the preparation of national and regional economic and social accounts. It also gives an introductory treatment of data management.

LEVEL: II

SEMESTER: I

COURSE CODE: ECON 2015

COURSE TITLE: MATRIX ALGEBRA FOR ECONOMICS

CREDITS: 3

PREREQUISITES: ECON 1004 AND ECON 1001/ AGBU 1005 AND ECON 1002/ AGBU 1006

DEPARTMENT RESPONSIBLE: ECONOMICS

COURSE DESCRIPTION: Sets and Propositions, Boolean Algebra, Groups, Rings, Number Systems, Transformation and Linear Systems, Matrices – determinants, Inversion, Rank and Equivalence, Linear dependence and Independence, Vectors and Vector Spaces, Eigenvalues and Eigenvectors, Quadratic forms, Linear and Quadratic programming, Optimization methods. Graphs and Sub graphs, Isomorphisms, Directed graphs, Hamiltonian and Eulerian Graphs, Planar graphs, Trees (Binary Trees, Spanning trees).

LEVEL: II

SEMESTER: II

COURSE CODE: ECON 2016

COURSE TITLE: MATHEMATICS FOR ECONOMICS III

CREDITS: 3

PREREQUISITES: ECON 1004 AND ECON 1001/ AGBU 1005 AND ECON 1002/

AGBU 1006

DEPARTMENT RESPONSIBLE: ECONOMICS

COURSE DESCRIPTION: Remainder Theorem, Partial Fractions, Fourier Series, Functions and Relations of a single variable – limits, continuity, differentiation, maxima and minima. Double and multiple integrals, functions of several variables – partial and total differentiation, differentials, Taylor Expansion, Eulers Theorem, Jacobians, Optimization (Constrained and Unconstrained), Complex numbers, Differential and Difference Equations (including stochastic difference equations).

LEVEL: II
SEMESTER: II
COURSE CODE: ECON 2020
COURSE TITLE: CARIBBEAN ECONOMY
CREDITS: 3
PREREQUISITES: ECON 1001/ AGBU 1005 AND ECON 1002 / AGBU 1006
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The objective of this course is to expose students to the literature on Caribbean economic theory and policy analysis. The course provides a critical review of economic strategies pursued or proposed for the Caribbean.

LEVEL: II
SEMESTER: I
COURSE CODE: ECON 2025 (2006)
COURSE TITLE: STATISTICAL METHODS
CREDITS: 3
PREREQUISITES: ECON 1004 AND ECON 1005/ AGBU 2003/HUEC 1005
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course seeks to provide students of Economics and the Social Sciences with a sound understanding of statistical concepts and techniques used in modern economic analysis.
NOTE: *No student will receive credit for ECON 2025(2006) if he/she is at the same time receiving credit for MATH 2140 and/or MATH 2150 or MGMT 2011.*

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3001
COURSE TITLE: INDUSTRIAL ECONOMICS I
CREDITS: 3
PREREQUISITES: ECON 2001 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course introduces the student to industrial organisation theory, traditional and modern, the issues of structure and strategy in the modern business enterprise, and the economic implications thereof.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3002
COURSE TITLE: SOCIAL ECONOMICS
CREDITS: 3
PREREQUISITES: ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course is designed to give students a feel for the main economic issues involved in the assessment of major social sectors by focusing the tools of economic analysis in Health, Housing, Education, Poverty Alleviation, the Environment, and on Gender and Racial/Ethnic Discrimination and their elimination.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3005
COURSE TITLE: MONETARY THEORY AND POLICY
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The objective of this course is to provide students with a solid grounding in (i) the fundamentals of monetary theory and (ii) the effects of monetary policy on the macro economy. Experiences of both developed and developing countries will be used to highlight the links between theory and policy.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3006
COURSE TITLE: INTERNATIONAL TRADE
CREDITS: 3
PREREQUISITES: ECON 2002 AND ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The theory of international trade including alternative theories of trade; the structure of world trade and the main factors influencing trade (trade in services); the relationship between trade, growth and development; international trade policy; regional economic integration including North-South cooperation; international investments: the multinational firm.; institutions and agreements which influence international trade (WTO, LOME, etc.).

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3007
COURSE TITLE: INTERNATIONAL FINANCE
CREDITS: 3
PREREQUISITES: ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The Balance of Payments; The Foreign Exchange Market (Euro-Currency Market and Analysis of the Efficient Market Hypothesis); International Adjustment and Stabilisation; The International Monetary System (History, Problems and Proposals for Reform.); International Capital Markets and the Movement of Capital; The International Debt Problem.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3008
COURSE TITLE: HISTORY OF ECONOMIC THOUGHT
CREDITS: 3
PREREQUISITES: ECON 1001 /AGBU 1005 AND ECON 1002/ AGBU 1006
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: Examination of the development of Economic analysis – Early Economic Thought, The Classical School, Marxist School, Neoclassical and Keynesian Schools. Selected Modern Trends and Controversies; Development Economics; the Establishment of Caribbean Economics.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3011
COURSE TITLE: ECONOMICS OF FINANCIAL INSTITUTIONS
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course seeks to provide students with a background to the workings of the Financial Systems in Market Economies generally and within the Caribbean economic context in particular.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3016
COURSE TITLE: PUBLIC FINANCE
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The Role of Government in the Economy; The Role of Government in developing countries and the Caribbean; Public Finance - Taxation (direct and indirect) and its impact on the economy; the Theory of Public Sector Pricing and Production; The Scope and Limitations of Public Economic Policy and the Design of Public Policy.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3020
COURSE TITLE: ECONOMIC INTEGRATION
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: Definition and rationale for Integration; Theory of Economic Integration; Integration Instruments; Selected problems of integration schemes; Caribbean Integration; Case studies of other regional groupings.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3024
COURSE TITLE: ECONOMICS OF EDUCATION AND MANPOWER PLANNING
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course is designed to provide students with insights into the links between the educational and training systems and the preparation of human resources for the labour market. Students will also be introduced to social and economic implications of educational planning, private returns to investment in education, cost analysis in education, cost effectiveness and the costing of educational plans.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3027
COURSE TITLE: ECONOMIC PLANNING
CREDITS: 3
PREREQUISITES: ECON 2001 AND ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course introduces students to the principles of macroeconomic planning in a mixed economy and examines the methodological issues involved in integrating planning and the market. The efficiency of planning in comparative term's will be examined as well as the specifics of sectoral planning within the domestic economy.

LEVEL: III
COURSE CODE: ECON 3029
COURSE TITLE: LABOUR ECONOMICS
CREDITS: 3
PREREQUISITES: ECON 2001 AND ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course will present theoretical frameworks in Labour Economics and their use in analyzing features of the labour market. Particular emphasis will be placed on features of Caribbean economies. The material covered will be broken up into two parts. The first will focus on building fundamental aspects of the labour market – the supply and demand of labour – from microeconomic principles. Much of this analysis will assume a single labour market. The second part of the course will relax this assumption, making it possible to study observed wage distributions. Topics covered will include compensating wage differentials, human capital theory, discrimination, remuneration schemes, and unions..

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3034
COURSE TITLE: ENVIRONMENTAL ECONOMICS
CREDITS: 3
PREREQUISITES: ECON 2000 and ECON 2002
CO-REQUISITES: ECON 3056
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course covers the economics of natural resources (both renewable and non-renewable); environmental and ecological economics together with the economics of sustainable development in small islands of the Caribbean.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3049
COURSE TITLE: ECONOMETRICS I
CREDITS: 3
PREREQUISITES: ECON 2025 (ECON 2006)/ ACCT 2015/ (MATH 2140 AND MATH 2150)
RECOMMENDED: ECON 2005
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The main objective of this course is to provide a fairly sound foundation in the theory and practice of standard econometric methods. Lectures will be supplemented by practical laboratory sessions involving the use of econometric software like EViews.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3050
COURSE TITLE: ECONOMETRICS II
CREDITS: 3
PREREQUISITES: ECON 3049
RECOMMENDED: ECON 2016
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course, a follow up to ECON 3049, deals with modern econometric methods, principally those involving time series analysis like unit root testing, co-integration, VAR modeling, ARIMA modeling and so on.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3051
COURSE TITLE: ECONOMIC DEVELOPMENT
CREDITS: 3
PREREQUISITES: ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The course introduces the student to some of the main development issues that have contributed to the development paths pursued either collectively or individually by countries of the Caribbean. In this regard the course examines some of the fundamental theories on Caribbean Economic Development such as those as proposed by Sir Arthur Lewis and Lloyd Best. Current development concerns and issues which are particularly important to Caribbean Small Island Developing States (SIDS), e.g. health, education and natural disasters are also dealt with in this course. This course includes an on-line component worth 40% of final marks and a final exam which accounts for 60% of final marks. Students must pass both components of the course.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3052
COURSE TITLE: FISCAL POLICY AND ECONOMIC DEVELOPMENT
CREDITS: 3
PREREQUISITES: ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The theoretical and empirical significance of the fiscal disequilibrium problem in developing countries. Approaches to the fiscal disequilibrium problem: Budget and Expenditure Reform. The disequilibrium problem: Tax Reform, Fiscal Policy options for a small open economy.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3056
COURSE TITLE: PROJECT EVALUATION
CREDITS: 3
PREREQUISITES: ECON 2001
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course provides the tools for planning projects (industrial, infrastructural, agricultural and social) in an economy. The issues addressed include project identification, the project cycle, project appraisal and investment and project finance.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3057
COURSE TITLE: HEALTH ECONOMICS
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course introduces students to the issues surrounding the objective of providing health care consistent with the reality of scarce resources and the overriding concern with improving the quality of life. Students will be exposed to the use of economic analysis in the design of health policy. Special emphasis will be placed on elucidating the relationship between epidemiology and the allocation of resources.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3066
COURSE TITLE: CORPORATE FINANCE
CREDITS: 3
PREREQUISITES: ECON 2000
RECOMMENDED: ECON 2000 AND ECON 2001 AND ECON 2002 AND ECON 2003
CO-REQUISITES: ECON 3011
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The objective of this course is to provide students with the basic practical tools of Portfolio Analysis and Investment in the Modern Corporate Economy.

LEVEL: III
SEMESTER: I
COURSE CODE: ECON 3067
COURSE TITLE: ENERGY ECONOMICS I
CREDITS: 3
PREREQUISITES: ECON 2000
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course covers select topics in Energy Economics. It is designed to introduce students to key microeconomic issues, and to allow them to better understand the dynamics of the constituent parts of the energy value chain from exploration and production to refining and marketing. It will cover issues such as oil and gas markets and pricing, legal arrangements covering oil and gas exploration and production, upstream cost and production economics, plant economics and gas contracts issues. Special emphasis will be placed on the LNG industry; students are also introduced to the economics of gas use in selected end markets. The programme will also introduce a tour of plants and facilities in the energy sector.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3068
COURSE TITLE: ENERGY ECONOMICS II
CREDITS: 3
PREREQUISITES: ECON 3067 AND ECON 2003
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course covers additional topics in Energy Economics, with emphasis on macroeconomics issues. Topics to be covered include oil price shocks and the global economy, the problems associated with managing oil wealth, resource based industrialization strategies, energy policy and the environment.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3071
COURSE TITLE: THE ECONOMICS OF DISASTERS AND CLIMATE CHANGE
CREDITS: 3
PREREQUISITES: ECON 3034
CO-REQUISITES: ECON 2020
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course highlights and seeks to address the socio-economic impacts of disasters and climate change in SIDS. Given the inherent characteristics of SIDS, including their vulnerability to natural hazards, it is important to look at the possible macroeconomic and social implications of these events, as well as identify the economic cost and benefits of adaptation strategies and policies. The overall impact on the region's development trajectory in the context of disasters and climate change will also be explored. Topics covered include : An Introduction to Hazards, Disasters and Vulnerability, Economic and Social vulnerability indices and their use for risk management and the Institutional factors for disaster risk reduction - SIDS focus and Case studies.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3073
COURSE TITLE: UNDERGRADUATE INTERNSHIP IN STATISTICS
CREDITS: 3
PREREQUISITES: ECON 2005 AND ECON 2006
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course represents a joint initiative between the Economics Department and the Central Statistical Office (CSO) of Trinidad and Tobago. Students will be placed in one of the working groups of the CSO and undertake assignments as guided by Professional Statisticians from that group. The course requires 72 contact hours at the CSO.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3***
COURSE TITLE: URBAN AND REGIONAL ECONOMICS
CREDITS: 3
PREREQUISITES: ECON 1001 AND ECON 1002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course examines the economic bases of urban areas and how these bases are related to the most pressing urban problems such as housing affordability, transportation, taxes, poverty, health challenges, and urban services and the impact of these issues on the economic and social structure in developing countries.

LEVEL: II
SEMESTER: II
COURSE CODE: GEND 2104/FILM 2101
COURSE TITLE: CINEMA AND GENDER
CREDITS: 3
DEPARTMENT RESPONSIBLE: INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES
COURSE DESCRIPTION: This course focuses on the development of the gendered 'gaze'. While the films analysed in this course will be drawn from international cinema, the course will pay particular attention to the portrayal of masculinity and femininity in popular international films on the Caribbean as well as those made in the Caribbean by Caribbean filmmakers. Cinema in this course also incorporates the media of television. Students will be encouraged to explore issues both through the textual analysis of individual films and through consideration of wider feminist debates concerning the production and consumption of popular cultural forms. Students will be expected to view films, read and present ideas from the course literature, learn to do gendered reviews of films and produce a short visual narrative that explores a problematic of gender. This course will also satisfy a requirement for Gender and Development major and minors.

LEVEL: CERTIFICATE
SEMESTER: I
COURSE CODE: GOVT 0401
COURSE TITLE: ORGANISATIONAL THEORY AND BEHAVIOUR I
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The course will comprise the following topics: Behaviour; Characteristics of organisations; Classical theory; The Human Relations Movement; Characteristics of modern organisational theory; motivation and productivity; Organisational development; Organisational Theory and Behaviour.

LEVEL: CERTIFICATE
SEMESTER: II
COURSE CODE: GOVT 0402
COURSE TITLE: ORGANISATIONAL THEORY AND BEHAVIOUR II
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will include the following topics: The Characteristics of Organisations; Overview of Organisation and management theory; Administrative Theory and Bureaucracy; The Human Relations Movement; Modern Organisational Theory; Typologies of Organisations; Motivation; Job Design and Productivity; Stress Management; Decision-making; Communication Organisational Change and Development.

LEVEL: CERTIFICATE
SEMESTER: II
COURSE CODE: GOVT 0412
COURSE TITLE: A STUDY OF INDUSTRIAL RELATIONS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course of study looks at the concepts, attitudes and approaches to Industrial Relations; Trade Unionism; Trade Unions and the wider society; Collective Bargaining; Management-worker Conflict; Causes and patterns of strikes and their resolutions; The Role of the State in Industrial Relations.

LEVEL: CERTIFICATE
SEMESTER: I
COURSE CODE: GOVT 0413
COURSE TITLE: HUMAN RESOURCE MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will seek to explore in greater Human Resource considerations with specific reference to the Public Sector. The following topics will be dealt with: Defining Human Resource Management; Role and function of Personnel Agencies and Service Commissions; Issues affecting Human Resource Management in the Public Sector – gender, inequality, discrimination etc.; The Role and function of the Organisation and Management Division; Environmental ergonomics, Physical facility, employee safety, health and welfare; Employee Assistance Programme; Strategic Planning; Corruption, Training and Performance Evaluation.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 0414
COURSE TITLE: PUBLIC SECTOR ETHICS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The aim of this course is to enable students to examine the implications of ethical decisions in organisational life. It seeks to provide managers with guidelines and theories, which link ethical issues and economic practice. The course will look at the following issues: ethical theories, the social responsibility of business, ethics and decision-making, insider trading, whistle-blowing, ethics and salesmanship and business ethics in a global environment.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 0415
COURSE TITLE: COMPENSATION MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course will expose students to such issues as wage policy, remuneration packages, perks and bonuses, methods of evaluation, motivation, performance and morale of employees and, the legal aspects of compensation.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 0416
COURSE TITLE: HUMAN RESOURCE DEVELOPMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course is designed to further develop the material covered in the Human Resource Management course as well as to expose students to issues and techniques associated with the development of human resources in the public sector. Course coverage will include the internal and external environment as it affects human resource development, human resource decision-making, equal employment opportunities, employers and employee rights, strategic training, improving productivity and quality and, leadership and management.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 0417
COURSE TITLE: INFORMATION SYSTEMS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The purpose of this course is to acquaint students, lower level supervisors and managers with an introduction to information systems. The importance of information for organisations, and for coping with the increasing global changes make it imperative to possess accurate data on which to base policy. The course will focus on people, data and procedures and will necessarily involve some computer techniques. Topics will include information theory, systems analysis, human and organisational communication, telecommunications and computing.

LEVEL: CERTIFICATE
SEMESTER: II
COURSE CODE: GOVT 0444
COURSE TITLE: FINANCIAL ADMINISTRATION
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course is intended to give the student a general understanding of the various aspects of public sector financial administration. The following topics will be covered: The National Budget; Recurrent and Capital Expenditure; Revenue; Financial Administration in State Enterprises/Statutory Boards; Role and function of the Auditor-General; Role and function of Treasury Division.

LEVEL: I

SEMESTER: I

COURSE CODE: GOVT 1000

COURSE TITLE: INTRODUCTION TO POLITICAL INSTITUTIONS & ANALYSIS

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: In this course students are expected to develop a basic knowledge of:
(a) Primary concepts associated with the discipline of political science
(b) Some of the Political Systems in the world, their similarities and differences
(c) Central issues of Politics in the Caribbean and globally

In addition this course aims at strengthening students' ability to think out political and other affairs for themselves. Students are encouraged to recognize and reject prejudices, blind partisanship and dogma of all types.

Topics to include: The Study of Politics; Political Ideologies; The state; Machinery of Government, Political Institutions; Political Behaviour; Democracy; The Caribbean State; Global Politics; The Contemporary Caribbean Politics.

ASSESSMENT – Exam 75%, Mid Term exam 25%

LEVEL: I

SEMESTER: II

COURSE CODE: GOVT 1001

COURSE TITLE: INTRODUCTION TO POLITICAL PHILOSOPHY

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course introduces students to a basic understanding of the structure and processes of modern politics. It builds on the fundamental topics and theories introduced in GT11C. Also some new material and topic areas are covered. At the same time, the course is also designed to provide students with an awareness of political ideas and concepts based on the writings of a variety of thinkers and philosophers.

ASSESSMENT – Exam 75%, Mid Term exam 25%

LEVEL: I

SEMESTER: II & III

COURSE CODE: GOVT 1002

COURSE TITLE: THEORY AND PRACTICE OF LOCAL GOVERNMENT

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The course is designed to help students to develop a basic understanding of local government systems in operations and other systems in the commonwealth Caribbean. It will trace the evolution of local government and outline the different functions and operations that local government is responsible to execute.

Syllabus includes: The Nature and Context of Local Government; Theories of Local Government; Decentralization for Local Government; The Role, Functions and Responsibilities of Local Government; Political versus Managerial Control over Local Government; Governance utilizing Community Based Systems; Central/Local Government Relationships; The Practice of Local Government in Britain; The Practice of Local Government in Europe and North America; Local Government Systems in the developing World; Advancing Local Government through Local Government Association.

ASSESSMENT – Exam 75%, Coursework assessment 25%

LEVEL: I

SEMESTER: I

COURSE CODE: GOVT 1003

COURSE TITLE: CARIBBEAN LOCAL GOVERNMENT SYSTEMS

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course will allow students to develop a basic understanding of how the Local Government systems in the Commonwealth Caribbean operate. To this end, it will trace the evolution of Caribbean systems of Local Government and treat in detail with the different forms of local government as exist in the region.

Topics include: The Evolution of Caribbean Local Government; Recent Reforms to Contemporary Caribbean Local Government; Present Forms of Caribbean Local Government; Elections and Party Politics in Caribbean Local Government; Critical concerns affecting Caribbean Local Government; Local Associations in Local Government; Regional and International Local Government Organizations Impact on Caribbean Local Government; The Future of Local Government in the Commonwealth Caribbean.

ASSESSMENT – Exam 60%, Coursework assessment 40%

LEVEL: I
SEMESTER: II
COURSE CODE: GOVT 1004
COURSE TITLE: PRACTICAL ISSUES FOR GOOD GOVERNANCE
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course consists of four basic modules related to the practical operations of local government. The first module deals with the issue of the changing role of the state in the context of structural adjustment. The second module extends this debate by focusing on the implications of governance as opposed to government, and thereupon review the concept of the civil society. The third module relates to the issue of development, a critical issue affecting all local government systems, while the final module seeks to facilitate local governments in better treating with the various publics and thus exposes the students to the basis of public relations.

LEVEL: I
SEMESTER: II
COURSE CODE: GOVT 1005
COURSE TITLE: INTRODUCTION TO PUBLIC POLICY ANALYSIS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course introduces students to the concepts and process of public policy. It is a precursor to the Levels III courses GT39E Public Policy Analysis and GT39F Comparative Public Policy.
ASSESSMENT – Final Exam 75%, Mid Term exam 25%

LEVEL: I
SEMESTER: I
COURSE CODE: GOVT 1006
COURSE TITLE: INTRODUCTION TO PUBLIC SECTOR MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION:
The course is intended to be a general introduction to the discipline and practice of public administration. It will focus on the meaning, scope and importance of public administration and its development as an academic discipline. The course will examine various administrative theories, principles, techniques and concepts. Topics include: Public Administration: Meaning, aims, objectives, scope and dimension; Structure of the Public Service and the Cabinet; Politics-administration dichotomy and Principles of Administration; The Bureaucracy; Ecology of Administration; Decision making; Development of Administration; Local Governance and Small State Analysis.
ASSESSMENT – Exam 60%, Multiple choice exam and two coursework assignments 40%

LEVEL: I
SEMESTER: II
COURSE CODE: GOVT 1007
COURSE TITLE: ISSUES IN CARIBBEAN PUBLIC ADMINISTRATION
CREDITS: 3
PREREQUISITES: NONE
CO-REQUISITES: GOVT 1006
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Building on the theoretical framework in the Introduction to Public Sector Management course, this course focuses on specific issues in the practice and operationalization of public administration as it affects the Commonwealth Caribbean. Students are required to work on a project (case study) to assess and analyse the operationalization of an aspect or concept of public administration within a public sector environment.

