



POLICY FOR THE USE OF THE SHUTTLE SERVICE ON THE ST AUGUSTINE CAMPUS

ABSTRACT

The growth in the population, (both students and staff), on the St. Augustine Campus, as well as the physical spread of the University to other locations, has resulted in an expansion in the scale of operations of the shuttle services. This policy has been developed to define standards and provide clear guidelines regarding the use and operations of the University shuttle buses.

1.0 Introduction

The growth in the population, (both students and staff), on the St. Augustine Campus, as well as the physical spread of the University to other locations, has resulted in an expansion in the scale of operations of the shuttle services.

Shuttle operations include locations outside of the main St. Augustine Campus, namely, the Faculty of Medical Sciences and the Joyce Gibson Inniss Hall of Residence at Mount Hope, EWMSC; the School of Nursing at El Dorado; School of Optometry; the Department of Creative and Festival Arts; and the Sir Arthur Lewis Hall of Residence at St. Augustine; and soon, the South Campus.

A proposal for the establishment of a Traffic & Transportation Management Unit was submitted for approval to the University's administration. However, this initiative was suspended due to the cost outlay that was necessary at this time of limited financial and other resources. The more immediate delivery of shuttle services will therefore continue under the supervision of the Campus Security department until further notice. This document therefore speaks to the conditions under which the shuttle service will be managed and provided.

2.0 Rationale

The University of the West Indies believes that the campus precincts should be a healthy congestion-free environment in which excessive private automobile usage is discouraged in favour of walking, cycling and para-transit. In support of this policy, the University will provide a free shuttle service to students to provide transportation linkages within and between campuses and from peripheral car parks and off-campus public transportation terminals. Shuttle services would also be available on request for special needs such as students with disabilities and students who require safe passage late at nights.

3.0 Purpose of Policy

This policy has been developed to define standards and provide clear guidelines regarding the use and operations of the University shuttle service.

4.0 Scope of Policy

This policy applies and is limited to shuttle services provided by authorized staff of the University for users identified in this document in vehicles branded for this purpose.

5.0 General Information

The Shuttle operates on a 24-hour basis, seven days per week inclusive of holidays, and every semester throughout the academic year.

During the semester breaks, the shuttle service operates daily from 6 a.m. to 10 p.m., inclusive of holidays.

Requests for use of the shuttle buses for field trips and transportation outside of the regular prescribe routes will not be considered during Semester 1 & 2. Such requests disrupt the operations of the shuttle service making it less reliable and calculable for intended users.

This policy is administered by the Shuttle Office, Security Department. Questions regarding policy, operations, or schedules should be directed to Supervisor, Shuttle Services at the Security Department.

6.0 Intended Users

The primary intended users of the shuttle are the registered students of The University of the West Indies, St Augustine Campus.

7.0 Shuttle Rules

- Students must present their student ID card on boarding the bus;
- Smoking, drinking of alcohol, eating and drinking are not allowed on board the bus;
- Physically or verbally aggressive behavior towards the driver or other passengers is not permitted;
- No standing will be allowed while the bus is in motion;
- The bus driver is authorized to refuse service to any person who is under the influence of intoxicating liquor or drugs, if this results in conduct that makes him/her objectionable to other passengers or passengers;
- The University of the West Indies, St Augustine Campus, reserves the right to refuse services to an individual or to a location which may jeopardize the safety of users and the bus driver;
- The bus is not intended for forms of transportation other than for shuttle services. Acceding to requests for transportation may disrupt the smooth running of the shuttle service;
- During the semester breaks, requests for transportation will be entertained on a first come, first serve basis at a cost to the user;

8.0 Amendments or Termination of this Policy

The University of the West Indies reserves the right to modify, amend, or terminate this policy at any time.

Campus F&GPC is asked to approve this policy