

CAMPUS RESEARCH ETHICS COMMITTEE

ST. AUGUSTINE

ANNOUNCEMENTS

AUGUST 17 2020

*To all Staff & Student
Researchers at The UWI,
St. Augustine Campus*

UWIScholar

Research Ethics Module

<https://uwischolar.sta.uwi.edu/#home>

Campus Research Ethics Committee Membership 2020 – 2023

The new membership of the Committee with representation from all faculties was appointed effective August 1, 2020 for a period of 3 years.

Prof. Jerome DeLisle has been appointed Chair and Prof. Rahul Naidu Deputy Chair of the committee.

Reminders

Accuracy of titles, names and addresses: We ask that applicants please take care in completing sections on research name, title of research, department, faculty etc. as this information will be automatically transferred to the approval letters and errors in input will be transferred to the final approval letters.

All applications that meet the criteria for Exemptions and Waivers will be processed as submitted i.e. on a daily basis.

All applications that meet the criteria for Expedited or Full Review will be screened and processed on a monthly basis. Deadline for these applications is the first Thursday of each month.

Always visit our website for the most up-to-date information on the application process <https://sta.uwi.edu/research/campus-ethics>

UPDATES TO RESEARCH ETHICS APPLICATION PROCESS – [EFFECTIVE SEPTEMBER 4 2020](#)

- A [single ethics application form](#) has been created for all submissions to the Campus Research Ethics Committee. The new form represents a cross-campus initiative to harmonize the application process across campuses. This adjustment is expected to simplify the ethics application process as well as reduce the researcher burden in completing the forms.
- All types of research applications: Full Review, Expedited Review, Exemptions, Waivers (with the exception of Animal Research) must be submitted using the Updated Forms. Based on the category of research the applicant will insert 'not applicable' for non-relevant sections of the form. Help buttons and instructions on the form will provide details for the applicants.
- Principal Investigator (PI) designation – applicants are advised to follow disciplinary norms in listing Research Supervisor as the PI. In cases where the Research Supervisor is not listed as the PI, updated forms to capture research information will allow the Research Supervisor information to be included in the application.

Getting the Message Out

A [Webinar](#) is scheduled for August 28 2020 at 6:00 p.m. to discuss more details about the new process and forms. Please look out for the invitation from the Marketing and Communications Office.

The [Ethics Website](#) is currently being updated with new training videos and written step-by-step instructions for applicants.

Applicants with pending resubmissions will be contacted directly with details on how the new system will affect their submissions.

Contact us at campusetics@sta.uwi.edu for additional information.