LEVEL: I

SEMESTER: I

COURSE CODE: GOVT 1009

**COURSE TITLE: ETHICS, INTEGRITY AND CORRUPTION
IN THE PUBLIC SECTOR**

CREDITS: 3

PREREQUISITES: NONE

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course will seek to uncover the ethical framework that should be incorporated within public sector organizations particularly as relates to administration. Students will first have to revisit and reconcile everyday concepts such as what is good and what is considered to be the truth and based on such an understanding they will then have to come to their own determination of right and wrong. The course will give students a foundation in ethical theory as well as an exploration of corruption. The course then moves into the practical reality of ethics and integrity as applies to the Caribbean

Topics include: Defining Ethics, Integrity and Corruption; Ethics, Integrity and public interest in democratic societies; Public Sector Ethics; Public Procurement; Ethical Codes of Conduct in the Commonwealth Caribbean; Integrity Legislation and persons in public Life

ASSESSMENT – Exam 60%, Mid term presentation and Case study 40%

LEVEL: II

SEMESTER: I

COURSE CODE: GOVT 2011

COURSE TITLE: CRIMINAL JUSTICE SYSTEMS

CREDITS: 3

**PREREQUISITES: GOVT 1000 OR GOVT 1001 , SOCI
1002 OR SOCI 1000**

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course examines the institutional arrangements devised by societies to respond to crime. It provides an overview of the Criminal Justice System - and while not being explicitly comparative, locates the Caribbean in the wider international context offering some comparisons and contrasts with both the developed and some developing countries. It involves a survey of the police, courts and corrections. General issues for consideration include – how and why the system developed in the region as it did; how theories relate to policies and how the existing system may be reformed and/or transformed.

ASSESSMENT: 40% Coursework and 60% Final Examination

LEVEL: II

SEMESTER: II

COURSE CODE: GOVT 2015

COURSE TITLE: MODERN POLITICAL THOUGHT

CREDITS: 3

PREREQUISITES: GOVT 1000 OR GOVT 1001

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: A critical analysis of Machiavelli, Hobbes, Locke and Rousseau. Extended analysis of Marxism-Leninism, Maoism, Examination of Castro, Manley and Eric Williams.

LEVEL: II

SEMESTER: I

COURSE CODE: GOVT 2019 COURSE TITLE:

COMPARATIVE POLITICS

CREDITS: 3

PREREQUISITES: GOVT 1000 OR GOVT 1001

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course clarifies and synthesizes some of the major theoretical directions found in the literature on comparative politics. A critical examination and assessment of both orthodox and radical theories of comparative politics is undertaken.

LEVEL: II

SEMESTER: I

COURSE CODE: GOVT 2022

**COURSE TITLE: FOUNDATIONS OF WEST INDIAN
GOVERNMENT**

CREDITS: 3

PREREQUISITES: GOVT 1000 OR GOVT 1001

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course focuses on Crown Colony Government; Colonial Administration; Social movements; Pressure Groups and Political Parties; Social Stratification in the Caribbean; The Structure of Independent States.

LEVEL: II

SEMESTER: II

COURSE CODE: GOVT 2023

**COURSE TITLE: ISSUES IN GOVERNMENT AND
POLITICS OF THE WEST INDIES**

CREDITS: 3

PREREQUISITES: GOVT 1000 OR GOVT 1001

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course looks at the following problems in the West Indian politics: Political leadership; Voting Behaviour; the Westminster System; The Nature of Political Parties; Foreign Policy; Ethnicity and Politics; The Role of the Opposition; Military Intervention.

LEVEL: II
SEMESTER: II
COURSE CODE: GOVT 2030
COURSE TITLE: PROJECT ADMINISTRATION
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1005
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course provides an understanding of the dynamics, techniques and problems associated with the administration of a project in the Public Sector. Emphasis is placed on exposing students to a theoretical appreciation of some of the debates surrounding the intellectual framework of contemporary development cooperation. The desire of modern states to achieve rapid infrastructural development as a prerequisite for foreign investment, economic growth and employment creation has ushered in a phase of unparalleled country-to-country aid and an assortment of contractual relationships within the multilateral lending community. This course focuses on the practical problems of public management in relation to project administration and evaluation within the context of actual experiences in the Caribbean.

LEVEL: II
SEMESTER: II
COURSE CODE: GOVT 2034
COURSE TITLE: PUBLIC SECTOR HUMAN RESOURCE MANAGEMENT
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1005
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The aim of this course is to acquaint students and practitioners with the theoretical and practical perspectives involved in the personnel functions of the Public Sector. It focuses on the changing role of Personnel Administration, and on its critical function in the achievement of the goals of Administration Reform. It will accordingly deal with issues such as the role of the Public Service Commissions, the factors that redefined the movement from Administration to Management, the impact of the Scientific Management movement, motivation, performance appraisal, recruitment practices and the special problems associated with the Public Sector.

LEVEL: II
SEMESTER: II
COURSE CODE: GOVT 2047 (GOVT 2061)
COURSE TITLE: PRINCIPLES OF PUBLIC INTERNATIONAL LAW
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course introduces students of the study of Public International Law as an important aspect of International Relations (IR). It emphasizes the nature and sources of International Law, and underlines the role of law in the maintenance of order and peace in the international system. The course also considers the relevance of International Law in the resolution of certain discrete areas of concern facing the international community, such as human rights protection, and the implementation of the principle of self-determination. The course exposes students to the concepts and techniques which form the basis for legal discourses at the international level, and applies some of these concepts and techniques to current events in the Caribbean and elsewhere.

LEVEL: II
SEMESTER: II
COURSE CODE: GOVT 2049
COURSE TITLE: INTERNATIONAL POLITICAL ECONOMY
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course introduces students to the nature of, scope, and approaches to International Political Economy. It is based on the premise that the study of International Relations (IR) must take into account the relationship between economic and political forces in the international community. Thus, the course focuses on the political economy perspective to issues such as the nature of the liberal international order, globalization and the nature of the international financial systems, and distributive justice and policy coordination at the international level. It also pays attention to International Politics and to certain contemporary problems facing the international community and the Caribbean.

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 2051
COURSE TITLE: HUMAN RESOURCE MANAGEMENT AND INDUSTRIAL RELATIONS IN THE PUBLIC SECTOR
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1005
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The aim of this course is to provide students with an understanding of the issues surrounding the transformation of Industrial Relations (IR) in the modern public service.

The course will present a theoretical and conceptual appreciation of the evolution of public sector industrial relations leading into the advent of Human Resource Management (HRM). On completion, students will be better able to comprehend and resolve the myriad of employee and labour based challenges inherent in the transformation of the public service, whether driven by local or multinational policy obligations and imperatives.

LEVEL: II
SEMESTER: II
COURSE CODE: GOVT 2052
COURSE TITLE: PUBLIC SECTOR ACCOUNTING
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Without public sector accounting experience, students will lack a frame of reference in attempting to apply accounting concepts and principles to public sector transactions. This course will facilitate students' understanding of accounting in the public sector, inclusive of the Public Service and State Enterprises. To this end, it will provide knowledge on both not-for-profit organisations, e.g. Government Ministries, Local Government, Regional and Municipal Corporations, The Tobago House of Assembly, Statutory Bodies, and State Enterprises, which operate as commercial entities. This course will emphasize different types of accounting systems pertaining to the varying categories of public sector organisations. Target Group: Students enrolled in the second and third year of any degree programme. It is specifically aimed at public officers enrolled in the B.Sc. Government, Public Sector Management and the Diploma in Public Sector Management.

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 2053
COURSE TITLE: INTRODUCTION TO PUBLIC INFORMATION SYSTEMS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course serve as an introduction to information systems in public administration. It is designed to: i. familiarize students as to the use of information technology in the public sector. ii. provide an understanding of the nature of information systems in general, focusing on, but not limited to, the public sector. iii. introduce the student to IT-related policies and issues associated with public information systems.

LEVEL: II
SEMESTER: II
COURSE CODE: GOVT 2054
COURSE TITLE: INTRODUCTION TO E-GOVERNMENT
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This introductory course describes the components and models of e-government along with its social and technical factors that need to be considered. The course further explains the present policies and programs, and issues and values relevant to e-government initiatives. It also focuses on the opportunities and challenges of e-government, including the information gap and information security, through case studies. Throughout this course, the student will obtain practical and theoretical knowledge on e-government.

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 2060
COURSE TITLE: INTERNATIONAL RELATIONS: THEORIES AND APPROACHES
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Theory is central to the discipline of International Relations (IR). It is theory that distinguishes the field from the study of history, current affairs of journalism and makes the subject area more than simple descriptive thought. This course examines the evolution of theory in IR from post- Westphalian era (1648-the present) and provides an overview of some of the main theoretical approaches to the study of IR from traditional Idealism and Realism; to radical Postmodernism and Feminism; as well as Now-Marxist perspectives of the developing world.

LEVEL: II

SEMESTER: II

COURSE CODE: GOVT 2062

COURSE TITLE: INTERNATIONAL SECURITY

CREDITS: 3

PREREQUISITE: GOVT 1000 OR GOVT 1001

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The concept of international security is featured as an alternative lens to power as a way of looking at the study of International Relations (IR). The main approach is through the work of the Copenhagen school of security studies, which means that the following themes are strongly emphasized: the salience of levels of analysis (individual, national, regional, global) in thinking about international security; the use of sectors to understand the new (or liberal) international security agenda (military, political, economic, societal, environmental); and the understanding of security agendas not only in material terms (balancing, bandwagoning), but as socially constructed through the processes of securitisation and desecuritisation. The course will start with theory, but then work its way towards an extensive empirical look at both 'unipolarity' and regional security as ways of understanding the contemporary agenda of international security.

LEVEL: II

SEMESTER: I

COURSE CODE: GOVT 2063

COURSE TITLE: CYBERPOLITICS

CREDITS:

PREREQUISITES: GOVT 1000 OR GOVT 1001

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The aim of this course is to enable students to critically understand and evaluate the unique political dynamics that is taking place in "cyberspace" (in particular the Internet / WWW). Thus, the title of this course is "cyberpolitics." In particular, this course will pay attention to the way in which formal political institutions and people have attempted to adapt to the impact of the unique information architecture of cyberspace, and develop both strategies and tactics of political contestation for this relatively new domain of human activity and communication. Furthermore, this course will analyse the conflict between the openness and democratic potential of the web. Finally, it will examine inequality of access to the benefits of the web/internet, criminality, dissent, terrorism and war in cyberspace. These issues will be addressed with a Caribbean focus where possible.

LEVEL II

SEMESTER 1

COURSE CODE: GOVT 2070

COURSE TITLE: ANTI-CORRUPTION STRATEGIES IN DEVELOPING COUNTRIES

CREDITS: 3

PRE-REQUISITES: GOVT 1000 OR GOVT 1001, AND GOVT 1005

COURSE DESCRIPTION: This course examines corruption from a developing world perspective drawing from lessons and various scholarly perspectives. It will incorporate the use of case studies, student debates, interactive lectures and other materials to enhance students' understanding of the course. This course will facilitate students' growth and development in the areas of anti-corruption and good governance. Students will have both an appreciation for the impact of corruption on developing countries and their lives while reviewing key strategies and interventions used in those countries.

ASSESSMENT:

Students will be continuously assessed throughout this course and with a final written examination. Coursework accounts for 50% and the final examination will have a 50% weighting of the overall course mark.

LEVEL: II

SEMESTER: I (FT/EU)

COURSE CODE: GOVT 2071

COURSE TITLE: ORGANIZATIONAL BEHAVIOUR

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course focuses on the study of organizational relationships and human behaviour in public and private organizations. It also focuses on the nature, purpose, and dynamics of organizations. It will explore the writings of classic scholars, theorists, and thinkers who provide foundational understanding to the study of human behaviour and organizations and in so doing, demonstrate their practical and managerial implications for employees and diverse organizations.

LEVEL: III

SEMESTER: I

COURSE CODE: GOVT 3001

COURSE TITLE: THIRD WORLD POLITICAL THOUGHT

CREDITS: 3

PREREQUISITES: GOVT 1000 OR GOVT 1001

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course examines the political thought of major Third World leaders of the post-World War II period with special attention to the Caribbean. Political thinkers include Gandhi, Nkrumah, Mao Tse-Tung, Nasser, Nyerere, CLR James, Fanon, Eric Williams, Manley, Castro and others.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3002
COURSE TITLE: COMPARATIVE ETHNIC POLITICS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines ethnic and race relations in developed and underdeveloped countries. Special focus on Malaysia, Guyana, Fiji and Trinidad. Examination of multiculturalism.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3003
COURSE TITLE: FOREIGN POLICY IN THE THIRD WORLD
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: An examination of the foreign policy instrument as a primary means of development and survival in the Third World. The foreign policy environment is analysed in relation to structures of imperialism, neo-colonialism and dependency.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3004
COURSE TITLE: SCOPE AND METHODS IN POLITICAL ANALYSIS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course critically examines the various frameworks of analysis commonly used in policy analysis, including systems analysis, group theory, comparative method, structural functionalism, Marxist analysis, communications theory, quantitative methods, simulation and game theory among others.

LEVEL: III
COURSE CODE: GOVT 3006
COURSE TITLE: POLITICAL SOCIOLOGY
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The nature of political sociology; political anthropology; the classical thinkers; culture and politics; terrorism and military intervention; public opinion and mass communication; political socialization; leadership in new states.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3019
COURSE TITLE: LATIN AMERICAN GOVERNMENT, POLITICS & DEVELOPMENT
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course focuses on contemporary (post 1960) Latin American development specifically in government and politics. It builds on the tenets of Comparative Politics emphasizing the several political systems and institutions that exist side by side in Latin America.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3020
COURSE TITLE: POWER AND POLITICS IN LATIN AMERICA
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The course focuses on specialized topics which impact upon and influence the power structure within the Latin American polity. To do so, however, it is necessary to contextualize the notion of power within Latin America cultures, and it is here the course will take its point of departure. The course will thus critically examine seven agents/mechanisms which directly and/or indirectly impact and affect the power structure in Latin America, with particular respect to the post 1960 era. While there are no prerequisites for this course, it may be instructive to note that this course complements the course GT38C. This latter course focuses on more generalized issues, and more so, do so in a comparative way, while GT38D focuses on specific issues which may not necessarily be generalized for the entire region. Accordingly, the topics will be treated in a more country mode of discussion.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3021
COURSE TITLE: PUBLIC POLICY ANALYSIS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1005 AND GOVT 1006
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course sets forth the theoretical variables which influence public policy formulation and implementation. Emphasis is on the application of the systems approach to the analysis of public decisions.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3023
COURSE TITLE: ADMINISTRATIVE LAW I
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course traces the development of representative and responsible government in the Commonwealth Caribbean since 1945. It examines the constitutional environment and the legal framework since independence, the separation of powers and the limitations placed on the Executive and the Legislature, the administration of justice and the exercise of emergency powers.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3024
COURSE TITLE: ADMINISTRATIVE LAW II
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines the legal and constitutional effect of sovereignty in the Commonwealth Caribbean, the relationship between the citizen and the State, emergency powers and national security, the role of the Ombudsman, Parliament and parliamentary procedure, Commonwealth Caribbean Republics and their Presidents, constitutional interpretation and issues in constitutional reform.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3035
COURSE TITLE: COMPARATIVE PUBLIC POLICY ANALYSIS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1005 AND GOVT 1006
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course focuses on case histories in various analytic categories of public policy analysis. Issues related to ideology and public bureaucracy; interest groups and political parties; rationality and politics are examined comparatively, especially in relation to Third World and Caribbean case histories.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3037
COURSE TITLE: PUBLIC ADMINISTRATION
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1006
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: An introduction to the theories and principles and typical practices that subsume the structure and function of state bureaucracies. This course focuses on systems of administration in the Westminster-Whitehall model.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3046
COURSE TITLE: INTERNATIONAL ORGANISATIONS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: An exploration of the origins, structure, function and future of international organisations in the international systems: the League of Nations, the United Nations, the Organisation of American States, the Organisation of African Unity and Commonwealth. From time to time other international organisations will be looked at with reference to current issues.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3047
COURSE TITLE: INTERNATIONAL FINANCIAL ORGANISATIONS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines the politics of such international financial institutions as the World Bank, The International Monetary Fund, The Inter-American Development Bank and The Caribbean Development Bank and looks at the role of the Paris Club and international commercial banking institutions as they impact on the functioning of the international financial systems.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3052
COURSE TITLE: CONTEMPORARY ISSUES IN INTERNATIONAL RELATIONS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION:

This course will pay great attention to the cyclical movement of history and search for long-term tendencies in order to interpret the fault lines and power relations of the decades to come. It will also examine current issues in International Relations (IR) through the lenses of other theoretical positions as were introduced to the student in (GT 24A) International Relations: Theories and Approaches.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3053
COURSE TITLE: INTRODUCTION TO INTERNATIONAL POLITICS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course exposes students to the major concepts and theories in the study of international politics; sovereignty; national interest; power; hegemony; interdependence and non-intervention; balance of power and collective security.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3054
COURSE TITLE: INTRODUCTION TO INTERNATIONAL RELATIONS IN THE CARIBBEAN
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: Historical evolution of international relations in the Caribbean; Foundations and conduct of the foreign policies of Caribbean states; The Caribbean in the international system (regional, hemispheric, worldwide); Contemporary international problems and issues of the Caribbean area.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3055
COURSE TITLE: THEORY AND PRACTICES OF INTERNATIONAL NEGOTIATIONS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: Negotiation is a prominent feature in International Relations (IR). The course provides students with an understanding of the theoretical and practical aspects of international negotiation with the aim to understand how outcomes come about and how outcomes can be improved. Appropriate case studies will be expected to use these illustrations to supplement their knowledge of theoretical issues.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3062
COURSE TITLE: COMPARATIVE PUBLIC ADMINISTRATION
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND GOVT 1006 (GT12C)
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The emphasis is on comparing and contrasting the structures and processes of administrative systems supporting governments within a diversity of constitutional frameworks. Administrative systems in the U.K., the U.S.A. and the Commonwealth Caribbean are within the scope of this study.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3065
COURSE TITLE: RELIGION AND WORLD POLITICS
CREDITS: 3
PREREQUISITES: GOVT 1001 AND GOVT 2060
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The last several decades have seen a resurgence of religion in world politics. Political science continues to focus attention on key questions of war and peace, democracy and dictatorship, and the state and the economy. Religion is not displacing those topics. But its resilience in advanced industrialized societies and its vibrancy in the developing world are casting established research agendas in a new light. The course will explore the intersection of religion and politics in these four areas -- violence, democracy, science, and globalization. It will be heavy on theory: the very best efforts to conceptualize the intersection of religion and politics in a changing world. But it will also be problem driven.

LEVEL: III
SEMESTER: I
COURSE CODE: GOVT 3066
COURSE TITLE: INTERNATIONAL LAW AND DEVELOPMENT
CREDITS: 3
PREREQUISITES: GOVT 2060
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines some of the ways in which Public International Law contributes, or may contribute, to development in a number of discrete contexts. In particular, it requires students to examine international legal rules with respect to Human Rights, the Law of the Sea, Counter-Narcotics efforts, Trade and Investment, and to assess the extent to which these rules promote or undermine economic development. This course is intended to build on the foundation created in Principles of Public International Law (GT 25M).

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3067
COURSE TITLE: CARICOM SINGLE MARKET AND ECONOMY (CSME): INTERNAL AND EXTERNAL RELATIONS
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001 AND ECON 1001 OR ECON 1002
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course provides specific knowledge of the CARICOM (Caribbean Common Market) Single Market and Economy (CSME) as an actor in the international environment as well as skills in international negotiations and diplomacy. It also examines theories of Integration. The course aims at a comprehensive understanding of the CSME's external relations bringing together an interdisciplinary analysis of its internal decision-making processes with developments in the broader context of international relations and diplomacy.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3118
COURSE TITLE: POLICY ANALYSIS AND EVALUATION
CREDITS: 3
PREREQUISITE: GOVT 1000 AND GOVT 1005
COURSE DESCRIPTION: The course will expose students to a toolbox of basic analytical techniques that are practical and theoretically defensible. Students' engagement with these methods should serve to extend their knowledge about the logic of policy analysis and evaluation, and the significance of context for effective policy formulation. The course will therefore progress through a description of the policy analytic and planning process, explanation of the techniques relevant to each step in the process and practical exercises to build analytical skills. Much insight will be generated from government publications in the Caribbean region and policy scenarios in policy texts.
ASSESSMENT: 50% Coursework and 50% Final Exam

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 3122 (GOVT 3018)
COURSE TITLE: PUBLIC SECTOR MANAGEMENT
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course acquaints students with the dynamics, techniques and problems associated with the management of the public sector, particularly in the Caribbean. It discusses the context in which management techniques and philosophy infiltrated the traditional domain of Public Administration. It also evaluates the record of that experience.

LEVEL: DIPLOMA
SEMESTER: I
COURSE CODE: GOVT 4000
COURSE TITLE: ORGANISATIONAL BEHAVIOUR
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will focus on the study of organisational relationships and human behaviour in public and private enterprise; the purpose of organisations; the nature of organisations; the dynamics of organisations.

LEVEL: DIPLOMA
SEMESTER: I
COURSE CODE: GOVT 4004
COURSE TITLE: ADMINISTRATIVE LAW I
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines the emergence of sovereign states in the Commonwealth Caribbean, their constitutional environment and the legal framework; the powers of the Executive, Parliament and the Judiciary; the judicial options available to the citizen for redress and the powers of the State to infringe the rights of the citizen.

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4005
COURSE TITLE: ADMINISTRATIVE LAW II
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines the legal and constitutional effect of sovereignty in the Commonwealth Caribbean; the doctrines of collective and ministerial responsibility together with the variations of the doctrine of parliamentary supremacy and the power of the courts to overrule executive and legislative action; the concept of checks and balances on the actions of the State.

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4010
COURSE TITLE: LITERATURE AND SOCIETY IN THE CARIBBEAN
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course attempts to give an overview of issues in the development of Caribbean societies, using literary texts of high artistic merit to look, from a different angle, at major Caribbean issues: history, race, gender, developmental problems, independence and sovereignty.

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4011
COURSE TITLE: SOCIOLOGY OF THE CARIBBEAN
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The purpose of this course is to provide students with a basic understanding of Caribbean sociology. Contemporary Caribbean societies are relatively young societies. These societies emerged out of the colonial encounter between Europe and peoples from other lands with their own unique characteristics. Though young, what has emerged in Caribbean societies of today are extremely complex socio-cultural formations, a situation which is accounted for in no small measure by the introduction into the region of such a wide variety of peoples of diverse origins. While clearly defining the Caribbean character of these societies, the course will also seek to explore the rich diversity of Caribbean social life.

