



**THE UNIVERSITY OF THE WEST INDIES**  
ST. AUGUSTINE CAMPUS

February 21, 2014

**DEAR NEW STUDENT,**

**Congratulations on having obtained a place at  
The University of the West Indies!**

You have made an excellent choice in selecting The University of the West Indies, more particularly, the St. Augustine Campus to pursue your academic career!

I am delighted to welcome you as a new member of the St. Augustine Campus community and pledge to do our utmost to provide a stimulating academic and social environment in which you can grow and achieve your full potential.

The St. Augustine Campus will be hosting its **MATRICULATION AND WELCOME CEREMONY** on **THURSDAY 18 SEPTEMBER, 2014 AT 5:00 P.M.** which all new students are required to attend. The Matriculation Ceremony is the occasion when new students are formally recognized as members of the University. Their acceptance into the academic community is marked by the signing of the Matriculation Register.

A number of university officers will be at the Ceremony to meet and welcome you, including the Vice-Chancellor, the Campus Principal, the Deputy Principal, your Faculty Dean, the Director of Student Services and your Guild President. At the end of the formal Ceremony, there will be an opportunity for you to interact with these persons, as well as some of your lecturers, members of the senior administrative and professional staff and other students.

The Matriculation and Welcome Ceremony is an occasion that you should not miss. So plan to be there! We look forward to meeting you and your parent/guardian.

*Yours sincerely,*

Mr. Richard Saunders,  
CAMPUS REGISTRAR

**MATRICULATION & WELCOME CEREMONY 2014**

PLEASE PRINT CLEARLY

STUDENT NAME:

FACULTY:

PLEASE TICK ONE BOX

☐

My guest will be attending

☐

My guest **WILL NOT** be attending

GUEST NAME

DATE:



## FURTHER INSTRUCTIONS

### ASSEMBLING FOR THE CEREMONY

- You should assemble on the **Walkway of the JFK Auditorium-South of the Natural Sciences Building [Near Geomatics Engineering & Land Management Dept. Building] at 3:30 p.m.**
- You will be met by ushers who will group you by Faculty in preparation for the procession into the JFK Quadrangle.
- Look for the signs with the name of your Faculty and remain in that area until the procession enters the JFK Quadrangle.
- Guests are asked to be seated by 4.15 p.m.
- You are required to stay in place for the entire ceremony. Any change will disrupt the smooth flow of the proceedings.
- Students who arrive after the ceremony has begun will not be allowed to participate in the Ceremony. Please pay particular attention to this information and be guided accordingly.

### DRESS

All new students are required to wear:

**LADIES:** White blouses and black skirts/trousers

**GENTS:** White shirt and tie or shirt-jac, black trousers

**OTHER COLOURS ARE NOT PERMITTED**

### INVITATIONS

Because of the limited accommodation you can invite only one person as your guest at the Matriculation Ceremony.

Kindly complete, detach and return the following form to:

**THE SENIOR ASSISTANT REGISTRAR  
STUDENT AFFAIRS (ADMISSIONS)  
MATRICULATION CEREMONY 2014**

**NO LATER THAN SEPTEMBER 12, 2014**