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4012
COURSE TITLE: THE GOVERNMENT AND POLITICS OF THE CARIBBEAN
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The aim of this course is to provide students with an understanding of the forces that have shaped and continue to shape the politics of the region. While the major focus will be on the English-speaking Caribbean, some attempt will be made, where appropriate, to incorporate the French and Hispanic experiences. The course will attempt to cover the following areas and issues: The Colonial legacy; Models for the analysis of Caribbean politics; Political systems in the Caribbean - presidential vs. parliamentary; Political parties and pressure groups; Voting behaviour; Ethnicity and politics

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4013
COURSE TITLE: CARIBBEAN ECONOMY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The course seeks to introduce students to the principal aspects of the Caribbean economy. The following topics will be covered:

- Introduction to the Caribbean region: essential characteristics of the Caribbean – geographical and demographical features, quality of life, principal products, principal economic problems.
- Introduction to Caribbean economic thought: Arthur Lewis, the structural and radical schools and other currents in Caribbean economic thought.
- Developmental strategies: industrialization by invitation, state intervention, neo-liberalism economic co-operation and integration: CARIFTA, CARICOM, OECS, monetary and political unions.
- Current economic problems: crisis and debt, intervention of the multilateral organisations (IMF, World Bank) and structural adjustment, privatization and economic liberalization, the effect of the global economy.

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4014
COURSE TITLE: BUSINESS AND SOCIETY IN THE CARIBBEAN
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course attempts to delineate and analyse some of the major factors affecting business enterprise in the Caribbean. The emphasis is on economic and social trends within the Caribbean region in relation to problems such as fiscal policy, social structure, business ethics, labour relations and the relations of the Caribbean within international institutions such as INAF, IBRD and GATT, along with the issue of technology.

LEVEL: DIPLOMA
SEMESTER: "SUMMER" ONLY
COURSE CODE: GOVT 4015
COURSE TITLE: INTERNATIONAL RELATIONS OF THE CARIBBEAN
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The course is designed to give students an appreciation for the set of attributes, values, structures and processes that shape relations between the Caribbean and other actors within the world-system. Specific attention will be given to the historic origins and contexts of the varied interactions and transactions that have contributed to the present form of the world-system and the specificity of the Caribbean in it. While the principal focus of the course will be on the Commonwealth Caribbean, the affairs of the wider region will not be neglected. The role of countries such as Cuba, Haiti and the Dominican Republic in the international relations of the Caribbean will be discussed to illustrate diversity as well as commonality. Topics to be covered will include:

- International relations of the Caribbean: A perspective
- Attributes and determinants of Caribbean international relations

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: HOTL 3001
COURSE TITLE: EVENTS MANAGEMENT
CREDITS: 3
PREREQUISITES:
NONE (Normally offered to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course will examine the planning, arranging and organisation of conventions, meetings and expositions. The focus will be on the role and the relationship of the major players in the convention, meeting and exposition industry and its importance in the overall hospitality industry.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: HOTL 3004
COURSE TITLE: HOSPITALITY AND TOURISM RESEARCH PROJECT
CREDITS: 3
PREREQUISITES: HOTL3001 (Normally offered to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The course objective is to involve students with strategic management process as it applies to the hospitality and tourism industry. It seeks to develop a critical approach to theoretical and practical aspects of strategic management, particularly focusing on the process, content and context of strategy. The wide-ranging debate on the variety of approaches to strategic management is investigated. Students are encouraged to tackle complex issues, understand the interrelated aspects of organisational change, and develop solutions to multi-faceted problems. The rich academic literature is explored, but with a consistent view of the importance of applying theory in a number of different business contexts.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0411
COURSE TITLE: MATHEMATICS FOR COMPUTING
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course seeks to introduce the student to mathematical techniques that will be useful for computer operations. The course provides a good foundation for courses in Levels I and II of the CMIS programme. Course coverage will include simple arithmetic, percentages and powers, base numbers, fixed-length computer calculations, floating-point numbers, basic statistics, probability, calculating averages, measures of spread or dispersion, algebraic terminology and simple manipulations, solving equations, use of graphs for estimation, sets and Venn diagrams, Boolean algebra and use of logic, arrays and, error and its control.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0412
COURSE TITLE: FOUNDATIONS OF INFORMATION TECHNOLOGY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The course exposes the student to the basics of computer literacy, the types of computers (microcomputers, minicomputers, mainframes, supercomputers) and computer components (hardware and software). Additional topics that will be covered include information storage and accessing data, main memory and types of memory, input and output devices, secondary storage, systems software (operating systems, language translators, utility programs), application evaluation and viruses. In addition, students will be exposed to software such as DOS, WINDOWS, WORDPERFECT/ MICROSOFT WORD, LOTUS/ EXCEL, and DBASE/ ACCESS.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0421
COURSE TITLE: DESIGNING INFORMATION SYSTEMS I
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course introduces students to the people in information systems (the project team), structured design concepts, the systems development life cycle, systems analysis (problem definition, feasibility study and logical design), systems design (data descriptions, systems flowcharts, hardware and software specifications). Students will be required to do a project.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0422
COURSE TITLE: INFORMATION SYSTEMS IN BUSINESS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: The course is geared towards giving students an understanding of information systems, the various types of information systems and their uses, and the people involved in the creation of information systems. Students will therefore cover topics such as the data processing cycle, the need for information, functions and levels of management: the decision-making process - types of management decisions. There will also be further use of DOS, WINDOWS, WORDPERFECT or MICROSOFT WORD, LOTUS or EXCEL, and DBASE/ACCESS.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0423
COURSE TITLE: COMMUNICATION FOR BUSINESS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course is intended to expose students to various forms of business communication, both verbal and nonverbal. Upon completion of the course, students should be able to prepare summaries, business letters, reports, essays, projects and papers and also make oral presentations.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0431
COURSE TITLE: DATA COMMUNICATION AND DISTRIBUTED DATA PROCESSING
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: Topics to be covered include the transmission of data and transmission media, data communication conventions, managing communication traffic, communication networks (e.g. LANs, WANs), centralized and distributed data systems and distributed data.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0432
COURSE TITLE: DATA STORAGE AND MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: This course exposes students to the following topics: storage technology (magnetic tape, magnetic disk, optical disk), file organisation: (sequential, direct), data management and database management systems (DBMS), types of DBMS and DBMS software, organisational and procedural controls in DBMS design and use, and DBMS evaluation. This course has a project component.

LEVEL: CERTIFICATE
SEMESTER: "SUMMER" ONLY
COURSE CODE: MGMT 0433
COURSE TITLE: DESIGNING INFORMATION SYSTEMS II
CREDITS: 3
PREREQUISITES: MGMT 0421
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES
COURSE DESCRIPTION: Students will be exposed to systems development and systems implementation, systems maintenance, prototyping, computer-aided software engineering and CASE methodology, programme designs and programme writing, and programming languages.

LEVEL: I
SEMESTER: I (FT/EU) & II (FT)
COURSE CODE: MGMT 1001
COURSE TITLE: INTRODUCTION TO MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The objectives are to expose students to the process of management in both profit and non-profit organisations, to stimulate students to think of managerial issues from both local and global perspectives and to introduce students to ethical and environmental considerations in business.

LEVEL: I
SEMESTER: II (EU)
COURSE CODE: MGMT 1011
COURSE TITLE: INTRODUCTION TO INSURANCE
NUMBER OF CREDITS: 3
PREREQUISITE: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course covers the general principles of insurance. It provides students with the foundation in risk management and the insurance industry. Students are introduced to the history of insurance, the concept of risk and how insurance deals with risk. Students will study the basic concepts and language of insurance; the legal context of insurance; and the participants in the industry and their relationships with each other.

LEVEL: I

SEMESTER: II (EU)

COURSE CODE: MGMT 1022

COURSE TITLE: INTRODUCTION TO BANKING

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is concerned with basic concepts, theories and issues involved in banking. Its first part is mainly descriptive: organisational structure of financial institutions, regulatory framework, banker/customer relationship, services provided by banks. Its second part tackles managerial issues, as risk management. On the other hand, it does not tackle hedging risk with derivatives nor banking crises. The topic of banking in connection with monetary policy is not covered in depth.

LEVEL: II

SEMESTER: I (FT/EU) & II (FT)

COURSE CODE: MGMT 2006

COURSE TITLE: MANAGEMENT INFORMATION SYSTEMS I

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course provides an overview of Management Information Systems. It describes the components of Management Information Systems and the relationship of MIS to the larger area of Organisation and Management. Information Systems Technology is covered.

LEVEL: II

SEMESTER: I (FT); SEMESTER II (EU)

COURSE CODE: MGMT 2007

COURSE TITLE: INTRODUCTION TO E-COMMERCE

CREDITS: 3

PREREQUISITES: MKTG 2001 (MGMT 2003) AND MGMT 2006

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course aims to prepare students with the requisite fundamentals to enable them to provide the business perspective/inputs to the e-commerce adoption process. Emphasis will be on the underlying commercial principles of e-commerce rather than on the technological processes. Topics to be covered include: Internet Demographics; Internet Business Models; Customer Support Strategies; Security Issues in E-commerce; Legal Issues in E-commerce; Logistical Challenges for Caribbean E-commerce.

LEVEL: II

SEMESTER: I & II (FT/EU IN BOTH SEMESTERS)

COURSE CODE: MGMT 2008

COURSE TITLE: ORGANISATIONAL BEHAVIOUR

CREDITS: 3

PREREQUISITES: SOCI 1002 OR MGMT 1001 OR AGEX 1000 OR COMP 1100 OR (COMP 1400 AND COMP1401) OR HUEC 1003 OR CHEM 1060 OR (CHEM 1065 AND CHEM 1066)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course uses the systems approach to organisations to highlight how interrelated variables such as people, technology, task, structure and external environments impact on organisational effectiveness. Emphasis is on the nature of behavioural issues and how and why they impact on the functioning of organisations.

LEVEL: II

SEMESTER: I (FT/EU)

COURSE CODE: MGMT 2009

COURSE TITLE: SOCIOLOGY OF SPORT

CREDITS: 3

PREREQUISITES: MGMT 1001 OR SOCI 1002 AND NORMALLY OPEN ONLY TO STUDENTS PURSUING THE SPORTS MANAGEMENT MAJOR OR MINOR.

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course will acquaint students with the relationship between sport and the society in which it is embedded. Sociological concepts and theories will be used to examine the following issues: the role of sport in advancing social struggle and challenging various forms of inequality and domination; the role of sport in the wider development process; commercialization of sport; the organisation of sport in the Caribbean; deviance in sport; sport and gender issues.

LEVEL: II

SEMESTER: I (FT/EU)

COURSE CODE: MGMT 2010

COURSE TITLE: INTRODUCTION TO SPORTS MANAGEMENT

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is designed to introduce the student to the sport administration field. Students will be made aware of the career options available to them in the sport management profession and learn about the types of skills, ability and knowledge that is required by sport administrators whether they are managing amateur or professional sport programmes, running events, marketing sporting goods or designing athletics or physical education programmes.

LEVEL: II
SEMESTER: II (FT)
COURSE CODE: MGMT 2011
COURSE TITLE: CARIBBEAN BUSINESS ENVIRONMENT
CREDITS: 3
PREREQUISITES: ECON 1001 AND ECON 1002
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The structure and functioning of Caribbean economies and societies as they affect enterprise management. Special emphasis will be given to ethical and environmental considerations in the conduct of business as well as to the sociological, political and legal framework within which Caribbean business is conducted.

LEVEL: II
SEMESTER: I
COURSE CODE: MGMT 2012
COURSE TITLE: QUANTITATIVE METHODS
CREDITS: 3
PREREQUISITES: ECON 1002 AND EITHER ECON 1003 OR CHEM 1060 OR (CHEM 1065 AND CHEM 1066) OR MATH 1140 OR (MATH 1141 AND MATH 1142)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is an introductory level survey of quantitative techniques commonly used to provide insight into business decisions. The primary emphasis is on preparing the student to become an intelligent user of these techniques.

LEVEL: II
SEMESTER: I (FT/EU) & II (FT ONLY)
COURSE CODE: MGMT 2021
COURSE TITLE: BUSINESS LAW I
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The main focus of this course is the general principles of the law of contract, the law of Agency as well as other related areas of interest like the Sale of Goods Act and the Hire Purchase Act 1938 and 1954. Background material covers the role and function of the law in society, the sources of the law, the legal system etc.

LEVEL: II
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 2022
COURSE TITLE: THE LAW AND SPORT
CREDITS: 3
PREREQUISITES: MGMT 2010 AND NORMALLY OPEN ONLY TO STUDENTS PURSUING THE SPORTS MANAGEMENT MAJOR OR MINOR.
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is designed to provide students with a general understanding of the functioning of the Legal System with particular reference to the potential problems likely to be faced by those involved with Sport and Physical Education. Students will review and analyse judicial opinions on legal issues that have frequently arisen in situations involving organised sports. Generic legal issues affecting sporting providers and participants such as health and safety, contracts and licensing will be explored.

LEVEL: II
SEMESTER: I & II (FT/EU in both semesters)
COURSE CODE: MGMT 2023
COURSE TITLE: FINANCIAL MANAGEMENT I
CREDITS: 3
PREREQUISITES: ACCT 1002 AND EITHER ECON 1003 OR CHEM 1060 OR (CHEM 1065 AND CHEM 1066) OR AGRI 1003 OR MATH 1140 OR (MATH 1141 AND MATH 1142)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with the core concepts of financial decision-making; the time-value of money, the cost of capital and trade-offs between risk and return. Students should develop a thorough understanding of these basic concepts and how to apply them in real-world examples.

LEVEL: II
SEMESTER: I (FT) & II (FT/EU)
COURSE CODE: MGMT 2024
COURSE TITLE: MONEY AND CAPITAL MARKETS
CREDITS: 3
PREREQUISITES: ECON 1002, ECON 1005 AND MGMT 2023
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with the institutions through which financial transactions take place and the mechanisms in use for effective operation of these institutions. Students should develop a thorough understanding of Trinidad and American institutions and how businesses use them.

LEVEL: II
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 2025
COURSE TITLE: FISCAL MANAGEMENT IN SPORT
CREDITS: 3
PREREQUISITES: ACCT 1002 AND ACCT 1003 AND NORMALLY OPEN ONLY TO STUDENTS PURSUING THE SPORTS MANAGEMENT MAJOR OR MINOR.
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course emphasizes the basic decision making tools and analytical processes involved in the financing of sporting events: the evaluation of short term financing instruments versus long term financing instruments, cash flow statement analysis, cost control and asset management decisions, ticket pricing and the preparation and analysis of pro form. a statements for profitability planning.

LEVEL: II
SEMESTER: I (FT/EU)
COURSE CODE: MGMT 2026 (MGMT 3057)
COURSE TITLE: PRODUCTION AND OPERATIONS
CREDITS: 3
PREREQUISITES: MGMT 2012 OR ECON 2008 (ECON 2006)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is intended to present students with an up-to-date view of primary activities of the production/operations functions in organisations. The production/ operations function is an area of management that has a profound effect on efficiency, productivity and the quality of our daily lives. Focusing on Caribbean economies, the course will examine the resources that are required in the production of goods and services and illustrate the method of their acquisition utilization, and upkeep. The topics to be covered will be shown to apply not only to the manufacturing sector but to the service sectors as well such as banks, hospitals, etc.

LEVEL: II
SEMESTER: I (FT)
COURSE CODE: MGMT 2029
COURSE TITLE: CONTEMPORARY HOSPITALITY AND TOURISM TRENDS
CREDITS: 3
PREREQUISITES: GE 154*
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The course will provide an investigation of current trends in the hospitality and tourism industry at the local and regional levels and their effects on the Caribbean. Students will use a variety of resources to follow the development of these trends. They will also explore issues and problems as they develop and examine possible applications and solutions.
**T&T Hospitality and Tourism Institute (THTI) course*

LEVEL: II
SEMESTER: I (EU)
COURSE CODE: MGMT 2030
COURSE TITLE: BANKING LAW
CREDITS: 3
PREREQUISITES: MGMT 1022
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with all aspects of the law, which affect bankers (both statute law and common law), with special emphasis on the relationship with their customers.

LEVEL: II
SEMESTER: II (EU)
COURSE CODE: MGMT 2031
COURSE TITLE: BANKING RISK MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 1022 AND MGMT 2023
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with current banking practices that control different kinds of risk. It explores the management of bank lending, securities, capital, liabilities, and liquidity; and discusses regulation, competition, policy, and internal bank management.

LEVEL: II
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 2032
COURSE TITLE: MANAGERIAL ECONOMICS
CREDITS: 3
PREREQUISITES: ECON 1001 AND EITHER ECON 1003 OR CHEM 1060 OR MATH 1140
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with the application of economic principles and methodologies to the decision-making process of the business firm operating under conditions of risk and uncertainty. Emphasis is also placed on the firms competitive strategy.

LEVEL: II
SEMESTER: I (EU)
COURSE CODE: MGMT 2060
COURSE TITLE: INSURANCE LAW
NUMBER OF CREDITS: 3
PREREQUISITE: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course will cover regulation and types of insurance organizations; principles underlying contracts of insurance, with special attention given to analysis, construction and effects of life, fire, group, personal and property liability insurance policies; insurable interest; subrogation; insured events and exceptions; selection and control of risks; making and cancellation of insurance contracts; coverage; exclusions; duties of good faith and duty to defend.

LEVEL: II
SEMESTER: II (EU)
COURSE CODE: MGMT 2061
COURSE TITLE: LIFE AND HEALTH INSURANCE AND PENSIONS
NUMBER OF CREDITS: 3
PREREQUISITE: MGMT 1011
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course introduces students to the basic principles of life and health insurance and pensions, as well as, their usage in personal financial risk management. Students will learn about the operations of life and health insurance companies, the nature of institutional risks and their control. The course also covers the main forms of contract and their application, life office practice and administration, underwriting and selection of risks.

LEVEL: II
SEMESTER: II (EU)
COURSE CODE: MGMT 2062
COURSE TITLE: MOTOR AND PROPERTY INSURANCE
NUMBER OF CREDITS: 3
PREREQUISITE: MGMT 1011
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course addresses the fundamentals of motor and property insurance, including analysis of contracts, rating, underwriting, regulation and the financial strength of insurers.

LEVEL: III
SEMESTER: I (FT/EU)
COURSE CODE: MGMT 3008
COURSE TITLE: EVENT MANAGEMENT IN SPORTS
CREDITS: 3
PREREQUISITE: MGMT 2010
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course covers the purposes, types, organisation, administration and evaluation of events in relation to the hosting of sporting events. Areas such as networking (knowledge of the various groups required to support and stage an event), promotion and marketing of events and the financial ramifications of staging events will be emphasized.

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: MGMT 3011
COURSE TITLE: MANAGEMENT INFORMATION SYSTEMS II (ANALYSIS AND DESIGN)
CREDITS: 3
PREREQUISITES: MGMT 2006
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course addresses the need for managers to understand the requirements for Information Systems, to participate in the design of systems and to manage the procurement of systems.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3013
COURSE TITLE: DATABASE DESIGN AND BUSINESS APPLICATION
CREDITS: 3
PREREQUISITES: MGMT 2006
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course examines the use of database systems in Business, the design of database systems, and their particular strengths for strategic management.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3015
COURSE TITLE: INTRODUCTION TO INFORMATION SECURITY
CREDITS: 3
PREREQUISITES: MGMT 2006
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course prepares the students with the knowledge to participate effectively in the design, implementation and maintenance of information security programmes. This course will focus on the principles of information security as well as some of the technological issues. Upon completion of this course, students will be able to support information security initiatives as non-technical users and managers. Upon completion of this course students will be able to:

- define and understand information security terminology.
- understand current and evolving issues in information security.
- conduct security and disaster preparedness audits.
- design information security programmes using the security systems development life cycle model.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3016
COURSE TITLE: E-COMMERCE SITE DESIGN AND IMPLEMENTATION
CREDITS: 3
PREREQUISITES: MKTG 2001 (MGMT 2003) , MGMT 2006 AND MGMT 2007
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is intended to teach students how to create and manage e-commerce enabled websites. Topics to be covered include: Usability Testing; Graphic Programs; Developing in Hypertext Markup Language (HTML); Microsoft FrontPage (XML); Creating On-Line Catalogues; Creating Payment Gateways; Implementing Transaction Security.

LEVEL: III
SEMESTER: I (FT/EU)
COURSE CODE: MGMT 3017
COURSE TITLE: HUMAN RESOURCE MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 2008 OR GOVT 2071
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course provides participants with a broad overview of issues pertaining to human resource management with special reference to the Caribbean environment.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3018
COURSE TITLE: INDUSTRIAL RELATIONS
CREDITS: 3
PREREQUISITES: MGMT 2008
CO-REQUISITES: MGMT 3017
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course covers areas like the origins and development of trade unions and employer associations, systems of industrial relations in the Commonwealth Caribbean, collective bargaining, contract administration and disputes settlement procedures, nature and causes of industrial conflict, Labour and the Law, public policy and industrial relations and other topical issues in industrial relations.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3022
COURSE TITLE: ORGANISATIONAL DEVELOPMENT
CREDITS: 3
PREREQUISITES: MGMT 1001 OR SOCI 1002 AND MGMT 2008
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The objectives of this course are to evaluate the various theoretical underpinnings and practical applications of Organisation Development (O.D); to develop participants' skills in diagnosing problem areas, recommending and implementing appropriate strategies for change in organisations; to examine the various implications of change for the organisation and employees.

LEVEL: III
SEMESTER: I & II (FT/EU)
COURSE CODE: MGMT 3024
COURSE TITLE: BUSINESS COMMUNICATION
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: Business Communication is designed to expose students to the various forms and techniques of written, oral and interpersonal communications, in business and management. Emphasis is on group and individual practice and application in a variety of simulated and actual business situations.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3025
COURSE TITLE: HUMAN RESOURCE DEVELOPMENT
CREDITS: 3
PREREQUISITE: MGMT 3017
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is designed to expose students to the issues, techniques and skills associated specifically with the training and development function in organisations. It will expand on the Human Resource Development module covered in the capstone Human Resource Management course.

LEVEL: III
SEMESTER: I (FT/EU)
COURSE CODE: MGMT 3026
COURSE TITLE: HUMAN RESOURCES MANAGEMENT IN SPORTS
CREDITS: 3
PREREQUISITES: MGMT 1001, MGMT 2010 AND NORMALLY OPEN ONLY TO STUDENTS PURSUING THE SPORTS MANAGEMENT MAJOR OR MINOR.
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course will focus on the Human Resource Management challenges likely to be faced by management professionals in the field of sport. Emphasis will be placed on developing skills in selecting, motivating, evaluating and rewarding personnel in sports. Attention will also be focused on the management of volunteers, job analysis and design, employee empowerment, the management of diversity and dealing with problem employees.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3027
COURSE TITLE: SPORTS MARKETING AND PUBLIC RELATIONS
CREDITS: 3
PREREQUISITES: MKTG 2001 (MGMT 2003) OR APPROVAL OF THE HEAD, DEPARTMENT OF MANAGEMENT STUDIES. THIS COURSE WILL NORMALLY BE OPEN ONLY TO STUDENTS PURSUING THE SPORTS MANAGEMENT MAJOR OR MINOR.
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: Integrating the unique product characteristics of sport with traditional marketing theory, this course aims to develop a framework for strategic decision making in the field of Sports Marketing and Public Relations. Emphasis will be placed on the identification of market opportunities, the strategies to be used in exploring these opportunities and the establishment of mechanisms for ongoing education and adjustments of strategies. Topics to be covered include: sports consumer behaviour; sport market segmentation; promotional strategies; sponsorship; market research; pricing strategies; promotional strategies; public relations and publicity.

LEVEL: III
SEMESTER: I (FT/EU)
COURSE CODE: MGMT 3028
COURSE TITLE: PHYSICAL RESOURCE MANAGEMENT IN SPORT/FACILITY PLANNING AND MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 2010 , MGMT 2022 AND MGMT 2025 AND NORMALLY OPEN ONLY TO STUDENTS PURSUING THE SPORTS MANAGEMENT MAJOR OR MINOR.
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course will focus on the planning and management of sport and recreational facilities. Topics to be covered include: planning the sports facility (accessibility, parking, geographic location); the facility layout; the facility image (appearance, amenities offered, personnel); blue printing the service delivery system; the management of risk at sport facilities; feasibility study; marketing of the sport facility and ticket sales strategy.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3029
COURSE TITLE: INTERNSHIP IN SPORT
CREDITS: 3
PREREQUISITES: MGMT 2009 , MGMT 2010 , MGMT 2022 AND MGMT 2025
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This internship is designed to expose the student to the real-world sport management setting and will provide a bridge between academic studies and practice. During their attachment to the various organisations, students will work under the supervision of appropriate professionals and will be required to prepare a written report/paper based on their experience and incorporating relevant theory provided in other courses. Students may work within a variety of sports settings, however, the chosen field must have prior approval from the Sport and Physical Education Centre and/or the Department of Management Studies.

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: MGMT 3030
COURSE TITLE: SMALL BUSINESS MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 2008, MKTG 2001 (MGMT 2003) AND MGMT 2023
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course focuses on the critical issues relating to Small Business Management particularly in the context of the Caribbean environment.

LEVEL: III
SEMESTER: I (FT ONLY) & SEMESTER II (FT/EU)
COURSE CODE: MGMT 3031
COURSE TITLE: BUSINESS STRATEGY AND POLICY
CREDITS: 3
PREREQUISITES: MGMT 2023 , MGMT 2008 , AND EITHER MKTG 2001 (MGMT 2003) OR MGMT 2006
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This is an integrative course designed to use the knowledge and competence developed in other courses in the solution of general management problems.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3032
COURSE TITLE: ENTREPRENEURIAL STUDIES
CREDITS: 3
PREREQUISITES: MGMT 2008 AND MGMT 2023
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: Students will be exposed to the following topics: Perspective in Entrepreneurship; the Entrepreneur's mind, the Entrepreneurial Manager; the New Venture Team; New Venture Ideas; Recognizing, shaping and evaluating opportunities; The Start up Process; Valuation Techniques; the Organisation Plan; The Business Plan for Raising Capital and Guiding Growth; Alternative Sources of Financing and Obtaining Capital; Deal Structuring; Purchasing a Business; Franchising; Managing Growth.
**T&T Hospitality and Tourism Institute (TTHTI) course*

LEVEL: III
SEMESTER: I (FT/EU) & II (FT ONLY)
COURSE CODE: MGMT 3035
COURSE TITLE: ETHICS IN BUSINESS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course aims to expose students to the knowledge and skills necessary to think through difficult ethical decisions encountered in organisational life and to make responsible decisions. It seeks to develop standards of professionalism that will allow the practitioner to identify, analyse and resolve ethical issues in business decision-making.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3037
COURSE TITLE: INTERNATIONAL BUSINESS MANAGEMENT
CREDITS: 3
PREREQUISITES: ECON 1001 AND ECON 1002 , AND MGMT 2023 OR MKTG 2001 (MGMT 2003)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course provides students with a thorough grounding in the various aspects of international business; such as:

- the forces of globalization
- motives for and methods used in engaging in international business
- the role of the state in the conduct of international business
- The effects of socio-cultural systems within countries on the conduct of international business
- Foreign exchange systems and institution to facilitate international transactions

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: MGMT 3046
COURSE TITLE: COMPANY LAW
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: Partnership and Company law. Proceedings against partners and proof of partnership and separate debts in bankruptcy. Companies registered under the relevant legislation in force in the Caribbean area. Formation and flotation, ultra vires. Meetings and resolutions.

LEVEL: III
SEMESTER: I (FT/EU)
COURSE CODE: MGMT 3048
COURSE TITLE: FINANCIAL MANAGEMENT II
CREDITS: 3
PREREQUISITES: MGMT 2023 AND MGMT 2032 OR ECON 2000 OR ECON 2001 OR MATH 2210
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with the major skills needed for a senior financial officer with respect to short-term financial operations (working capital management and financing) and long-term financial operations (capital structure, financing options) and introduces some international finance issues. Students will learn how to apply their learning in real-world examples.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3050
COURSE TITLE: INVESTMENT AND ANALYSIS
CREDITS: 3
PREREQUISITES: MGMT 2023
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course discusses investment functions and explains the nature of the decision-making process. It provides a frame of reference in which the students can make a value judgment based upon returns and risks of investment. The course is designed to bring the principles of investment and good theory into the practical decision-making process.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3051
COURSE TITLE: TAXATION I
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course provides an overview of the methods that governments use to raise revenue through taxation. The role that taxation plays in society in the developed countries and underdeveloped countries is examined.

LEVEL: III
SEMESTER: I (EU) & SEMESTER II (FT)
COURSE CODE: MGMT 3053
COURSE TITLE: INTERNATIONAL FINANCIAL MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 2023 AND MGMT 2024
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with broadening the understanding of financial techniques and Financial Markets in a wider geographic context. Students will gain knowledge of International Financial Markets and learn how to analyse multicurrency issues.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3055
COURSE TITLE: APPLIED TOPICS IN CORPORATE FINANCE
CREDITS: 3
PREREQUISITES: MGMT 2023 AND MGMT 3048
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This capstone course applies the basic financial theory covered in Financial Management I and II to the solution of real world issues encountered by financial managers. The CASE METHOD is used to enhance the students' ability to develop business judgment in financial issues and to enable the development of plans that are implementable.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3060
COURSE TITLE: OPERATIONS, PLANNING AND CONTROL
CREDITS: 3
PREREQUISITES: MGMT 2026 (MGMT 3057)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: Building on the earlier course in Production and Operations Management, this course is intended to illustrate the array of planning and control techniques available to management to ensure the maximum productivity, quality, efficiency and profitability of the various operation systems involved in the production of goods and services.

LEVEL: III
SEMESTER: II (FT/EU)
COURSE CODE: MGMT 3062
COURSE TITLE: COMPENSATION MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 2008 AND MGMT 3017
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The objective of this course is to familiarize students with the following: theories of compensation; organisation policies and its impact on compensation; behavioural effects of compensation plans.

LEVEL: III
SEMESTER: II (EU)
COURSE CODE: MGMT 3079
COURSE TITLE: ADVANCED BANKING LAW
CREDITS: 3
PREREQUISITES: MGMT 2030 AND MGMT 2021
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is a following-up of "Banking law" and takes into account the considerable changes in banking law, regulation and practice that have taken place in recent years. It puts a special emphasis on financial markets: New technology has revolutionized the nature and threatened the existence of traditional stock and exchanges; the course analyses how exchanges have responded to developments in automation, and the resultant laws and their enforcement.

LEVEL: III
SEMESTER: II (EU)
COURSE CODE: MGMT 3080
COURSE TITLE: BANK TREASURY MANAGEMENT
CREDITS: 3
PREREQUISITES: MGMT 1022 AND MGMT 2031
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is concerned with money market, foreign exchange and capital market business from the point of view of the bank. It covers treasury management of financial services institutions; banking and investment supervision and regulation; market practice and procedures.

LEVEL: III
SEMESTER: I (EU)
COURSE CODE: MGMT 3081
COURSE TITLE: CREDIT ANALYSIS AND LENDING
CREDITS: 3
PREREQUISITES: MGMT 1022 , MGMT 2031 AND MGMT 2023
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course covers the principles and practice of:
Business Lending: risk management at portfolio level; the principles of business lending: credit monitoring, control and recovery; borrowing requirements and credit risks associated with differing types of business; specialist services relevant to a lending situation;
Consumer credit: the effective management of risk with the broadening of lending facilities to individual (non-business) customers.

LEVEL: III

SEMESTER: II (FT)

COURSE CODE: MGMT 3085

COURSE TITLE: DERIVATIVES MARKETS

CREDITS: 3

PREREQUISITES: MGMT 2023 AND MGMT 2024

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The purpose of this course is to provide the students with the necessary skills to value and to employ options, futures, and related financial contracts. In order to provide a useful treatment of these topics in an environment that is changing rapidly, it is necessary to stress the fundamentals and to study some important applications. The topics that will be covered are:

- Futures Markets and Their Applications, including the pricing and the use of futures contracts on stock indices, on commodities, and Treasury instruments;
- Options Markets and Their Applications, covering the valuation and use of options, including a discussion of the empirical evidence and dynamic asset allocation strategies;
- Swaps, Complex Derivatives, Structured Securities including several cases, and the use (and misuse) of derivatives in the context of corporate applications.

SEMESTER: II

COURSE CODE: MGMT 3095 (FT)

COURSE TITLE: PROFESSIONAL ETHICS

CREDITS: 3

PRE-REQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: On completion of this course, students will be able to recognize the values fundamental to the experience of being a professional; develop the skills for moral reasoning that allow these values to be interpreted; apply the theoretical frameworks and interpretive skills in recognizing and dealing with professional ethical issues; identify ethical dilemmas and apply the appropriate moral paradigm/reasoning to solve these; demonstrate a positive shift in their moral reasoning that would illuminate any areas of ethical ambiguity; and contribute to the development of an ethical culture in their respective workplaces.

LEVEL: III

SEMESTER: I (EU)

COURSE CODE: MGMT 3100

COURSE TITLE: LIABILITY INSURANCE

NUMBER OF CREDITS: 3

PREREQUISITE: MGMT 1011 AND MGMT 2060

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course aims to provide students with practical and theoretical knowledge of liability insurance, including professional indemnity, directors' and officers' liability, employers' liability and workmen's compensation, and public liability and products liability insurance.

LEVEL: III

SEMESTER: I (EU)

COURSE CODE: MGMT 3101

COURSE TITLE: INSURANCE REGULATIONS AND MARKET CONDUCT

NUMBER OF CREDITS: 3

PREREQUISITE: MGMT 1011 AND MGMT 2060

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is designed to provide students with a broad description of insurance regulation, market conduct and the relevant participants. The course also addresses the framework that must be used to identify, measure, mitigate and manage legal and reputational risks.

LEVEL: III

SEMESTER: II (EU)

COURSE CODE: MGMT 3102

COURSE TITLE: RISK MANAGEMENT IN INSURANCE

NUMBER OF CREDITS: 3

PREREQUISITE: MGMT 1011 AND MGMT 2023

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The aim of the course is to give students a working knowledge of the role of risk management in developing and maintaining an effective and efficient operation in any organization. The course also provides an understanding of the main types of reinsurance contracts, the ways in which such contracts may be arranged and the application of reinsurance techniques to main classes of insurance business. Emphasis is also placed on risk financing techniques, on risks which are insurable, and the design of insurance programmes. The structure and operation of international reinsurance markets, and financing strategies in a global environment are also covered.

LEVEL: III
SEMESTER: II (EU)
COURSE CODE: MGMT 3103
COURSE TITLE: INSURANCE ACCOUNTING
NUMBER OF CREDITS: 3
PREREQUISITE: MGMT 1011 AND ACCT 2014
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course focuses on the specific accounting principles and practices relating to the life and non-life insurance sectors. The preparation, reporting and analysis of financial statements of insurance firms will be addressed. Students should have prior knowledge of financial accounting.

LEVEL: III
SEMESTER: 2 (EU)
COURSE CODE: MGMT 3104
COURSE TITLE: INSURANCE ACCOUNTING
NUMBER OF CREDITS: 3
PREREQUISITE: MGMT 1011
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course will introduce the objectives and terminology of insurance underwriting and claims. Students will learn the underwriting decision-making process involved in insuring a client or business. The course aims to improve your technical claim handling abilities, as well as, your communication and negotiation skills.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: MGMT 3310
COURSE TITLE: ADVANCED STRATEGIC MANAGEMENT SIMULATION
CREDITS: 3
PREREQUISITES: NONE
CO-REQUISITES: NONE, HOWEVER, STUDENTS TAKING THIS COURSE WILL ALSO BE REQUIRED TO TAKE MGMT 3031
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is designed to complement MGMT 3031 – Business Strategy and Policy by giving students an opportunity to manage a virtual company and to compete against other teams all bent on market dominance. If one were to use an aviation metaphor, Business Strategy and Policy would be equivalent to ground school and this course simulator training.

LEVEL: III
SEMESTER: I
COURSE CODE: MGMT XXXX*
COURSE TITLE: OCCUPATIONAL SAFETY AND HEALTH MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
OPEN TO 40 FSS STUDENTS IN THE FIRST INSTANCE
COURSE DESCRIPTION: This “Occupational Safety and Health Management” course is intended to make students aware of the OSH duties and rights of employees and employers, and would also make them able to bring their knowledge to bear on the personal safety at home and in their communities. Students will be introduced to the types of hazards existing in various situations, and will learn to perform basic risk assessments, identifying unsafe acts and unsafe conditions, and proposing action plans to prevent and reduce accidents, injuries, and other losses. The course will look at elements including health, safety and welfare. The concept of electrical, physical, chemical, vibration, ergonomic, stress, and several other hazards will be introduced in this course. It should be noted that this course refers to the requirements of the OSH Act of Trinidad and Tobago (2004), as amended, with particular focus on its health and safety requirements. *This course is not a 'law' course, and does not purport to advise on issues such as industrial relations or legal alternatives.*
**Please check the department office for course codes.*

LEVEL: III
SEMESTER: II
COURSE CODE: MGMT XXXX*
COURSE TITLE: QUALITY MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
OPEN TO 40 FSS STUDENTS IN THE FIRST INSTANCE
COURSE DESCRIPTION: This “Quality Management” course will seek to develop in students an understanding of their own values and those of the workplace, convert these into expectations and needs, and aim for success in their work and personal lives. At work, students should be able to align their personal values and competencies with organisational expectations to bring about loyal customers, operational excellence, profitability, and sustainable competitive advantage. Using their grasp of quality theory, tools, and methods gained from this course, students should be outfitted with the basics to surpass expectations of internal and external customers, and prove themselves to be excellent investments for their company through consistent delivery of value by meeting objectives, contributing to continual improvement, and collaborating within stakeholder groups as appropriate.
**Please check the department office for course codes.*

LEVEL: II

SEMESTER: I (FT/EU) & II (FT ONLY)

COURSE CODE: MKTG 2001 (MGMT 2003)

COURSE TITLE: PRINCIPLES OF MARKETING

CREDITS: 3

PREREQUISITES: ACCT 1002 AND EITHER ECON 1001

OR AGBU 1005

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is intended to provide students with the conceptual framework and analytical skills necessary for the analysis of markets and marketing activities of firms in a dynamic environment.

LEVEL: III

SEMESTER: I (FT/EU)

COURSE CODE: MKTG 3000

COURSE TITLE: MARKETING MANAGEMENT

CREDITS: 3

PREREQUISITES: MKTG 2001 (MGMT 2003)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is concerned with the development of the student's marketing decision-making skills and communication effectiveness. It is case-based, and students are expected to undertake a marketing project based on fieldwork.

LEVEL: III

SEMESTER: II (FT)

COURSE CODE: MKTG 3001

COURSE TITLE: INTERNATIONAL MARKETING MANAGEMENT

CREDITS: 3

PREREQUISITES: MKTG 2001 (MGMT 2003)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course focuses on the techniques and strategies necessary to develop marketing plans for the international market place.

LEVEL: III

SEMESTER: I (FT)

COURSE CODE: MKTG 3002

COURSE TITLE: MARKETING RESEARCH

CREDITS: 3

PREREQUISITES: MKTG 2001 (MGMT 2003) AND

MGMT 2012 OR ECON 2008 (ECON 2006)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course focuses on the design and execution of market research projects and the presentation of results in a form useful for decision makers.

LEVEL: III

SEMESTER: II (FT)

COURSE CODE: MKTG 3007 (MS30D)

COURSE TITLE: MARKETING PLANNING

CREDITS: 3

PREREQUISITES: MKTG 2001 (MGMT 2003) , MGMT

2023 AND MGMT 2012 OR ECON 2008 (ECON 2006)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The intention is to equip students with the tools necessary for effective marketing planning in the public and private sectors. Analytical methods and data sources necessary in defining competition, analyzing an industry and customers, and forecasting market potential is covered in depth. Students are expected to develop an actual marketing plan as a coursework project.

LEVEL: III

SEMESTER: I (FT)

COURSE CODE: MKTG 3010

COURSE TITLE: INTEGRATED MARKETING COMMUNICATION

CREDITS: 3

PREREQUISITES: MKTG 2001 (MGMT 2003)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The integrated marketing communication concept; the role of integrated marketing communication in the marketing process; the communication process; goals and objectives setting; budgeting; creative strategy planning and development; the role of advertising agencies and other marketing communication organisations; media selection; the integrated marketing communication mix elements; the measurement of effectiveness; quantitative and qualitative research in integrated marketing communication; the regulatory framework.

LEVEL: I
SEMESTER: I
COURSE CODE: PSYC 1001 (PSYC 1003)
COURSE TITLE: INTRODUCTION TO PSYCHOLOGY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The concepts and practice of psychology are becoming increasingly important in our society. This course allows students to gain an understanding of basic principles in psychology. It also illustrates some basic techniques of measuring human behaviour. An attempt will also be made to indicate where psychological principles could play an effective part in understanding and solving certain problems. The course is organised into seven sections. An attempt will also be made to use a multi-disciplinary approach through illustrations. The theme of humanistic psychology will be used alongside the Freudian and Behaviouristic approaches to explore whether human beings have the inherent nature to transcend the environment or to remain always at the mercy of environmental forces. Among the topic areas dealt with in this course are: sensation and perception, learning, motivation, memory, emotions, intelligence, personality, development and research methods.

This course is a prerequisite for all other second and third year

LEVEL: I
SEMESTER: II
COURSE CODE: PSYC 1004
COURSE TITLE: INTRODUCTION TO SOCIAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course seeks to introduce students to the field of Social Psychology as the scientific study of how people think about, influence, and relate to one another while introducing its scope of study and its methodology. This course intends to give students an appreciation for the combined analysis of psychological and sociological perspectives in studying human behaviour. Social Psychology will, therefore, be constructed as an interactionist discipline. Students will be exposed to numerous social psychological concepts, particularly in the light of empirical research, including primary and secondary socialization and its consequences in relationships; self and personality development; attitude formation and measurement; persuasion; conformity, compliance, obedience and deviance; group behaviour; interpersonal relations; impression formation, aggression and altruistic behaviour. Each topic will be covered in sufficient depth for students to be able to appreciate classical social psychological concepts and findings. Students will also develop a keen appreciation for social psychology as a tool for national, as well as personal development.

LEVEL: I
SEMESTER: II
COURSE CODE: PSYC 1009
COURSE TITLE: RESEARCH METHODS IN PSYCHOLOGY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course introduces the first-year psychology undergraduate student to science as a philosophy, and psychology as a branch of science. Research methods unique to psychology and the ethical implications of studying human behaviour will be covered. The content to be covered in the course includes conducting literature review and evaluation of psychological research, understanding psychological measures and designing ethical psychological studies, and communicating research findings to others.

LEVEL: II
SEMESTER: II
COURSE CODE: PSYC 2002
COURSE TITLE: ABNORMAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will include an examination of the causes, classification, and treatment of abnormal behaviour. We will examine topics such as reactions to stress and adjustment disorders, anxiety disorders, personality disorders, sexual disorders and deviations, disorders of mood and behavioural disorders of adolescence and childhood. Methods of assessment, including psychological testing, and various approaches to treatment will also be considered.

LEVEL: II
SEMESTER: II
COURSE CODE: PSYC 2003
COURSE TITLE: PHYSIOLOGICAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Physiological psychology reflects the biological processes underlying human behaviour. This course introduces students to the neurology, endocrinology (hormonal) and psychopharmacological bases of behaviour and considers their influence in perception, motivation and emotion, sleep and learning and memory.

LEVEL: II
SEMESTER: I
COURSE CODE: PSYC 2004
COURSE TITLE: PERSONALITY THEORY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The psychological approach to personality. How personality is defined and measured: A comparison of selected theories in personality (e.g. Erikson, Freud, Rogers). A central issue is: the relationship between the social environment and personality formation.

LEVEL: II
SEMESTER: II
COURSE CODE: PSYC 2007
COURSE TITLE: PSYCHOMETRICS AND TESTING
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course provides an introduction to the theory, method, and application of psychological testing. The content includes: concepts of psychological testing; principles of psychological measurement; techniques used to analyze tests; development of tests (e.g., cognitive, emotional intelligence, personality); and the use of psychological tests to make decisions about individuals. The focus will be on description of the basic principles of psychological measurement that must be applied in order to properly evaluate psychological tests, as well as on some of the major applications of psychological tests in education, industry, and clinical practice.

LEVEL: II
SEMESTER: II
COURSE CODE: PSYC 2008 (PSYC 2015)
COURSE TITLE: COGNITIVE PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will introduce the contribution made by cognitive psychology to our understanding of human behaviour and mental processes, including perception, attention, problem-solving, memory and language.

LEVEL: II
SEMESTER: I
COURSE CODE: PSYC 2010
COURSE TITLE: STATISTICS AND RESEARCH DESIGN IN PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004 AND ECON 1005 OR SOCI 1005 AND PSYC 1009
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Parametric and non-parametric statistical procedures and their descriptive and inferential application to behavioural research are applied to a variety of research questions and experimental designs emphasizing those used in psychological research. Computer programming for data organisation and analysis is taught. Concepts and techniques learnt in this course are generously applied throughout later psychology courses.

LEVEL: II
SEMESTER: I
COURSE CODE: PSYC 2011
COURSE TITLE: SELECTED THEORIES IN SOCIAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course presents students with an overview of the theories and content areas in social psychology. Social psychology is the broadest of the branches of psychology, analyzing how the individual influences, and is in turn influenced by the actual or imagined presence of others. This course gives students an understanding of the processes and forces that shape and are shaped by human interaction. Core topics will include: attribution theories, social exchange theories, field theory, consistency theories, reactance theory, theories on self, social comparison theory, social cognition and social perception. The course is divided into four sections. These sections will introduce students to specific theories and concepts in social psychology. All lectures and tutorials are essential.

LEVEL: II
SEMESTER: I
COURSE CODE: PSYC 2012
COURSE TITLE: DEVELOPMENTAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course focuses on theories and patterns of human development from pre-natal stages to old age. The interplay between cultural norms and psychological patterns is examined, and the factors related to healthy growth and development from an individual and a societal perspective are explored. The course also examines preventive and rehabilitative measures.

LEVEL: II
SEMESTER: I
COURSE CODE: PSYC 2016
COURSE TITLE: SENSATION AND PERCEPTION
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Humans are constantly taking in information from the environment, whether it is the words on this page or the sounds in the classroom. Sensation involves the biological mechanisms that detect physical stimuli and translate them into neural activity. Perception refers to the processes the brain uses to actively interpret sensory information, and form a representation of the external world. This course will focus on the biological and cognitive mechanisms of sensation and perception in the visual and auditory systems, but will also consider the other sensory modalities.

LEVEL II
SEMESTER: II
COURSE CODE: PSYC 2019 (PSYC 3004)
COURSE TITLE: EXPERIMENTAL AND APPLIED PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004 AND ECON 1005 OR SOCI 1005
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Students acquire advanced skills in psychological experimentation and also an understanding of how psychological concepts can be applied towards solving human problems. Experimental work will emphasize theories and concepts obtained from psychology courses previously or concurrently taken, showing the value and implications of experimental work in psychology.

LEVEL: III
SEMESTER: II
COURSE CODE: PSYC 3002
COURSE TITLE: ADVANCED TOPICS IN PERSONALITY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines personality theories, personality characteristics including traits, aptitudes, values, style and interests, the role of personal factors, biological and environmental influences on personality. Definitions of personality derived from classical and modern theorists are examined. Emphasis is placed on primary sources.

LEVEL: III
SEMESTER: II
COURSE CODE: PSYC 3003
COURSE TITLE: COMMUNITY & ENVIRONMENTAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Theories developed in a variety of areas – social psychology, sociology, ethnology, political science, architecture and anthropology are synthesized to understand and assess the interaction between the individual and his environment.

LEVEL: III
SEMESTER: II
COURSE CODE: PSYC 3014
COURSE TITLE: INDUSTRIAL AND ORGANISATIONAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course explores the applications of psychological theories and concepts to problems encountered in work environments with special reference to the Caribbean. The study of Industrial and Organizational (I/O) Psychology is important to all who are part of the world of work. It will benefit students who are interested in pursuing a career in I/O psychology, human resources, or simply want to understand how psychology applies to the workplace. I/O psychology is a subfield of psychology concerned with various aspects of people in the workplace, including employee productivity and well-being. This course will introduce students to methods, practice, research, and theories of Industrial and Organizational (or I/O) Psychology. It will demonstrate the connection between psychological theory and application and will draw on examples and illustrations from the world of work.

LEVEL: III
SEMESTER: II
COURSE CODE: PSYC 3027 (PSYC 3021)
COURSE TITLE: MOTIVATION AND EMOTIONS
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course seeks to assist students in understanding the psychological bases for human motivation and emotion. Theoretical as well as experimental points of view will be considered ranging from the infancy of the subject to present time. It begins by examining the historical underpinnings of the subject, then analyzing the basic drives that we possess, continuing with our emotions, the brain and its role in feeling, mood disorders, motivation and finally social interaction that is emotionally charged.

LEVEL: III
SEMESTER: I
COURSE CODE: PSYC 3022
COURSE TITLE: LEARNING AND MEMORY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will explore how humans acquire and remember information that allows them to meet the demands of a complex world. The primary interest is related to learning and memory in humans, but it will also cover how studying lower animals is beneficial.

LEVEL: III
SEMESTER: I
COURSE CODE: PSYC 3023
COURSE TITLE: CONTEMPORARY ISSUES IN SOCIAL PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course emphasizes the linkages between social psychological theory and social issues. It illustrates how social psychological theories and/or principles (for example, equity theory, dissonance reduction, prejudice etc.) can be applied to help understand and solve social problems (e.g. poverty, crime, racism) in Caribbean societies, Trinidad and Tobago in particular.

LEVEL: III
SEMESTER: YEAR LONG
COURSE CODE: PSYC 3025
COURSE TITLE: RESEARCH PROJECT IN PSYCHOLOGY
CREDITS: 6
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004 ; PSYC 2010 AND PSYC 2019 (PSYC 3004)
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: In order to pursue this course, students must be in Level 3 and registered in the Psychology (Major/ Specialization) Programme. The project will help develop the student's capability in formulating research themes, data collection and analysis from a psychological perspective. This full year course involves seminar-type classes and close frequent consultations with a Project Supervisor from the Department's staff. Such research projects are normally carried out at the Psychological Research Centre.

LEVEL: III
SEMESTER: II
COURSE CODE: PSYC 3026
COURSE TITLE: HISTORY AND SYSTEMS IN PSYCHOLOGY
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The purpose of this course is to familiarise students with the various systems of thought that have developed over the lifespan of psychology from its philosophical origins to recent perspectives. This course will primarily rely upon readings, class presentation, and class discussion to convey this body of knowledge.

LEVEL: I
SEMESTER: I & III
COURSE CODE: SOWK 1001
COURSE TITLE: INTRODUCTION TO SOCIAL WORK
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This is an introductory Social Work course exposing students to the guiding philosophy of social work informed by principles of human rights and social justice and outlines the social mandate of the profession. It also presents the foundations of social work practice, the main theoretical underpinnings, and the requirements for developing professional identity as a social worker.

LEVEL: I - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER: II
COURSE CODE: SOWK 1003
COURSE TITLE: THEORY AND PRACTICE OF SOCIALWORK I
CREDITS: 3
PREREQUISITES: SOWK 1001
CO-REQUISITES: SOWK 1010
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines and explores theories of Social Work and their applicability in shaping the Social worker's response to the developmental imperatives of Caribbean people. The helping relationship in this context is critically appraised, exploring the processes of interviewing, relationship building, strategies of empowerment, assessment and intervention planning.

LEVEL: I
SEMESTER: II
COURSE CODE: SOWK 1007
COURSE TITLE: LAW FOR SOCIAL WORKERS
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: An introduction to legal principles and Social Legislation in the West Indies, the Court System (including Tribunals); Professional Role of the Social Worker in court in term's of duty to the Court and to the client and the importance of the Social Enquiry Report. Laws relating to the Family, the Aged and Juvenile Crime Will also be covered.

LEVEL: I - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER: II
COURSE CODE: SOWK 1010
COURSE TITLE: SOCIAL WORK PRACTICUM I
CREDITS: 3
PREREQUISITES: SOWK 1001
CO-REQUISITES: SOWK 1003
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Students registered for SOWK 1010 are required to read SOWK 1003 concurrently, and must have either successfully completed SOWK 1001 or have been formally granted exemptions with credits. Social Work Practicum I is designed to foster practical understanding of the helping process and initiate the development of core skills and attitudes in Social Work students.

LEVEL: II - FOR SOCIAL WORK STUDENTS ONLY

SEMESTER: I

COURSE CODE: SOWK 2002 (SOWK 2000)

**COURSE TITLE: THEORY AND PRACTICE OF
SOCIAL WORK II**

CREDITS: 3

PREREQUISITES: SOWK 1001 AND SOWK 1003

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: A critical appraisal of theories of social work is continued. The skills and knowledge of the social worker; basic principles of social case work, practice skills for working with individuals and families, are explored in general and analysed within the Caribbean context. Issues of diversity and anti-discriminatory practice are also critically examined.

LEVEL: II - FOR SOCIAL WORK STUDENTS ONLY

SEMESTER: II

COURSE CODE: SOWK 2003

**COURSE TITLE: THEORY AND PRACTICE OF
SOCIALWORK III**

CREDITS: 3

**PREREQUISITES: SOWK 1001 SOWK 1003
AND SOWK 2002 (SOWK 2000)**

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: The course examines the concepts and theoretical foundations of practice with groups in Social Work. It focuses primarily on the small group, examining stages of development, group dynamics, functions, types and intervention modalities and skills used in working in this modality.

LEVEL: II

SEMESTER: II

COURSE CODE: SOWK 2007

COURSE TITLE: DISABILITY STUDIES

CREDITS: 3

PREREQUISITES: NONE

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course introduces the student to Disability Studies. It identifies the ways in which differently abled persons are marginalized and restricted and experience discrimination within an unadaptive society. Via descriptions of the current status of persons with disabilities in the Caribbean context, it examines the interaction of persons with disabilities within the existing political, social and cultural and legal systems. The historical struggles for rights and services by the disabled are highlighted. Policy needs for future development are outlined. This course is taught in partnership with persons with disabilities and is grounded in the epistemological belief that the creation of knowledge about disability should be with / by people with disabilities.

LEVEL: II - FOR SOCIAL WORK STUDENTS ONLY

SEMESTER: II and III

COURSE CODE: SOWK 2009

**COURSE TITLE: INTERNATIONAL SOCIAL WORK
CREDITS: 3**

PREREQUISITES: SOWK 1001 AND SOWK 1003

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: This course examines the impact of globalization on social issues worldwide and on social work practice in general. The course presents and introduction to global perspectives in the field of social work and includes varied examples of social issues in diverse regions of the world. Students are encouraged to examine the impact of global interdependence on social work practice and policy as current challenges are faced in the developed and developing world. Within the framework of the social work international code of ethics, students will learn to critically analyze varied practice approaches utilized in dealing with international social welfare issues.

LEVEL: II - FOR SOCIAL WORK STUDENTS ONLY

SEMESTER: (YEAR LONG)

COURSE CODE: SOWK 2008

COURSE TITLE: SOCIAL WORK PRACTICUM II

CREDITS: 6

PREREQUISITES: SOWK 1001 SOWK 1010

**CO-REQUISITES: SOWK 2002 (SOWK 2000) AND SOWK
2003**

**DEPARTMENT RESPONSIBLE: BEHAVIOURAL
SCIENCES**

COURSE DESCRIPTION: Students registered for SOWK 2008 (Year-long practicum II) are required to read SOWK 2002 (SOWK 2000) and SOWK 2003 concurrently. The primary purpose of the placement remains the development of students' practice skills. Students are encouraged throughout this placement to evaluate their own skill development performance. Where possible, Semester I will emphasize case work and Semester II will emphasize group work. SOWK 2008 will be assessed at 40% at the end of the first semester and 60% at the end of the second semester. This is a year-long course and students are required to complete 336 contact hours.

**LEVEL II - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER II**

COURSE CODE: SOWK 2021

COURSE TITLE: HUMAN BEHAVIOUR: PERSON-IN-ENVIRONMENT PERSPECTIVE

CREDITS: 3

PREREQUISITES: SOWK 1001 AND SOWK 1003

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course will provide students with a knowledge base about human behaviour and growth, over the life span. An ecological perspective and systems framework together with a developmental approach to some of the major sociological and psychological theories are used to provide an understanding of the interaction between a person and the social systems in which individuals live.

In addition, the course will address the cultural and environmental factors that impact on human behaviour and growth. Inequality, discrimination, and differential access to opportunities experienced by vulnerable groups, such as the elderly, persons living with HIV/AIDS, the disabled, gays and lesbians among others are examined. Content on gender, age, and sexual orientation is included and addresses the impact which these variables have on individual functioning at each developmental stage of the lifespan. Issues will be discussed in relation to the English-speaking Caribbean and specifically to Trinidad and Tobago.

LEVEL: III

SEMESTER: II

COURSE CODE: SOWK 3002

COURSE TITLE: FAMILY AND CHILD WELFARE

CREDITS: 3

PREREQUISITES: PSYC 2012 AND PSYC 2002

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course explores the function of the family and various family forms and structures, with specific reference to the Caribbean context. The course of study examines the scope of family treatment, theoretical approaches and several intervention modalities for families and children. Competencies in diversity, anti-discriminatory and empowerment practice are also examined.

**LEVEL: III - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER: I**

COURSE CODE: SOWK 3009

COURSE TITLE: THEORY AND PRACTICE OF SOCIAL WORK : COMMUNITY ORGANIZATION

CREDITS: 3

PREREQUISITES: SOWK 2002 (SOWK 2000) AND SOWK 2003

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course deals primarily with the theory and practice of community organisation and change – basic concepts, assumptions, values and ethics, strategies and skills are examined. Contemporary community organisation practices are examined and their relevance to the developmental needs of Caribbean societies is explored. Students undertake this critical appraisal both in the classroom and through engagement in a community group project in selected communities.

**LEVEL: III - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER: II**

COURSE CODE: SOWK 3011

COURSE TITLE: THEORY AND PRACTICE OF SOCIAL WORK: HUMAN RESOURCE MANAGEMENT

CREDITS: 3

PREREQUISITES: SOWK 2002 (SOWK 2000) AND SOWK 2003 AND SOWK 3009

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This is the final theory and practice core course for BSC Social Work students. Its focus is on macro-level practice as implemented in management and administration activities in the human service industry. Principles of management, human resource management and organizational behaviour are framed in keeping with the Social Work task environment in Trinidad and Tobago. Students are also required to participate in workshop sessions covering a selected skill area for Social Work managers. Students are encouraged to use their Practicum and other experiences to contextualize and critically analyze management practice, needs and challenges in Social Work and to advance an integrated framework that could be applicable to managing Social Work agencies.

LEVEL: III
SEMESTER: I
COURSE CODE: SOWK 3012
COURSE TITLE: GROUP AND INDIVIDUAL COUNSELLING
CREDITS: 3
PREREQUISITES: PSYC 2012 AND PSYC 2002
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course examines several theoretical approaches to group and individual counselling, skills, intervention activities and techniques and the appropriateness and validity of these modalities for varying client populations. The applicability of these approaches and concepts to the Caribbean context is critically analysed. Competencies in diversity, anti-discriminatory and empowerment practice are also examined.

LEVEL: III - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER: YEAR LONG
COURSE CODE: SOWK 3017
COURSE TITLE: SOCIAL WORK PRACTICUM III
CREDITS: 6
PREREQUISITES: SOWK 1010, SOWK 2008, SOWK 2002 (SOWK 2000) SOWK 2003
CO-REQUISITES: SOWK 3009 AND SOWK 3011
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course is oriented to the development of students' research and practice skills in an employment setting. Students registered for SOWK 3017 are required to have successfully completed the following courses at the previous level: SOWK 2002 (SOWK 2000), SOWK 2003 and SOWK 2008. This is a year-long course and students are required to complete 336 contact hours.

LEVEL: III - FOR SOCIAL WORK STUDENTS ONLY
SEMESTER: III (SUMMER PROGRAMME)
COURSE CODE: SOWK 3019
COURSE TITLE: SOCIAL WORK PRACTICE IN RURAL COMMUNITIES
CREDITS: 3
PREREQUISITES: SOWK 2002 (SOWK 2000)
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course is designed to prepare students for generalist social work practice in rural areas, and to familiarize students with issues unique to rural communities. Throughout the course, special emphasis will be given to the service needs of populations at risk and to the social service delivery issues encountered in rural communities in the Caribbean.

LEVEL: I
SEMESTER: II
COURSE CODE: SOCI 1000
COURSE TITLE: INTRODUCTION TO SOCIOLOGY II
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Sociological Perspectives. Major Themes on Social Change and Development in the modern world.

LEVEL: I
SEMESTER: I
COURSE CODE: SOCI 1002
COURSE TITLE: INTRODUCTION TO SOCIOLOGY I
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: What is Sociology about? Structures of Power. An analysis of social institutions and processes.

LEVEL: I
SEMESTER: I & II
COURSE CODE: SOCI 1005
COURSE TITLE: INTRODUCTORY STATISTICS FOR THE BEHAVIOURAL SCIENCES
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Introduction to Statistics for the Behavioural Sciences represents an attempt to understand social and behavioural phenomena from a measurement perspective. Given the wide variation in measurement, based on the nature of the population that is being measured, this course will sensitize students to varying methods of data collection, treatment and analysis consistent with ongoing changes and variations in behavioural phenomena. To this end, the objective of this course is to train students to measure, understand and interpret behavioural phenomena.

LEVEL: I

SEMESTER: I

COURSE CODE: SOCI 1006

COURSE TITLE: INTRODUCTION TO ANTHROPOLOGY

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course provides a comprehensive introduction to anthropological methodology, the history of anthropology broadly conceived, the culture concept, and the ways in which the Caribbean is and has been embedded within a larger anthropology paradigm. The course examines various aspects of human behaviours, lifestyles and institutions from various cultures including language and communication, economic and political systems, ethics and morality, identity and culture, gender, race and sexuality; and how anthropologists approach the study of such phenomena. It will also familiarise students with famous anthropologists both past and present. Over the semester the course will answer these core questions: What is anthropology? What does it do? What does it tell us? Why is it useful? And how can students use it vocationally?

LEVEL: II

SEMESTER: I

COURSE CODE: SOCI 2000

COURSE TITLE: CLASSICAL SOCIAL THEORY

CREDITS: 3

PREREQUISITES: SOCI 1002

OR SOCI 1000

PREREQUISITES: SOCI 1002 OR SOCI 1000

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course introduces students to the works of pioneering sociological thinkers who dominated sociological theorizing in the 19th and early 20th centuries, critically evaluating the theoretical contributions of August Comte, Herbert Spencer, Emile Durkheim, Max Weber, Karl Marx, Harriet Martineau, WEB Dubois, Jane Addams and Charlotte Perkins Gilman.

LEVEL: II

SEMESTER: II

COURSE CODE: SOCI 2001

COURSE TITLE: MODERN SOCIAL THEORY

CREDITS: 3

PREREQUISITES: SOCI 1002 OR SOCI 1000

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: Topics include Modern Structuralism Structural-functionalism; Conflict theory. Phenomenological and Interactionist perspectives: Ethnomethodology; Symbolic Interactionism. Third World and Caribbean Perspectives: Frantz Fanon and the Sociology of Colonialism; Pluralism, Creole and Plantation Society models and beyond. Post-Structuralism; Post-Modernisation; Post-Colonialism Structuration Theory.

LEVEL: II

SEMESTER: II

COURSE CODE: SOCI 2006

COURSE TITLE: QUALITATIVE METHODS IN SOCIOLOGICAL RESEARCH

CREDITS: 3

PREREQUISITES: SOCI 1002 OR SOCI 1000

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course exposes student to field research, both within the community and in organisations. The object is to understand the meaning of the members' world; how their perception images and interpretations shape the members and the wider community. Students are trained to undertake qualitative research in this area by understanding phenomena in selected areas.

LEVEL: II

COURSE CODE: SOCI 2003

COURSE TITLE: SOCIOLOGY OF A DIASPORIC COMMUNITY

CREDITS: 3

PREREQUISITES: SOCI 1002 OR SOCI 1000

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course exposes students to the dynamics of a diasporic community in a post-colonial democracy. Focusing on the Caribbean region it deals with the processes of continuity and change among the people of Indian descent, and the issues confronting this community and the wider society in which it lives.

LEVEL: II
SEMESTER: I
COURSE CODE: SOCI 2007
COURSE TITLE: SURVEY DESIGN AND ANALYSIS
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
AND ECON 1005 OR SOCI 1005
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course allows students to understand the various interconnections between the methods (used in survey designs) and reliability of findings. Students gain hands-on experience with the computer, as it relates to the data entry of the actual survey which the student conducts in a test of understanding phenomena and research.

LEVEL: II
SEMESTER: I
COURSE CODE: SOCI 2010
COURSE TITLE: ANTHROPOLOGY OF THE PEOPLES OF THE CARIBBEAN I
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: An introductory course which treats:

- What is Anthropology?
- Anthropological methods and their problems.
- The cultural background of the Caribbean peoples.
- The concepts of culture, culture contact, acculturation, interculturalism, syncretism.
- Identity, culture and Caribbean society.

LEVEL: II
SEMESTER: II
COURSE CODE: SOCI 2031 (SOCI 2011)
COURSE TITLE: ANTHROPOLOGY OF THE PEOPLES OF THE CARIBBEAN II
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
CO-REQUISITES: SOCI 2010
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Building on Anthropology of the Peoples of the Caribbean I, students learn about some of the important institutions and processes of social change in Caribbean society. Urbanization and the changing ethnic and class relations in named Caribbean societies are considered, as are the various theoretical perspectives on the region, focusing on religion, the family, gender relations, "family land", "higglering" and "the informal sector".

LEVEL: II
SEMESTER: I
COURSE CODE: SOCI 2012
COURSE TITLE: SOCIAL CHANGE AND DEVELOPMENT
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course addresses the problematic, theories, and critiques of social development as applied to those societies that emerged on the world stage after the end of the Second World War. It closes with a consideration of development theory in the post modern era.

LEVEL: II
SEMESTER: II
COURSE CODE: SOCI 2015
COURSE TITLE: THE ORGANIZATION AND MANAGEMENT OF SOCIAL SERVICES
CREDITS: 3
PREREQUISITES: FOR B.SC. SOCIAL WORK STUDENTS- SOWK 1001 AND SOWK 1003
ALL OTHER STUDENTS - SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The Organisation and Management of Social Services aims to provide students with an understanding of the requirements for managing social service organizations. Students will be assisted in understanding the operational environment of social service agencies and ways in which organisational performance can be improved and optimized. To achieve this, the course is designed to help students to plan and humanise social service organisations through discussion and analysis of their experiences of social service organisations. Marks are given for discussion in tutorial sessions in addition to group project analytical reports.

LEVEL: II
SEMESTER: I
COURSE CODE: SOCI 2022
COURSE TITLE: SOCIAL GERONTOLOGY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course is designed to introduce students to the field of social gerontology and will focus on the social dimensions of the ageing. Within this setting, students are introduced to the demographic, biological, psychological and sociological theories of ageing, the social attitudes towards ageing and the effects of these attitudes on older persons and their participation in society. The major issues around the social consequences of the policies for the elderly in the Caribbean are discussed. This course contributes to an improved awareness of the continuity of life and assists in dispelling fears and misconceptions of ageing. Through project activities, this course provides the opportunity to determine the extent to which various theories on ageing apply to the Caribbean.

LEVEL: II
SEMESTER: I
COURSE CODE: SOCI 2023
COURSE TITLE: THE DEVELOPMENT OF SOCIAL POLICY (SOCIAL POLICY AND ADMINISTRATION I)
CREDITS: 3
PREREQUISITES: FOR B.SC. SOCIAL WORK STUDENTS- SOWK 1001 AND SOWK 1003
ALL OTHER STUDENTS - SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: Sub-theme – The Development of Social Policy. This introductory course is essential for a minor in a Social Development Policy and Planning. It covers the scope of social policy; the development of the welfare state; history of social policy in Trinidad & Tobago and key theoretical concepts for understanding and delivering social services.

LEVEL: II
SEMESTER: II
COURSE CODE: SOCI 2025 / GEND 2025
COURSE TITLE: WOMEN AND WORK IN THE GLOBAL ECONOMY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES/ BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course will introduce students to the study of women, work and social change in developing countries, focusing on women workers in labour intensive manufacturing jobs, issues related to women's work in the Caribbean in relation to the changing global trade environment (such as CSME and the EU-CARIFORUM EPA), and the situation of migrant women workers and women engaged in other formal and informal sectors of the global economy.

LEVEL: II
SEMESTER: I & II
COURSE CODE: SOCI 2030
COURSE TITLE: SOCIAL DEVELOPMENT POLICY
CREDITS: 3
PREREQUISITES: SOCI 1000 or SOCI 1002

COURSE DESCRIPTION: This course introduces students to the field of social development. It corresponds to the need for the university to prepare graduates with competencies and skills to respond to a national vision for social development. This course transforms a guiding framework for social development into modules that empower students to contribute to the peace and well-being of all citizens. It covers topics such as social development theory, social exclusion, and policy prescriptions for poverty alleviation and different stages of the family, (which serves as the context for personal life). Policy for specific priority social issues for the 21st century such as disaster preparedness, homelessness, mental illness and disability are included areas of study. The course examines societal values to promote social integration and the development of civil society and communities.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3002
COURSE TITLE: SOCIOLOGY OF EDUCATION I: PERSPECTIVES AND ISSUES
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Topics include The growth and development of Education as a distinct branch of study in Sociology; Theoretical perspectives in the Sociology of Education; Education and Society; Education and Social Stratification; Education and gender; Education and race; Education and Social Change; The teaching profession; The school as an organisation; The Sociology of Educational Knowledge.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3003
COURSE TITLE: SOCIOLOGY OF EDUCATION II: EDUCATION AND SOCIETY
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Topics include Educational Systems in developed and developing nations: An overview; Educational Systems in the Caribbean: Historical perspective; The school system in the contemporary Caribbean with special reference to Trinidad; Higher Education in the Caribbean: status and issues; The teaching profession in the Caribbean; The role of Education in decolonisation; Main problematic issues in the contemporary Caribbean.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3005
COURSE TITLE: SOCIOLOGY OF HEALTH AND ILLNESS
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course enables students to identify the relationship between social factors and illness. It explains how age, sex, class, ethnicity and culture can determine how a disease can become prevalent in one group as opposed to another. It also highlights the relationship between doctor and patient, and treats with the role of institutions such as hospitals, nursing homes, and health organisation and reorganisation within the Caribbean and beyond.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3006
COURSE TITLE: THE THIRD WORLD IN GLOBAL DEVELOPMENT
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines the current state of world development and the place of the Post Colonial World, in general and the English-speaking Caribbean in particular, within it. It is a companion to SY23F - Social Change and Development, and takes up the theme of fundamental changes in global techno-economic arrangements and their reflection in the nature of developmental theory. These theoretical issues are grounded through an examination of some current social issues (Poverty, Urbanization and International Migration) in Caribbean development.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3008
COURSE TITLE: INDUSTRIAL SOCIOLOGY I: THEORIES AND PRACTICE
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course focuses on the sociological study of work and industry. It assumes prior exposure to Sociological Theory or Organisational Theory and Behaviour as it seeks to apply those insights to an understanding of the structure and dynamics of work and industry in contemporary society.

LEVEL: III
COURSE CODE: SOCI 3010
COURSE TITLE: INDUSTRIAL SOCIOLOGY II: SOCIOLOGY OF INDUSTRIAL RELATIONS
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 AND SOCI 2000 OR SOCI 2001 OR MGMT 3021
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: As a follow up to SOCI 3008, it focuses on the issue of industrial relations and conflict drawing on the Caribbean experience.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3019
COURSE TITLE: SOCIAL POLICY ANALYSIS (SOCIAL POLICY AND ADMINISTRATION II)
CREDITS: 3
PREREQUISITES: FOR B.SC. SOCIAL WORK STUDENTS- SOWK 1001 AND SOWK 1003
ALL OTHER STUDENTS - SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Sub-theme – Social Policy Analysis This course equips students with in-depth knowledge of the contribution of social policy to social development. The course content covers comparative social policy; the use of frameworks for social policy analysis and detailed analysis of some selected areas e.g. poverty, the family, housing, employment, social work services, mental health, the environment and cooperatives.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3020
COURSE TITLE: SOCIAL DEVELOPMENT PLANNING
CREDITS: 3
PREREQUISITES: FOR B.SC.SOCIAL WORK STUDENTS- SOWK 1001 AND SOWK 1003
ALL OTHER STUDENTS - SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Social Development Planning introduces students to social development planning at macro and micro levels. The course maintains praxis and relevance to the Caribbean and the 21st century as core philosophical principles affecting the teaching process. The principles, processes and techniques of planning and the theoretical concepts of development are explored in this course. Issues such as social exclusion, ethnicity and gender that impact governance and the Caribbean development process for the 21st century are addressed within a context of sustainable and holistic development. The course emphasises the skills needed for social impact assessments (SIA) as they contribute to good governance. Students also experience collaboration with the professional world of policy and planning such as The Ministry of Community Development.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3028
COURSE TITLE: CARIBBEAN SOCIAL STRUCTURE I
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Insights into Caribbean social structure and the advent of the colonists from the 16th to the 20th centuries are offered, allowing students to understand the relationship among ethnicity, race, class and colour in West Indian societies, and how the historical legacy of slavery and indentureship produce cultural traditions and customs impacting on social structure and society.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3029
COURSE TITLE: CARIBBEAN SOCIAL STRUCTURE II
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course shows the interrelationship between macro external factors and Caribbean social structure, examining the relationship between the phenomenon of Caribbean migration, Caribbean societal development from post-emancipation to pre-independence times, and the issues of globalization, liberalization, religion, class and ethnicity on the Caribbean social structure in contemporary times.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3030
COURSE TITLE: SOCIOLOGY OF PENAL PRACTICE
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course considers the sociology of policing, lower and higher courts, imprisonment, capital punishment, welfare alternatives to prison, and attempts to develop popular justice. A considerable literature from a developmental perspective is available on the police, on courts, and on alternative strategies.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3031/GEND 3031
COURSE TITLE: SEX, GENDER AND SOCIETY: SOCIOLOGICAL PERSPECTIVES
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 AND GEND 1103
DEPARTMENT RESPONSIBLE: INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES/ BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course seeks to critically examine the sociological tradition of women, family and gender. It reviews the biological, anthropological and social approaches to the origins of sex differences and examines the changes in the sexual division of labour in human history. Finally it examines the significance of sexuality and its control in the ordering and structure of society.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3032
COURSE TITLE: CRIMINOLOGY I
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course seeks to provide students with a basic understanding of the major theories of crime and deviance and their relevance in terms of research and policy development. It also seeks to provide students with a working understanding of selected issues on crime with a local and Caribbean focus. Some of these selected issues include: theories of crime, Caribbean Criminology, the Muslimeem Insurrection, juvenile delinquency, white-collar crimes, crime statistics, fear of crime, community policing, victimization, gender and crime, and crime research and policy.

LEVEL: III
SEMESTER I
COURSE CODE: SOCI 3036
COURSE TITLE: CRIMINOLOGY II: POLICE AND SOCIETY
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: In Police & Society we examine and critique two of the essential institutions in society intended to treat or deal with crime: law enforcement and corrections. We will also as part of the content of the course develop complimentary research knowledge on deportees.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3038 / GEND 3038
COURSE TITLE: GENDER, ETHNICITY AND CLASS: ISSUES OF IDENTITY, NATION AND CITIZENSHIP IN THE ENGLISH-SPEAKING CARIBBEAN.
CREDITS: 3
PREREQUISITES: ANY OF THE FOLLOWING: SOCI 1002 OR SOCI 1000; HIST 2003; HIST 2004; HIST 2005; HIST 3001; HIST 3002; HIST 3003; HIST 3005; HIST 3601; SOCI 3029; GEND 2203
DEPARTMENT RESPONSIBLE: INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES / BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course seeks to raise the level of discourse on 'race' and ethnic relations in our societies and establish the centrality of gender to issues of 'race', ethnicity, class and culture. At the end of this course the student should be more familiar with the historical background to contemporary relations; have a better understanding of the ways in which women and men are differently located within the discourse on race and class in the region; and an appreciation of the new ways in which scholars have sought to understand and conceptualise these complex interactions. It is hoped that this course will contribute to a more informed approach to inter-ethnic and gender relations in the region. This course is intended for senior undergraduates and should be open to students from a range of faculties. Some knowledge of sociology would be an asset.

LEVEL: III
SEMESTER: I
COURSE CODE: SOCI 3039 / GEND 3039
COURSE TITLE: GENDER AND DEVELOPMENT WITH REFERENCE TO CARIBBEAN SOCIETY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: INSTITUTE FOR GENDER AND DEVELOPMENT STUDIES/BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course traces the emergence of the specialized field of women/gender and development since the 1970s. The feminist critique of 'development' is examined as well as the social, political and economic aspects of gender relations and their relation to the so-called development process. The course has a practical focus and provides an introduction to frameworks for gender analysis which influence policy decisions.

LEVEL: III
SEMESTER: 11
COURSE CODE: SOCI 3040
COURSE TITLE: SOCIOLOGY OF FAMILIES
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course introduces students to the sociological study of the family and establishes foundation knowledge in the field. Definitions of diverse 'families' are explored while elaborating on the historical relationship between family and society, the family life course, sexuality and parenting. Social influences on family stability and the role of macro social, political and economic forces of the family are also examined. The course caters for students of all disciplines of the Department of Behavioural Sciences.

LEVEL: III
SEMESTER: II
COURSE CODE: SOCI 3041 (SOCI 3037)
COURSE TITLE: POPULATION STUDIES II
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 ; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: Students make the linkage between population and other aspects of the universe, i.e. the environment, the economy etc. Next, considerations are given to the kinds of policies and control measures which may be adopted in respect of the population growth phenomenon. Students consider the links between population and development and perform basic demographic techniques.

LEVEL: I
SEMESTER: "SUMMER" ONLY
COURSE CODE: SOSC 1002
COURSE TITLE: INTRODUCTION TO COMPUTING
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES

COURSE DESCRIPTION: This course seeks to provide the rudiments of computers to all undergraduates enrolled in the Faculty of Social Sciences. Classroom teaching is accompanied by hands-on practical sessions in the computer laboratory where the student is introduced to electronic spreadsheets, word processing, database systems and the like.

LEVEL: I
SEMESTER: I
COURSE CODE: TOUR 1001
COURSE TITLE: INTRODUCTION TO INTERNATIONAL TOURISM
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: The travel and tourism industry is going through a state of change, affected by changes in the global social, political and economic environments. The course focuses on the dynamic global environment within which tourism operates. It is designed to establish an awareness of concepts and perspectives relevant to the understanding of the international travel and tourism industry and to give students a framework within which to analyze the various aspects of the industry. It provides a foundation for an understanding of international tourism and a basic knowledge for the more specialized tourism courses in the second and third years.

LEVEL: II
SEMESTER: II (FT)
COURSE CODE: TOUR 2002 (TOUR 2005)
COURSE TITLE: TRANSPORTATION AND TRAVEL
CREDITS: 3
PREREQUISITES: NONE (But normally open to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: Global tourism demand has been increasing at a phenomenal rate from 56 million international arrivals in the 80's to 620 million in 2000. This increased tourism demand has stipulated the rapid development of the transportation industry. The transportation industry has had to adjust in order to accommodate this increase and also more sophisticated demand. Adequate transportation infrastructure and access to generating markets is one of the most important prerequisites for the development of any destination. Thus, tourist transport is not a passive element of the tourist product but rather an integral part of the industry and the tourist's experience. The primary aim of this course is twofold: To evaluate the function of intermediation in the facilitation of travel and transport and to provide an understanding of the tourist transport system and to examine its provision, operation and the factors which influence its future development

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: TOUR 3003
COURSE TITLE: INTEGRATED SERVICE MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE (But normally open to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course will examine the many facets of receptive and customer services within the context of the Hospitality and Tourism industry. Students will be given the framework in which to develop skills, knowledge and attitude necessary for the implementation as well as the development of policies, procedures, service systems and strategies that will ensure quality service, customer satisfaction and the creation of a service-oriented environment in the organisation.

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: TOUR 3004
COURSE TITLE: TOURISM DESTINATION MARKETING
CREDITS: 3
PREREQUISITES: NONE (But normally open to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course examines the variables involved in the marketing of tourist destinations. Special attention is given to planning and operations of events and attractions in Trinidad and Tobago.

LEVEL: III
SEMESTER: I (FT)
COURSE CODE: TOUR 3005
COURSE TITLE: TOURISM PLANNING AND DEVELOPMENT
CREDITS: 3
PREREQUISITES: NONE (But normally open to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION:
This course seeks to provide an understanding of tourism as a tool for development and the contentious issues that it elicits. In this regard, students would be required to explore and critically assess the rationale for tourism development, tourism planning processes, institutional arrangements and stakeholder analysis in tourism planning, and resort planning and development.
**T&T Hospitality and Tourism Institute (THTI) course*

LEVEL: III
SEMESTER: II (FT)
COURSE CODE: TOUR 3008
COURSE TITLE: TOURISM IMPACT ANALYSIS
CREDITS: 3
PREREQUISITES: NONE (But normally open to students of Hospitality and Tourism ONLY)
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course evaluates the various tools/ mechanisms for assessing the various impacts of tourism; assesses the value of tourism management strategies on destinations, with particular reference to 'ethical and fairly traded tourism'; and examines the applicability of sustainable tourism within the context of sustainable development.

Faculty of Social Sciences - Courses NOT Offered in 2014/2015

LEVEL: II
SEMESTER: I & II
COURSE CODE: ACCT 2020
COURSE TITLE: COST AND MANAGERIAL ACCOUNTING
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course is designed for students who have not completed MS15E and MS15F. The focus is on Management Planning and Control. Business students and managers will understand the relevance of the more traditional accounting topics to business decisions.

LEVEL: DIPLOMA
SEMESTER: CONSULT WITH THE DEPT OF MANAGEMENT STUDIES FOR THIS INFORMATION
COURSE CODE: ACCT 4000
COURSE TITLE: FINANCIAL ACCOUNTING 1
CREDITS: 4
PREREQUISITES: NONE
CO-REQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course serves as an in-depth guide to financial statements. It explores the conceptual framework guiding preparation, the key components of and the interpretation of financial statements. All materials presented conform to the requirements of the International Financial Reporting Standards (SFRS).

LEVEL: DIPLOMA
SEMESTER: CONSULT DEPT OF MANAGEMENT STUDIES
COURSE CODE: ACCT 4001
COURSE TITLE: FINANCIAL ACCOUNTING II
CREDITS: 6
PREREQUISITES: NONE
CO-REQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: In this course students will be exposed to advanced topics such as foreign exchange, business combinations and taxation as they relate to and affect Financial Accounting. All materials presented conform to the requirements of the International Financial Reporting Standards (IFRSs). This course builds on the framework that was established in Financial Accounting 1 and exposes students to advanced financial accounting applications.

LEVEL: DIPLOMA
SEMESTER: CONSULT DEPT OF MANAGEMENT STUDIES
COURSE CODE: ACCT 4002
COURSE TITLE: CORPORATE FINANCE AND MANAGEMENT ACCOUNTING I
CREDITS: 4
PREREQUISITES: NONE
CO-REQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course serves as a guide to the major tenets of management accounting, and corporate finance. It explores the role of the management accountant, key costing philosophies and costing methodologies. Corporate finance tools used in making investing and financing decisions are covered. The course introduces students to the fundamental concepts that underlie the management accounting and corporate finance areas. The course emphasizes the role these two functions play in an organization and teaches students fundamental concepts and applications.

LEVEL: DIPLOMA
SEMESTER: CONSULT DEPT OF MANAGEMENT STUDIES
COURSE CODE: ACCT 4003
COURSE TITLE: MANAGEMENT ACCOUNTING II
CREDITS: 6
PREREQUISITES: NONE
CO-REQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course focuses on advanced topics in management accounting. It teaches the application of management accounting tools in the carrying out of the basic management functions: planning, control, decision making and performance management. The course enables students to perform cost and management accounting reporting to aid in corporate decision making.

LEVEL: DIPLOMA
SEMESTER:
COURSE CODE: ACCT 4004
COURSE TITLE: BUSINESS STRATEGY AND MANAGEMENT
CREDITS: 4
PREREQUISITES: NONE
CO-REQUISITES: NONE
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course serves to provide students with grounding in the functional areas of business management inclusive of business strategy formulation and analysis. It explores in detail the key management functions of Business Strategy, Human Resource Management, Marketing, Operations Management, Information Technology and Internal Control.

LEVEL: III
COURSE CODE: ECON 3004
COURSE TITLE: INDUSTRIAL ECONOMICS II
CREDITS: 3
PREREQUISITES: NONE
CO-REQUISITES: ECON 3001
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: The course takes participants through alternative strategies for the development of industry in developing countries, with special reference to the Caribbean. The course draws on the experiences of other countries and analyses the Caribbean record.

LEVEL: III
COURSE CODE: ECON 3026
COURSE TITLE: HUMAN RESOURCE POLICY AND PLANNING
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course is designed to give students an orientation to the problems of employment generation generally, in a developing world context.

LEVEL: III
COURSE CODE: ECON 3042
COURSE TITLE: SELECTED ISSUES IN PUBLIC FINANCE
CREDITS: 3
PREREQUISITES: NONE
CO-REQUISITES: ECON 3052
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: Privatization, Resource Allocation and Income Distribution; Economic Considerations of Health Sector Policy; Social Security in Development Context; Ricardian Equivalence; Fiscal Policy and Borrowing Conditionality; other topical issues relevant to the Caribbean.

LEVEL: III
SEMESTER: II
COURSE CODE: ECON 3058
COURSE TITLE: ECONOMICS OF CULTURE
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: Cultural Authenticity and Economics; Microeconomics of Culture; Case Studies of Festivals of the Caribbean region; Microeconomic Policy in Sport and Cultural Development; Economics of Cultural Exports.

LEVEL: III
COURSE CODE: ECON 3059
COURSE TITLE: ECONOMICS OF DEBT MANAGEMENT
CREDITS: 3
PREREQUISITES: ECON 2002, ECON 2003 AND ECON 1005
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: This course begins with a review of the principal forms of foreign indebtedness and their measurement together with the empirical trends in foreign indebtedness of countries of the Periphery since the 1970s. The course then moves to the theory of foreign debt management and then relates this to the actual experience of foreign indebtedness from the turn of the 1970s. The course concludes with the outline of a model and framework for foreign borrowing including the use of computerized debt-monitoring systems.

LEVEL: III
COURSE CODE: ECON 3060
COURSE TITLE: ECONOMICS OF FOREIGN INVESTMENT AND TRANSNATIONAL CORPORATIONS
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: Determinants of Foreign Investment; Forms of TNC participation - Equity (wholly-owned, joint venture), non-equity forms (management contracts, etc.). The legal framework (including bilateral Investments treaties, code of conduct, Foreign Investment Act); The management of TNCs; Negotiations with TNCs; Case Studies of negotiations and joint ventures.

LEVEL: III
COURSE CODE: ECON 3061
COURSE TITLE: ECONOMICS OF TECHNOLOGY AND TECHNOLOGY POLICY
CREDITS: 3
PREREQUISITES: ECON 2000 AND ECON 2002
DEPARTMENT RESPONSIBLE: ECONOMICS
COURSE DESCRIPTION: Technology theory and policy in mainstream economics and the developed, industrial economies: neoclassical, Evolutionary Schumpeterian and Marxist paradigms; modes of technology policy in the developed market economies. Development of technological capabilities in the Caribbean and the Third World.

LEVEL: CERTIFICATE
COURSE CODE: GOVT 0411
COURSE TITLE: A STUDY OF PERSONNEL MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course will cover the concept and philosophy of Personnel Management; The Personnel Functions; Human Resource Development; Organisation of the Personnel Management function; Relationships in Personnel Management; The Meaning and Organisation of Work; Employee Needs; Inter-personal Relationships; Human Resource Selection and Development; Worker Welfare and Job Tenure; Interviewing.

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 2010
COURSE TITLE: DELINQUENCY AND JUVENILE JUSTICE
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: Behavioural Sciences
COURSE DESCRIPTION: This course surveys the roles of youths as offenders and victims. It examines statistics, research and the literature as it relates to youth, delinquency and justice, and evaluates current patterns and practices of law enforcement, criminal courts and corrections relative to youths as offenders and victims.

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 2014
COURSE TITLE: FOUNDATIONS OF POLITICAL THOUGHT
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course examines pre-Socratic philosophy as well as Plato and Aristotle. Exposure to the political ideas of the Stoics, Epicurus, Cynics and Skeptics. Extended examination of Roman and Christian political thought.

LEVEL: II
SEMESTER: I
COURSE CODE: GOVT 2020
COURSE TITLE: GOVERNMENT AND POLITICS IN A SELECTED REGION
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course deals with Imperialism; Colonialism; Nationalism; Modernization; Ideology; The Military; Consociationalism.

LEVEL: III
COURSE CODE: GOVT 3005
COURSE TITLE: COMPARATIVE FEDERALISM
CREDITS: 3
PREREQUISITES: GOVT 1000 OR GOVT 1001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: A comparative and problem-oriented approach to the study of the theory and practice of federalism in selected old and new states.

LEVEL: III
SEMESTER: II
COURSE CODE: GOVT 3011
COURSE TITLE: VIOLENCE AND DEVELOPMENT
CREDITS: 3
PREREQUISITES: GOVT 2011
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course examines the historical changes in the patterns and meanings of violence globally. Special attention is paid to individual, collective and state violence in the Caribbean context. The main theories explaining the causes of violence and current research on attitudes to violence and the use of force to bring about social and political change are reviewed. Strategies of conflict management and prevention and their relationship to development and the transformation of political culture and state institutions that seek to monopolize the legitimate use of violence are discussed.

LEVEL: DIPLOMA
COURSE CODE: GOVT 4001
COURSE TITLE: ORGANISATIONAL THEORY AND PERSONNEL MANAGEMENT
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The nature and purpose of hierarchy in organisations, responsibility and authority in organisations, formal and informal relationships in organisations. Management by objectives: performance appraisal; policy formulation; decision-making; long range planning. Industrial labour relations and personnel management (the making of labour relations; collective bargaining; participation; recruitment and selection; training).

LEVEL: DIPLOMA
COURSE CODE: GOVT 4002
COURSE TITLE: PUBLIC ADMINISTRATION
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course introduces the student to the theories and principles as well as the typical practices which subsume the structure and function of state bureaucracies. This course of study will focus principally on systems of administration in the Westminster Whitehall tradition with appropriate references to other systems of administration.

LEVEL: DIPLOMA
COURSE CODE: GOVT 4003
COURSE TITLE: DEVELOPMENT ADMINISTRATION: THE CARIBBEAN AND THIRD WORLD
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course is designed to provide students with an understanding of administrative systems in the Commonwealth Caribbean and the Third World generally in the context of the political, social and economic environment in which these systems operate. It focuses on the structures and processes of public administration in this region and on the problems and issues that are associated with both administrative reforms and social and economic transformation.

LEVEL: DIPLOMA

COURSE CODE: GOVT 4006

COURSE TITLE: STATISTICS

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The nature and scope of statistics Data collection; Testing and reliability of data; Classification and tabulation; Presentation of statistics in diagrammatic form.; Frequency distributions and descriptive statistical measures; Index number theory and practice; Regression and correlation; Time series analysis; Probability theory; Estimation theory; Non- Parametric research.

LEVEL: DIPLOMA

COURSE CODE: GOVT 4007

COURSE TITLE: METHODS OF POLITICAL RESERACH

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The nature, scope and objectives of scientific research in the field of social sciences; The logic, models and techniques of scientific analysis and explanation; The nature, purpose and types of research designs; The problems and techniques of data collection; The methods and techniques of data analysis, interpretation and presentation.

LEVEL: DIPLOMA

COURSE CODE: GOVT 4008

COURSE TITLE: PUBLIC ENTERPRISE

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: The objectives of this segment of the course of study of Public Enterprises are: to understand the political and social rationalizations for the establishment of public enterprises and to evaluate their importance as administrative devices in the context of both the developed world as well as the developing; and to analyse the structural/functional characteristics of the principal types of organisations devised for the operation and management of public enterprises with particular attention to the implications of these characteristics for the performance and control of public enterprises.

LEVEL: DIPLOMA

COURSE CODE: GOVT 4009

COURSE TITLE: PUBLIC ENTERPRISE IN THE THIRD WORLD

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES

COURSE DESCRIPTION: This course is a sequel to the successful completion of the programme of study in Semester I. The focus would be on the experiences of Caribbean governments in particular and Third World governments generally in the operation of public enterprises. Special attention will be paid to (i) methodologies and mechanisms employed in planning the range of activities undertaken by public enterprises in these countries; and (ii) evaluation of their performances and their impact on the socio-economic well-being of the societies they serve.

LEVEL: II

COURSE CODE: HOTL 2001

COURSE TITLE: PROPERTY AND FACILITIES MANAGEMENT

CREDITS: 3

PREREQUISITES: HTM 228*

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course provides the opportunity for students to explore the management of the physical product and the implications for service management. Students will also examine the range of maintenance and refurbishment policies, engineering policies, environmental and energy commonly encountered in the management of accommodation. The course also investigates the multi-faceted nature of the Rooms Division and looks at the different systems of accommodation management to be found in the range of accommodation types. Legislation relating to property management and space requirements will also be discussed.

**T&T Hospitality and Tourism Institute (THTI) course*

LEVEL: II

COURSE CODE: HOTL 2002

**COURSE TITLE: HOTEL AND RESTAURANT
MANAGEMENT**

CREDITS: 3

PREREQUISITES: HTM 228*

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is intended to provide the grounding necessary to allow students to:

- identify the factors that make the difference between success and failure in the accommodation and restaurant business;
- develop a marketing plan to attract customers;
- design and price a menu for maximum promotional effect;
- provide service to the customer that will make them want to return;
- design the front office to add to the customer experience;
- design the back of the house to increase employee productivity;
- develop procedures for effective purchasing, receiving, storing and issuing of items;
- prevent food-borne diseases;
- analyse financial statements systematically to determine the profitability of the operation;
- efficiently staff the operations with quality employees.

**T&T Hospitality and Tourism Institute (THTI) course.*

LEVEL: III

COURSE CODE: HOTL 3002

COURSE TITLE: MANAGEMENT OF QUALITY

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The aim of this course is to sensitize hospitality and tourism management students to the critical importance of service excellence and professionalism in the hospitality and tourism industry. The course examines the service characteristics of hospitality and tourism systems and the implications of these characteristics on the design, operations and management of such systems. Topics to be covered include the nature of the service process, understanding the service encounter, defining and meeting the service expectations and delivery. Problems of service delivery, personal problems, motivation, training, stress, seasonality and quality control will also be emphasized.

LEVEL: III

COURSE CODE: HOTL 3003

COURSE TITLE: ENTERTAINMENT MANAGEMENT

CREDITS: 3

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course covers the types of live entertainment and logistics of special events management – crowd control, special effects, lighting, decorations, sound and protocol for fairs, festivals, sporting events and grand openings. This course will also introduce the student to the planning and organisation of different aspects of entertainment. The role of the hotel entertainment director, the role of the producer/presenter, with emphasis on contracts with performers, unions, agents and managers will be covered. Copyright laws and immigration laws as they relate to performers will also be covered.

LEVEL: III

COURSE CODE: MGMT 3014

**COURSE TITLE: MANAGEMENT MICROCOMPUTER
APPLICATIONS**

CREDITS: 3

PREREQUISITES: MGMT 2006

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: A practical course to prepare students for the use of computers in the workplace. The focus is on the use of microcomputer software packages in Management.

LEVEL: III

COURSE CODE: MGMT 3021

COURSE TITLE: ORGANISATIONAL THEORY

CREDITS: 3

PREREQUISITES: MGMT 1001 OR SOCI 1002

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: Organisations permeate all aspects of our life – society as a whole, and the economy. This course seeks to help the student understand how and why organisations are structured the way they are.

LEVEL: III

SEMESTER: II

COURSE CODE: MGMT 3047

**COURSE TITLE: INTERNATIONAL COMMERCIAL
TRANSACTIONS**

CREDITS: 3

PRE-REQUISITES: MGMT 2021

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: Building on the foundation of the course on Business Law, this course introduces the student to some of the practical aspects of commercial law, mainly from an international perspective. The focus will be on preparing and negotiating contracts, fulfilling financial obligations in transnational transactions, resolving disputes, tendering for goods and services, and the growing body of international principles applicable to commercial transactions.

LEVEL: III

COURSE CODE: MGMT 3054

COURSE TITLE: CAPITAL BUDGETING

CREDITS: 3

PREREQUISITES: MGMT 2023 AND MGMT 3048

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is concerned with developing the finance skills learned in Financial Management I and II in the area of Capital Budgeting. Students will be familiar with procedures to evaluate the correct cost of capital and how to evaluate appropriate cash flows and correctly analyse them.

LEVEL: III

COURSE CODE: MGMT 3082

COURSE TITLE: AUDITING II

CREDITS: 3

PREREQUISITES: NONE

CO-REQUISITES: ACCT 3043

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: The course seeks to encourage students to develop a questioning attitude and to provide them with a thorough understanding of auditing that will allow them to deal with the problems that confront them as the auditing environment continues to change.

LEVEL: III

COURSE CODE: MGMT 3083 (MS38G)

COURSE TITLE: PROJECT ANALYSIS AND FINANCE

CREDITS: 3

PREREQUISITES: MGMT 2023 (MS28D), MGMT 2012 (MS23C) OR ECON 2006 (EC23J)

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course is concerned with the formulation of projects and the evaluation of their profitability from both the private and social viewpoint.

LEVEL: III

COURSE CODE: MGMT 3084

COURSE TITLE: TAXATION II

CREDITS: 3

PREREQUISITES: NONE

CO-REQUISITES: MGMT 3051

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: This course introduces the student to tax management practices for individuals, sole proprietors and corporations and exposes students to specialist tax areas.

LEVEL: III

COURSE CODE: MGMT 3086

COURSE TITLE: ENTREPRENEURSHIP AND NEW VENTURE MANAGEMENT

CREDITS: 3

PREREQUISITES: MGMT 2023 , MKTG 2001 (MGMT 2003) , ACCT 2017 AND MGMT 2008

DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES

COURSE DESCRIPTION: Perspective in Entrepreneurship; The Entrepreneur's Mind, The Entrepreneurial Manager; The New Venture Team. New Venture Ideas; Recognizing, Shaping and Evaluating Opportunities. The Start-up Process; Valuation Techniques, The Organisation Plan. The Business Plan for Raising Capital and Guiding Growth. Alternative Sources of Financing and Obtaining Capital; Deal Structuring. Purchasing a Business; Franchising; Managing Growth.

LEVEL: III

SEMESTER: YEAR LONG

COURSE CODE: MGMT 3087

COURSE TITLE: ENTREPRENEURSHIP AND INNOVATION

CREDITS: 6

PREREQUISITES: NONE

DEPARTMENT RESPONSIBLE: FACULTY OF SOCIAL SCIENCES

COURSE DESCRIPTION: The course will address key challenges facing a start-up venture: from opportunity recognition and assessment, strategic positioning and business model selection. The course analyses dynamics that allow a firm or individual to evolve survive and compete in a global competitive environment. This learning process is interpreted along a range of dimensions including critical thinking, knowledge management, change management and innovation management, and is contextualized within the current framework of the knowledge society of the information age. Entrepreneurship is interpreted as a holistic and systemic approach required of persons who wish to create and sustain an effective business.

LEVEL: III
SEMESTER: II
COURSE CODE: MGMT 3092
COURSE TITLE: CARIBBEAN FINANCE: THE REGULATORY AND INSTITUTIONAL FRAMEWORK
NUMBER OF CREDITS: 3
PREREQUISITES: MGMT 2023 AND MGMT 2024
DEPARTMENT RESPONSIBLE: MANAGEMENT STUDIES
COURSE DESCRIPTION: This course focuses on the regional financial markets with emphasis on financial institutions, products and the regulatory environment. Students will be exposed to the range of financial institutions in the region including commercial banks, non-banking financial institutions, insurance companies, credit unions, mutual funds, brokerage firms, pension funds and the Central Bank. The course shall address the roles and functions of these institutions and their product offerings. The regulations of the financial sector will be addressed by examining the roles and functions of the Central Bank, SEC, Stock Exchange and other regulatory bodies in the region.

LEVEL: III
COURSE CODE: PSYC 3000
COURSE TITLE: PSYCHOLOGY OF POLITICS
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course uses theories and research findings from psychology (e.g. attitude formation, leadership, group dynamics, persuasion) to understand and explain political behaviour.

LEVEL: III
COURSE CODE: PSYC 3024
COURSE TITLE: PSYCHOLOGY OF ETHNIC RELATIONS
CREDITS: 3
PREREQUISITES: PSYC 1001 (PSYC 1003) OR PSYC 1004
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: The psychological dynamics of prejudice and theories of racial prejudice are examined in the context of attitude formation and change. An examination of the psychological impact which the history and economic structure of Caribbean societies have on race relations.

LEVEL: II
COURSE CODE: SOCI 2002
COURSE TITLE: SOCIAL BACKGROUND OF INDIAN DIASPORA
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course introduces students to the sociological phenomenon of diaspora from a socio-historical perspective. It focuses on the indentured immigration during 1838-1917, especially to the Caribbean region, and the emergent scenario in the decades immediately following the abolition of the indenture system.

LEVEL: III
SEMESTER: BIENNUELY (NOT OFFERED IN THE 2014 / 2015 ACADEMIC YEAR)
COURSE CODE: SOCI 3023
COURSE TITLE: POPULATION STUDIES I
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000; AND SOCI 3041
SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: This course provides students with an insight into how the study of human behaviour may be approached in a scientific way through the application of theories and methods which have been developed from the perspective of a phased schedule of activities.

LEVEL: III
SEMESTER: OFFERED BIENNUELY (NOT OFFERED IN THE 2014/2015 ACADEMIC YEAR)
COURSE CODE: SOCI 3041 (SOCI 3037)
COURSE TITLE: POPULATION STUDIES II
CREDITS: 3
PREREQUISITES: SOCI 1002 OR SOCI 1000 ; AND SOCI 2000 OR SOCI 2001
DEPARTMENT RESPONSIBLE: BEHAVIOURAL SCIENCES
COURSE DESCRIPTION: Students make the linkage between population and other aspects of the universe, i.e. the environment, the economy etc. Next, considerations are given to the kinds of policies and control measures which may be adopted in respect of the population growth phenomenon. Students consider the links between population and development and perform basic demographic techniques.

LEVEL: III
SEMESTER: II
COURSE CODE: SOWK 3015
COURSE TITLE: DRUGS AND SOCIETY
CREDITS: 3
PREREQUISITES: NONE
DEPARTMENT RESPONSIBLE: Behavioural Sciences
COURSE DESCRIPTION: This course explores the use and misuse of drugs, the social consequences and the national and regional implications of drug trafficking. Theories and research relating to these issues are explored and prevention, intervention and treatment strategies are examined.

Languages

LEVEL: I
SEMESTER: I
COURSE CODE: CHIN 1003
COURSE TITLE: LEVEL 1A CHINESE (MANDARIN)
NUMBER OF CREDITS: 2
PRE-REQUISITES: NONE
COURSE DESCRIPTION:
The course which involves four skills (listening, speaking, reading and writing) introduces students to Mandarin Chinese and some aspects of Chinese culture and daily life. Students will develop an ability to communicate in Chinese in basic situations relating to their personal lives via exposure to the new language and culture. The course meets for four hours per week for 13 weeks. In addition, class contact time should be supplemented by two hours of independent study for each contact hour.
ASSESSMENT:
In-course testing: 100%:40% [mid-semester]; 40% [end of semester]; 20% [two assignments]

LEVEL: I
SEMESTER: II
COURSE CODE: CHIN 1004
COURSE TITLE: LEVEL 1B CHINESE (MANDARIN)
NUMBER OF CREDITS: 2
PRE-REQUISITE: CHIN 1003/1A CHINESE OR EQUIVALENT
COURSE DESCRIPTION:
This course introduces the further study of Mandarin Chinese (listening, speaking, reading, and writing) and Chinese culture begun in CHIN 1003/1A Chinese. Students will develop a minimal level of communicative competence for socializing in everyday situations. The course meets for four hours per week for 13 weeks. In addition, class contact time should be supplemented by two hours of independent study for each contact hour.
ASSESSMENT:
In-course testing: 100%:40% [mid-semester]; 40% [end of semester]; 20% [two assignments]

LEVEL: I
SEMESTER: I & II
COURSE CODE: FREN 1001
COURSE TITLE: FRENCH LEVEL 1A
NUMBER OF CREDITS: 2
PREREQUISITE: NONE
DEPARTMENT RESPONSIBLE: CENTRE FOR LANGUAGE LEARNING (CLL)
COURSE DESCRIPTION: A four skill (listening, speaking, reading and writing) course that introduces students to the French language and to some of its cultural aspects. Students will develop an initial ability to communicate in the target language in situations relating to their personal lives. Students will be introduced to the concept of learner autonomy in language learning.
ASSESSMENT: 100% in course

LEVEL: I
SEMESTER: I & II
COURSE CODE: FREN 1002
COURSE TITLE: FRENCH LEVEL 1B
NUMBER OF CREDITS: 2
PREREQUISITE: FREN 0150
DEPARTMENT RESPONSIBLE: CENTRE FOR LANGUAGE LEARNING (CLL)
COURSE DESCRIPTION: A four skill (listening, speaking, reading and writing) course that builds on the work done in Level 1A French. Students will enhance their ability to communicate in the target language in situations relating to themselves and areas of immediate relevance. Students will continue to develop their autonomy in language learning.
ASSESSMENT: 100% in course

LEVEL: I
SEMESTER: I
COURSE CODE: JAPA 1003
COURSE TITLE: LEVEL 1A JAPANESE
NUMBER OF CREDITS: 2
PRE-REQUISITES: NONE
COURSE DESCRIPTION:
This is a beginners' Japanese course that introduces students to the Japanese language and some aspects of Japanese culture and daily life. Classes are conducted as far as possible in the target language to give students maximum exposure to the new language and culture. During the course, students develop an ability to communicate in Japanese in basic situations relating to their personal lives. The course meets for four hours per week for 13 weeks. In addition, class contact time should be supplemented by two hours of independent study for each contact hour.
ASSESSMENT:
In-course testing: 100%: 40% [mid-semester]; 40% [end of semester]; 20% [two assignments]

COURSE CODE: JAPA 1004
COURSE TITLE: LEVEL 1B JAPANESE
NUMBER OF CREDITS: 2
SEMESTER: 2
LEVEL: I
PRE-REQUISITES: JAPA 1003/1A JAPANESE OR EQUIVALENT
COURSE DESCRIPTION:

JAPA1004 is the second part of the introductory Japanese programme continuing the work begun in JAPA 1003/1A Japanese. Classes are conducted as far as possible in the target language to give students maximum exposure to the language and culture during class time. During the course, students develop an ability to communicate in Japanese in basic situations relating to their personal lives. The course meets for four hours per week for 13 weeks. In addition, class contact time should be supplemented by two hours of independent study for each contact hour.

ASSESSMENT:

In-course testing: 100%:40% [mid-semester]; 40% [end of semester]; 20% [two assignments]

LEVEL: I

SEMESTER: I & II

COURSE CODE: SPAN 1101

COURSE TITLE: SPANISH LEVEL 1A

NUMBER OF CREDITS: 2

PREREQUISITE: NONE

DEPARTMENT RESPONSIBLE: CENTRE FOR LANGUAGE LEARNING (CLL)

COURSE DESCRIPTION: A four skill (listening, speaking, reading and writing) course that introduces students to the Spanish language and to some of its cultural aspects. Students will develop an initial ability to communicate in the target language in situations relating to their personal lives. Students will be introduced to the concept of learner autonomy in language learning.

ASSESSMENT: 100% in course

LEVEL: I

SEMESTER: I & II

COURSE CODE: SPAN 1102

COURSE TITLE: SPANISH LEVEL 1B

NUMBER OF CREDITS: 2

PREREQUISITE: SPAN 0150

DEPARTMENT RESPONSIBLE: CENTRE FOR LANGUAGE LEARNING (CLL)

COURSE DESCRIPTION: A four skill (listening, speaking, reading and writing) course that builds on the work done in Level 1A Spanish. Students will enhance their ability to communicate in the target language in situations relating to themselves and areas of immediate relevance. Students will continue to develop their autonomy in language learning.

ASSESSMENT: 100% in course

APPENDICES

I. Special Regulations Governing the Summer School

"Summer" School Students shall be required to comply with the General Regulations for students.

Period of Study

Classes in the "Summer" School shall normally be conducted during the period June 1 and July 31. The minimum contact period in the "Summer" School shall be no less than thirteen (13) hours per credit.

Eligibility for Admission to the "Summer" School

The following categories are eligible for admission to the Summer School:—

Registered students of the University who have not yet completed the requirements of the degree, diploma or certificate programme for which they are registered.

Students of the University who have been granted (a) leave of absence for Semester I and/or Semester II or part thereof preceding the Summer School or (b) deferral of entry.

Other persons not students of the University who are eligible to matriculate at either the normal or lower level.

Summer School students who have not been offered a place at the University have no automatic right of acceptance into any Faculty of the University (Ref. 7 (iii) above).

Applications

Applications for admission to a Summer School must be made on the appropriate form, and shall be submitted to the Registry no later than Monday following the last day of Semester II together with appropriate documentation.*

Offers of entry to the Summer School shall be made by the Registry no later than May 26 or one (1) week prior to the start of the Summer School.

Registration

Summer School Students shall be required to pay the appropriate fees and to complete and submit their registration forms to the Registry no later than May 31. Summer School Students shall not normally be permitted to register for more than three (3) one-semester courses (usually nine (9) credits) in any given Summer School. Registration for a course offered in the Summer School implies registration for the examination of that course.

Late Registration

In cases where results are declared after May 31, students may be permitted to register up to the end of the second week of the Summer School session.

Examinations

Examinations for courses taught in the Summer School shall be conducted in accordance with the University Examination Regulations.

- * For categories (i) and (ii) of Clause 7 - students must submit a copy of their most recent grade slip. For category (iii) of Clause 7 - students must submit their original CXC and/or GCE O- and A-Level Certificates.

Question papers for Summer School examinations should ideally be submitted to the Registry at the same time as the Semester I or Semester II question papers, and in any case shall be submitted no later than the beginning of the Summer School.

Summer School students shall write the University examinations appropriate to the course(s) for which they are registered.

Declaration of Results

Results for the Summer School examinations shall be dealt with in accordance with the University Examinations Regulations and shall be declared no later than August 31.

Students who register for a course and do not write the examination shall be deemed by the Board of Examiners to have failed the course unless an application for withdrawal has been received by the Registry within the time specified below.

Change of Registration

Summer School students may apply for a change of registration by submitting a change of registration (add/drop) form, to the Registry no later than the end of the second week of the Summer School session.

Application for Withdrawal

Summer School students may apply to withdraw from a course or courses by writing to the Campus Registrar. Applications for withdrawal from a course must reach the Campus Registrar no later than the end of the 2nd week of the Summer School session.

Exemptions with Credit

Registered students of the University including those on approved leave of absence shall be given credit for courses successfully completed at the Summer School (Ref. 7 (i) & (ii) above). Unless they register expressly not for credit students may not subsequently have such credit altered.

Persons in categories (iii) of Regulation 7 above who are accepted into the University may be granted exemptions with credit for courses successfully completed in the Summer School provided that five (5) years have not elapsed since the completion of the relevant course(s).

NOTE: Participation of students in the Summer session shall be optional.

Policy for Exemptions for Summer School Programmes

Students who hold certificates (e.g. CPA, CPSHRM. and CLGS) entering any Certificate programme offered by the Faculty of Social Sciences Summer Programme may be granted no more than nine (9) credits in cases where they are eligible for exemptions with credit.

Students requesting exemptions with credit for more than nine (9) credits may be granted exemptions only and be required to replace the others with any Level I or Certificate courses for credits.

Students who hold B.Sc. Degrees, entering the Diploma in Security Administration (DSA) offered by the Faculty of Social Sciences, Summer Programme may also be granted no more than nine (9) credits.

Students requesting exemptions with credit for more than nine (9) credits may be granted exemptions only and be required to replace the others with any Level I or any Level II or III courses once they have the prerequisites.

Key:

CPA: Certificate in Public Administration
CPSHRM: Certificate in Public Sector Human Resource Management
CLGS: Certificate in Local Government

II. Special Regulations for the Diploma in Public Sector Management

(ALL SEMESTERS)

The Diploma in Public Sector Management will be awarded to persons who, having completed the course of study prescribed by these regulations, have satisfied the examiners in the examination for the Diploma.

Qualifications for Admission

To be admitted to the prescribed course of study for the Diploma, candidates must:-

be graduates of an approved university; OR
hold an approved technical or professional qualification awarded by an approved body; OR
have in the opinion of the University, practical experience or other qualifications of special relevance to the course. Persons seeking admission, who do not satisfy the requirements at (i) or (ii) will normally be required to have had about five (5) years' experience in executive or administrative work.

A candidate registered for the Diploma in Public Sector Management who reaches the prescribed standard for the Diploma in Public Sector Management in each of ten (10) papers; and fails to reach a standard, in the last two (2) papers, high enough for referral, may be recommended by examiners for a Certificate in Public Administration.

A student who has been referred in two (2) papers in the Diploma in Public Sector Management and who on re-examination fails to reach the prescribed standard may be recommended by the examiners for a Certificate in Public Administration.

Award of Diploma

The Diploma will normally be conferred only after successful completion of all required courses.

III. Special Regulations for the Diploma in Caribbean Studies (Summer Programme Only)

This programme is structured on the assumption that to understand the Caribbean an integrated approach is necessary and must accordingly involve the various disciplines in the Arts and Social Sciences. The Diploma therefore will consist of a broad range of subjects taken over an intensive four-month period. Lectures / seminars and tutorials will normally be conducted in English.

Duration

Two (2) Summer semesters

Target Audience

Former graduates of The University of the West Indies whose first degree did not include the Social Sciences or who want to upgrade their skills. Persons outside the Caribbean whose ambition it is to acquire some specialist knowledge of the Caribbean.

Qualifications for Admission

A first degree in any field or equivalent qualification.

Award of Diploma

The Diploma will normally be conferred only after successful completion of all required courses.

IV. Special Regulations for the Diploma in Security Administration

(SUMMER PROGRAMME ONLY)

The Diploma in Security Administration (DSA) is an intensive programme designed to better prepare public and private sector security officials and executives to administer their respective duties.

Duration

Approximately one (1) academic year (over two (2) Summer sessions) for full-time study or approximately two (2) academic years (over three (3) Summer sessions) for part-time study.

Target Audience

The DSA is aimed at first division officers, middle and senior level ranks in the Police Service, Defence Force, Prisons and Fire Services and also private security firms.

Qualifications for Admission

Candidates will be accepted into the DSA based on either of the following:

- **Holder of an approved university degree.**
- **Holder of approved technical or professional qualifications.**
- **Practical experience or other qualifications bearing special relevance to the course.**
- **Graduate of the Security Management programme offered by the UWI School of Continuing Studies.**

Award of Diploma

The Diploma shall be awarded to persons who have completed thirty (30) credits (equivalent to ten (10) semester courses) and have satisfied the examiners of the Diploma.

V. Special Regulations for the Certificate in Public Administration

(ALL SEMESTERS)

The Certificate in Public Administration shall be awarded to persons who, having completed the course of study prescribed by these Regulations, have satisfied the examiners in the examination for the Certificate.

Qualifications for Admission

To be admitted to the prescribed course of study for the Certificate in Public Administration, candidates must: *be matriculated students of the University; and have in the opinion of the University, practical experience or other qualifications of special relevance to the course. Persons seeking admission will normally be required to have had about five years' experience of civil service work or other relevant experience.*

Candidates seeking admission, who do not satisfy the requirements at 2(i) but who are deemed capable of doing the standard of work required for the Certificate may be permitted to enter the Certificate course, at the discretion of the Faculty.

Award of the Certificate

4. In order to be awarded the Certificate in Public Administration, a student must complete thirty (30) credits (equivalent to ten (10) semester courses).

VI. Special Regulations for the Certificate in Local Government Studies

(SUMMER PROGRAMME ONLY)

The Certificate in Local Government Studies (CLGS) allows students to develop a basic understanding of how local government systems operate in the Commonwealth Caribbean. The course of study analyses different forms of local government as they exist in the region as well as give appreciation of local government systems in different parts of the world. Other issues to be considered will be constraints within the local government systems along with various local, regional and international organisations that play a part in the advancement of Caribbean local government.

Duration

Approximately two (2) academic years (over three (3) Summer Semesters).

Target Audience

The CLGS is specifically targeted to persons working in local government organisations and/or persons who wish to better understand the operations of such systems.

Qualifications for Admission

To be admitted to the CLGS, candidates must satisfy lower level matriculation, that is, five (5) O-Levels inclusive of English Language. In addition, they must have at least five (5) years of practical work experience. Special consideration will be given to unqualified mature persons who have substantive working experience.

Cognizant of the specific focus of this programme, preferential consideration will be given to Councillors and Aldermen. For such candidates, the five-year working experience criterion will be waived for those who satisfy the lower level matriculation. For unqualified Councillors and Aldermen, they should have served at least one year in office.

Award of Certificate

The CLGS will be awarded to candidates who have completed thirty (30) credits (equivalent to ten (10) semester courses) and have satisfied the examiners for the Certificate.

VII. Special Regulations for the Certificate in Management Information Systems

(SUMMER PROGRAMME ONLY)

The Certificate in Management Information Systems (CMIS) is part of the Faculty's drive to better serve the MIS environment. Upon completion, participants should be able to function competently and efficiently in an MIS or any other environment in which the computer plays a key role.

Duration

Approximately two (2) academic years (over three (3) Summers)

Target Audience

This course is intended principally for persons currently employed in computer related occupations but who lack formal training in the area.

Qualifications for Admission

- (i) Five (5) Ordinary Level/CXC General passes, including Mathematics and English Language, or some equivalent qualification
- (ii) At least two (2) years' experience in a computer environment award of Certificate

The CMIS shall be awarded to persons who have completed thirty (30) credits (equivalent to ten (10) semester courses) and have satisfied the examiners for the Certificate.

VIII. Special Regulations for the Certificate in Public Sector Human Resource Management

(SUMMER PROGRAMME ONLY)

The intention of this programme is to sensitize lower level managers within the public sector, and even the private sector to some of the changes taking place within the public sector and hopefully, to equip them to face these changes. In recent years, the public sectors in the Caribbean, as elsewhere, have been involved in attempts at administrative reform.

A critical focus of this new management philosophy is human resource management. Indeed the new thrust is increasingly a change from what was traditionally regarded as personnel administration to what is now perceived as a question of the proper management of human resources. This has necessitated a fundamental restructuring of the various units involved in human resource management within the local and regional public services.

Duration

Approximately two (2) academic years (over three (3) Summers)

Target Audience

The programme will prove useful particularly to public servants at the levels of Administrative Officer IIs, Cadets, Administrative Assistants and Clerk IVs as well as Supervisors of equivalent status.

The programme is focused on five core areas,
Organisational Theory and Behaviour
Industrial Relations
Human Resource Management
Compensation Management
Human Resource Development

Qualifications for Admission

To be admitted to the Certificate in Public Sector Human Resource Management (CHRM), candidates must (i) satisfy lower level matriculation, that is, five (5) O-Levels inclusive of English Language and (ii) possess practical experience or other qualifications of special relevance to the course.

Persons seeking admission will normally be required to have had about five (5) years' experience of civil service work or other relevant experience.

The Faculty may use its discretion in accepting candidates who do not satisfy the requirements mentioned above but who are deemed capable of doing the standard of work required for the Certificate.

Award of Certificate

The CHRM shall be awarded to persons who have completed thirty (30) credits (equivalent to ten (10) semester courses) and have satisfied the examiners for the Certificate.

General Admissions Requirement for Diploma in Accounting:

A first degree in any field other than Accounting from an approved university; such graduates must however satisfy the following four (4) prerequisite courses:-

- Introductory Financial Accounting (ACCT 1002 or its equivalent)
- Introductory Management Accounting (ACCT 1003 or its equivalent)
- Introductory Statistics (ECON 1005 or its equivalent)
- Introductory Economics (ECON 1001 or its equivalent)

IX. Pre-Requisite Listing for Cross Faculty Courses										
Title	FSS Prerequisites	FST B.Sc. Chemistry & Management Prerequisites	FFA B.Sc. Agribusiness Management Prerequisites	FFA Major in Agribusiness Prerequisites	FST Computer Science & Management Prerequisites	FST Actuarial Sciences	FFA B.Sc. Human Nutrition & Dietetics Prerequisites	FFA Major in Foods & Food Service Management Prerequisites	FFA Minor in Entrepreneurship Prerequisites	FFA Minor in Sports Nutrition Prerequisites
ACCT 1002 Introduction to Financial Accounting	NONE	NONE	NONE	This course is NOT offered to these students	NONE	NONE	NONE	NONE	This course is NOT offered to these students	This course is NOT offered to these students
ACCT 1003 Introduction to Cost and Managerial Accounting	NONE	NONE	NONE	This course is NOT offered to these students	NONE	This course is NOT offered to these students	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
ACCT 2017 Management Accounting I	ACCT 1002/MS15E - Introduction to Financial Accounting and ACCT 1003/MS15F - Introduction to Cost and Managerial Accounting	This course is NOT offered to these students	ACCT 1002 and ACCT 1003	This course is NOT offered to these students	ACCT 1002 and ACCT 1003	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
ECON 1001 Introduction to Microeconomics	NONE	NONE	This course is not offered to these students	This course is not offered to these students	NONE	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
ECON 1002 Introduction to Macroeconomics	NONE	This course is not offered to these students	This course is not offered to these students	This course is not offered to these students	NONE	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
ECON 1005 Introduction to Statistics	NONE	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
ECON 2000 Intermediate Microeconomics I	ECON 1001, ECON 1002 and ECON 1003	This course is not offered to these students	AGBU 1005, AGBU 1006 and AGRI 1003	This course is not offered to these students	This course is not offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students

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Title	FSS Prerequisites	FST B.Sc. Chemistry & Management Prerequisites	FFA B.Sc. Agribusiness Management Prerequisites	FFA Major in Agribusiness Prerequisites	FST Computer Science & Management Prerequisites	FST Actuarial Sciences	FFA B.Sc. Human Nutrition & Dietetics Prerequisites	FFA Major in Foods & Food Service Management Prerequisites	FFA Minor in Entrepreneurship Prerequisites	FFA Minor in Sports Nutrition Prerequisites
MGMT 2006 Management Information Systems I	NONE	NONE	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 2007 Introduction to E-Commerce	MGMT 2003/ MS20A - Principles of Marketing and MGMT 2006/MS21B - Management Information Systems I	This course is NOT offered to these students	MGMT 2003 and MGMT 2006	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	MGMT 2003 and MGMT 2006	This course is NOT offered to these students	MGMT 2003 and MGMT 2006	MGMT 2003 and MGMT 2006
MGMT 2008 Organisational Behaviour	SOCI 1002/ SY13E - Introduction to Sociology I or MGMT 1001/MS12A - Introduction to Management	MGMT 1001 or SOCI 1002 or AGEX 1000 or COMP 1100 or HUEC 1003 or CHEM 1065 and CHEM 1066 or CHEM 1060	MGMT 1001 or SOCI 1002 or AGEX 1000	This course is NOT offered to these students	MGMT 1001 or SOCI 1002 or AGEX 1000 or COMP 1100	This course is NOT offered to these students	MGMT 1001 or SOCI 1002 or AGEX 1000 or HUEC 1003	MGMT 1001 or SOCI 1002 or AGEX 1000 or HUEC 1003	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 2009 Sociology of Sports	MGMT 1001/ MS12A - Introduction to Management or SOCI 1002/SY13E - Introduction to Sociology I	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	MGMT 1001 or SOCI 1002 or AGEX 1000

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Title	FSS Prerequisites	FST B.Sc. Chemistry & Management Prerequisites	FFA B.Sc. Agribusiness Management Prerequisites	FFA Major in Agribusiness Prerequisites	FST Computer Science & Management Prerequisites	FST Actuarial Sciences	FFA B.Sc. Human Nutrition & Dietetics Prerequisites	FFA Major in Foods & Food Service Management Prerequisites	FFA Minor in Entrepreneurship Prerequisites	FFA Minor in Sports Nutrition Prerequisites
MGMT 2010 Introduction to Sport Management	NONE	This course is NOT offered to these students	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	NONE
MGMT 2012 Quantitative Methods	ECON 1002/ EC10F - Introduction to Economics II and ECON 1003/EC141 - Introduction to Mathematics I	ECON 1001 and CHEM 1060 – Intro to Chemistry I	This course is NOT offered to these students	This course is NOT offered to these students	ECON 1002 and MATH 1140 OR (MATH 1141 AND MATH 1142)	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 2021 Business Law I	NONE	NONE	NONE		NONE	This course is NOT offered to these students			NONE	
MGMT 2022 The Law and Sports	MGMT 2010/ MS22M - Introduction to Sport Management and Normally open to students pursuing the Sports Management Minor	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	MGMT 2010
MGMT 2023 Financial Management I	ACCT 1002/ MS15E - Introduction to Financial Accounting and ECON 1003/EC141 - Introduction to Mathematics I	ACCT 1002 or CHEM 1060	ACCT 1002 and ECON 1003 or AGRI 1003	ACCT 1002 and ECON 1003 or AGRI 1003	ACCT 1002 and MATH 1140 OR (MATH 1141 AND MATH 1142)	ACCT 1002 and MATH 1141 AND MATH 1142	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students

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Title	FSS Prerequisites	FST B.Sc. Chemistry & Management Prerequisites	FFA B.Sc. Agribusiness Management Prerequisites	FFA Major in Agribusiness Prerequisites	FST Computer Science & Management Prerequisites	FST Actuarial Sciences	FFA B.Sc. Human Nutrition & Dietetics Prerequisites	FFA Major in Foods & Food Service Management Prerequisites	FFA Minor in Entrepreneurship Prerequisites	FFA Minor in Sports Nutrition Prerequisites
MGMT 2026 Production and Operations	MGMT 2012/ MS23C - Quantitative Methods	MGMT 2012	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 2032 Managerial Economics	ECON 1001/ EC10D - Introduction to Economics I and ECON 1003/EC141 - Introduction to Mathematics I	ECON 1001 and CHEM 1060- Introductory Chemistry I	This course is NOT offered to these students	This course is NOT offered to these students	ECON 1001 and MATH 1140	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 3011 Management Information Systems II	MGMT 2006/ MS21B - Management Information Systems I	This course is NOT offered to these students	MGMT 2006	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 3017 Human Resource Management	MGMT 2008/ MS22A - Organisational Behaviour	MGMT 2008	MGMT 2008	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MGMT 3027 Sport Marketing and Public Relations	MGMT 2003/ MS20A - Principles of Marketing	This course is NOT offered to these students		This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	MGMT 2003
MGMT 3030 Small Business Management (NOT BEING OFFERED THIS YEAR)	MGMT 2008/ MS22A - Organisational Behaviour, MGMT 2003/ MS20A- Principles of Marketing and MGMT 2023/ MS28D - Financial Management I	This course is NOT offered to these students	MGMT 2008 and MGMT 2003 and MGMT 2023	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students

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Title	FSS Prerequisites	FST B.Sc. Chemistry & Management Prerequisites	FFA B.Sc. Agribusiness Management Prerequisites	FFA Major in Agribusiness Prerequisites	FST Computer Science & Management Prerequisites	FST Actuarial Sciences	FFA B.Sc. Human Nutrition & Dietetics Prerequisites	FFA Major in Foods & Food Service Management Prerequisites	FFA Minor in Entrepreneurship Prerequisites	FFA Minor in Sports Nutrition Prerequisites
MGMT 3032 Entrepreneurial Studies	MGMT 2008/ MS22A - Organisational Behaviour, MGMT 2023/ MS28D - Financial Management I	This course is NOT offered to these students	MGMT 2008 and MGMT 2023	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	MGMT 2008 and MGMT 2023	This course is NOT offered to these students
MGMT 3060 Operations, Planning and Control	MGMT 3057/ MS39M - Production and Operations	MGMT 3057	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MKTG 2001 Principles of Marketing	ACCT 1002/ MS15E - Introduction to Financial Accounting and ECON 1001/EC10D - Introduction to Economics I	ACCT 1002 and ECON 1001	ACCT 1002 and ECON 1001 or AGBU 1005	ACCT 1002 and ECON 1001 or AGBU 1005	ACCT 1002 and ECON 1001	This course is NOT offered to these students	ACCT 1002 and ECON 1001 or AGBU 1005	ACCT 1002 and ECON 1001 or AGBU 1005	This course is NOT offered to these students	This course is NOT offered to these students
MKTG 3000 Marketing Management	MGMT 2003/ MS20A - Principles of Marketing	MGMT 2003	This course is NOT offered to these students	This course is NOT offered to these students	MGMT 2003	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
MKTG 3007 Marketing Planning	MGMT 2003/ MS20A - Principles of Marketing, MGMT 2012/ MS23C - Quantitative Methods, and MGMT 2023/MS28D - Financial Management I	MGMT 2003, MGMT 2012 & MGMT 2023	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
PSYC 1004 Introduction to Social Psychology	NONE	This course is NOT offered to these students	NONE	This course is NOT offered to these students	This course is NOT offered to these students		NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students

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Title	FSS Prerequisites	FST B.Sc. Chemistry & Management Prerequisites	FFA B.Sc. Agribusiness Management Prerequisites	FFA Major in Agribusiness Prerequisites	FST Computer Science & Management Prerequisites	FST Actuarial Sciences	FFA B.Sc. Human Nutrition & Dietetics Prerequisites	FFA Major in Foods & Food Service Management Prerequisites	FFA Minor in Entrepreneurship Prerequisites	FFA Minor in Sports Nutrition Prerequisites
PSYC 2011 Selected Theories in Social Psychology	PSYC 1003/ PS14A - Introduction to Psychology or PSYC 1004/PS11B - Introduction to Social Psychology	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students		PSYC 1003 or PSYC 1004	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
PSYC 2012 Developmental Psychology	PSYC 1003/ PS14A - Introduction to Psychology or PSYC 1004/PS11B - Introduction to Social Psychology	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students		PSYC 1003 or PSYC 1004	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
SOCI 1002 Introduction to Sociology I	NONE	NONE	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students		This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students
SOCI 3005 Sociology of Health and Illness	SOCI 1002/ SY13E - Introduction to Sociology I or SOCI 1000/SY13F - Introduction to Sociology II, SOCI 2000/ SY20E - Classical Social Theory or SOCI 2001/ SY20F - Modern Social Theory	This course is NOT offered to these students	AGEX 1000 and SOCI 2000 or SOCI 2001	This course is NOT offered to these students	This course is NOT offered to these students		AGEX 1000 and SOCI 2000 or SOCI 2001	This course is NOT offered to these students	This course is NOT offered to these students	This course is NOT offered to these students

Faculty of Food and Agriculture Courses Offered to the Faculty of Social Sciences

Banner Code	Title	FFA Pre-requisites	FSS Pre-requisites
AGBU 2000	Agriculture in the Economy	AGBU 1005 and AGBU 1006	ECON 1001 and ECON 1002
AGBU 2002	Management and Economics of Agriculture Production and Marketing	AGBU 1005 and AGBU 1006	ECON 1001 and ECON 1002
AGBU 3001	Marketing and Price Analysis	AGBU 1005 and AGBU 1006	ECON 1001 and ECON 1002
AGBU 3002	International Marketing of Agricultural Products	AGBU 1005 and AGBU 1006	ECON 1001 and ECON 1002
AGBU 3006	Agricultural Project Appraisal and Implementation	AGBU 1005 and AGBU 1006	ECON 1001 and ECON 1002
AGBU 3007	New Venture Creation and Management	AGBU 1005 and AGBU 1006	ECON 1001 and ECON 1002

X. PLAGIARISM DECLARATION

THE UNIVERSITY OF THE WEST INDIES The Office of the Board for Undergraduate Studies INDIVIDUAL PLAGIARISM DECLARATION

STUDENT ID:

COURSE TITLE:

COURSE CODE:

TITLE OF ASSIGNMENT:

This declaration is being made in accordance with the **University Regulations on Plagiarism (First Degrees, Diplomas and Certificates)** and must be attached to all work, submitted by a student to be assessed in partial or complete fulfilment of the course requirement(s), other than work submitted in an invigilated examination.

STATEMENT

1. I have read the Plagiarism Regulations as set out in the Faculty or Open Campus Student Handbook and on University websites related to the submission of coursework for assessment.
2. I declare that I understand that plagiarism is a serious academic offence for which the University may impose severe penalties.
3. I declare that the submitted work indicated above is my own work, except where duly acknowledged and referenced and does not contain any plagiarized material.
4. I also declare that this work has not been previously submitted for credit either in its entirety or in part within the UWI or elsewhere. Where work was previously submitted, permission has been granted by my Supervisor/Lecturer/Instructor as reflected by the attached Accountability Statement.
5. I understand that I may be required to submit the work in electronic form and accept that the University may subject the work to a computer-based similarity detection service.

NAME _____

SIGNATURE _____

DATE _____

GROUP PLAGIARISM DECLARATION

COURSE TITLE:

COURSE CODE:

TITLE OF ASSIGNMENT:

When submitting a group assignment for assessment each member of the group will be required to sign the following declaration of ownership which will appear on the coursework submission sheet.

We the undersigned declare that:

1. We have read the Plagiarism Regulations as set out in the Faculty or Open Campus Student Handbook and on University websites related to the submission of coursework for assessment.
2. We declare that I understand that plagiarism is a serious academic offence for which the University may impose severe penalties.
3. The submitted work indicated above is our own work, except where duly acknowledged and referenced.
4. This work has not been previously submitted for credit either in its entirety or in part within the UWI or elsewhere. Where work was previously submitted, permission has been granted by our Supervisor/Lecturer/Instructor as reflected by the attached Accountability Statement.
5. We understand that we may be required to submit the work in electronic form and accept that the University may check the originality of the work using a computer-based similarity detection service.

NAME _____

SIGNATURE _____

NAME _____

SIGNATURE _____

NAME _____

SIGNATURE _____

DATE _____

ADDITIONAL ACCOUNTABILITY STATEMENT WHERE WORK HAS BEEN PREVIOUSLY SUBMITTED

1. I/We have set out in an attached statement the details regarding the circumstances under which this paper or parts thereof has been previously submitted.
2. I/We have received written permission from my Supervisor/Lecturer/Instructor regarding the submission of this paper and I have attached a copy of that written permission to this statement.
3. I/We hereby declare that the submission of this paper is in keeping with the permission granted.

NAME _____

SIGNATURE _____

DATE _____



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